



**TOWN COUNCIL
HYBRID MEETING – VIRTUAL AND IN-PERSON
April 4, 2022
Regular Town Council Meeting
Council Chambers**

APPROVED MINUTES

1) CALL TO ORDER

Mayor Trinks called the meeting to order at 7:33 p.m.

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Nuchette Black-Burke, Councilor James Dobler, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova, and Councilor Len Walker

2) PRAYER OR REFLECTION

Councilor Dobler led the group in prayer.

3) PLEDGE OF ALLEGIANCE

Councilor Dobler led the group in the Pledge of Allegiance.

4) PROCLAMATIONS AND AWARDS

- a) Proclamation recognizing April 2022 as Fair Housing Awareness Month

Councilor Black-Burke read the proclamation designating April 2022 as Fair Housing Awareness Month.

5) PUBLIC COMMUNICATIONS AND PETITIONS

Leroy Smith, 531 Edgewood, spoke about his proposal to help small businesses in town. Mr. Smith stated that the town should set aside a portion of the tax that is collected from companies that have been receiving a tax abatement. These small businesses would have 50 or fewer employees. There could be an Economic Development zone and businesses located in that area would be able to tap into that funding. Mr. Smith said that a portion of the tax would come from these companies that have been receiving a very generous abatement, which could be set aside to help provide loans, grants, and assistance to companies with fifty employees or less. Mr. Smith has submitted his proposals and hasn't seen anything taken seriously. Mr. Smith said that hopefully this can be taken seriously.

James Durant, 166 Sunnyfield Drive, stated that he had an idea to bring people together. Mr. Durant is proposing the town install six concrete chess tables on the town green. The tables and

seating can be made from concrete. The players would have to provide their own chess pieces, timers, and any other supplies. This would be a very good thing for the town.

William Pelkey, 133 Portman Street said that Mr. Durant has a wonderful idea with the chess tables. Mr. Pelkey stated that he wanted to speak about the Town Council Rules of Order under new business. Mr. Pelkey said that he is a little concerned with the current wording that doesn't allow for a replacement for any sort of emergency. Mr. Durant feels that there should be an emergency backup assigned to that spot. Mr. Pelkey also stated that the Wilson Community Earth Day Clean up would be on Saturday, April 23, 2022, from 10 AM to 12 PM. The rain date would be May 7, 2022.

LeighAnn Tyson, 141 Giddings Avenue, said that on January 26, 2022, she created a SeeClickFix item about an ice flow between Giddings Avenue and Clover Street. Mrs. Tyson said that it was not in front of her home, but was a potential danger to people coming around the corner. On March 31, 2022, she received a response that the ice has melted. Mrs. Tyson stated that to receive such a disrespectful response to her concern was a bit disturbing.

6) COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor Dobler – None

Councilor Walker spoke about the River Town Village community. Councilor Walker said that knowing the Town Manager, he is probably doing some research on this issue. Councilor Walker stated that he hoped River Town Village could get a break.

Councilor Terranova spoke about COVID-19 and the numbers are slowly starting to creep up with the new variants. Councilor Terranova said that now is the time to stock up on COVID-19 test kits and masks. Please remember to stay home if you are not feeling well. If you are eligible to get the fourth booster dose, please talk to your doctor. Councilor Terranova stated that children five and up should get vaccinated.

Councilor Gluck Hoffman – None

Councilor Black-Burke spoke about last Wednesday's Human Relations Commission ceremony honoring Windsor's Phenomenal Women where they were honored for their contributions to our community. She also reminded the public of the Wilson Deerfield Clean Up event on April 23rd from 10 a.m. – 12 p.m. and encouraged people to take part. She asked everyone to please slow down while driving and look out for the children.

Councilor Eleveld spoke about watching out for children while driving. He thanked the Windsor Rotary Club for packaging over 2,300 meals to be distributed to the Food Bank. He also thanked CREC on Kennedy Road, AAE, the Rotary Clubs in Bloomfield, East Windsor, Enfield, and Suffield, Blazing Spirits, Team Paragon, the Windsor Robotic Club, Windsor Junior ROTC, and various other helpers. This was a great event and he is looking forward to doing it again in the fall.

