



Council Agenda

Council Chambers
Windsor Town Hall
December 4, 2017



7:30 PM Regular Council Meeting

1. ROLL CALL
2. PRAYER – Councilor Govoni
3. PLEDGE OF ALLEGIANCE – Councilor Govoni
4. PROCLAMATIONS/AWARDS
5. PUBLIC COMMUNICATIONS AND PETITIONS
(Three minute limit per speaker)
6. REPORT OF APPOINTED BOARDS AND COMMISSIONS
 - a) Board of Education
 - b) Zoning Board of Appeals
7. TOWN MANAGER'S REPORT
8. COMMUNICATIONS FROM COUNCIL MEMBERS
9. REPORTS OF STANDING COMMITTEES
10. ORDINANCES
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - a) *Authorize town manager to execute a grant agreement and approve funding for purchase of Dial-A-Ride replacement vehicle (Town Manager)
 - b) *Approve Redevelopment Priority Property list (Town Manager)
 - c) *Close out capital projects (Town Manager)
 - d) Approve settlement related to Clover Street HVAC project (Town Manager)
 - e) Approve settlement of Johnson vs Town of Windsor (Town Manager)




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13. *RESIGNATIONS AND APPOINTMENTS
 14. MINUTES OF PRECEDING MEETINGS
 - a) *Minutes of the November 20, 2017 Regular Town Council Meeting
 15. PUBLIC COMMUNICATIONS AND PETITIONS
(Three minute limit per speaker)
 16. EXECUTIVE SESSION
 - a) Strategy and negotiations with respect to pending claims and litigation (B&G Mechanical Contractors vs. Town of Windsor)
 - b) Strategy and negotiations with respect to pending claims and litigation (Johnson vs. Town of Windsor)
 17. ADJOURNMENT
- ★Back-up included

Agenda Item Summary

Date: December 4, 2017

To: Honorable Mayor and Members of the Town Council

Prepared By: Rebecca Joyce, Senior Services Coordinator

Reviewed By: Peter Souza, Town Manager 

Subject: Bus Replacement Authorization and Appropriation

Background

Historically, the Town of Windsor has applied for a Connecticut Department of Transportation (DOT) Capital Assistance Grant under the Federal Transit Administration's Section 5310 program. This grant program has helped fund the purchase of replacement service buses for the Senior Transportation division which provides transportation for the elderly and people with disabilities. In March 2017, the town staff applied for a grant and we recently were notified of being awarded funding to replace one vehicle.

Discussion/Analysis

The Windsor Senior Transportation unit utilizes a fleet of six buses to transport clients and residents to and from their homes, town facilities, shopping destinations, entertainment venues, appointments and other locations.

The bus that currently exceeds the Section 5310 program's replacement criteria of 4 years or 100,000 miles is a 2010 Ford E-350 with more than 115,000 miles. The grant amount is capped at 80% of the cost of the vehicle. At this time, DOT staff anticipates that the purchase price of the vehicle will be approximately \$65,000. Therefore, the town would be required to pay up to \$13,000 for its funding share. Per the grant program, schedule delivery and the payment for the vehicle would occur after July 1, 2018.

Staff is requesting that the Town Manager be authorized to enter into an agreement with the DOT for the purchase of the Section 5310 program's grant-funded vehicle and that funds be appropriated for the town's match.

Financial Impact

The town will be required to contribute matching funds to purchase the bus. Based on a \$65,000 purchase price, the town match would be \$13,000. Currently there are available funds in two capital accounts related to previous acquisitions of similar replacement vehicles. The Transportation Bus Fund has a balance of \$11,270 and the Dial-A-Ride Van Replacement account has \$2,690 available.

Other Board Action

None

Recommendations

If the Town Council is in agreement, the following motions are recommended for approval:

“MOVE that the Town Manager be authorized to negotiate and execute all necessary agreement and contract documents on behalf of the Town of Windsor with the Connecticut Department of Transportation for the purchase of a Section 5310 program vehicle to provide transportation for the elderly and people with disabilities.”

