



**TOWN COUNCIL  
HYBRID MEETING – VIRTUAL AND IN-PERSON  
May 2, 2022  
Regular Town Council Meeting  
Council Chambers**

**APPROVED MINUTES**

**1) CALL TO ORDER**

Mayor Trinks called the meeting to order at 7:45 p.m.

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor James Dobler, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova, and Councilor Len Walker

Absent: Councilor Nuchette Black-Burke

**2) PRAYER OR REFLECTION**

Councilor Eleveld led the group in prayer.

**3) PLEDGE OF ALLEGIANCE**

Councilor Eleveld led the group in the Pledge of Allegiance.

**4) PROCLAMATIONS AND AWARDS**

- a) Proclamation recognizing May 2022 as Older Americans Month

Deputy Mayor Rampulla Bress read the proclamation designating May 2022 as Older Americans Month.

- b) Proclamation recognizing May 2022 as Lyme Awareness Month

Councilor Terranova read the proclamation designating May 2022 as Lyme Awareness Month.

**5) PUBLIC COMMUNICATIONS AND PETITIONS**

Leroy Smith, 531 Edgewood, spoke about the town budget conversation he heard a few weeks ago regarding the Montessori School and Caring Connection. He heard that the town may study the number of residents they are serving because they might not be serving enough Windsor residents. Mr. Smith thought it was hypocritical of the town when there are huge corporations in town that have received millions of dollars in tax abatements from the town and no one is asking them how many residents they serve. He doesn't think there should be any committee to study

this issue with the Montessori School or Caring Connection. Mr. Smith also said that he is having an issue with the Tradeport Drive warehouse which is causing his house to vibrate. Mr. Smith stated that South Windsor is doing a moratorium on the number of warehouses and Windsor should look into that too.

David Furie, 37 Lighthouse Hill Road, spoke about the rehabilitation loan fund for the Community Development Block Grant (CDBG). If we were a larger town or city we would be entitled to a certain amount. The revolving loan programs are great where people have rehabilitation and people have access to 0% forgivable loans. Mr. Furie said that we need people to go out into the community and explain it to them.

Bill Simmons, 33 Capen Street, spoke in support of Team Paragon. It's a very successful robotics team. Mr. Simmons stated that Live Green Connecticut is an environmental organization that's promoting the Clean School Bus program. Mr. Simmons stated that in eight years there would be a mandate that 30% of buses have to be electric. Mr. Simmons is asking the Town of Windsor to get behind this by putting the word into the renewal contract for buses. The EPA Clean Bus program is available. Mr. Simmons stated that he would share any news with the Council. He added Middletown was the first town in CT to sign on.

Robin Lancaster, 418 Pike Place, spoke of the landscape on the center islands and where sections have not been maintained. The neighbors said that it's the town's responsibility to maintain them. She is hoping that the town can come to fix them.

## **6) COMMUNICATIONS FROM COUNCIL MEMBERS**

Councilor Dobler – None

Councilor Walker spoke about attending the 72<sup>nd</sup> anniversary of the West Indian Social Club on Saturday, April 23, 2022. He stated that the club was presented with a proclamation from Town Council. Councilor Walker said that he met a lot of Windsor residents. Councilor Walker wanted to congratulate the Chair of the organization Beverly Redd, all the honorees, and its officers. Councilor Walker also stated that he supported Team Paragon and it's the kind of thing we need to teach children to compete in the global marketplace.

Councilor Terranova stated that the COVID-19 numbers are going up. Just remember to stay home if you are not feeling well. Wear your mask, wash your hands and get vaccinated.

Councilor Gluck Hoffman – None

Councilor Black-Burke – None

Deputy Mayor Rampulla Bress thanked everyone for coming out to speak tonight and stated that she attended the dedication of the Firehouse and EMS Station this weekend. She wanted to wish all the teachers a Happy Teachers Appreciation Week. May is a very special month for

Older Americans, Lyme Disease Awareness, Jewish American Heritage Month and National Mental Health Awareness Month. She wished all those who are celebrating a happy Ramadan.

Councilor Eleveld stated that the robotics team is like running a mini corporation. The team gives children a real opportunity to experience all aspects of things. It's a very important program. He also said that he was at the opening of the Firehouse and EMS building dedication.

Councilor Smith stated that he was at the Firehouse and EMS dedication as well.

