



Council Agenda

Council Chambers
Windsor Town Hall
December 2, 2019



7:30 PM Regular Council Meeting

1. ROLL CALL
2. PRAYER – Councilor Govoni
3. PLEDGE OF ALLEGIANCE – Councilor Govoni
4. PROCLAMATIONS/AWARDS
5. PUBLIC COMMUNICATIONS AND PETITIONS
(Three minute limit per speaker)
6. REPORT OF APPOINTED BOARDS AND COMMISSIONS
 - a) Board of Education
 - b) Zoning Board of Appeals
7. TOWN MANAGER'S REPORT
8. COMMUNICATIONS FROM COUNCIL MEMBERS
9. REPORTS OF STANDING COMMITTEES
10. ORDINANCES
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - a) *Authorize the Town Manager to execute an agreement with Crown Castle, Inc. for use of communication towers for public safety radio equipment (Town Manager)
 - b) *Approve an appropriation of \$346,000 from the General Fund Unassigned Fund Balance for Sage Park School LED Lighting Conversion Project (Town Manager)
13. *RESIGNATIONS AND APPOINTMENTS
14. MINUTES OF PRECEDING MEETINGS
 - a) *Minutes of the November 12, 2019 Special Council Meeting
 - b) *Minutes of the November 18, 2019 Regular Town Council Meeting



15. PUBLIC COMMUNICATIONS AND PETITIONS

(Three minute limit per speaker)

16. EXECUTIVE SESSION

17. ADJOURNMENT


★Back-up included

Agenda Item Summary

Date: December 2, 2019

To: Honorable Mayor and Members of the Town Council

Prepared By: Paul Goldberg, Fire Administrator

Reviewed By: Peter Souza, Town Manager 

Subject: Authorize tower site license agreement between the Town of Windsor and Crown Castle, Inc.

Background

The town leases land to the Crown Castle International Corporation (Crown Castle) for cell towers in four locations in town. The town currently has radio equipment mounted on the towers and in the shelters. As part of the previously approved new town-wide public safety radio system that is being implemented, a majority of the existing equipment on the cell towers is being removed and new equipment is being added. The change of the equipment has caused the need to modify our existing lease agreements to incorporate the new equipment.

Discussion/Analysis

The site agreement modifications proposed by Crown Castle allows the town to proceed with the installation of the new radio system equipment. Crown Castle working with Motorola Solutions, Inc., has agreed to our requests of modifying the existing equipment on the cell towers and to add equipment at different locations on the towers. The agreement will contain language defining the locations of the equipment and commits Crown Castle to continue to allow the town the use of the towers for our communication needs.

Financial Impact

The agreement continues the town's ability to use the cell towers for the town's radio equipment at no cost to the Town. There is no impact to the existing revenue structure received for the land lease or co-locator lease payments. The town will incur a cost of approximately \$3,700 related to completion of a structural engineering analysis on the various towers. These funds are budgeted in the approved radio system project.

Other Board Action

None

Recommendations

If the Town Council is in agreement, the following motion is recommended for approval:

“MOVE that the Town Manager, is authorized to finalize and execute a modification of the Tower Site Agreements between the Town of Windsor and Crown Castle, Inc., to accommodate relocation and placement of the town-wide public safety radio equipment. “


Attachment

None

Memorandum

Date: December 2, 2019

To: Honorable Mayor and Members of the Town Council

Prepared By: Peter Souza, Town Manager 

Subject: Appropriation for LED Lighting Upgrade at Sage Park School

Background

Town and school staff have partnered on a number of facility projects in the past five to seven years to enhance building system performance and increase energy efficiencies. These projects have ranged from the replacement of outdated heating and ventilation systems, roof top solar, installation of digital control systems to better manage HVAC facilities to the conversion of lighting to LED technology. Staff is respectfully requesting the Town Council consider funding the upgrade of lighting at Sage Park Middle School to reduce energy consumption and costs. This conversion project is eligible for rebates under an energy efficiency program that is set to close at the end of the calendar year. Therefore Town Council approval is being sought at this time.

Discussion/Analysis

Sage Park School is the only Windsor public school facility not yet converted to a LED lighting system. Other schools have been completed either through an appropriation from the town's General Fund Unassigned Fund Balance or through grants received by the Board of Education.