Deputy Mayor Rampulla Bress thanked the citizens for coming out and expressing their ideas and concerns this evening. It is Autism Acceptance Month and it's important to value and celebrate every member of our community. The holidays of Ramadan, Passover, and Easter are coming up and She sends her good wishes out to all the community.

Councilor Smith – None

Mayor Trinks said that he had the opportunity to say goodbye to Jim Burke and thank him for his service to the community. Mayor Trinks is very grateful for not only Jim Burke, but his wife as well. Mayor Trinks wanted to remind everyone to keep the folks of Sacramento and their community in our hearts.

7) REPORT OF APPOINTED BOARDS AND COMMISSIONS

a) Board of Education

David Furie, Board of Education, gave the following report:

- Registration for the District's Summer Enrichment program opened on March 30, 2022, and will close on Monday, April 11, 2022. Any incoming 1st grade through 12th grade Windsor Public School student may register for the program. The registration is located on the district website. Limited spaces available.
- Hailey, Grade 2 Poquonock student, collected medical supplies and money to purchase clothing, blankets, and toys for the children of Ukraine. On Friday, 3/25, staff and students were asked to wear clothes with blue and yellow and/or yellow sunflowers, the national flower of Ukraine. WFSB visited the school on 3/25 and produced a segment on the event. Students and staff donated supplies and an indoor parade was held inside the school with many waving the Ukrainian flag.
- There will be an event at WHS on Wednesday, April 20, 2022, entitled, SEL Showcase: Connecting the SEL Dots Across the District. The event will address how Windsor Public Schools build SEL coherence and buy-in around high-quality SEL across all of our schools. The event will inform participants about the trajectory of SEL in the community and they will hear from staff and students directly impacted by this work. Those wishing to attend may sign up via a link on the district website.
- The BOE Curriculum Committee will convene on May 12 to review a new firefighting curriculum for Windsor High School.
- Windsor Public Schools will be on Spring Break from April 11-April 15, 2022. Offices will be open from April 11- April 14, 2022, and will be closed for Good Friday on April 15, 2022.
- Teacher Appreciation Week is May 2 - May 6, 2022. Please thank a teacher for their service to our district!

Councilor Black-Burke asked Mr. Furie about the Curriculum Committee and what the process is for families to have any input on the curriculum. Mr. Furie said that there is a Curriculum Committee and any changes go through the Committee. The Committee listens to our professionals about the books. If there are parents who do not think a book is appropriate for their student, the parents have the right to ask for a different book. The book could change next year.

b) Conservation Commission

Ann Beaudin, Conservation Commission, gave the following report:

The Windsor Conservation Commission (WCC) has endeavored to meet its commitment to monthly meetings, be it virtual or in-person.

Meetings and Events Held:

- Continued monitoring issues affecting conservation and farmland preservation.
- Connected with State and National Conservation organizations to broaden our perspective on conservation initiatives that may be applicable.
- Held E-Cycle Event September 2021. Another is scheduled for 2022.
- Provided written articles on farmland preservation, the value of conservation, effects of Climate Change, and announcements of upcoming events or Forums.
- WCC bestowed Recognition Awards to people in appreciation for conservation work.
- Held Plants & Shrubs talk at Windsor Historical Society by Gordon Kenneson.
- Co-sponsoring composting forum with Windsor Garden Club on June 21st on Backyard Composting CT Agricultural Center representative presenter.
- Reviewed report that Town will be carbon neutral by 2030.
- Discussed understanding mitigation rules for Development.
- As part of the WCC charge, assessed remaining open space and acquisition fund.
- WCC posted visuals and provided a Forum on recognizing weeds and invasive plants.
- Addressed PFAS and what it means.
- WCC members took part in Town's Waste Street Clean Up.