Mayor Trinks said that the Firehouse and EMS dedication was amazing and a fitting tribute to all the people who work in our town. Mayor Trinks thanked the entire Council for working together on the budget.

Councilor Gluck Hoffman said that all the thanks goes to the town staff for the budget.

## **7) REPORT OF APPOINTED BOARDS AND COMMISSIONS**

### **a) Board of Education**

David Furie, Board of Education, gave the following report:

- Teacher Appreciation Week is May 2-6, 2022. Please thank a teacher for their service to our district.
- The Mini-SEL showcase held on Wednesday, April 21 at WHS was a great success. The district has received many positive comments. The CT SDE will be making various policy moves around SEL and Windsor will be the model for some of those policies. Thank you to Dr. Michael Mallery (SEL Coordinator) and his team of specialists for the great work.
- The WHS National Honor Society Induction Ceremony was held on Thursday, April 21. President Furie gave encouraging comments to the new inductees. Dr. Hill was pleased to announce the three superintendent awards given in honor of three previous superintendents: the Daniel Howard Scholar award goes to Ryan Giannetti, the Dr. Earle S. Russell Scholar award goes to Araya Miller and the Paul J. Sorbo Scholar award goes to Taylor Falotico.
- After two years of not competing due to the pandemic, our award-winning WHS Music Department successfully participated in the Music in the Parks Adjudication Festival in Agawam, MA on April 22. The Gospel Choir, the Jazz Ensemble, and the Honors Chorale all came in 1st place with a rating of Excellent. The Honors Chorale also received the Overall Choir Award. The Symphonic Band received 2nd Place with a rating of Excellent and Strings came in 2nd Place with a rating of Excellent. Student Aaron White received the Outstanding Jazz Soloist Award on Trombone. Congratulations to all our students and to our amazing staff, Dr. Tracee White, Mr. Brandon Monroe, and Dr. Paul Pierce.

- Our WHS Baseball Team is currently 8-0 for the season. Come show your support at an upcoming game. The schedule is posted on the [district website](#).
- Congratulations to our following seniors who have signed to play athletics at a college/university next fall:
  - Nason Busca, Elms College, Baseball
  - Emma Butterick, Smith College, Lacrosse
  - Mason Glickman, University of New Haven, Baseball
  - Jonathan Lattimer, Worcester Polytechnic Institute, Baseball
  - Alexzander McCoy, CCSU, Football
  - Adriana Mieses-Sanchez, University of West Florida, Diving
  - Avery Overstreet, Bryant University, Soccer
  - Breon Parker, Jr., UMASS, Boston, Baseball
  - Prince Samuels, UCONN, Football
  - Ainsely Sasportas, Olivet Nazarene University, Swimming
  - Marlon Welsh, SCSU, Football
- Dr. Hill's next Coffee Talk will be on Monday, May 23 at 6 p.m. in the LPW Courtyard. Please RSVP to Gianna Gill at [ggill@windsorct.org](mailto:ggill@windsorct.org) or by calling 860-687-2000 x 1292.
- Graduation for the Class of 2022 is scheduled for Monday, June 6, 2022, at the Bushnell in Hartford.
- The last day of school for students Pre-K to grade 11 is Monday, June 13, 2022 (early dismissal).

Deputy Mayor Rampulla Bress thanked Mr. Furie for this uplifting report and stated that between the robotics club, the information about students and the music department, our students are shining.

#### b) Economic Development Commission

Randall Graff, Chair, reported that the Economic Development Commission was established for the promotion and development of the business and industrial resources of the Town of Windsor. The Commission advises and recommends actions to the Town Council and Town Manager regarding economic development matters, guided by the economic development policies developed by the Town Council. The Commission consists of nine voting members and also has ex officio members representing the Chamber of Commerce and First Town Downtown. Economic development incentive applications have been reviewed and they have recommended two requests for fixed assessments since the last report. The first one that was recommended was MBS associates, LLC for a proposed expansion for a data mail facility at 1010 Day Hill Road. It would result in an additional 30 people being hired with a focus on hiring locally. This application has not been presented before the Council yet. The Commission also recommended the application for Chewy, Inc. which provides pet supplies. The project qualified under the policies and therefore was recommended. However at this time, Chewy, Inc. has pulled back its plans citing global economic conditions.

