



TOWN OF WINDSOR, CONNECTICUT
PUBLIC BUILDING COMMISSION
April 23, 2024 at 6:30PM
Hybrid Meeting – Via Zoom and In-person
Town Hall – Ludlow Room

DRAFT MEETING MINUTES

Public Building Commission Members Present: Chairman Rick Hazelton, Commissioners Jim Bennett, Commissioner Rusty Peck, Commissioner Lee Alford, Commissioner George Bolduc

Public Building Commission Member(s) Absent: Deputy Chairman Gary Johnson

Also Present: Marco Aglieco – Building and Facilities Manager, Gary Dowgiewicz – Facilities Maintenance Manager, Jim Russo, LLC - Janette Carrillo – Public Building Commission Recording Secretary

Call to Order

Chairman Rick Hazelton called the meeting to order at 6:30pm.

Remarks of the Chairman

None.

Public Communications

None.

Item #1- Oliver Ellsworth School Humidity Mitigation Design – 9574 CIP FY2024

Per Marco Aglieco, Building and Facilities Manager, we have issued the contract with Action Air and they should be getting us the performance bond, the payment bond and Certificate of Insurance. As soon as we received that we can we can send them the contract.

Motion: Commissioner Rusty Peck move to accept Invoice#0051793 from vanZelm Engineers, dated 4/17/24 for Oliver Ellsworth School HVAC Full Design Bidding & CA professional services through March 30, 2024 in the amount of \$3,500.00. Seconded by Commissioner Jim Bennett.

Motion Passes: 5-0-0

Motion: Commissioner Jim Bennett moves to accept the proposal for Professional Construction Monitoring Services at Oliver Ellsworth School from J.R. Russo LLC, dated 4/2/24 in the amount of \$30,000. Seconded by Commissioner Lee Alford.

Motion Passes: 5-0-0

Item #2 - Sage Park Middle School Slab Moisture Mitigation Design – 9567 CIP FY2023

There is nothing new to report.

Item #3 - Sage Park Middle School HVAC Ph. 2&3 – 9542 CIP FY2023

Per Jim Russo, For phase 2, No work was done during vacation break. HVAC balancing left to be done. As of last night they were not on site. I advised them to find another firm as soon as possible so work can get done. Once that is done we can go for final a CO.

Item #4 - LP Wilson HVAC Improvements Phase 1 & Additions Ph. 1 9551 CIP FY2023

Per Jim Russo, No work was done during vacation break. Work is being reschedule.

Marco Aglieco, Building and Facilities Manager, advised that Trane and Automated Logic are working together on sequencing of operation and points list.

Per Marco Aglieco, Building and Facilities Manager, LP Wilson Phase 2 – Spoke to Action Air and Automated Logic for Value Engineering ideas.

Motion: Commissioner Rusty Peck moves to accept Action Air proposal \$2,282,000.00 for the project LP Wilson. Seconded by Commissioner Jim Bennett.

Motion Passes: 5-0-0

Motion: Commissioner Rusty Peck moves to accept Automatic Logic proposal \$312,406.00. Seconded by Commissioner Jim Bennett.

Motion Passes: 5-0-0

Motion: Commissioner Rusty Peck moves to accept Invoice#24-387 from Silver Petrucelli & Associates, dated 4/1/24 for Professional services through 4/11/24 in the amount of \$2,430.00. Seconded by Commissioner Lee Alford.

Motion Passes: 5-0-0

Motion: Commissioner Lee Alford moves to accept Invoice#0259713 from Fuss & O'Neill, Inc., dated 4/8/24 for hazardous building material service in the amount of \$10,200.00. Seconded by Commissioner Rusty Peck.

Motion Passes: 5-0-0

Item#5 – JFK School Gym HVAC Phase 3 Construction – 1932 CIP FY2023

Per Jim Russo, they did work during vacation week for their punch list and balancing the project is substantially done. We got a schedule and final inspection probably early next month. That job is 100% done at that time.

Item# 6 – Aquatic Facilities Improvements Goslee & Welch Design– 9536 CIP FY2022

There is nothing new to report.

Item# 7 – Welch Pool Renovations Construction – 1938 CIP FY 2024

Per Marco Aglieco, Building and Facilities Manager, we all have received the new schedule presented to us. The block that was not received. It actually came today and there are two masons and a laborer working on it. They are trying to see if they can get another mason to help out. The other item holding up the project is the liner.

Motion: Commissioner Rusty Peck moves to accept PCO#12a from Millennium Builders, dated 4/16/24 in the amount of \$8,798.02. Seconded by Commissioner Lee Alford.

Motion Passes: 5-0-0

Item# 8 – Clover Street School Restrooms Improvements Design – 9552 CIP FY2024

Per Marco Aglieco, Building and Facilities Manager we have issued the contract for scope construction today. We have the Performance Bond, Payment Bond and Certificate of Insurance. We scheduled a meeting for next Monday.

Motion: Commissioner Rusty Peck moves to accept Invoice#25025 from EnviroMed Services, Inc. dated 4/12/24 for hazardous mediation and inspections in the amount of \$6,500.00. Seconded by Commissioner Jim Bennett.

Motion Passes: 5-0-0

Motion: Commissioner Rusty Peck moves to accept the Limited Owners Project Manager Services for the Clover Street School, bathroom modifications, dated 4/2/24 in the amount of \$19,000.00. Seconded by Commissioner Lee Alford.

Motion Passes: 5-0-0

Item# 10 – LP Wilson BOE Restroom Improvements Design – 9553 CIP FY2025

There is nothing new to report.

Item# 11 – 330 Windsor Ave Gym HVAC Design – 9550 CIP FY2022

Per Marco Aglieco, Building and Facilities Manager, met with Automatic Logic last week and they found more issues. He is supposed to come up with a proposal on some additional ads. It going to be a little while longer.

Item#12 – Sage Park School Roof Replacement Phase 2 Design – 9541 CIP FY2024

Per Marco Aglieco, Facilities Manager, we did the walk through, bids are due 5/3/24.

Item# 13 – Poguonock Elementary School Roof Design – 9558 CIP FY2025

There is nothing new to report.

Item#14 – Clover Street School Roof Design – 9549 CIP FY2022

There is nothing new to report.

Item#15– Milo Peck School HVAC Replacement Design – 9538 CIP FY2021

Marco Aglieco, Building and Facilities Manager, advised he met on-site with contractor about the boiler. We received a quote of \$15,000. Nothing further to report.

Item# 16 – Minutes of Preceding Meeting(s)

Motion: Commissioner Rusty Peck moves to approve the Motions & Minutes from the 4/9/24 meeting. Seconded by Commissioner Jim Bennett.

Passes: 4-0-1

Staff Reports:

None.

Adjournment:

Motion: Rusty Peck moves to adjourn meeting at 7:20 pm. Seconded by Commissioner Geoge Bolduc.

Passes: 5-0-0

Respectfully submitted,
Janette Carrillo
Public Building Commission Recording Secretary