

**TOWN COUNCIL  
COUNCIL CHAMBERS  
WINDSOR TOWN HALL  
MARCH 19, 2018  
Regular Town Council Meeting  
APPROVED MINUTES**

**1) CALL TO ORDER**

Mayor Trinks called the meeting to order at 7:33 P.M.

Present: Mayor Donald Trinks, Councilor James Govoni, Councilor Donald Jepsen, Councilor Jill Jenkins, Councilor Joseph McAuliffe, Councilor Richard O'Reilly, Deputy Mayor Jody Terranova, Councilor Michael Tustin and Councilor Kenneth Wilkos

**2) PRAYER**

Councilor Wilkos led the group in prayer.

**3) PLEDGE OF ALLEGIANCE**

Councilor Wilkos led the group in the Pledge of Allegiance.

**4) PROCLAMATIONS AND AWARDS**

**5) PUBLIC COMMENTS AND PETITIONS**

Frank Davis, 3 Birchwood Road, thanked everyone at the Town Council meeting and town staff for supporting the open space acquisition. He feels that the whole process turned into an excellent partnership with the town. Mr. Davis also thanked the councilors for volunteering their service to the town.

Randy McKenney, 66 Victoria Street, was glad to see the open space acquisition approved, but he asked that citizens remember this purchase when considering the approval of the town's upcoming Board of Education budget. Mr. McKenney thinks that if there is enough money for the open space purchase, there is enough money to educate our children and recommends that the Council approve the Board of Education budget as presented.

**6) REPORT OF APPOINTED BOARDS AND COMMISSION**

a) Public Building Commission (PBC)

Gary Johnson, Vice Chair of PBC, gave the following report:

### **Animal Shelter Relocation Project**

The PBC has accepted this building as complete. Once close-out documents are received by town staff, the PBC will close this project.

### **Safety Complex Phase Two**

The PBC will receive construction drawings at its next meeting for review and approval for both the roof replacement and boiler projects. Pending PBC approval of drawings, town staff would then bid both these projects in April. The PBC would then review the bids, select contractors, and seek Town Council approval for funding for these two projects. Construction work for both of these projects are anticipated to take place during the late spring/early summer months.

### **Oliver Ellsworth Elementary School HVAC Replacement Design**

The contractor has completed the installation of the replacement heating equipment and completed the punch list items. When town staff receives all of the closeout documents, the PBC will authorize final payment and close out this project.

### **JFK School HVAC Replacement Design Project**

The PBC received the bids for this project. The low bidder was Sav-Mor Cooling located in Southington, Connecticut. The PBC, Board of Education, and town staff, worked with the low bidder and architect to reduce the bid cost through value engineering and a list of deducts to reduce the bid amount. The project work was eliminated in the gymnasium and hallways. All other project work remains as designed, with air conditioning included in those areas.

At its last meeting, the PBC approved the project as amended through value engineering and deducts with Sav-Mor Cooling. Pending Town Council approval, the PBC will then enter into a contract with Sav-Mor Cooling.

### **Town Hall Portico Restoration Project**

The PBC received ten qualifications from architectural firms for this project. After reviewing all of the qualifications, the PBC interviewed four firms determined to be the best qualified. After the four interviews, the PBC selected B & D Engineering located in White Plains, NY. Their proposal of \$43,500 was approved by the PBC. Pending Town Council approval of funding for design work, the PBC will enter into an agreement with B & D Engineering for the design work for the Town Hall portico restoration. We also anticipate the construction work for this project to begin during the late summer/early fall. While the majority of this restoration work is being performed, the front entrance to the Town Hall will be closed for safety reasons but available for emergency egress if necessary. The estimated timeline for completion is three to four months.

Councilor Govoni asked if the roof on the safety complex would be another twenty-five year roof. Mr. Johnson responded that it would be.

Mayor Trinks asked about the time frame of the Portico Restoration project. Mr. Johnson replied that the start date is flexible with the overall time line being three to four months until completion.

Councilor O'Reilly asked about the consequences of delaying the project a few years. Mr. Johnson responded that it was not advisable to put it off due to its deteriorating state and the cost of the work would likely increase.