And

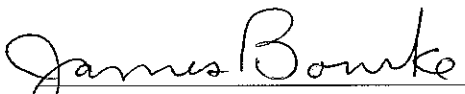
“MOVE to authorize the use of \$11,270 from capital project No. 9376, Transportation Bus Fund and \$2,690 from capital project No. 9484, Dial-A-Ride Van Replacement, to fund the town’s share of the vehicle purchase.”

Attachments

None

Certification

I hereby certify that there are funds available in the amount of \$11,270 in the Transportation Bus Fund project account and \$2,690 funds available in the Dial-A-Ride Van Replacement project account to fund the above appropriation.




James Bourke
Finance Director

Agenda Item Summary

Date: December 4, 2017

To: Honorable Mayor and Members of the Town Council

Prepared By: James Burke, Economic Development Director

Reviewed By: Peter Souza, Town Manager 

Subject: Priority Redevelopment Properties List

Background

In December of 2002, the Town Council adopted a Tax Increment Financing Policy as one tool to encourage the redevelopment of key vacant or underutilized properties. As part of that policy, the Council approved a Priority Redevelopment Properties List to provide specific guidance regarding which sites should be eligible for Tax Increment Finance assistance.

In recommending the initial list, the Economic Development Commission included a statement of its purpose and procedures and criteria for updating properties. One of these provisions states that the Commission should review the list annually and report its recommendations for additions or deletions to the Town Council.

Discussion

The Economic Development Commission reviewed the Priority Redevelopment Properties List during its regular meeting of November 15, 2017. A status report on each property was presented by staff and discussed by the Commission. A copy of the status report is attached.

Following its review, the Commission determined that no additions or deletions to the Priority Redevelopment Properties List should be recommended at this time.

Recommendation

The Economic Development Commission recommends no additions or deletions to the adopted Priority Redevelopment Properties List at this time. If the Town Council is in agreement, the following motion is recommended:

“Resolved that the attached Priority Redevelopment Properties List be adopted as presented.”

Attachments

Exhibit ‘A’ Priority Redevelopment Properties
Status report on redevelopment sites
Priority Redevelopment Properties Policy

Exhibit 'A'

Priority
Redevelopment
Properties

**‘EXHIBIT A’
TOWN OF WINDSOR
PRIORITY REDEVELOPMENT PROPERTIES**

12/04/16

The following are the priority redevelopment properties in the Town of Windsor as determined by the Town Council:

<u>Plaza Building</u>	280-294 Broad Street
<u>Tobacco Valley Inn</u>	Dunfey Lane and Bloomfield Avenue
<u>Redevelopment Parcel</u>	418-446 Windsor Avenue
<u>Udolf Property</u>	156 Windsor Avenue
<u>Flamingo Inn</u>	19, 27, 29, and 35 Windsor Avenue
<u>Parcel north of 457 Windsor Ave</u>	459-465 Windsor Avenue
<u>Spillane property next to CITGO</u>	581 Windsor Avenue
<u>Former Scranton Chevrolet Site</u>	125 Poquonock Avenue
<u>Larsens Hardware Property</u>	144 Poquonock Avenue
<u>Combustion Engineering Site</u>	2000 Day Hill Road
<u>Former Printing Express Site</u>	20-26 Poquonock Avenue

History

1. Initially adopted, December, 2002.
2. Revised, December, 2007 to delete 33 Mechanic Street and 853 Palisado Avenue.
3. Revised, August, 2010 to add 125 Poquonock Avenue, 147 Poquonock Avenue, and 144 Poquonock Avenue.
4. Revised, April 4, 2011 to add 2000 Day Hill Road.
5. Revised, February 4, 2013 to add 20-26 Poquonock Avenue
6. Revised, December 21, 2015 to delete 69 Mechanic Street, 147 Poquonock Avenue and 240 Broad Street.