- Used part of WCC allotted budget to generate signs encouraging citizens to properly dispose of garbage using town receptacles and keeping our town free from road and street-side debris.
- Sent announcements for posting to the town website, various media outlets, WIN-TV

Upcoming schedule of events:

- Co-sponsoring composting forum with the Windsor Garden Club on June 21st on Backyard Composting CT Agricultural Center representative presenter.
- Protecting Wildlife Forum
- Participation in Town Green Events/Shad Derby Day
- Connecticut Climate Change Awareness event

Deputy Mayor Rampulla Bress thanked Ms. Beaudin for giving her report and leading the Conservation Commission. Deputy Mayor Rampulla Bress asked if the Commission has ever considered any rain barrels or other promotions. Ms. Beaudin said that is an excellent idea and she would look into pursuing that.

8) TOWN MANAGER'S REPORT**Fire and EMS Headquarters Open House**

The Windsor Volunteer Fire Department and the Windsor Emergency Medical Services will be holding a dedication and open house to celebrate the completion of the new Fire and EMS headquarters building at 340 Bloomfield Avenue on Saturday, April 30th from 10:00 a.m. – 12:00 p.m. All are welcome to join in on the celebration.

Earth Day – Wilson Community Cleanup

Let's celebrate Earth Day! Take pride in our community and come join us on Saturday, April 23rd from 10:00 a.m. – noon at Sharshon Park (Skitchewaug Street). We will be picking up litter and debris to help Wilson be a more walkable, beautiful neighborhood. Feel free to bring a team with you. Water, gloves and clean up materials will be provided for all volunteers. To sign up, please go to the town's website at www.townofwindsorct.com. Rain date is May 7th from 10:00 a.m. – noon. For questions, please call Flavia Rey de Castro at 860-285-1985 or send an email to reydecastro@townofwindsorct.com.

Clean up of Pierson Lane by Stockbridge

I'd like to extend a thank you to the residents who live in the Stockbridge subdivision off of Pierson Lane for once again cleaning up litter and trash along Pierson Lane from Kennedy Road to the rail road crossing. Over 20 residents participated in the cleanup which is an annual event. Their efforts are very much appreciated.

Hypertension Workshop Series

The Windsor Health Department is hosting a series of 6 Hypertension Workshops / High Blood Pressure Workshops. These workshops will be offered through June via Zoom and will discuss several different topics. The next presentation will be held on April 11th from 6:30 – 8:30 p.m.

The dates, topics and how to register for all presentations can be found on the town's website at www.townofwindsorct.com. In addition, each time you return a workshop evaluation and a Pre-Diabetes Risk test, you will receive a \$5 First Town Downtown Gift Card with a maximum of \$30 awarded.

For questions, please call Jennifer Waldo at 860-285-1824.

Public Information Meeting –Broad Street Road Diet

Town staff will host an information meeting concerning the Broad Street Road Diet project on Tuesday, April 19th starting at 6:30 p.m. here at Town Hall. Staff and design consultants will provide an overview of the project objectives and preliminary plans.

FY 2023 Proposed Budget

The Town Council will be reviewing the Town Manager's proposed FY 2023 operating budget through the month of April. There will be formal opportunities to provide public comment at the budget review meetings on April 25 and April 27. The Town Council is expected to adopt a proposed budget on April 27th and set a budget referendum for May 10, 2022. The full budget can be found at <https://townofwindsorct.com/finance/town-budget/fiscal-year-2023/>.

Councilor Walker asked Town Manager Souza if he looked into the River Town Village item. Town Manager Souza said that there is information from several years ago that was collected from the Town Council's Finance Committee that is available.

Councilor Black-Burke asked about the SeeClickFix response time. Town Manager Souza said there is usually a response to acknowledge and then we provide a status report. Councilor Black-Burke thanked the Town Manager for sharing that.

Councilor Black-Burke asked about medians to be repaired in Wilson. She stated it looked like fresh plantings would be done. Town Manager Souza stated that the medians from 218 to the town line are state-owned. Town Manager Souza said that the town continues to keep an eye open for possible grants.