Councilor Govoni asked if the work could be done during the cold months or if it would need to be temperature controlled. Mr. Johnson responded that these questions would need to be answered once the project is approved and the architect/engineer is on site.

b) Board of Ethics

Ms. Jennifer Macierowski, Chair of the Board of Ethics, gave the following report:

Ms. Macierowski stated that 2017 was a quiet year for the Board of Ethics and that there were no requests for advisory opinions or recommendations given. There is a new appointee, Sonia Asare.

Councilor O'Reilly asked if this is a typical outcome. Ms. Macierowski replied that it seems to be unique and is most likely due to Windsor's bipartisan atmosphere.

c) Metropolitan District Commission (MDC)

Mr. John Avedisian, MDC Commissioner, gave the following report:

MDC will be introducing a new sewer easement improvement program starting in the spring along Kennedy Road and toward the river that will make it easier for MDC to clean the sewers.

A drinking water report showed that on average, 43,790,000 gallons of water are being produced per day.

As of February 28, 2018, there were approximately 39 million gallons of water available, which represents 647 days (22 months) of supply. There are currently no drought issues.

The town of Glastonbury won a lawsuit against MDC regarding surcharges. MDC's attorney, Bart Halloran, plans to file an appeal.

The annual budget is coming up and it was greatly affected by the Department of Energy and Environmental Protection (DEEP) not paying money owed to MDC. A meeting was set up between state representatives and the DEEP and it looks like an agreement will be made for some of the money to be collected. A four dollar fee will be added to residents' water bills and will go to the Department of Public Health to do water testing.

Beginning April 16, 2018, Operation Fuel will administer a water assistance program for MDC customers in member and nonmember towns who need aid with meeting their water utility needs. This program will be for households living up to 75% of the state median income. There will not be an assets test. The maximum grant amount will be up to \$500.

There was a recent water leak on the corner of Route 159 and Union Street, but crews were able to fix it quickly.

MDC board meetings will be televised through West Hartford Cable and recordings will be available if Windsor is interested in televising the meetings.

A subcommittee has been created to try and figure out how to sell more water for the MDC.

Mr. Avedisian was contacted by the Windsor Independent Living Association (WILA) about an issue where their bill went from \$60 per month to \$415 per month. MDC went to the location and found out there were issues with two of their toilets. Mr. Avedisian asked MDC to look into adjusting their bill.

Councilor Govoni thanked Mr. Avedisian for his follow-up on the WILA property.

Councilor Jepsen asked about various increases in water bills. Mr. Avedisian replied that he would send Mr. Jepsen details as he didn't have the information available at the time.

Mayor Trinks asked where potential settlement money from the DEEP would go. Mr. Avedisian replied that it would go toward lowering the town's bill and not into MDC's general fund.

## **7) TOWN MANAGER'S REPORT**

### **March 27 Budget Workshop for Windsor Residents**

Residents are invited to a budget workshop on Tuesday, March 27th from 6:30 PM to 8:30 PM here at town hall. The meeting is an informal and interactive gathering that will provide residents with an opportunity to hear an overview on the proposed fiscal year 2019 budget.

A public hearing on the FY 2018-2019 budget will be held on April 2<sup>nd</sup>.

On April 25, April 26 and May 2 community budget forums will be held throughout town sponsored by the League of Women Voters and CTVotes.

A detailed schedule of budget hearings, workshops, and community forums can be found on the town's website. For more information call 860-285-1835.

### **Bradley Airport Master Plan Informational Meeting**

The Connecticut Airport Authority will be holding a public informational meeting for the Bradley International Airport Master Plan update on March 28, 2018 from 6:00 PM – 8:00 PM at Windsor Locks High School, 58 South Elm Street, Windsor Locks. At the meeting, information on the overall study will be presented with the opportunity for the public to ask questions and provide comments. The meeting will include a presentation of airfield recommendations, terminal alternatives, and ground access improvements that are being

proposed in the Airport Master Plan update. For additional information, visit the website at [www.bradley-planning.com](http://www.bradley-planning.com).

### **Friends of Northwest Park (NWP) Pancake Breakfast**

Wake up and head over to NWP for their annual pancake breakfast on March 24 from 8:00 AM to 11:00 AM in the warming shed. There will be pancakes smothered with 100% pure maple syrup (made at NWP), sausages, juice, tea and coffee. \$6.00 for adults, \$4.00 for kids. Children ages 3 and under free. For more information and to register, call 860-285-1886.