Mr. Graff reported that the Commission also reviews the priority redevelopment properties. They conducted their annual review in February and based on the status report by staff and the discussion of the Commission, it was determined that the former Roger Walcott School at 451 New Windsor Avenue should be removed from the list as the property is being transferred to Capitol Region Education Council (CREC). The Commission also recommended that the Windsor Center Plaza be added to the list in order to encourage mixed use transit development on the site. This should be brought to the Council at a future meeting.

Mr. Graff stated that the Commission had a discussion about the Windsor Center transit orient development (TOD) master plan and implementation. The Commission was in favor of moving forward with TOD initiatives and with the redefining of the tax abatement and tax increment financing (TIF) policies. The Commission also discussed the town's increment finance policy and what it changes to state law in 2015 that increases the flexibility of this economic and community development tool.

The Commission voted to endorse Windsor Works, a small business incubator and resource center, to be placed in the former Bank of America building. The Commission is also looking to hold their annual business breakfast which had been canceled the last two years due to the pandemic. The topic of workforce development is being considered at this time for the next breakfast. They will inform the Council as soon as they have more information and encouraged the Council to attend.

Mr. Graff reviewed some of the key economic development activity for the year which included the Amazon fulfillment center; Day Hill Dome Soccer on Day Hill Road; BDL Logistic Center on Kennedy Road; Baker Hollow Logistic Center; 110 Tradeport Drive for a flex industrial building for UPS; OSF Flavors for an addition for lab and production for flavors and lastly, Dudley Town Brewing for a brew pub at 1001 Day Hill Road.

#### c) Board of Assessment Appeals

Milo Peck, Chair, stated he was there to discuss the results of the appeals which have an impact on the mill rate. The Board did not have a robust number of appeals this year. Five meetings were held with 28 appeals. We divide our categories into five categories: 1) residential real estate, 2) commercial real estate, 3) personal property, 4) equipment and 5) motor vehicle. The total of appeals came to approximately \$201,961,000 million. He added that because staff is very good and realistic in their valuations, there were only 28 appeals and he was thankful for that.

## 8) TOWN MANAGER'S REPORT

### **Budget Referendum**

The budget referendum will be held on Tuesday, May 10<sup>th</sup> with all seven polling locations open from 6 a.m. – 8 p.m. Voters' polling locations may have changed due to recent redistricting, so please check your polling location by going to <https://townofwindsorct.com/registrar-of-voters/voter-locations/>

Absentee Ballots are available in the Windsor Town Clerk's office during regular business hours on Monday - Friday from 8 a.m. – 5 p.m. State law prohibits the Town Clerk from mailing absentee ballots for Referendums with less than three weeks' notice; as a result, voters are required to apply in person at the Town Clerk's Office. If you are unable to come to Town Clerk's office during regular business hours, you may designate someone to hand carry your application and ballot. For additional information please call 860-285-1902.

Anyone who is not a registered voter, but is a U.S. Citizen, 18 years or older and owns property assessed at \$1,000 or more on the last completed Grand List, may vote on the annual budget at Town Hall. For more information about the referendum please go to the town's website at: [townofwindsorct.com](http://townofwindsorct.com)

### **Community Budget Forums**

Two more community budget forums, sponsored by CT Votes and the Windsor League of Women Voters, will be taking place with the Town Manager Peter Souza, and the Superintendent of Schools Terrell Hill this week. During the forums, the proposed FY 23 budget will be discussed and questions from residents will be answered. The forums will take place on:

- Tuesday, May 3, 2022 at 6:30 p.m. at town hall
- Thursday, May 5, 2022 at 6:30 p.m. at Poquonock School

For more information on the budget, please visit the town's website at [www.townofwindsorct.com](http://www.townofwindsorct.com).

### **Street repaving**

Our annual street repaving program is slated to start the week of May 9<sup>th</sup>. As in past years there will be 3 phases. In phase 1 we are utilizing a new paving method referred to as micro-surfacing. This is a pavement preservation technique that prolongs the life of the wearing surface that addresses moisture intrusion, surface raveling, minor rutting and overall appearance. This will also help to extend the service life of roads before more serious deterioration occurs. Streets to be micro-surfaced in May include:

- Herbert Lane
- Lincoln Way (Windbrook Drive to #52)
- Lincoln Way (Windbrook Drive to Circle)
- Pierce Boulevard
- Walden Meadow
- Windbrook Drive

Phase 2 and 3 will be scheduled mid-summer and the fall. These phases will utilize milling and paving.