Councilor Gluck Hoffman said that Town Manager Souza mentioned the Road Diet public meeting is on Wednesday, April 19th, but it's a Tuesday, not a Wednesday. Town Manager Souza apologized and said he meant Tuesday.

Deputy Mayor Rampulla Bress stated that if you miss a Hypertension workshop they will be recorded.

9) REPORTS OF STANDING COMMITTEES

Town Improvements Committee – Councilor Dobler stated that there is nothing to report at this time.

Finance Committee – Councilor Terranova stated that there is nothing to report at this time.

Health & Safety Committee – Councilor Black-Burke stated that there is nothing to report at this time.

Personnel Committee – Deputy Mayor Rampulla Bress stated that there would be a date to schedule more interviews and there are some spots still open. Please check the website for those openings. The meeting would be the third week in April and there would be public comment regarding the Commission on the Arts.

10) ORDINANCES – None**11) UNFINISHED BUSINESS**

- a) Introduce a bond ordinance entitled, “AN ORDINANCE APPROPRIATING \$2,285,000 FOR COSTS IN CONNECTION WITH THE SAGE PARK MIDDLE SCHOOL ENERGY AND EFFICIENCY HVAC UPGRADES PHASE II; AND AUTHORIZING THE ISSUE OF \$2,285,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Eleveld, that the reading into the minutes of the text of the ordinance entitled, “AN ORDINANCE APPROPRIATING \$2,285,000 FOR COSTS IN CONNECTION WITH THE SAGE PARK MIDDLE SCHOOL ENERGY AND EFFICIENCY HVAC UPGRADES PHASE II; AND AUTHORIZING THE ISSUE OF \$2,285,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION” is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies made available to those persons attending this meeting; and the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 9-0-0

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Eleveld, to introduce and approve an ordinance entitled, “AN ORDINANCE APPROPRIATING \$2,285,000 FOR COSTS IN CONNECTION WITH THE SAGE PARK MIDDLE SCHOOL ENERGY AND EFFICIENCY HVAC UPGRADES PHASE II; AND AUTHORIZING THE ISSUE OF \$2,285,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

Town Manager Souza stated that this property was designed to be completed in phases. The Town Council approved these funds in 2019. This is part of a ten-year effort of the Town Council,

town staff, and public building officials. There has been a significant effort put forth to replace heating, ventilation, and air conditioning systems at a variety of facilities including the Board of Education facility. Town Manager Souza stated that the primary goal is to increase energy efficiency and reduce overall energy consumption. Significant gains have been achieved. Between fiscal year 2010 and fiscal year 2020, there has been a 28% reduction in kilowatt-hours. During the same time period, Town Council has approved seven different facilities with having solar arrays placed on them. Five major facilities have generated 56% of the total electricity consumed in those buildings.

Councilor Dobler stated that after the last meeting he did some research on this. He said that he has a better knowledge of this and if this is not passed as is, there could be more costs and delayed construction.

Councilor Eleveld stated that it makes sense to move forward. He added that he would like to suggest the Town Manager get a proposal streamlined to have as a basis going forward so the public has the cost-benefit balance.

Deputy Mayor Rampulla Bress asked if the design could share the connection between Phase I & II and how the decision was made. Joe Salmon, from Salmon and Associates, is the design professional for both Phases I & II. Mr. Salmon said that Phase I installed air conditioning for part of the school using high-efficiency Variant Refrigerant Flow (VRF) for the classrooms. The outside air was introduced with energy recovery units to pretreat the incoming air. Phase II is a continuation of the VRFs, the air conditioning, and the rest of the space since the whole building could not be done at once. Mr. Salmon stated that they always knew that the boilers were at the end of their life cycle and are being replaced with the highest efficient natural gas boilers that the town could get.

Councilor Smith asked if the digital controls were incorporated into Phase I as well. Mr. Salmon stated that the entire school would be on an updated Direct Digital Control system. Mr. Przech, Building Facilities Manager, said that you can program each room individually and with different energy programming.

Deputy Mayor Rampulla Bress asked how long this system would last. Mr. Salmon said that these usually last twenty-five years.