The LED upgrade would include all new fixtures or retrofits, bulbs, electronic ballasts, sensors, delivery, installation and disposal of old materials. Projected energy cost savings per year is \$67,000. When the estimated rebates of \$76,000 are considered, the projected payback period is 42 months or 3.5 years.

It is estimated that the lighting project will reduce power consumption by approximately 390,000 kWh per year. This savings is projected to be equivalent to heating and energizing 12 homes and results in the same environmental impact of removing 53 passenger cars from the road, or reforesting 63 acres.

Financial Impact

The project is estimated to cost \$346,000, including a \$31,000 contingency, prior to potential energy rebates. Projected rebates are approximately \$76,000. It is requested the LED project be funded through the General Fund Unassigned Fund Balance. At the time the project is completed and closed out, the rebates could be returned to the General Fund Unassigned Fund Balance or the Capital Projects Fund.

Other Board Action

None

Recommendations

If the Town Council is in agreement, the following motion is recommended for approval:

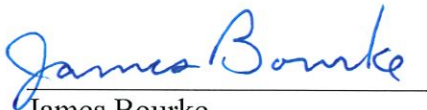
“MOVE that \$346,000 be appropriated from the General Fund Unassigned Fund Balance to fund the Sage Park School LED lighting project.”

Attachments

None

Certification

I hereby certify that there is \$346,000 available in General Fund Unassigned Fund Balance to fund the above appropriation.



James Bourke
Finance Director

Town Council
Resignations/Appointments/Reappointments
December 2, 2019

Resignations

None

Appointments / Reappointments (to be acted upon at tonight's meeting)

None

Names submitted for consideration of appointment

None

TOWN OF WINDSOR, CONNECTICUT

SPECIAL MEETING

TOWN COUNCIL

November 12, 2019

Windsor Town Hall – Council Chambers

UNAPPROVED MINUTES

The Swearing in of all Town Council members took place immediately prior to the commencement of the Town Council's Special meeting. Sworn in by Town Clerk Anna Posniak were: Lisa Rampulla Bress, James Dobler, Nuchette Black-Burke, James Govoni, Donald Jepsen, Joseph McAuliffe, Donald Trinks, and Michael Tustin

1. CALL TO ORDER

The meeting was called to order at 6:46 p.m.

Present: Lisa Rampulla Bress, Nuchette Black-Burke, James Dobler, James Govoni, Donald Jepsen, Joseph McAuliffe, Donald Trinks and Michael Tustin

2. ELECTION OF MAYOR

MOVED by Councilor Jepsen, seconded by Councilor Dobler to nominate Donald Trinks as Mayor.

Motion Passed 8-0-0 (Councilor Wilkos absent)

3. ELECTION OF DEPUTY MAYOR

MOVED by Councilor Dobler, seconded by Councilor Jepsen to nominate Joseph McAuliffe as Deputy Mayor.

Motion Passed 8-0-0 (Councilor Wilkos absent)

4. APPOINTMENT OF STANDING COMMITTEES

MOVE to affirm the following appointments of councilors to the following sub-committees of the Town Council:

Finance Committee

Chair– Councilor Joseph McAuliffe
Councilor Lisa Rampulla Bress
Councilor Donald Jepsen

Health & Safety Committee

Chair– Councilor Nuchette Black-Burke
Deputy James Dobler
Councilor James Govoni

Personnel Committee

Chair– Councilor Rampulla Bress
Councilor Nuchette Black-Burke
Councilor Michael Tustin

Special Projects Committee

Chair-Councilor James Dobler
Councilor Joseph McAuliffe
Councilor Kenneth Wilkos

Town Improvements Committee

Chair–Councilor James Dobler
Councilor Nuchette Black-Burke
Councilor Kenneth Wilkos

Motion Passed 8-0-0 (Councilor Wilkos absent)

5. APPOINTMENT OF TOWN ATTORNEY

MOVED by Councilor Jepsen, seconded by Councilor Black-Burke to appoint the law firm of O'Malley, Deneen, Leary, Messina & Oswecki as the Town Attorney for the Town Council for a two year term until the second Monday in November 2021.