**Win Wag Photo Contest Begins May 4<sup>th</sup>**

To help promote annual dog licensing efforts the annual Win Wag Photo Contest begins May 4<sup>th</sup>. The photo contest is free and open to Windsor residents. The entry period for the contest begins at May 4<sup>th</sup> and ends at noon on May 17<sup>th</sup>. The winning entry, determined by online public voting, will be awarded with the #1 dog license tag for the current year and a PETCO gift card. See contest details on the town's website at [townofwindsorct.com](http://townofwindsorct.com).

**Community Litter Clean Up – THANK YOU**

On April 23<sup>rd</sup> nearly 30 volunteers helped to pick up trash and litter in several locations across town. Volunteers and town staff focused on areas in town center, Wilson, Goodwin Drive, Poquonock Ave near Exit 38 and Kennedy Road at I-91. Approximately ½ ton of materials were collected in the course of 2 hours.

Thank you to all that volunteered, our public works crew and Flavia Rey de Castro of our Community Development Office for coordinating and publicizing this community event.

**Wilson Community Tree Planting Event**

Come join us on Saturday, May 14<sup>th</sup> from 9–11 a.m. We will be meeting at Sharshon Park on Skitchewaug Street (at the pavilion) to plant trees in the Wilson neighborhood. Tools, materials and water for volunteers will be provided. Please bring gloves if possible. This event was made possible by the grant provided by the CT Department of Energy and Environmental Protection Division of Forestry and funded by the Regional Greenhouse Gas Initiative. Rain Date is June 4<sup>th</sup> from 9-11 a.m. We look forward to seeing you there. For questions, please contact Flavia Rey de Castro via phone at 860-285-1985 or via email at [reydecastro@townofwindsorct.com](mailto:reydecastro@townofwindsorct.com). Additional information can also be found on the town's website at [www.townofwindsorct.com](http://www.townofwindsorct.com).

**Public Service Recognition Week**

May 1-7, 2022 has been designated as Public Service Recognition Week, honoring federal, state, and local government employees.

Town Manager Souza recognized the efforts of approximately 190 full-time town employees plus the dozens of part-time employees and volunteers whose work throughout the year helped to, provide public safety, protect our environment, maintain our buildings, parks and roadways, support the business community, preserve our history and provide programs and services for residents young and old.

The past two years have been challenging to say the least, and Town Manager Souza wanted to recognize the tireless efforts of all our employees, as well as, the hardworking members of the Windsor Public Schools. Town of Windsor employees always are, and will continue to be on the front lines, providing essential services to the residents of Windsor. He thanked them for their dedication, and it is his sincere pleasure to work with them each and every day.

Deputy Mayor Rampulla Bress thanked the town employees for their services and stated we should be very proud of them to keep everything running.

**9) REPORTS OF STANDING COMMITTEES**

Town Improvements Committee – Councilor Dobler – None

Finance Committee – Councilor Terranova stated that they would meet later this month to discuss the tax increment finance policy that was referred to us. Also, the Committee will continue their work and discussions on the undersigned fund policy and the tax abatement policies.

Health & Safety Committee – Councilor Black-Burke – None

Personnel Committee – Deputy Mayor Rampulla Bress stated that the Committee met on April 26 and the next meeting would be in June. She thanked Assistant Town Manager Colby with providing background information and for continued help with Zoom. The Committee is working on adding additional information on the website for further communication.

**10) ORDINANCES** – None

**11) UNFINISHED BUSINESS** – None

**12) NEW BUSINESS**

- a) Authorize the Town Manager to execute a license agreement with Team Paragon for use of 20 William Street

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Eleveld, to approve a license agreement with Team Paragon, Inc., for the use of a portion of 20 William Street, and authorize the Town Manager to sign the agreement.

Town Manager Souza reported that since 2013, Team Paragon robotics club has utilized the gymnasium and cafeteria area of the former Roger Wolcott School. Ownership of the building has been transferred to the Capitol Region Education Council (CREC) and although CREC, per the sales agreement, is providing the robotics program the use of several classrooms as the gymnasium and cafeteria space is no longer available.

Staff has worked with Team Paragon to finalize a proposed agreement that would allow them to use a portion of the building. Team Paragon's program year is similar to that of the school year, with little activity in the summer months. Programs are generally held a few evenings during the week and Saturdays during their "build season."