### **2018 Neighborhood Assistance Act Proposals Welcomed**

The Town of Windsor Office of Community Development is again soliciting program proposals from community non-profit organizations and municipal agencies for funding consideration under the State's Neighborhood Assistance Act (NAA) program.

This program allows businesses to claim a State tax credit for cash contributions made to qualifying community programs conducted by tax exempt or municipal agencies. The types of community programs that qualify for the NAA tax credit program include, but are not necessarily limited to: energy conservation; employment and training; child care services; neighborhood assistance; substance abuse; open space acquisition; crime prevention programs and affordable housing development. The minimum contribution on which a tax credit may be granted is \$250, and the maximum contribution that any non-profit or municipal entity can receive under this program is \$150,000.

For further information about the Neighborhood Assistance Act program or to receive an application packet, please contact the Office of Community Development at (860) 285-1984 or go to the DRS website at [www.ct.gov/drs](http://www.ct.gov/drs). All applications must be received by close of business on May 25, 2018 in order to be considered.

Councilor O'Reilly asked if there were any damages to public property by recent weather events. Town Manager Souza replied that the salt shed roof will need to be replaced, which should be covered by insurance, but there is a \$15,000 deductible for that type of structure.

## **8) COMMUNICATIONS FROM COUNCIL MEMBERS**

Councilor O'Reilly appreciated the concern expressed by Randy McKenney regarding the public land purchase and it not being offset by the education budget. He also noted that there are individuals going into unlocked cars and stealing personal property. He reminded residents to lock their cars.

Councilor Wilkos thanked everyone who came out to support the open space purchase and thanked councilors for having foresight regarding this project. He also thanked Town Manager Souza for bringing the Trust for Public Land on board.

Councilor Govoni - None

Councilor McAuliffe expressed his excitement about the open space acquisition and called it a selling feature for the town.

Councilor Jenkins - None

Councilor Tustin - None

Deputy Mayor Terranova - None

Councilor Jepsen expressed his excitement about the open space acquisition and thanked Town Manager Souza and his staff for making it happen. He also reminded citizens that these endeavors don't end tonight and that there are more acquisitions to be made in the future.

Mayor Trinks thanked folks that came out to support the open space acquisition and said that the diverse crowd voting so unanimously showed how great it is. He remarked that it is not often that a Council gets to make a decision that affects a town 100 years from now.

## **9) REPORTS OF STANDING COMMITTEES**

Personnel Committee - None

Health & Safety Committee - None

Finance Committee – Deputy Mayor Terranova reported that the Finance Committee met last week and discussed the Department of Public Work's organizational study, auditor selection, this year's budget, and a multi-year financial forecast spreadsheet.

Special Projects Committee - None

Town Improvements Committee - None

## **10) ORDINANCES - None**

## **11) UNFINISHED BUSINESS**

- a) Approve a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$75,000 FOR COSTS IN CONNECTION WITH REPLACEMENT OF THE FILTRATION SYSTEM AT WELCH POOL; AND AUTHORIZING THE ISSUE OF \$75,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."

RESOLVED by Councilor Jepsen, seconded by Councilor McAuliffe that the reading into the minutes of the text of a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$75,000 FOR COSTS IN CONNECTION WITH REPLACEMENT OF THE FILTRATION SYSTEM AT WELCH POOL; AND AUTHORIZING THE ISSUE OF \$75,000 BONDS

AND NOTES TO FINANCE THE APPROPRIATION” is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies being made available to those persons attending this meeting; and that the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 9-0-0

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to approve a bond ordinance entitled, “AN ORDINANCE APPROPRIATING \$75,000 FOR COSTS IN CONNECTION WITH REPLACEMENT OF THE FILTRATION SYSTEM AT WELCH POOL; AND AUTHORIZING THE ISSUE OF \$75,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

Motion Passed 9-0-0

- b) Approve a bond ordinance entitled, “AN ORDINANCE APPROPRIATING \$320,000 FOR COSTS IN CONNECTION WITH OLIVER ELLSWORTH SCHOOL HVAC IMPROVEMENTS PROJECT - PHASE II; AND AUTHORIZING THE ISSUE OF \$320,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

