



**TOWN COUNCIL  
HYBRID MEETING – VIRTUAL AND IN-PERSON  
September 6, 2022  
Regular Town Council Meeting  
Council Chambers**

**UNAPPROVED MINUTES**

**1) CALL TO ORDER**

Mayor Trinks called the meeting to order at 7:32 p.m.

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Nuchette Black-Burke, Councilor Dobler, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova and Councilor Lenworth Walker

**2) PRAYER OR REFLECTION**

Councilor Black-Burke led the group in prayer/reflection.

**3) PLEDGE OF ALLEGIANCE**

Councilor Black-Burke led the group in the Pledge of Allegiance.

**4) PROCLAMATIONS AND AWARDS**

a) Proclaiming September 2022 as National Senior Center Month

Deputy Mayor Bress read the proclamation designating September 2022 as National Senior Center Month.

**5) PUBLIC COMMUNICATIONS AND PETITIONS**

Dawn Jenkins and Joshua Jenkins, 597 Bloomfield Avenue. Ms. Jenkins shared that her father, Harry Jenkins, died in a crash with a dumpster truck while exiting his driveway on June 14<sup>th</sup>. She pleaded for change, as she expressed that the speed limit at Park Avenue is too high. She also stated that there is a brook on her street that is overgrown, and curves and spots that are not lighted properly. Mr. Jenkins suggested different ways that this could be addressed, such as clarifying where the property line lies and who is responsible for the vegetation. He also mentioned that it would make sense to have a three-way stop at the intersection of Suffield Drive, understanding it is a state road, and dropping 10 mph towards the center on the opposite end of the street. She stated that she went to the Public Works Department multiple times, but has not received communication back from them or from the Police Department regarding her father's investigation.

Marilyn Adamo, 453 Tributary Lane, shared that she has come to most town council meetings since February 7<sup>th</sup> of this year asking for fairness in taxes for Rivertown Village. She stated that they have not received services as other residents do, except for police and fire. She mentioned that in other areas, towns reimburse the residents for some of the expenses and that she has informed the town council but have received no communication from the town in this regard. She asked to be given the fairness that all the towns receive and to respond her request.

Allen Bellefleur, 427 Tributary Lane, reiterated that he has also come to most town council meetings since February 7<sup>th</sup>, and it was the third time he had heard someone cry about an issue. He also reminded and urged the Council regarding their responsibilities.

## **6) COMMUNICATIONS FROM COUNCIL MEMBERS**

Councilor Dobler welcomed everyone back.

Councilor Black-Burke highlighted that the town has been having issues, as she knows other incidents that have happened where people have been hit by vehicles. She remarked that the loss of any life should not be and could be prevented if individuals would slow down and debris would be cleared away. She stated that she has spent countless Council meeting nights stating to individuals to please slow down and urged again that the town stand together. She also mentioned the need to continue to petition the state to lower speed limits on roads, as something has to be done, before more lives are lost at the hands of folks speeding on roads.

Councilor Walker stated that on Sunday 21<sup>st</sup> he attended the Puerto Rican parade representing the Windsor town and was struck with the friendliness and kindness of people who were offering water and food to participants of the event. He connected this to previous conversations in the meeting regarding some quality-of-life issues and addressed the commercial event that took place at Laurel Avenue. He shared that the steps the Windsor Police Department has taken has not had any effect in response to residents' requests to shut down or control the event. He compared the event with events at other towns of Connecticut and mentioned that liquor and food permits are required per law when selling them at a public event. Councilor Walker also congratulated everyone who helped Spirit Airlines equip direct flights to Jamaica. Finally, Councilor Walker stated that Marilyn Adamo and Allen Bellefleur have been coming to council meetings for several weeks requesting some tax breaks and have proven that other towns have arrangements where they get some type of break and hopes that the Council can take action soon.