Section 7-163e of the *Connecticut General Statutes* requires that a public hearing be held for the sale, lease or transfer of real property owned by a municipality. In addition, Section 8-24 requires that any sale or lease of public property must be reviewed by the Town Planning and Zoning Commission. If the agreement is approved, Team Paragon plans to relocate during the next 30 to 45 days.



Payments from leased town buildings are deposited into a segregated special revenue account which is used to pay utility and minor maintenance costs. Average monthly utilities costs are estimated to be approximately \$750. The town's operating budget includes funds for estimated costs for shared utilities and cleaning. The Town Planning and Zoning Commission will be requested to review the proposed use of the property as per Section 8-24 at their upcoming May meeting.

Councilor Eleveld stated that he is very much in favor of this. The meeting space would be on an appointment basis.

Deputy Mayor Rampulla Bress thanked Mr. Moore for his years of dedication to this program. This group introduced Lego Robotics to the elementary students and they were able to bring that program to other schools. She stated that she is very much in support of this.

Councilor Eleveld said that the amount of community service this group does should be recognized.

Councilor Terranova said that she would be abstaining from the vote due to a personal connection.

Councilor Walker said that he supports this entire program.

Motion Passed 7-0-1 (Councilor Black-Burke absent and Councilor Terranova abstained)

- b) Authorize submittal of 2022 Small Cities Community Development Block Grant application for housing rehabilitation revolving loan fund program and approval of program income reuse plan

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Walker, to approve the attached resolution entitled "2022 Community Development Block Grant – Small Cities Application" approving an application to the State of Connecticut Department of Housing and authorizing the Town Manager to file said application and to execute all necessary documents and approve the attached resolution entitled "2022 Program Income Reuse Plan" approving the 2022 Program Income Reuse Plan and authorizing the Town Manager to sign said document.

Patrick McMahon, Economic Development Director, reported that the Community Development Block Grant (CDBG) program was established by the Housing & Community Development Act of 1974 and is intended to meet the diverse needs of communities throughout the country. Eligible activities include, but are not limited to, housing rehabilitation, infrastructure improvement, community facilities, historic preservation, public services, economic development, and homeownership assistance. In addition, all activities must meet one of three national objectives that include: 1) activities that benefit low and moderate-income households (households at or below 80% area median income), 2) the elimination of slums and blight, and 3) activities which meet an urgent community development need for which no other resources are available.

Mr. McMahon stated that Federal regulations require that in order to apply for CDBG funds municipalities must develop and follow a Citizen Participation Plan designed to maximize the opportunity for public input. According to our plan, in the preparation of a CDBG grant application, the town will conduct both a public information meeting and a public hearing to obtain citizen views and to respond to proposals and suggestions from the public prior to grant submission. Town staff held a public information session on March 22, 2022, that was recorded for inclusion on the town's website. Staff discussed CDBG program requirements, and uses of program income and proposed that the town apply for \$400,000 in housing rehabilitation funds. Public comments included requesting clarification on how to qualify for the Housing Rehabilitation program and suggesting the town use CDBG funds to build a community center in the Poquonock neighborhood (this use does not meet CDBG eligibility parameters).

Mr. McMahon said the Housing Rehabilitation program offers zero percent amortizing loans to homeowners whose household income falls between 60% and 80% of the area median while households below 60% of the area median are eligible for zero percent deferred payment loans. Investor owners whose tenants are income-qualified and who are committed to charging affordable rents are eligible for up to 3% interest loans. The program can assist single unit to three-unit housing. Eligible home improvement activities include: correction of housing code violations, cost-effective energy conservation measures, modifications for handicapped accessibility, and hazardous material abatement and/or containment. The requested grant would provide funding to rehab approximately fifteen housing units.

Mr. McMahon reported that in order to apply for a Small Cities CDBG grant, the town must pass a resolution in regards to the reuse of program income that may result from the grant. Program Income is the payments of principal and interest on housing rehabilitation or business loans made using CDBG funds and any interest earned on funds that have been placed in a revolving loan account. Federal statutes and regulations require that a plan is in place to determine the reuse of the program income received by the town as a result of activities funded under the State Small Cities CDBG program. A copy of the town's 2022 Program Income Reuse Plan that confirms CDBG program guidelines was included in the agenda packet. Staff recommends that the town applies for \$400,000 to re-capitalize its Housing Rehabilitation program. The proposed application will have no impact on the town's FY 23 General Fund budget.