Status report on redevelopment sites

TOWN OF WINDSOR
PRIORITY REDEVELOPMENT PROPERTIES (per list revised 12/21/15)
ANNUAL STATUS REPORT – November 15, 2017
(Recent activity indicated by bold italicized font)

Plaza Building (280-294 Broad Street)

Property purchased by Mohan Sachdev (12/2011); significant building repairs have been initiated; 2nd floor apartments being rehabbed; plans for reuse of theater and commercial space pending; second floor window replacement and HVAC work completed; TPZ reapproved proposed restaurant use and site plan for theater addition and added parking; 17 Elm St building demolished, 3,000 SF addition constructed, site work started and new electrical service installed; ***first floor retail space floor and ceilings gutted and replaced; storefronts being reconstructed***

Tobacco Valley Inn (Dunfey Lane and Bloomfield Avenue)

Building demolition and site clearance complete; listing with broker in place; recent interest in redevelopment for commercial; investment deadline not met by 10/2015; ***owners have begun repaying demolition loan; prospective developer evaluating development options***

Redevelopment Parcel (418-446 Windsor Avenue)

Land assembled; RFQ process undertaken, but unable to arrive at acceptable plan for redevelopment; next step to reconfirm Town's objectives

Udolf Property (156 Windsor Avenue)

Several prospective tenants have explored and then abandoned; owner repainted vacant building in response to complaint; ***demolition of building and soil remediation underway***

Flamingo Inn (19, 27, 29, and 35 Windsor Avenue)

Property had been listed; serious retail prospect considered site but declined. Flamingo Inn related owners purchased 35 Windsor Ave. Site is now in single ownership. Renewed interest in retail redevelopment. ***Recent development did not materialize.***

Parcel north of 457 Windsor Ave (459-465 Windsor Avenue)

465 Windsor sold in 2011 to Brown and Powell
459 Windsor and 12 East Wolcott sold in 2005 to Mahon
12 East Wolcott sold in 2011 to 12 E Wolcott LLC
Developer was pursuing retail use of site, but that has stalled with poor market

Spillane property next to CITGO (581 Windsor Avenue)

Property listed for lease, some inquiries, limited uses in B-1 Zone may be an issue. **Property now listed for lease or sale.**

Former Scranton Chevrolet Site (125 Poquonock Avenue)

Concept plan for residential/retail redevelopment approved in 2010; buyer/seller dispute put project on hold; delinquent taxes were paid; owner deeded property in lieu of foreclosure; town with new owner's cooperation has obtained environmental assessment grant of site; Phase I and II assessments completed; **Phase III assessment completed; awaiting preparation of Remedial Action Plan.**

Larsens Hardware Property (144 Poquonock Avenue)

Property had been listed; proposal for purchase for redevelopment rejected in 2010; not currently on the market

Combustion Engineering Site (2000 Day Hill Road)

Demolition of ABB buildings complete; Concept plan, new zoning regulations and subdivision for mixed-use village approved by TPZ; residential developer agreement is pending; **Plan amendments and resubdivision approved for Phase 1; Great Pond form-based code amendments approved to facilitate development of youth sports campus including conference center, recreation, dormitories, restaurant, retail and arena**

Former Printing Express Site (20-26 Poquonock Avenue) property purchased by Mohan Sachdev (06/2013); residential units vacated; owner contemplating redevelopment for new residential units; town with new owner's cooperation obtained environmental assessment grant for the site; Phase I and II assessments completed; **Buildings demolished; Phase III assessment completed; awaiting preparation of Remedial Action Plan.**

Priority
Redevelopment
Properties Policy

Town of Windsor, Connecticut
Priority Redevelopment Properties List and Policy
December, 2002

I. INTRODUCTION

The Town of Windsor has determined that there are certain vacant or underutilized sites in Windsor that need focused-attention from the Town government. A number of these sites are in Windsor Center and the Wilson neighborhood and are therefore crucial to the future of our community. Many of these sites play into the public's perception about the community.