Motion Passed 8-0-0 (Councilor Wilkos absent)

6. APPOINTMENT OF TOWN TREASURER

MOVED by Councilor Jepsen, seconded by Councilor Black-Burke to appoint Mr. Randall Graff as Town Treasurer for a two year term until the second Monday in November 2021.

Motion Passed 8-0-0 (Councilor Wilkos absent)

7. ADJOURNMENT

MOVED by Councilor Jepsen, seconded by Deputy Mayor McAuliffe to adjourn the meeting at 6:51 p.m.

Motion Passed 8-0-0 (Councilor Wilkos absent)

Respectfully Submitted,

Brianna Matava
Clerk of the Council



**TOWN COUNCIL
COUNCIL CHAMBERS
WINDSOR TOWN HALL
NOVEMBER 18, 2019
Regular Town Council Meeting**

UNAPPROVED MINUTES

1) CALL TO ORDER

Mayor Trinks called the meeting to order at 7:32 p.m.

Present: Mayor Donald Trinks, Deputy Mayor Joe McAuliffe, Councilor Nuchette Black-Burke, Councilor Lisa Rampulla Bress, Councilor James Dobler, Councilor James Govoni, Councilor Donald Jepsen, Councilor Michael Tustin and Councilor Kenneth Wilkos.

2) PRAYER

Councilor Black-Burke led the group in prayer.

3) PLEDGE OF ALLEGIANCE

Councilor Black-Burke led the group in the Pledge of Allegiance.

4) PROCLAMATIONS AND AWARDS - None

5) PUBLIC COMMUNICATIONS AND PETITIONS - None

6) REPORT OF APPOINTED BOARDS AND COMMISSION

a) Public Building Commission

Jim Bennett gave the following updates to the Town Council:

Police Station Construction Project

The project is progressing according to schedule. To date there have been five minor change orders approved by the Public Building Commission (PBC) with six pending for PBC approval. Presently change orders are less than 1% of the project cost. Overall the project is ahead of the planned schedule, and we now expect completion in late Summer 2020.

Fire and EMS Station Design Project

The PBC is scheduled to receive completed design drawings in December as well as a cost estimate based on design drawings. Once approved, the architect will start work on the drawings and project specifications book. Bidding is expected to take place in late Spring 2020 or early Summer 2020.

Town Hall Portico Restoration Project

Once the sealing of the stamped concrete deck is completed, this project will be complete. Once town staff receives all closeout documents, the PBC will close this project.

Councilor Jepsen questioned how the project came along with the budget. Mr. Bennett said that it was substantially under budget.

Poquonock School Air Conditioning Project

All new HVAC equipment has been installed, tested and is operating as designed. Once all closeout documents are received, the PBC will close this project.

Sage Park Middle School Roof Design

Drawings to be reviewed in December. Once approved they will be forwarded onto the State for state project approval. This project is expected to be scheduled for the Summer of 2020.

DPW Building Renovation Design

The PBC has accepted the project drawings and will be bidding this project this winter.

Clover Street School Partial Roof Design

The bids have been received. The PBC will review them and is aware this project. Weather will determine when this project can start.

North West Park Nature Center Addition

Once all materials are received, the contractor will start and complete this project over the next two months.

Wilson Fire Station HVAC Replacement Project

Design drawings to be reviewed in December. Once approved the town staff will put this out to bid.

Poquonock Fire Station Replacement Roof Design

Design drawings to be reviewed in December. Once approved the town staff will put this out to bid.

Sage Park Middle School Energy HVAC Efficiencies Upgrades Project

The PBC has awarded this contract to Salamone and Associates of Hamden. The PBC will be receiving project design drawings for review in late Winter 2020 or early Spring 2020.

b) Housing Authority of the Town of Windsor

Urleen Naughton, Executive Director of the Housing Authority of the Town of Windsor, and Randy McKenney, President of the Board of Directors, gave the following presentation:

The Housing Authority of the Town of Windsor was created to provide safe, decent and affordable housing to its elderly and disabled citizens. The Commissioners, with the assistance of the Executive Director and staff, operate several programs. The Housing Authority has an existing inventory of 112 rental units of Elderly/Disabled State Housing. These units are in two

separate developments: Millbrook Village of 35 Mack Street and Shad Run Terrace and Shad Run Terrace Extension of 40 Henry Street. The Housing Authority also manages Fitch Court Apartments at 156 Bloomfield Avenue.