Councilor Gluck Hoffman – None

Councilor Terranova – None

Councilor Eleveld agreed with previous Councilors, especially relative to the parties. He also reminded everyone that school is back in session and to be aware of speeding, as kids are getting on and off the busses, some of them on state roads. He reminded everyone that the very unfortunate accident on Bloomfield Avenue does not need to be repeated.

Deputy Mayor Bress assured that there will be immediate follow up to the issues presented by Dawn Jenkins and Joshua Jenkins. She also agrees with the issues regarding parties and stated that in previous occasions they were able to address the issue quickly because a person in the community happened to see the notice in advance and share it. Therefore, the Council, Town Manager and Windsor Police Department were able to act and prevented the event from occurring. She noted that the Windsor Police Department is aware of recent events and will continue to work to ensure that these illegal gatherings do not happen.

Councilor Smith thanked Mayor Trinks for sponsoring the last concert of the year.

Mayor Trinks reminded everyone about the *See, Click, Fix* section on the Windsor website. He also informed that the lawsuit that was brought up questioning the leadership ability of himself and Deputy Mayor Bress has been dismissed.

## 7) REPORT OF APPOINTED BOARDS AND COMMISSIONS

### a) Board of Education

Ayana Taylor, Board of Education, reported the following:

- This year's Convocation was held on Tuesday, August 23 at Windsor High School. Convocation is always an exciting time for staff to be together after the summer break. Thank you to Mayor Don Trinks and Town Manager Peter Souza for their words of encouragement to district staff. After Convocation, staff returned to their buildings for professional development.
- On Thursday, August 25, the very first District-Wide OFCP (Office of Family and Community Partnership) Block Park was held on Sage Park Road between Sage Park Middle School and Windsor High School. Congratulations to OFCP Coordinator Christina Morales and Administrative Assistant Kate Ferris-Morell for planning such a successful event. Families were able to register in advance to receive a backpack and school supplies for their child. The district received many very generous donations from our community partners and a team of volunteers stuffed the backpack with many types of back-to-school school supplies. Each school was represented and mostly all staff member participated. Families were treated to food trucks, ice cream, bounce houses and activities sponsored by community partners, Northwest Park, Windsor Fire Department, Windsor Police Department, and the United Way among others. Thank you to our families and community members who came out to support our district and Dr. Hill's vision and goal to activate a collaborative district culture that enhances the experience of students and educators alike.
- Windsor Public Schools opened its doors for the 2022-2023 school year on Monday, August 29, 2022. There was much excitement for the students and staff as they returned to the school buildings and there were very few transportation issues. Central office administration toured the schools and found staff and students were very engaged in activities throughout the day.

- The State of Connecticut has allocated grant monies to assist with the transition from “Free for All” to “Full Pay” for school breakfasts and lunches. This grant money will allow Windsor Public Schools to provide free breakfasts/lunches for all students from August 29, 2022 through October 31, 2022. Effective November 1, 2022, the food service program will return to paid breakfasts and lunches unless a family qualifies for free or reduced priced breakfasts. Those families who qualify should complete a free and reduced-price meal application. The application and instructions for completing the form are located on the district website under WPS Food Services.
- The WHS track is now complete and the new scoreboard has been installed. The front of the Sage Park Middle School entrance has been renewed including new grass.
- Dr. Hill will continue his Coffee Talk series in September. Please watch the district website and social media for more information and the date.
- The first regular Board of Education meeting for the 2022-2023 school year will be on Tuesday, September 20, 2022 at 7:00 p.m. in the Board Room at the L.P. Wilson Community Center.

Councilor Dobler thanked everyone involved in the Block Party as he stated that it was a great event and that the field was filled building to building.

Councilor Black-Burke seconded Councilor Dobler’s sentiments and remarked that the school year is off to a great start. She also highlighted and commended Ms. Taylor in the few numbers of certified vacancies the district has in comparison to other districts similar in size around the state that are looking at hundreds of more vacancies.