There is a window of opportunity to attract investment to these sites. In addition, when opportunities arise, it is important to have programs in place so the Town can act quickly.

It is in the public interest to encourage the timely and appropriate redevelopment of these properties.

II. LIST ADOPTED

The Priority Redevelopment Properties List attached hereto as Attachment A is hereby adopted.

Inclusion of a property on this list does not confer any right to any incentive program. It does establish which properties are eligible to apply for certain programs including the Tax Increment Financing Policy. After a property is listed, each development proposal must be reviewed and approved according to the particular program requirements.

III. PROCEDURE FOR ANNUAL REVIEW, ADDITIONS AND DELETIONS

The following procedure will be followed to add to or delete from the Priority Redevelopment Properties List.

1. Annual Review. The Economic Development Commission shall review the adopted list annually and report to the Town Council its recommendations for additions or deletions from the list at the Council's first meeting in December.
2. Specific Requests. The Town Council, Economic Development Commission, Town Manager, any citizen or property owner may initiate a request to add or delete a property or properties at any time. Each such request shall be reviewed by the Economic Development Commission according to the criteria as set forth below. The Commission shall then forward its recommendation to the Town Council.
3. Town Council Final Determination. The Town Council shall make the final determination regarding all additions or deletions to the list.

IV. CRITERIA

The Town of Windsor will consider a property for inclusion on the Priority Redevelopment Properties List only if at least four (4) of the following criteria are met:


- 1) Visibility (location on a heavily traveled roadway and public's awareness of site)
- 2) Pending opportunities related to the site
- 3) Present blighting condition -- nuisance, environmental issues, poor access, problems of ownership
- 4) Potential multiplier effects
- 5) Level of difficulty to redevelop without assistance
- 6) Potential costs to the Town of not acting
- 7) Length of time on the market (more than 24 months)

Agenda Item Summary

Date: December 4, 2017

To: Honorable Mayor and Members of the Town Council

Prepared by: Jim Bourke, Finance Director

Reviewed by: Peter Souza, Town Manager 

Subject: Transfer of Capital Projects Funds

Background

Staff is requesting that the Town Council close, in full or in part, a number of capital projects and to transfer the funds to the Capital Projects Fund Assigned Fund Balance.

Discussion/Analysis

If the project closeouts (in full or partial) as outlined on Attachment A are approved, the total amount that will be transferred to the Capital Projects Fund Assigned Fund Balance is \$434,000. These funds will be available to help cash finance projects outlined in the proposed FY18 – FY23 Capital Improvements Plan. The assigned fund balance in the Capital Projects Fund after the proposed close outs and transfers will be approximately \$1,147,700. The draft plan proposes the use of approximately \$590,000 from the Capital Projects Fund for a variety of projects this fiscal year and \$205,000 in FY 19.

Two projects, Stone Road Rehabilitation and Prospect Hill Road, have the largest balances to be transferred. The Stone Road balance is due to cost savings related to the method of construction used as well as the fact our Engineering staff acted as general contractor saving expenses related to contractor overhead and profit. The Prospect Hill Road balance is related to project reimbursements from the State of Connecticut under the grant program for phase 1 of the project. The recommended transfer of \$225,550 is the net amount after maintaining \$10,000 in the project account to pay contract retainage for design services.

Other Board Action

The Public Building Commission has approved closing the projects under their oversight.

Recommendations

If the Town Council is in agreement, the following motion is recommended for approval:

“MOVE that the projects listed on ‘Attachment A’ either be fully or partially closed out, and that the amount indicated for each account be transferred to the Capital Projects Fund Assigned Fund Balance.”