The upgrades needed at Millbrook Village began in February 2019 and are currently scheduled to be completed by August 2020 by Northeast Builder.

Councilor Rampulla Bress questioned the waiting lists to which Mr. McKenney advised there is one for Shad Run and Fitch Court. The waiting list for Millbrook Village is on hold. Applicants are generally on the list for six months or shorter, but it also depends on life happenings.

Mayor Trinks questioned how there can be vacancies and waiting lists. Urleen Naughton stated that sometimes residents don't qualify for the vacancies, or they go with other options.

Mayor Trinks further inquired on the waiting lists. Urleen Naughton said that the waiting lists are on a time basis. Once the Housing Authority chooses an applicant, they wait for the applicant to respond. If the applicant doesn't respond after a certain amount of time, they move on to the next applicant. Applicants can check their status on the waiting lists. She stated that everything is done in writing. Applicants can send a letter to which they will receive a response.

Mr. McKenney added that there are no Republicans currently on the Housing Authority and welcomes referrals.

c) Wilson/Deerfield Advisory Committee

Alan Bingham, Chair of the Wilson/Deerfield Advisory Committee, gave the following report to the Town Council:

The Wilson/Deerfield Advisory Committee advises the town on the planning, coordinating and promoting enhancement efforts for the Wilson/Deerfield area. There are nine members that meet bi-monthly.

Deputy Mayor McAuliffe inquired on the feeling toward the redevelopment project. Mr. Bingham advised that the committee did not take a position. The town will not make a decision until further feedback is received.

7) TOWN MANAGER'S REPORT

Riverfront Recapture, Inc. Community Information Meeting Regarding Proposed Brownfields Cleanup Grant

The public is invited to review and comment on Riverfront Recapture's draft of EPA Cleanup grant application and draft Analysis of Brownfield Cleanup Alternatives (ABCA) on Thursday, November 21, 2019 at 5:00 p.m. at the Greater Hartford Jaycees Community Boathouse in Riverside Park, 20 Leibert Road, Hartford.

If awarded, grant funds would assist in environmental cleanup activities on six contiguous parcels owned by Riverfront Recapture, four located in Hartford on Leibert Road and 2 parcels



in Windsor at 100 Meadow Road and 120 Meadow Road. The public may review and comment on the draft Analysis of Brownfield Cleanup Alternatives at www.riverfront.org/epa

Written comments may be sent by 11/21/19 to Riverfront Recapture, 50 Columbus Boulevard, Hartford, CT 06106. Additional information can be obtained by calling 860-713-3131 ext. 316 or by e-mailing mconneely@riverfront.org.

Former Scranton Chevrolet Property at Mack Street and Poquonock Ave

The owner of the former Scranton Chevrolet dealership property at the corner of Mack Street and Poquonock Avenue plans to demolish the vacant buildings. The owner's contractor started work today.

The property owner is currently exploring possible redevelopment plans for this gateway property into town center.

Community Information Meeting re: Railroad Quiet Zone designation

A community information meeting regarding the Railroad Quiet Zone designation process will be held at the town hall on December 19, 2019 at 7:00 PM in the Council Chambers. During this meeting a representative of the Federal Railroad Administration will present an overview of the Quiet Zone regulations and requirements and the CT Department of Transportation will review rail crossing improvements completed to date.

Volunteer Fire Department Open Houses

The volunteer fire department is hosting several open house events in December to help promote a safe holiday season, fire prevention and to let you meet your volunteer firefighters.

On Friday, December 6, 2019 from 6:00 PM – 8:00 PM three of our four fire companies will be hosting open houses. Each station will have different activities such as tours, live demonstrations, kids crafts & fun, along with free refreshments. Learn about firefighting, get information on volunteering, try on fire gear and check out the fire trucks and equipment.

Company 4 in Hayden Station will be hosting an event on Monday, December 2, 2019 from 6:00 PM to 8:00 PM.