Councilor Eleveld pointed out that last year there were many issues related to bussing for students, and asked Ms. Taylor if there was a repeat performance of that issue this year. Ms. Taylor responded to Councilor Eleveld that they are ahead of the curve this time around, but there have been some hiccups such as deciding on late buses or having to combine buses, due to the lack of drivers. Ms. Taylor informed that they are trying to level it out, as they are receiving updates from the Central Office. This year is much better than last year.

#### b) Insurance Commission

Alan Relyea, Chair, Insurance Commission, reported the following:

Mr. Relyea shared that he accepted the role this year only because of the regretful of step down of Ed Samolyk and commended Mr. Samolyk’s service to the town, as it has been “absolutely unbelievable, both in tenure and in quality” and is grateful of to the Council for the acknowledgement of those years of service done for Mr. Samolyk earlier this year. By way of background, Mr. Relyea shared that he has been a member of the commission for more than 20 years, has worked for 38 years for the Hartford Insurance Group and retired five years ago as a Director of Loss Control. He holds two professional board certifications, one in Occupational

Safety, and the other in Occupational Health, and currently operates a consultancy and risk management in his part time. Mr. Relyea, then:

- Recognized the other volunteer members of the board: Charles Buder, Bill Davis and Noel Osowiecki, and reminded that the primary responsibility of the Town Insurance Commission is to recommend an insurance package to the town that meets and contains cost.
- Informed that the Insurance Commission successfully renewed coverage with the principal insurer, Travelers, and have specialized carriers for specific reasons and specific coverages that are need.
- Remarked that the Insurance Marketplace for 2022, is projected to remain low and quite hard.
- Informed of projected increases from single digit to 15% premiums due to several factors, being cyber security the leading reason for steep increases; overall insurance expense for the next policy year increased by 7%, driven not only because of the market costs, but because of a 5% increase in property values; and increase in limits for workplace violence.

Mr. Relyea shared that the board's broker is USI. It is the belief of the board that the package that has been negotiated and presented represents more than a fair renewal premium for the town coverages. As per the last history, the town continues to represent a desirable risk to insurers. He also informed the Council that the board continues to work with and support the efforts of Town Risk Manager Marty Maynard and applauded his diligence and passion in his tasks.

Councilor Bress thanked Mr. Relyea for volunteering and providing a thorough and gracious report.

Councilor Eleveld expressed that he hopes Mr. Relyea is planning to remain in the position for a long time, as his predecessor did.

c) Historic District Commission

Steve Rubino, Chair, Historic District Commission, gave a breakdown of the commission's review of projects for the year as follows:

August 18, 2021

- 9 N. Meadow Rd. – Replacement Windows, Alford
- 407 Palisado Ave. – Brickwork, Window, HVAC, Fence, DiFelici
- 118 Palisado – Milo Peck, HVAC, Town of Windsor

October 13, 2021

- 118 Palisado – Milo Peck, HVAC, Town of Windsor
- 236 Palisado Ave. – Siding & garage doors, Stewart

#### November 10, 2021

- 8 N. Meadow Rd. Mechanical units, AuYeung

#### February 16, 2022

- 130 Palisado Ave. – Shed, roofing, siding, window restoration, chimney repointing, Miller family – Approved

#### April 20, 2022

- 78 Palisado Ave. – Window replacement, Ms. Dupont-Diehl
- 101 Palisado Ave. – Carriage Shed – Repointing, Door replacement, First Church in Windsor
- 107 Palisado Ave. – Window replacement, First Church in Windsor

Deputy Mayor Bress thanked Mr. Rubino for his service and education to the community regarding living in the Historic District Area.

### **8) TOWN MANAGER'S REPORT**

Town Manager Souza reminded citizens of the *There's A Lot to do in Windsor* magazine that is printed quarterly for the town. In it, you can find programs for everyone from kids and teens to seniors.

#### **Citizen's Academy**

The Town of Windsor's Citizen's Academy begins on September 22nd at 7:00 PM in the town hall council chambers. There is still time to sign up. The eight-week program will continue to meet on Thursday evenings, meeting at various town facilities including the new Police and EMS facilities, public works, the library and community centers. Participants will go behind the scenes and see what happens in the day-to-day operations of the town.