Attachments

Attachment A - Capital Projects Closeouts

Attachment 'A'
Capital Projects - Full & Partial Closeouts - December 4, 2017

<u>Project No.</u>	<u>Project Name</u>	<u>Account Balance</u>
<i>Full Close Out</i>		
9383	Oliver Ellsworth Offices	7,565.25
9432	LPW Restrooms-Showers Design	11,890.19
9461	School Mechanical Systems Energy Efficiency Study	8,029.18
9468	WHS Doors & Fire Alarm System Replacement	21,344.19
9474	100 Addison Rd Inspection	1,618.00
9477	NWP Nature Center Roof	2,200.00
9485	Lang House Solar Panels	10.22
9412	Pigeon Hill Rd. Survey and Design	4,721.13
9472	FY17 Stone Rd. Rehabilitation	142,819.53
9410	Batchelder Rd. Design	8,251.34
<i>Partial Close out</i>		
9352	Prospect Hill Rd Reconstruction	225,550.99
Total		<u>434,000.02</u>

Town Council
Resignations/Appointments/Reappointments
December 4, 2017

Resignations

None

Appointments / Reappointments (to be acted upon at tonight's meeting)

None

Names submitted for consideration of appointment

None

**TOWN COUNCIL
COUNCIL CHAMBERS
WINDSOR TOWN HALL
NOVEMBER 20, 2017
Regular Town Council Meeting
UNAPPROVED MINUTES**

1) CALL TO ORDER

Mayor Trinks called the meeting to order at 7:30 p.m.

Present: Mayor Donald Trinks, Councilor James Govoni, Councilor Jill Jenkins, Councilor Donald Jepsen, Councilor Joseph McAuliffe, Councilor Richard O'Reilly, Councilor Michael Tustin, and Councilor Kenneth Wilkos.

Absent: Deputy Mayor Jody Terranova

2) PRAYER

Councilor Wilkos led the group in prayer.

3) PLEDGE OF ALLEGIANCE

Councilor Wilkos led the group in the Pledge of Allegiance.

4) PROCLAMATIONS AND AWARDS - None

5) PUBLIC COMMENTS AND PETITIONS

George Slate, 27 Ethan Drive, commented that he thought that emails directed to the council members through the generic councilor email address should be part of public record.

Mr. Slate believes the *Town Charter* presumes a budget is passed each year and there are four chances to pass an FY18 budget. He stands by a comment he made last year at this time that the Council should consider a *Town Charter* Revision Committee to do a study to see if changes are needed.

The Capital Improvement Plan's requirement for a fund balance of 20% balance plus \$350,000 does not apply to the total \$166 million proposed but only to \$9 million. Language needs to be clearer for the Comprehensive Annual Financial Report (CAFR).

6) REPORT OF APPOINTED BOARDS AND COMMISSION

- a) Public Building Commission – None

7) TOWN MANAGER'S REPORT

Leaf Collection

As a reminder, Windsor's leaf collection program is ongoing until December 15th. During this time, your leaves will be picked up on the same day as your trash day. All leaves should be placed in 30-40 gallon paper leaf bags. Leaves can also be placed in a trash barrel of similar size labeled with a "Leaves Only" sticker that can be easily identified by the driver. Residents may also self-haul their leaves to the transfer station at no charge during this period.

Winter Parking Rules Began November 15

A reminder for residents that from November 15th to April 15th of each year, there is no parking on Windsor streets between the hours of 1:00 AM and 6:00 AM. Also, there is no parking on any street during a snow or ice storm that has been in progress for one hour or more. Residents are asked to not leave their vehicle on the street in such a position that it impedes snowplowing operations or the free flow of traffic.

When the snow arrives this year, remember to keep outside exits, walks and stairs free of snow and ice. Don't forget there is a town ordinance that requires all property owners to clear snow from the sidewalk (and fire hydrants if there is one on or adjacent to your property) within 12 hours after a storm.

WIN-CAL

WinCal.org is Windsor's new online calendar where you can find everything there is to do in Windsor - all in one place!

Listings include school events, business happenings and town events and programs such as the holiday carol sing and dinner and movie with Santa. You'll be able to easily find the information you need by searching the calendar by date, age group, or categories such as entertainment, sports, travel or educational.

WinCal.org is a collaborative effort between the Town of Windsor, Chamber of Commerce and the Board of Education.