RESOLVED by Councilor Jepsen, seconded by Councilor Jenkins that the reading into the minutes of the text of the ordinance entitled, “AN ORDINANCE APPROPRIATING \$320,000 FOR COSTS IN CONNECTION WITH OLIVER ELLSWORTH SCHOOL HVAC IMPROVEMENTS PROJECT - PHASE II; AND AUTHORIZING THE ISSUE OF \$320,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION” is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies made available to those persons attending this meeting; and the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 9-0-0

MOVED by Councilor Jepsen, seconded by Deputy Mayor Terranova to approve a bond ordinance entitled, “AN ORDINANCE APPROPRIATING \$320,000 FOR COSTS IN CONNECTION WITH OLIVER ELLSWORTH SCHOOL HVAC IMPROVEMENTS PROJECT - PHASE II; AND AUTHORIZING THE ISSUE OF \$320,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

Motion Passed 9-0-0

## 12) NEW BUSINESS

- a) Introduce a bond ordinance entitled, “AN ORDINANCE APPROPRIATING \$2,735,000 FOR COSTS IN CONNECTION WITH THE JOHN F. KENNEDY SCHOOL HVAC IMPROVEMENTS PROJECT; AND AUTHORIZING THE ISSUE OF \$2,735,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

RESOLVED by Councilor Jepsen, seconded by Councilor McAuliffe that the reading into the minutes of the text of a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$2,735,000 FOR COSTS IN CONNECTION WITH THE JOHN F. KENNEDY SCHOOL HVAC IMPROVEMENTS PROJECT; AND AUTHORIZING THE ISSUE OF \$2,735,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies being made available to those attending this meeting and that the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 8-0-0 (Deputy Mayor Terranova out of the room)

MOVED by Councilor Jepsen, seconded by Councilor O'Reilly to introduce and approve a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$2,735,000 FOR COSTS IN CONNECTION WITH THE JOHN F. KENNEDY SCHOOL HVAC IMPROVEMENTS PROJECT; AND AUTHORIZING THE ISSUE OF \$2,735,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."

Robert Jarvis, P.E. Director of Public Works/Town Engineer, gave the following overview of the project:

In August 2017, the Town Council approved funding for the design of the replacement of and improvements to the heating, ventilation, and air conditioning (HVAC) system and related equipment at JFK Elementary School. The design has been completed and approved by the Public Building Commission. The construction phase of the project is included in the Capital Improvements Program (CIP) for FY 2018 with a preliminary estimated cost of \$2,500,000.

The design improvements include new high-efficient, low-condensing heating boilers with variable speed distribution pumps and a new high-efficiency variable refrigerant flow (VRF) air conditioning system.

The existing original pneumatic controls are to be replaced with an automated direct digital control (DDC) system, which will manage the systems more efficiently and reduce annual operating costs.

After review by the Public Building Commission and discussions with the Board of Education staff, the proposed project scope includes air conditioning the large multi-purpose room, but not the hallways, gymnasium, and kitchen area.

Councilor Govoni asked if the HVAC work will be done in a way so that the excluded areas can be included later. Whit Przech, Buildings and Facilities Manager, responded that it could be done later using the planned system and units. Town Manager Souza added that if the excluded items were to be added back in, a referendum would be needed as it would exceed this year's spending cap.

Councilor Wilkos asked if excluding these areas would put unnecessary strain on the system being implemented. Mr. Przech did not believe that it would.

Councilor Wilkos also asked why the cost projection was so off. Mr. Przech acknowledged that materials and labor were both higher than projected.

Councilor Jepsen asked if there is sufficient ventilation in the areas excluded from the project. Mr. Przech replied that they are already equipped for ventilation, it is just not going to be cold air.

Councilor O'Reilly asked if children who have unique health circumstances could be accommodated. Town Manager Souza responded that perhaps the only area that staff would have to account for and make other arrangements for certain students would be the gymnasium.

Motion Passed 9-0-0

- b) Set a Special Town Meeting for April 2, 2018 at 6:30 PM for a bond ordinance entitled, 'AN ORDINANCE APPROPRIATING \$2,735,000 FOR COSTS IN CONNECTION WITH THE JOHN F. KENNEDY SCHOOL HVAC IMPROVEMENTS PROJECT; AND AUTHORIZING THE ISSUE OF \$2,735,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.'