The program is free and anyone 18 years or older living or working in Windsor is welcome to sign up. Register soon at [townofwindsorct.com](http://townofwindsorct.com), by calling 860-285-1835 or by email at: [jubrey@townofwindsorct.com](mailto:jubrey@townofwindsorct.com).

#### **Electronics Recycling Event**

The Conservation Commission is holding its annual free Electronic Recycling event on September 17<sup>th</sup> from 9:00 AM to noon in the rear parking lot of town hall. Accepted electronics include printers, monitors, tv's, computers, vcr/dvd players, phones, cameras and more. See a complete list and other event details at <https://townofwindsorct.com/conservation-commission>

**Annual Windsor Freedom Trail Run**

The Annual Freedom Trail run will be held on September 17<sup>th</sup> from 5:30 AM to 8:30 AM starting at Archer Memorial A.M.E. Zion Church, 320 Hayden Station Road. Learn about and celebrate the rich history of the Windsor Freedom Trail by visiting sites along the 3.9 mile run that are associated with the Underground Railroad and African American and movement towards freedom. (A bus will follow runners.) A Freedom Trail T-shirt and country style breakfast will be provided for event participants. Please bring a non-perishable food item to be donated to the Windsor Food Bank. Register at [wfrun2022.eventbrite.com](https://wfrun2022.eventbrite.com). For questions email [windsorfreedomtrail@hotmail.com](mailto:windsorfreedomtrail@hotmail.com).

**Annual Windsor Freedom Trail Tour Walk**

The Annual Windsor Freedom Trail Tour/Walk will be held September 24<sup>th</sup> from 7:00 AM to 10:30 AM starting at Archer Memorial A.M.E. Zion Church, 320 Hayden Station Road. Walk along this 3.9 mile route with your friends and family as you learn about the rich history of the Windsor Freedom Trail by visiting sites that are associated with the Underground Railroad and African American heritage and movement towards freedom (A bus will follow the walkers). A Freedom Trail T-Shirt and continental breakfast will be provided for all event participants. Register at [wftwalkingtour2022.eventbrite.com](https://wftwalkingtour2022.eventbrite.com). Email [windsorfreedomtrail@hotmail.com](mailto:windsorfreedomtrail@hotmail.com) with questions.

**Household Hazardous Waste Day**

September 24<sup>th</sup> is Household Hazardous Waste Day, so open up the cabinets and search the garbage for all of your household hazardous waste. Bring it to the MDC Water Pollution Control Facility at 1222 Poquonock Avenue for free disposal from 8:00 AM to 1:00 PM. If you can't get to the MDC today, go to [themdc.com](https://themdc.com) or call 860-285-1800 and we'll give you the dates for drop off in other communities.

**Fire Safety Educational Campaign**

Using the data from the recently updated Community Risk Assessment and feedback from community conversations about CRR, the Fire Marshal's Office has developed an education campaign targeted at new homeowners. Each of the 440 households who bought a home in Windsor since July 1, 2021, will be receiving a postcard welcoming them to Windsor and inviting them to visit <https://www.townofwindsorct.com/building/OwnYourSafety>

On this page will be a series of short topical videos and infographics highlighting different safety hazards around the home and strategies to make their homes safer. There is also a checklist that residents can use to go room-by-room to look for and remedy hazards. While this campaign is targeting new homeowners, the website and video series are open to all and will be shared via the @WindsorFMO social media channels. The printing and supplies costs for this campaign are being paid by a grant Windsor received from the National Fire Protection Association (NFPA) when Fire Inspector Lauri Volkert was named Fire and Life Safety Educator of the Year for 2021.

**Security Cameras at Park Facilities**

The Police and Recreation departments have met with a vendor to assess options for installing security camera systems at several park facilities including Welch Park and Northwest Park.