Councilor Smith asked if there was a Phase III. Mr. Przech said that Phase III includes replacing the boilers and the unit wall ventilators in each classroom. Mr. Przech stated that L.P. Wilson replaced the boilers and has already seen a big difference in savings. Councilor Smith asked if they are gas or oil. Mr. Przech said that they are natural gas. Mr. Salmon said that the newer ones are more efficient than the old ones.

Motion Passed 9-0-0

- b) Set a Special Town Meeting for April 18, 2022, at 6:15 p.m. for an ordinance entitled, "AN ORDINANCE APPROPRIATING \$2,285,000 FOR COSTS IN CONNECTION WITH THE SAGE PARK MIDDLE SCHOOL ENERGY AND EFFICIENCY HVAC UPGRADES PHASE II; AND AUTHORIZING THE ISSUE OF \$2,285,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION."

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Dobler, to resolve that a Special Town Meeting be held in the Council Chambers at the Windsor Town Hall on April 18, 2022, at 6:15 p.m. (prevailing time) on the following ordinance entitled, "AN ORDINANCE APPROPRIATING \$2,285,000 FOR COSTS IN CONNECTION WITH THE SAGE PARK MIDDLE SCHOOL ENERGY AND EFFICIENCY HVAC UPGRADES PHASE II; AND AUTHORIZING THE ISSUE OF \$2,285,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" and be it further resolved, that the Town Clerk is authorized and directed to post and publish notice of said Special Town meeting.

Motion Passed 9-0-0

12) NEW BUSINESS

- a) Approve Fair Housing Resolution and Policy statement

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Dobler, to approve the Fair Housing Resolution and Fair Housing Policy Statement as presented.

Community Development Specialist Flavia Rey de Castro stated that in accordance with Federal regulations, the Connecticut Department of Housing (DOH) requires that applicants for Community Development Block Grant – Small Cities Program funds adopt a fair housing resolution. A fair housing resolution is to be adopted by the governing body to formally embrace the goals of fair housing. The Town Council adopted a Fair Housing Resolution last year on April 5, 2021, and CT DOH has advised that a re-approved resolution must accompany each year's application.

Ms. Rey de Castro discussed that the Fair Housing Resolution and Fair Housing Policy Statement declare that the town will follow fair housing regulations and not discriminate against any protected classes in carrying out federal programs. The resolution and policy also designates the Town Manager or his/her representative to respond to fair housing complaints, provides contact information for the same, and sets forth a complaint procedure. The resolution and policy recommended for approval are the same as those the Town Council approved last year.

Motion Passed 8-0-0 (Councilor Black-Burke was out of the room)

- b) Set a Public Hearing for May 2, 2022, at 7:20 p.m. to solicit public comment on the 2022 Small Cities Community Development Block grant (CDGB) application

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Gluck Hoffman, to set a public hearing for Monday, May 2, 2022, at 7:20 p.m., at Windsor Town Hall to obtain citizen input on the Town's 2022 Small Cities Program application.

Economic Development Director Patrick McMahon stated that the Community Development Block Grant (CDBG) program requires that in order to apply for CDBG funds municipalities must develop and follow a Citizen Participation Plan designed to maximize the opportunity for public input. According to our plan, in the preparation of a CDBG grant application, the Town will conduct both a public information meeting and a public hearing to obtain citizen views and to respond to proposals and suggestions from the public prior to grant submission.

Mr. McMahon discussed that town staff held a public information session on March 22, 2022, about the CDBG program, the town's experience with the housing rehabilitation program, and solicited feedback on a proposed application for \$400,000 to recapitalize the town's housing rehabilitation revolving loan fund. The presentation was recorded for inclusion on the town's website. There were no suggestions from the public relative to possible projects or uses at the March 22nd informational meeting. Subsequently, a resident communicated a suggestion that a multi-use community center be considered for the Poquonock area through the use of CDBG and/or other funding sources.