MOVED by Councilor Jepsen, seconded by Councilor Jenkins that a Special Town Meeting be set for April 2, 2018 at 6:30 PM (prevailing time) at the Council Chambers of the Windsor Town Hall, to approve or disapprove an ordinance entitled, "AN ORDINANCE APPROPRIATING \$2,735,000 FOR COSTS IN CONNECTION WITH THE JOHN F. KENNEDY SCHOOL HVAC IMPROVEMENTS PROJECT; AND AUTHORIZING THE ISSUE OF \$2,735,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" and "BE IT FURTHER RESOLVED that the Town Clerk is authorized and directed to post and publish notice of said Special Town Meeting."

Motion Passed 9-0-0

- c) Approve an appropriation of \$50,000 from the Capital projects Fund for design services related to the Town Hall Portico Restoration project

MOVED by Deputy Mayor Terranova, seconded by Councilor Jepsen to approve an appropriation of \$50,000 from the Capital Projects Fund Assigned Fund Balance for design of the Town Hall Portico Restoration project.

Robert Jarvis, P.E. Director of Public Works/Town Engineer, gave the following overview of the project:

The purpose of this project is to develop design plans for the restoration of structural and aesthetic elements of the Town Hall portico. Decades of freeze thaw cycles have caused failures to exposed elements of the portico.

Overall the portico's condition has declined due to age and exposure to weather. The portico columns have significant cracking at their bases and surface spalling. The railings are showing signs of deterioration in several locations. Numerous mortar joints have failed and need to be replaced. The bluestone decking needs a complete replacement. This work will help prevent water from entering the records archive space located below the portico area. Also, the limestone on the overall building needs to be cleaned and sealed to prevent water intrusion. The structural integrity of the portico will also be inspected as part of the design phase.

The design work will address resolution and or replacement of the limestone failures, replacement of decking, structural analysis, preparation of the final design for portico repairs, and developing an updated cost estimate for the project.

Interviews with qualified consultants have taken place and the Public Building Commission has selected a firm to perform the design of the improvements. Fee negotiations with the consultant is in the final stages.

Councilor McAuliffe asked if the portico project would change the appearance of the building. Mr. Jarvis responded that it would be the same design.

Councilor Govoni expressed his support for the project.

Motion Passed 9-0-0

- d) Introduce a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$215,000 FOR COSTS IN CONNECTION WITH THE FIRE AND SECURITY SYSTEMS UPGRADES PROJECT PHASE I; AND AUTHORIZING THE ISSUE OF \$215,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."

RESOLVED by Councilor Jepsen, seconded by Deputy Mayor Terranova that the reading into the minutes of the text of a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$215,000 FOR COSTS IN CONNECTION WITH THE FIRE AND SECURITY SYSTEMS UPGRADES PROJECT PHASE 1; AND AUTHORIZING THE ISSUE OF \$215,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies being made available to those attending this meeting and that the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 9-0-0

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to introduce a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$215,000 FOR COSTS IN CONNECTION WITH THE FIRE AND SECURITY SYSTEMS UPGRADES PROJECT PHASE 1; AND AUTHORIZING THE ISSUE OF \$215,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."

Robert Jarvis, P.E. Director of Public Works/Town Engineer, gave the following overview of the project:

This multi-phased project will include the replacement of fire alarm panels and security systems in town buildings. The existing systems are outdated and replacement parts are no longer available. These systems protect town buildings from fire and unwanted intrusions. The new systems will bring the affected buildings into compliance with the appropriate building code standards.

The town buildings involved in this project have the oldest fire alarm systems of the buildings considered in this project: Milo Peck Center, the Sill House, and 330 Windsor Avenue Community Center.

Phase one of the multi-year project is in the Capital Improvements Program (CIP) for the current fiscal year. Total phase one project costs are estimated to be \$215,000, including contingency.

Councilor Govoni requested that buildings such as the barn at Northwest Park, the Tobacco Museum, archive building, and other unoccupied buildings acquire alarm systems as well. Mr. Przech responded that the museum and archive buildings do have systems in place. Town Manager Souza added that the other buildings would be considered.