Town Manager Souza spoke about the commercial parties that were happening in Windsor's neighborhoods. He stated that he has met with police administrators and they are reviewing our policies and procedures with police supervisors. We will continue, to the extent of our ability, to monitor internet and social media platforms trying to get ahead of the curve as various entities may be promoting these events.

Councilor Eleveld asked if the Conservation Commission is accepting equipment with hard drives, do they have a procedure to make sure the information is wiped off the hard drives? Town Manager Souza stated he will check into that but in years past, you just dropped off the device and the vendor takes it 'as is.' He will get back to Councilor Eleveld with an answer.

Councilor Walker thanked Town Manager Souza for his follow up. You stated that the Police Department will be getting together with administrators to see if they can approach these really loud events in a different way. He noted that he feels this is a really big step.

## **9) REPORTS OF STANDING COMMITTEES**

Town Improvements Committee – Councilor Dobler – None

Health and Safety Committee – Council Black-Burke – None

Finance Committee – Councilor Terranova expects that item 12d may be referred to them and they will be meeting soon.

Personnel Committee – Deputy Mayor Bress shared that the Personnel Committee will be meeting on September 22<sup>nd</sup> at 5:30 p.m. and that there are vacancies for: Democrats, Republicans, Independents and Unaffiliated citizens, and a few very important vacancies on statutory commissions as well. She urged anyone in the community who is interested in serving to please fill out an application on the town website before September 22<sup>nd</sup>.

## **10) ORDINANCES – None**

## **11) UNFINISHED BUSINESS – None**

## **12) NEW BUSINESS**

- a) Approve \$310,000 appropriation from the General Fund Unassigned Fund Balance for Multi-Use Riverfront Trail Design project and accept \$240,000 reimbursement from the Connecticut Recreational Trails program

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke, to approve an appropriation of \$310,000 from the General Fund Unassigned Fund Balance for design of the multi-use riverfront trail segment beginning at the East Barber Street boat launch and extending north to the Windsor Center River Trail; furthermore, the Town Manager is authorized to execute a grant agreement with the Department of Energy and Environmental Protection.



Town Manager Souza gave a brief overview of the project and stated that the town previously constructed a portion of trail running south from the East Barber Street Boat Launch to Meadow Road. This project aims to complete the trail segment from the East Barber Street Boat Launch north to the Windsor Center River Trail. Approximately half of the trail segment would be constructed in Windsor Meadows State Park. The other half would need to traverse Loomis Chaffee property to connect to the Windsor Center River Trail trailhead on Mechanic Street.

Funding will allow for planning and design of the entire 14,000 linear foot trail segment. The goal is to define the trail's route and generate a project cost estimate so that the town can seek funding, including grants for the construction phase. The design of the trail will have to take into consideration a range of factors including: wetlands, watercourse crossings, existing sewer line alignment, the rail line, and soils. The route through or around the Loomis Chaffee campus will also need to be carefully considered in the planning efforts.

This appropriation will allow town staff to finalize a grant agreement with CT DEEP and proceed with soliciting design services proposals from qualified engineering firms this fall.

Councilor Smith asked if there is a preference between the two road options presented on the map that was provided, and if we have Loomis' cooperation to do the one that follows the river. Town Manager Souza responded that the conversations with Loomis continue and are in their early stages of those discussions. However, Loomis is open to have a route go through or on the perimeter of their campus, which will allow them to assess both options to be able to make the decision. Councilor Smith stated that although it appears the route that follows the train tracks would be cheaper than following the river, the one following the river would be a lot more aesthetic. He would be in favor of the river route. He also noted that he would not be as excited about it, but would settle for less than that, if needed.

Councilor Eleveld asked if there was an idea of what the actual costs of the project would be, considering the \$70,000 that the town is putting up and the \$240,000 that the state is putting up. Town Manager Souza stated that this will give us total cost of construction as well as design plans. It does not bring us all the way through full construction. It brings us through the majority of design and to be able to get us through permitting.

