



**Town of Windsor**  
**TOWN COUNCIL ACTIONS**  
**June 20, 2022**



Agenda Item	Action	Vote
Approve that the Town Manager is authorized to sign the proposed lease with Ewe and You Fiber Arts, LLC for use of the town-owned Luddy Carriage House, located at 261 Broad Street.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Approve that the Town Manager is authorized to sign the Host Municipality Fee Agreement with Cigna Corporation as presented.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Approve that the Youth Services Coordinator job description be approved as presented and the position be placed in Grade 7 of the Administrative Pay Plan.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Approve that the Director of Finance be granted authority to make year-end transfers in the General Fund of not more than \$5,000 per Service Unit and approve a transfer of \$26,570 from Safety Services to General Government to cover the projected year-end deficit.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Approve that the FY 22 General Fund open purchase orders as of June 13, 2022 be submitted and approved by the Town Council until October 18, 2022.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Approve to amend section II (A) of the DEBT AND FUND BALANCE POLICY by adding the following language: A surplus in the General Fund unassigned fund balance identified in the Town's audited financial statements that exceeds 20% maximum target may be available for possible appropriation. In making said allocation of funds, the Town Council shall give priority to the following activities: <ul style="list-style-type: none"> <li>• Transfer up to 40% to Tax Rate Stabilization Fund for use to reduce the tax rate in the subsequent year(s) provided that care is taken to avoid a major fluctuation in the tax rate in succeeding years</li> <li>• Transfer up to 20% of excess to the Capital Projects Fund for capital projects</li> <li>• Transfer up to 20% of excess to fund long term liabilities in Other Post Employment Benefit programs (OPEB) or defined benefit pension plan</li> <li>• Transfer up to 20% of excess to Clean Energy &amp; Sustainable Projects Fund.</li> </ul>	Approved	7-0-0 (Councilors Dobler and Walker absent)
Introduction of 2023-2028 Capital Improvement Program (CIP)	Referred to the Town Improvements Committee	N/A
Accept resignation of Kereme Murrell from the Human Relations Commission.	Approved	7-0-0 (Councilors Dobler and Walker absent)

Agenda Item	Action	Vote
Approve the minutes of the June 6, 2022 Public Hearing (NAA) as presented.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Approve the minutes of the June 6, 2022 Regular Town Council meeting as amended.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Enter into Executive Session at 9:07 p.m. for the purpose of: a) Strategy and negotiations with respect to Collective bargaining	Approved	7-0-0 (Councilors Dobler and Walker absent)
Exit Executive Session and re-enter the Regular Town Council meeting at 9:30 p.m.	Approved	7-0-0 (Councilors Dobler and Walker absent)
Adjourn the Regular Town Council meeting at 9:30 p.m.	Approved	7-0-0 (Councilors Black-Burke and Gluck Hoffman absent)

Town Council Members: Mayor Donald Trinks, Deputy Mayor Lisa Bress, Councilors Black-Burke, Dobler, Eleveld, Gluck Hoffman, Smith, Terranova, and Walker