Motion Passed 9-0-0

- e) Set a Public Hearing for April 2, 2018 at 7:20 PM for a bond ordinance entitled, "AN ORDINANCE APPROPRIATING \$215,000 FOR COSTS IN CONNECTION WITH THE FIRE AND SECURITY SYSTEMS UPGRADES PROJECT PHASE 1; AND AUTHORIZING THE ISSUE OF \$215,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."

RESOLVED by Councilor Jepsen, seconded by Councilor Jenkins, that a Public Hearing be held at the Windsor Town Hall on April 2, 2018 at 7:20 PM (prevailing time) on the following ordinance entitled, "AN ORDINANCE APPROPRIATING \$215,000 FOR COSTS IN CONNECTION WITH THE FIRE AND SECURITY SYSTEMS UPGRADES PROJECT PHASE 1; AND AUTHORIZING THE ISSUE OF \$215,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" and "BE IT FURTHER RESOLVED that the Town Clerk is authorized and directed to post and publish notice of said Public Hearing."

Motion Passed 9-0-0

- f) Auditor Selection for Fiscal Year 2018, 2019 and 2020

MOVED by Deputy Mayor Terranova, seconded by Councilor Jepsen, to appoint the firm of RSM US LLP as the Town Auditors to carry out the annual financial audit of the Town of Windsor for fiscal years 2018, 2019, and 2020.

Town Manager Souza noted that the fee that was proposed for the FY18 audit was the same that was proposed for FY17 and over the three year period. It is approximately a 3.5% increase.

Councilor Jepsen noted his preference of having a different set of eyes to conduct the audit, but he feels confident that this firm will do a good job and that they will rotate personnel who are auditing.

Motion Passed 9-0-0

- g) Authorize settlement in Radke vs. Town of Windsor's worker compensation case.

MOVED by Councilor Jepsen, seconded by Deputy Mayor Terranova, to amend tonight's agenda so that item 12g appears during the executive session after item 16 b.

Motion Passed 9-0-0

### **13) RESIGNATIONS AND APPOINTMENTS**

### **14) MINUTES OF PRECEEDING MEETINGS**

- a) Minutes of the March 5, 2018 Public Hearing

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the unapproved minutes of the March 5, 2018 Public Hearing as presented.

Motion Passed 9-0-0

- b) Minutes of the March 5, 2018 Regular Town Council meeting

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the unapproved minutes of the March 5, 2018 Regular Town Council meeting as presented.

Motion Passed 9-0-0

### **15) PUBLIC COMMUNICATIONS AND PETITIONS - None**

MOVED by Councilor Jepsen, seconded by Deputy Mayor, to enter Executive Session at 8:52 P.M. for the purpose of:

- a) Strategy and negotiations with respect to pending claims and litigation (workers comp)

- b) Discussion of the selection of a site or a lease, sale, or purchase of real estate (Wolcott School)

Motion Passed 8-0-0 (Councilor Govoni recused)

## **16) EXECUTIVE SESSION**

Present: Mayor Donald Trinks, Councilor Donald Jepsen, Councilor Jill Jenkins, Councilor Joseph McAuliffe, Councilor Richard O'Reilly, Deputy Mayor Jody Terranova, Councilor Michael Tustin and Councilor Kenneth Wilkos

Staff: Peter Souza, Town Manager

MOVED by Councilor Jepsen, seconded by Councilor Wilkos, to exit Executive Session and re-enter the regular Town Council meeting at 9:31 PM.

Motion Passed 6-0-0 (Mayor Trinks, Deputy Mayor Terranova out of room, and Councilor Govoni recused)

- 12 (g) Authorize settlement in Radke vs. Town of Windsor worker's compensation case

Moved by Councilor Jepsen, seconded by Councilor Wilkos to approve the settlement in Radke vs. Town of Windsor as discussed in Executive Session.

Motion Passed 6-0-0 (Mayor Trinks, Deputy Mayor Terranova out of room, and Councilor Govoni recused)

## **17) ADJOURNMENT**

MOVED by Councilor Jepsen, seconded by Councilor Wilkos, to adjourn the meeting at 9:32 P.M.

Motion Passed 6-0-0 (Mayor Trinks, Deputy Mayor Terranova out of room, and Councilor Govoni recused)

Respectfully Submitted,

Erin Rand  
Clerk of the Council