Motion Passed 9-0-0

b) Approve Assessment Technician job description

MOVED by Deputy Mayor Bress, seconded by Councilor Smith, that the job description for the position of Assessment Technician be approved and the position be placed in Grade 3 of the Teamsters Local 671 pay plan B.

Amelia Bliss, Human Resources Director, stated that this position will be responsible for performing administrative duties for the office and will also provide specialized administrative and technical assistance to the Assessor and Assistant Assessor related to the collection, processing, and recording of property information in the establishment of the Town's Grand List and related taxable and untaxable property.

This position will allow the Assessor and Assistant Assessor to devote more time to fulfill additional responsibilities that would enhance the annual grand list. Particularly, it will allow a program of cyclical inspections of all real property over a 10-year period (1,500 per year) and to complete additional personal property audits/reviews rather than having them done by a consultant.

The position also provides an opportunity for succession planning in the department by developing someone who may be able to move up as the opportunity arises. The position meets the criteria to be included in the Teamsters bargaining unit.

The primary duties are performing inspections of residential real estate for assessment purposes and working in parallel with the assessor for the computation and valuation pertaining to appraising and fixing of assessments, updating assessment records, preparing an enter data into the assessment databases, compiling the annual personal property mailing list for the assessor's approval, mailing declarations and compiling and entering values regarding the personal property filing, reading land records, interpreting deeds and identifying possible map changes for the assessor, participating in the process of assessing motor vehicles, and proration of motor vehicles for taxation.

Councilor Eleveld stated that he has recently noted that corporations are reviewing educational requirements in positions. There was a company that had taken over 50% of their positions that required a college degree and removed that requirement. They are looking for business experience in lieu of a degree. He thanked her for doing that and stated this is a good start.

Motion Passed 9-0-0

- c) Approve Human Resources Manager and Senior Human Resources Generalist job descriptions

MOVED by Deputy Mayor Bress, seconded by Councilor Smith, that the job descriptions for the positions of Senior Human Resources Generalist and Human Resources Manager be approved as presented and the positions be placed in the Administrative Pay Plan in pay grade 7 and 8, respectively.

Amelia Bliss, Human Resources Director, stated that creating these positions furthers the goal of enhancing recruitment and retention in the organization by providing opportunities for professional development and growth in the Human Resources department. As employees develop more knowledge, build their skills, and become more valuable to the department and the town, this also allows opportunities for career advancement.

The Senior Human Resources Generalist position will be similar to the current Human Resources Generalist job duties but with more involvement in recruitment and higher-level projects/assignments.

The Human Resources Manager position will include responsibility for managing day-to-day department functions, such as: managing the recruitment and selection activities, assisting

departments with employee relations issues, processing grievances and ensuring compliance with our Union contract language, performing compensation and classification studies and recommending pay grades, drafting town policies and keeping department procedures up-to-date, and participating in Union negotiations.

Transitioning these duties to the Human Resources Manager will allow the Human Resources Director more time to work on strategic initiatives and planning, such as: recruitment and retention strategies for the organization, organizational development and culture, training initiatives, and succession planning.

Councilor Eleveld requested confirmation that a prerequisite for this position is to have the equivalent of a college degree and/or some amount of experience in lieu of a degree. He stated that it is important that people understand we are looking for quality people and hopefully not just checking boxes. Ms. Bliss confirmed that the equivalent combination of experience and education is looked at and taken very seriously.

Motion Passed 9-0-0

- d) Introduce proposed Town Center Tax Increment Financing District Master Plan

Mayor Trinks recused himself from this portion of the meeting due to a potential conflict.

Patrick McMahon, Economic Development Director, stated that the Town Council adopted a Tax Increment Financing (TIF) Policy on June 6, 2022 that details the steps necessary for the establishment of a TIF district within the community and criteria for review of any private sector credit enhancement agreements (CEAs).