Please feel free to bring a non-perishable food donation or unwrapped children's toy for donation to the Food and Fuel Bank or Project Santa.

Winter Parking Rules

From November 15, 2019 to April 15, 2019 of each year, there is no parking on Windsor streets between the hours of 1:00 AM and 6:00 AM.

Also, there is no parking on any street during a snow or ice storm that has been in progress for 1 hour or more. Residents are asked to not leave your vehicle on the street in such a position that it impedes snowplowing operations or the free flow of traffic.



Please remember to clear sidewalks (and fire hydrants if there is one abutting your property) within 12 hours after a storm in accordance with our code of ordinances.

Town Hall Closed Thursday and Friday

Just as a reminder, town offices will be closed on both Thursday, 11/28, and Friday, 11/29, for the Thanksgiving holiday.

Councilor Black-Burke questioned the safeguards for the Scranton Chevrolet demolition. Town Manager Souza stated that prior to any demo, an assessment is completed of hazardous materials. A fence will be installed around the perimeter to keep people out. The site will be monitored.

Councilor Black-Burke questioned how the notice would get out to the community for the December meeting. Town Manager Souza said that the notice will be sent to social media platforms and print media. The Town Manager's report is also sent to those subscribed. He has also been in contact with previous representatives.

8) COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor Dobler said there is an important informational meeting on December 19, 2019 at 6:30 PM regarding railroad crossings. If you reside near the railroad tracks, you are encouraged to attend. The Youth Theater will be presenting Aladdin this Saturday at 7 PM and on Sunday at 2 PM. Tickets can be purchased at the door.

Councilor Black-Burke said the Windsor Historical Society is hosting a fundraising dinner on Saturday, November 23, 2019 at the lodge from 6 PM to 9 PM. The Windsor Public Schools and Windsor Youth Bureau is presenting 'Biology of Stress' and 'Sign of Hope' at the Windsor High School on Tuesday, December 3, 2019 at 5:30 PM.

Councilor Rampulla Bress stated the Windsor American Legion and Carmon Funeral Home are hosting a wreathing ceremony at the cemetery on December 14, 2019 at 12 PM. Wreaths can be ordered online or by calling Carmon Funeral Home at 860-688-8475.

Councilor Govoni expressed his satisfaction with Public Works and their maintenance work at Mill Brook Open Space. It is exactly as envisioned.

Deputy Mayor McAuliffe said there will be a meeting on Thursday, November 21, 2019 in the Ludlow Room at 7 PM with the Windsor Climate Change group to discuss how action at the local level can make positive impacts on the climate change.

Councilor Tustin-None

Councilor Jepsen-None

Mayor Trinks-None

Councilor Wilkos-None

9) REPORTS OF STANDING COMMITTEES

Personnel Committee – None

Health & Safety Committee - None

Special Projects Committee - None

Town Improvements Committee - None

Finance Committee – there is a meeting on December 9, 2019 at 5:30 PM in the Ludlow Room.

10) ORDINANCES - None

11) UNFINISHED BUSINESS - None

12) NEW BUSINESS

- a) Reject collective bargaining contract with Windsor School Administrators Association for the period of July 1, 2020 to June 30, 2023

MOVED by Councilor Jepsen, seconded by Deputy Mayor McAuliffe to reject the Memorandum of Agreement between the Windsor Board of Education and the Windsor School Administrators and Supervisors Association.

Dr. Terrance Hill and Superintendent of Schools Craig Cook provided an overview of the negotiations which utilized an interest based approach.

The highlights of the negotiated agreement include:

1. General wage increase (GWI) of 1.75% in FY20, 2% in FY21 and 2.25% in FY22. Step increases of 0.93% in FY20, 0.67% in FY21, and 0.11% in FY22. GWI and step increases total \$250,274 over the contract period
2. Employee premium cost share (now 21%) will remain at 21% for FY20, and increase 1% in FY21, and 1% in FY22
3. Added the language to Sec. 6.2 that allows an administrator to request converting so-called unused 'non-work' days to previously used sick days.

As per state law, the specific motion regarding the contract is required to be in the negative. The Town Council may also choose not to take action within the thirty-day time frame and the terms of the negotiated contract would go into place.