Town Hall Closed Thursday and Friday

Just as a reminder, town offices will be closed on both Thursday, 11/23, and Friday, 11/24, for the Thanksgiving holiday.

8) COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor Govoni gave thanks to the Town Manager for all the line striping that has been done in town and especially at the Rainbow Reservoir and the handicap space at that location.

Councilor Jenkins welcomed the new council members and thanked the citizens of Windsor for re-electing her.

Councilor Wilkos – None

Councilor Jepsen welcomed the new members of the council. He also congratulated the Windsor High School (WHS) swim team girls 400 Freestyle relay team. Destiny Johnson, Hailey Klase, Jade Cortman and Caleigh Smith broke the 17 year old record at the State Open last week. Destiny Johnson also set a new WHS 50 Freestyle record.

Mayor Trinks thanked the voters of Windsor and looks forward to working with the new council members.

Councilor McAuliffe thanked the voters of Windsor. He also reminded the audience of the traditional Thanksgiving WHS football game this Wednesday evening vs. Middletown.

Councilor O'Reilly thanked the citizens of Windsor for electing him to the Town Council.

Deputy Mayor Terranova - absent

Councilor Tustin - None

9) REPORTS OF STANDING COMMITTEES

Special Projects Committee - None

Health & Safety Committee – None

Town Improvements Committee - None

Finance and Personnel Committee – None

10) ORDINANCES - None

11) UNFINISHED BUSINESS

12) NEW BUSINESS

a) MDC Clean Water Project presentation

Scott Jellison, CEO of MDC; Brian McCarthy, MDC consultant; Rob Constable, MDC Finance Director; and Bill DiBella, Chairman of MDC, presented a power point presentation and discussed the issues facing the Metropolitan District Commission (MDC).

The representatives of MDC provided information and updates on the Clean Water Act (CWA). The Clean Water project, which includes approximately \$2.4 billion in infrastructure improvements to the MDC's wastewater system, formally addresses a

federal consent decree by the U.S. Environmental Protection Agency (EPA) and a Connecticut Department of Energy and Environmental Protection (DEEP) consent order to achieve Federal Clean Water Act goals. This is an unfunded mandate.

MDC outlined their proposal to the state to develop what is being referred to as an "Integrated Plan." They also provided information on the proposed 2018 budget and water rates. There are multiple issues facing MDC, a non-profit agency. Aging infrastructure is a significant issue. Other stressors include population growth (sewer systems), lower water usage by manufacturers and homeowners (water conservation and appliances that are more efficient), increasingly complex water quality issues and other economic challenges.

The Integrated Plan approach offers an opportunity for a municipality to propose to meet multiple CWA requirements by identifying efficiencies from separate wastewater and stormwater programs and sequencing investments so that the highest priority projects come first. It is an option to help municipalities meet the CWA obligations while optimizing their infrastructure investments through the appropriate sequencing of work.

For MDC customers, Integrated Planning would allow consideration of all necessary infrastructure improvements while calculating the affordability and prioritization of these improvements within the USEPA guidelines. Conversely, under the current requirements of the CWA, only the MDC's Clean Water Project work is permitted to be considered in affordability and prioritization calculations. That still leaves all other sewer work not related to the Clean Water Project, and all water infrastructure work as well, potentially adding to the cost of necessary utility infrastructure improvements, costs which are ultimately passed onto the customers and member towns. These costs are simply not affordable for the MDC or its customers.

MDC has asked the CT DEEP to recognize and authorize proceeding with an Integrated Planning approach. To date, the CT DEEP has not done so, even as the EPA has indicated their willingness to consider this approach and its positive impact on a broad range of wastewater, stormwater, drinking water and infrastructure issues with respect to affordability and prioritization while complying with CWA regulations.