Mr. McMahon stated that the town staff is recommending an application to recapitalize the Housing Rehabilitation Program which is based on the following:

Program Need – We have been using program income which is generated by loan repayments from previous rehabilitation projects. Most of our previous loans are deferred loans and so the town gets paid back when a house is sold or transferred. Based on current interest and applications under review, we anticipate utilizing all available program income within the next year, therefore an infusion of CDBG funds will help us sustain the program.

Effectiveness – Windsor has successfully administered a housing rehabilitation program since the 1970's. More than 500 residential units have been assisted over the life of the program. While the nature of the work undertaken through the program does not significantly increase home values, it does help prevent neighborhood disinvestment and declining home values.

Leveraging – The Housing Rehabilitation Program has successfully leveraged additional public and private investment. In addition, loans provided through the program are eventually repaid making these funds available for additional investment in the town's housing stock.

Councilor Smith asked if the cost of rehabilitation has increased. Ms. Rey de Castro said that contractors are pushing work to start now since costs would go up later.

Councilor Eleveld asked if this program is really a revolving credit program where it allows residents to have funds to improve their properties, which puts a lien on the property that would be removed once the property is sold or paid back. He also asked if the residents have to make payments during the holding period. Mr. McMahon said that generally the payments are deferred until the transfer of property. Ms. Rey de Castro said that there are a small number of loans that are managed through Windsor Federal Savings where there are monthly payments. Councilor Eleveld asked overall how much money is outstanding. Mr. McMahon said that is about \$2 million. Mr. McMahon stated that the challenge is we have no sense when we will get paid back. Councilor Dobler stated that it sounds like a reverse mortgage. He asked what is the typical household for this? Ms. Rey de Castro said that equity is reviewed and the requirement is 100% loan to value. The typical person is someone who is retired, a large majority is a female head of household or someone that has disabilities.

Deputy Mayor Rampulla Bress asked if we secured the fund and if they would be utilized. Town Manager Souza said that it would absolutely be used. Town Manager Souza said that he also sees a need for three and four-unit apartments owned by individuals that some money could be used from the American Rescue Fund. Deputy Mayor Rampulla Bress said that it would be used for safety and could be used to make the residents safer. Town Manager Souza stated that the primary mission is the preservation of affordable housing.

Councilor Gluck Hoffman asked how this is communicated to the eligible residents in the town. Mr. McMahon said that it's on the town website. Mr. McMahon stated that it was not actively marketed since there are already twenty houses plus on the waitlist. Ms. Rey de Castro said that they work closely with the Social Services Department.

Councilor Smith asked about new one-bedroom apartments that are rented for \$1,800. In these multi-family houses, are the rents typically cheaper or affordable? Town Manager Souza said that anecdotally the rent has been cheaper, except some residents have been experiencing their rent increase over the last 90 days by 15% to 20%.

Motion Passed 9-0-0

- c) Set a Public Hearing for May 2, 2022, at 7:20 p.m. for the possible reuse of 20 William Street by Team Paragon

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Black-Burke, that a Public Hearing be set for Monday, May 2, 2022, at 7:20 p.m. at Windsor Town Hall on the proposed use of town-controlled real property, 20 William Street, and the Town Manager be authorized and directed to publish and to post notice of said public hearing.

Town Manager Souza stated that since 2013, the Team Paragon robotics club has utilized the gymnasium and cafeteria area of the former Roger Wolcott School. Ownership of the building has been transferred to the Capitol Region Education Council (CREC) and although CREC, per the sales agreement, is providing the robotics program the use of several classrooms as the gymnasium and cafeteria space is no longer available.