The TIF Policy named the Economic Development Commission the TIF Advisory Committee to advise the Town Council and Town Manager on the creation and implementation of District Master Plans. The TIF Policy called for at least one resident or business representative to serve on the Advisory Committee during its deliberations. The Town Manager appointed Bill Davis, a resident on Elm Street, to serve on the TIF Advisory Committee.

In order to inform and seek feedback from stakeholders in the proposed District, staff presented a primer on TIF to members of the Board of First Town Downtown, as well as its Economic Enhancement Committee. Background information on TIF such as a TIF Guidebook, the TIF Policy, the draft District Master Plan, and a recording of the presentation to First Town Downtown was added to the Town's web site. The EDC's August 31<sup>st</sup> special meeting was announced via the town's website.

The draft District Master Plan was distributed to town staff including members of the Development Team, Tax Assessor, and Finance Director for review and comment.

It is recommended and requested that the Mayor refer the proposed Windsor Center Tax Increment financing District Master Plan to the Finance Committee for its review and recommendations.

Councilor Walker asked what will happen if the tax generation is less than predicted and where would the funds be held for the 20 years? Mr. McMahon responded that whatever value is above the assessed value, and everything that is currently being generated within the district stays in the general funds. Any increase in value generates the tax increments, which could vary depending on the amount of development that occurs in down town and what the market forces are like. So each year the assessor will decide as to what that value is at the current level, compared to the originally assessed value, and that will determine how much gets deposited into a separate TIF account.

Town Manager Souza added that it would be similar to the other segregated special revenue accounts the Town Council may be familiar with. Revenues could go up and down. He anticipated that, if adopted, it will take a number of years to build some revenue and it may be considerate to build up a reserve to be able to cash finance in a particular project or improvement within the district.

Deputy Mayor Bress referred the item to the Finance Committee for their review and recommendation.

c) Consideration of settlement for Mobley vs. Town of Windsor

MOVED by Councilor Terranova, seconded by Councilor Eleveld to move Item 12 E to follow item 16 A and 16 B.

Motion Passed 8-0-0 (Mayor Trinks out of the room)

**13) RESIGNATIONS AND APPOINTMENTS – None**

**14) MINUTES OF PRECEDING MEETINGS**

a) Minutes of the August 1, 2022 Regular Town Council Meeting

MOVED by Councilor Terranova, seconded by Councilor Eleveld to approve the unapproved minutes of the August 1, 2022 Regular Council meeting as presented.

Motion Passed 8-0-0 (Mayor Trinks out of room)

Mayor Trinks re-entered the regular Town Council meeting.

**15) PUBLIC COMMUNICATIONS AND PETITIONS – None**

MOVED by Councilor Eleveld, seconded by Deputy Mayor Bress to enter into Executive session at 9:14 p.m. for the purpose of:

- a) Strategy and negotiations with respect to pending claims and litigation (Mobley vs Town of Windsor)
- b) Strategy and negotiations with respect to collective bargaining (Teamsters)

Motion Passed 9-0-0

## **16) EXECUTIVE SESSION**

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Nuchette Black-Burke, Councilor Dobler, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova and Councilor Lenworth Walker

Staff: Peter Souza, Town Manager; Scott Colby, Assistant Town Manager; Marty Maynard, Risk Manager; Amelia Bliss, Human Resources Director

Other: Cori-Lynn Webber, Law Office of Cori-Lynn S. Webber, LLC

MOVED by Deputy Mayor Bress, seconded by Councilor Gluck-Hoffman to exit Executive Session at 9:51 p.m. and to re-enter the regular Town Council meeting.

Motion Passed 9-0-0

MOVED by Deputy Mayor Bress, seconded by Councilor Gluck-Hoffman to accept the settlement of Mobley vs Town of Windsor as discussed during Executive Session.

Motion Passed 8-1-0 (Councilor Dobler against)

## **17) ADJOURNMENT**

MOVED by Deputy Mayor Bress, seconded by Councilor Eleveld to adjourn the meeting at 9:52 p.m.

Motion Passed 9-0-0

Respectfully Submitted,

Genesis Caban  
Recording Secretary