Councilor Dobler questioned if the interest based bargaining approach would be utilized again. Dr. Hill stated that their intentions are to utilize this approach again as long as there aren't any major issues.

Motion Passed 9-0-0

- b) Presentation by the Metropolitan District Commission regarding their 2020 budget and proposed Integrated Plan

MDC representative, Scott Jellison, Chief Executive Officer, gave an overview on the proposed MDC budget for calendar 2020. The Board of Commissioners are in the process of reviewing the proposed 2020 Budget with a plan to adopt a budget in early December. As part of the annual process, the MDC Board also considers adjustments to a variety of user fees including water rates.

The overall MDC budget for 2020 is proposed to be \$202,478,100. This is a \$13.0M increase compared to the 2019 adopted budget.

Sewer operations are proposed at \$94.9M and the water operations budget is proposed to be \$107.6M. 54% of the Sewer operations are proposed to be funded through the ad valorem tax, which is paid by the 8 member towns. The ad valorem assessment is proposed to be \$3.3M or 6.9% higher than 2019.

Mr. Jellison stated that the proposed budget includes funding for the OPEB Trust Fund. Debt service is increasing both for water and sewer funds due to the need to reinvest in aging infrastructure. For example, in recent years they've been replacing 1-2 miles water main each year and the goal is to replace 8-10 miles per year.

Water consumption has been declining in recent years similar to across the country. Therefore, the 2020 budget assumes a 3.6% decrease in water sales. This creates the need to increase the water use charge. The clean water project charge currently at \$4.10 per CCF is proposed to remain the same. There is a proposed increase to the monthly sewer customer service charge. Also, a \$10 increase per fire hydrant for annual maintenance is proposed. This cost is part of the town's operating budget.

Mr. Jellison also explained the status of the Long-Term Control Plan which is under review by the Department of Energy and Environmental Protection (DEEP). The MDC is proposing to use an 'integrated planning' approach as part of the Long-Term Control Plan. This integrated plan approach will help provide a level of stabilization and predictability related to the annual ad-valorem assessment. This could be done while achieving the objectives of the clean water project and making reinvestments in the region's overall sewer infrastructure.

Councilor Wilkos requested an update on the impasse with DEEP regarding the Hartford landfill. Mr. Jellison said that it is in court as they are trying to get permission from the State to sue and file claims.

Councilor Wilkos questioned the water rate comparison and how increases can be slowed down in the future. Mr. Jellison stated that water companies have different rate models and charge differently, for example, the New Haven regional water district charges per linear foot of water main whereas MDC charges per hydrant for maintenance. In recent years MDC has been able to consolidate several job positions into one; therefore, helping to reduce the number

of employees. Efforts have also gone into negotiating changes to benefits for new employees. All of these efforts have helped mitigate both short-term and long-term costs.

Councilor Wilkos asked about new employee retirement benefits. Mr. Jellison stated they had conducted an analysis of the various options available. Currently employees remain under a defined benefit plan with new hires contributing 7.5% of their wages. Employees also are contributing 1% of wages to future retiree health benefits.

Councilor Rampulla Bress questioned other places where MDC has explored savings that weren't highlighted in the presentation. Mr. Jellison said that they took six positions and turned them into one. As an example, the Utility Maintainer I entry level position which has not required a Commercial Driver's License (CDL) in the past has now become a requirement. This has helped to allow the company to hire new entry level employees and to move people through the system into higher level positions. He also explained they have been aggressive in finding ways to save money without impacting the ability to provide good service.

Councilor Jepsen questioned debt service and the amount of bonds outstanding, with particular attention to the Clean Water Project if the special surcharge is not increasing. Mr. Jellison stated that MDC at this point is not exactly sure of how much bonding for the Clean Water Project will be occurring in the near future until DEEP approves a new Long Term Control Plan. Therefore, it is proposed not to increase the CWP charge. Mr. Jellison also stated that another CWP voter referendum could be needed to provide further borrowing authorization.

Councilor Dobler asked Town Manager Souza if the MDC's presentation will be on the town website. Town Manager Souza said we can make it available.