Town Manager Souza explained that currently, the staff is working with Team Paragon to finalize a proposed agreement that would allow them to use the building at 20 William Street which was originally constructed by the town for use by the Windsor Volunteer Ambulance Association. Team Paragon's program year is similar to that of the school year with little activity in the summer months. Programs are generally held a few evenings during the week and Saturdays during their "build season." It is expected that a license agreement will be finalized in the coming weeks for Town Council's consideration in May. Below are the general parameters that are being finalized:

- Term would be May 2022 through June 2027
- Agreement could be terminated by either party with a 90-day notice
- Paragon would be required to have insurance and hold the town harmless
- Paragon would pay \$300 a month (September through May) towards utilities
- Conference/training room would be shared and available for the town and community use
- Town would be responsible for overall building repairs and cleaning of shared areas
- Paragon would be responsible for the cleaning of their program space

Section 7-163e of the *Connecticut General Statutes* requires that a public hearing be held for the sale, lease, or transfer of real property owned by a municipality. In addition, Section 8-24 requires that any sale or lease of public property must be reviewed by the Town Planning and Zoning Commission.

Councilor Eleveld asked if the meeting space would be used for public use. Town Manager Souza stated that the previous training room would be made available for community activities. Councilor Eleveld asked if this would become another local place where community groups could have meetings on a no-cost basis. Town Manager Souza said that is correct. Councilor Eleveld asked if the rest of the building would be for Paragon use. Town Manager Souza stated that is correct. Councilor Eleveld said that Paragon is a great program and it is a program that should be supported.

Councilor Terranova said that she would be abstaining due to a conflict of interest.

Motion Passed 8-0-1 (Councilor Terranova abstained)

d) Approve amendments to Town Council Rules of Order

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Terranova, to approve amendments to the Town Council *Rules of Order* as presented in Attachment A.

Councilor Terranova stated that several members of the Town Council are proposing that Sections 23 and 24 of the Town Council *Rules of Order* be amended. These Sections relate to appointments and the meetings of the Town Council's standing committees.

Councilor Eleveld said that the Council received comments from Donald Jepsen who does not understand the reasons for these changes. He expressed his concerns about the removal or reassignment and its problem. The issue with Section 24 is with any Councilor making a statement in public communication. The word 'testimony' is an odd word choice, but the word

'participate' is a far more appropriate change. Councilor Eleveld asked if the removal and substitutions are really in the best interest of the citizens in the community.

Councilor Smith said that he agreed with Councilor Eleveld. He made the request that the document be reviewed by the Town Attorney and be postponed for the next meeting.

Mayor Trinks asked Town Manager Souza if the Town Attorney reviewed this. Town Manager Souza said that it was reviewed by the Town Attorney. Councilor Smith said that testimony should not be used. Councilor Terranova said that testimony is what is used when you speak to the state legislature. You submit a written testimony or testify verbally. Councilor Terranova stated that you are not swearing to an oath when you do that.

Councilor Eleveld asked what is the removal and reassignment. There are no definitions for removal or reassignments.

Councilor Smith stated that in the past, Council Committee assignments were discussed between the Mayor and the minor leader. He said that all he is asking the Council to do is to put our best people in the right place.

Mayor Trinks stated that his decisions were made based on the best for our citizens.

Councilor Black-Burke stated that it was always the Mayor's part to assign committees.

Motion Passed 5-4-0 (Councilors Eleveld, Gluck Hoffman, Smith and Walker against)

13) RESIGNATIONS AND APPOINTMENTS

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Terranova, to accept the resignation of Joshua Amaro from the Human Relations Commission.

Motion Passed 9-0-0

14) MINUTES OF PRECEDING MEETINGS

- a) Minutes of the March 21, 2022 Public Hearing

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Eleveld, to approve the unapproved minutes of the March 21, 2022 Public Hearing meeting as presented.

Motion Passed 9-0-0

- b) Minutes of the March 21, 2022 Regular Town Council Meeting

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Black-Burke, to approve the unapproved minutes of the March 21, 2022 Regular Town Council meeting as presented.



Motion Passed 9-0-0

15) PUBLIC COMMUNICATIONS AND PETITIONS – None

16) EXECUTIVE SESSION – None

17) ADJOURNMENT

MOVED by Councilor Gluck Hoffman, seconded by Councilor Eleveld, to adjourn the meeting at 9:18 p.m.

Motion Passed 9-0-0

Respectfully Submitted,

Lisa Ozaki
Recording Secretary