Deputy Mayor Rampulla Bress asked who determines the fair market value for rents. Mr. McMahon stated that they use the Department of Housing and Urban Development (HUD) guidelines. Deputy Mayor Rampulla Bress asked if the fair market rent would be more reasonable and not inflated. Mr. McMahon stated that is correct.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

- c) Set a Public Hearing for June 6, 2022, at 7:20 p.m. to solicit public comment on applications for participation in the Neighborhood Assistance Act (NAA) Tax Credit Program

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Eleveld that a Public Hearing be set for June 6, 2022, at 7:20 p.m. to allow for public comment on applications submitted for the Neighborhood Assistance Act Tax Credit Program administered by the Connecticut Department of Revenue Services.

Flavia Rey de Castro, Community Development Specialist, reported that the Neighborhood Assistance Act (NAA) Tax Credit program, established by the Connecticut General Assembly, offers municipalities and tax-exempt, non-profit organizations an opportunity to enhance their fundraising by providing state corporate tax credits to eligible donors. Corporate donors receive a tax credit equal to 60% of their contributions. Contributions for certain energy conservation projects may earn a 100% tax credit. A municipality's role in the program is limited to: 1) marketing the program, 2) holding a public hearing to allow for comment on all applications, 3) having the town's governing body act upon all applications, and 4) submitting all approved applications to the Department of Revenue Services.

Ms. Rey de Castro stated that the town staff is once again soliciting applications from NAA-eligible organizations by way of direct email and press releases. Projects for the 2022 application round must be submitted to the Office of Community Development by close of business on May 26, 2022. Applications must be approved by the governing body of the town after conducting a public hearing. Therefore, staff is requesting that the required public hearing be set for the evening of June 6, 2022 and that the list of submitted and eligible applicants be placed on the Council agenda for consideration on the same evening. Approved applications will then be submitted to the Department of Revenue Services by July 1, 2022.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

MOVED by Deputy Mayor Rampulla Bress seconded by Councilor Eleveld, to move item 12D to the bottom of the agenda after Item 16 (Executive Session).

Motion Passed 8-0-0 (Councilor Black-Burke absent)

### **13) RESIGNATIONS AND APPOINTMENTS**

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Eleveld, to accept the resignation of Sharon Gauthier from the Commission on Aging and Persons with Disabilities.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

### **14) MINUTES OF PRECEDING MEETINGS**

- a) Minutes of the April 6, 2022 Special Town Council Meeting

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Eleveld to approve the unapproved minutes of the April 6, 2022 Special Town Council meeting as presented.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

b) Minutes of the April 18, 2022 Special Town Council Meeting

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Smith, to approve the unapproved minutes of the April 18, 2022 Special Town Council meeting as presented.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

c) Minutes of the April 20, 2022 Special Town Council Meeting

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Smith to approve the unapproved minutes of the April 20, 2022 Special Town Council meeting as presented.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

**15) PUBLIC COMMUNICATIONS AND PETITIONS – None**

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Gluck Hoffman, to enter Executive Session at 9:05 p.m. for the purpose of:

a) Strategy and negotiations with respect to pending claims and litigation (Fraize vs Town of Windsor)

Motion Passed 8-0-0 (Councilor Black-Burke absent)

**16) EXECUTIVE SESSION**

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor James Dobler, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova, and Councilor Len Walker

Absent: Councilor Nuchette Black-Burke

Staff: Town Manager Peter Souza and Larry LaBarbera, Town Assessor

Guests: Cori-Lynn Webber of the Law Office of Cori-Lynn Webber

MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Terranova to exit Executive Session at 9:12 p.m. and re-enter the Regular Town Council meeting.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

12 d) Strategy and negotiations with respect to pending claims and litigation (Fraize vs Town of Windsor)



MOVED by Deputy Mayor Rampulla Bress, seconded by Councilor Gluck Hoffman to accept the settlement of Fraize vs. Town of Windsor as discussed in Executive Session.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

**17) ADJOURNMENT**

MOVED by Councilor Smith, seconded by Councilor Deputy Mayor Rampulla Bress, to adjourn the meeting at 9:13 p.m.

Motion Passed 8-0-0 (Councilor Black-Burke absent)

Respectfully Submitted,

Lisa Ozaki  
Recording Secretary