This Integrated Plan was detailed in the MDC presentation including expenditures, revenues, debt service and a time line.

b) Discussion of Proposed Fiscal Year FY 2018 Budget

The Town and Board of Education (BOE) are currently operating under the annual budget appropriation or expenditure level for FY17. In July, tax bills were issued utilizing the FY 17 expenditure level in conjunction with the FY18 proposed non-tax revenues and the adjusted October 2016 grand list. The mill rate was 32.45 mills for real estate and personal property. The mill rate of 32.00 was used for motor vehicles per the state motor vehicle mill rate cap.

A 32.45 mill rate was required as State Aid was projected to decline by \$1,044,860 compared to FY17 as well as a decrease in the taxable grand list.

It is projected that the town could receive \$166,910 more in State Aid than was estimated in the Council's May 15th proposed budget. This figure does not include Governor Malloy's "holdbacks" announced on Friday equaling approximately \$40,000.

The FY17 approved appropriation is \$1,054,090 less than the proposed FY18 expenditure level.

If the Council wishes not to issue a supplemental tax bill and the projected additional State Aid funds are incorporated as revenues, the FY18 proposed expenditures would need to be reduced by \$887,180 to achieve a balanced budget. The reduction would result in the FY18 appropriation being a 0.15% increase year over year. The decision would need to be made as to what portions of the budget will be adjusted and by how much.

The May 15th proposed appropriation was \$1,054,090 greater than the FY17 level with 22% related to the non-school portion of the budget and 78% related to the BOE budget. In response to a question, Town Manager Souza explained that it is not clear where the "holdback" is from. If it is from the BOE Alliance funds, there would be no impact on the mill rate.

Town Manager Souza also explained that the *Town Charter* is interpreted to mean that if we were to appropriate anything greater than the same amount appropriated for FY17, there would be a need for the budget to be put back out to referendum. There is some question, if the Council were to roll back the FY18 expenditure level to FY17, how to interpret the *Town Charter* as to whether or not a referendum would need to be held.

Councilor Jepsen thinks a referendum should be held with the .015% increase and the Council should look at other items being this far into the year. He is also against sending out a supplemental tax bill.

Councilor Jenkins suggested that the Finance Committee look to see if we can live within the framework that was agreed upon, using the numbers from the state.

The Council asked that the Town Attorney be asked to clarify the town's position under state law and the *Town Charter* as to whether the town needs to have a referendum and the ramifications on next year's budget.

13) RESIGNATIONS AND APPOINTMENTS

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to accept the resignation of Tim O'Shea from the Hartford Area Cable Television Advisory Council.

Motion Passed 8-0-0 (Deputy Mayor Terranova absent)

14) MINUTES OF PRECEDING MEETINGS

- a) Minutes of the November 6, 2017 Regular Town Council meeting

MOVED by Councilor Jepsen and seconded by Councilor Jenkins to approve the unapproved minutes of the November 6, 2017 Regular Town Council meeting as presented.

Motion Passed 8-0-0 (Deputy Mayor Terranova absent)

- b) Minutes of the November 13, 2017 Special Town Council meeting

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to approve the unapproved minutes of the November 13, 2017 Special Town Council meeting as presented.

Motion Passed 8-0-0 (Deputy Mayor Terranova absent)

15) PUBLIC COMMUNICATIONS AND PETITIONS

George Slate, 27 Ethan Drive explained that we know when the clean water charge will end, in 2057, but we do not know when Other Post Employment Benefits will end (OPEB). The sooner it is addressed by the town, the more flexibility there will be later on. The US Post Office is in better shape since it addressed this issue 15 years ago. When will town funding for OPEB end? He believes it is intergenerational inequality and abusive to require future generations to pay for services rendered years or decades earlier.

MDC is not the only utility that responds 24 hours a day. Electric and gas utilities also respond to emergencies at all hours.

16) EXECUTIVE SESSION - None

17) ADJOURNMENT

MOVED by Councilor McAuliffe, seconded by Councilor O'Reilly, to adjourn the meeting at 9:28 p.m.

Motion Passed 8-0-0 (Deputy Mayor Terranova absent)

Respectfully Submitted,

Lori Hartmann
Recorder