Councilor Dobler questioned if scenario one on page 20 is better from a quality standpoint than scenario two. Mr. Jellison said that building a tunnel will capture overflow but won't necessarily solve the major problems.

Councilor Dobler questioned how the sewer assessment to member towns are split. Mr. Jellison stated they take three years' of collected taxes and all eight towns' taxes is the denominator and your town is the numerator, and that percentage is your town's ad-valorem assessment.

Councilor Dobler questioned pension funding. Mr. Jellison said that they're about 80% funded.

Councilor Dobler expressed his concern for funding coming back to the towns if there's a short fall. Mr. Jellison stated that it's worked into the pension plan.

Councilor Dobler asked about other member towns' standpoints on the Integrated Plan. Mr. Jellison said that so far West Hartford has not support it and that Wethersfield did not take action last year.

13) RESIGNATIONS AND APPOINTMENTS

MOVED by Councilor Rampulla Bress, seconded by Councilor Jepsen to accept with regret the resignation of Andrea Barton Reeves from the Youth Commission.

Motion Passed 9-0-0

MOVED by Councilor Rampulla Bress, seconded by Councilor Jepsen to:

- REAPPOINT Loretta Raney as a Republican member (non-resident) to the Historic District Commission for a five year term to expire October 31, 2024 or until a successor is appointed
- REAPPOINT Stephen Rubino as an Unaffiliated member (resident) to the Historic District Commission for a five year term to expire October 11, 2024 or until a successor is appointed.
- APPOINT Caren Barry as an Independent member to the Library Advisory Board for a three year unexpired term to expire April 30, 2020 or until a successor is appointed
- REAPPOINT Milo Peck as a Democratic member to the Public Building Commission for a three year term to expire November 30, 2021 or until a successor is appointed
- APPOINT George Bolduc as a Democratic Alternate member to the Public Building Commission for a three year term to expire November 30, 2022 or until a successor is appointed
- REAPPOINT Robert Gange as an Unaffiliated member to the Youth Commission for a three year term to expire September 30, 2022 or until a successor is appointed

Motion Passed 9-0-0

14) MINUTES OF PRECEDING MEETINGS

- a) Minutes of the October 21, 2019 Public Hearing (72 Mack Street)

MOVED by Councilor Jepsen, seconded by Deputy Mayor McAuliffe to approve the unapproved minutes of the October 21, 2019 Public Hearing meeting.

Motion Passed 9-0-0

- b) Minutes of the October 21, 2019 Regular Town Council meeting

MOVED by Councilor Jepsen, seconded by Deputy Mayor McAuliffe to approve the unapproved minutes of the Regular October 21, 2019 Town Council meeting.

Motion Passed 9-0-0

15) PUBLIC COMMUNICATIONS AND PETITIONS

MOVED by Councilor Jepsen, seconded by Deputy Mayor McAuliffe to enter into Executive Session at 9:37 p.m. to discuss:

- a) Strategy and negotiations with respect to pending claims and litigation (Stackhouse vs Town of Windsor)

Motion Passed 9-0-0



16) EXECUTIVE SESSION

Present: Mayor Donald Trinks, Deputy Mayor Joe McAuliffe, Councilor Nuchette Black-Burke, Councilor Lisa Rampulla Bress, Councilor James Dobler, Councilor James Govoni, Councilor Donald Jepsen, Councilor Michael Tustin and Councilor Kenneth Wilkos.

Staff: Marty Maynard, Risk Manager; Peter Souza, Town Manager; Cori-Lynn Webber, Law Office of Cori-Lynn S. Webber, LLC

MOVED by Councilor Jepsen, seconded by Councilor Wilkos to exit Executive Session and return to the Regular Town Council meeting at 9:52 p.m.

Motion Passed 9-0-0

MOVED by Councilor Jepsen, seconded by Councilor Wilkos to approve the settlement of Stackhouse vs Town of Windsor as discussed during Executive Session.

Motion Passed 8-1-0 (Councilor Jepsen against)

17) ADJOURNMENT

MOVED by Councilor Jepsen, seconded by Councilor Black Burke to adjourn the meeting at 9:53 p.m.

Motion Passed 9-0-0

Respectfully Submitted,

Brianna Matava
Recording Secretary