



**TOWN COUNCIL
HYBRID MEETING – VIRTUAL AND IN-PERSON
October 3, 2022
Regular Town Council Meeting
Council Chambers**

APPROVED MINUTES

1) CALL TO ORDER

Mayor Trinks called the meeting to order at 7:30 p.m.

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Nuchette Black-Burke, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova and Councilor Lenworth Walker

Absent: Councilor James Dobler

2) PRAYER OR REFLECTION

Councilor Eleveld led the group in prayer/reflection.

3) PLEDGE OF ALLEGIANCE

Councilor Eleveld led the group in the Pledge of Allegiance.

4) PROCLAMATIONS AND AWARDS

a) Proclaiming the month of October 2022 as Fire Prevention Month

Councilor Black-Burke read the proclamation designating October 2022 as Fire Prevention month. The Fire Marshal's office recognized Patrick Silver as the Person of the Year who has gone above and beyond in fire prevention.

b) Proclamation designating October 2022 as Manufacturing Month

Councilor Black-Burke read the proclamation designating October 2022 as Manufacturing month. Patrick McMahon, Economic Development Director, introduced the President of Eljen Corporation, 90 Meadow Road. Mr. McMahon stated that this company has an innovative technology that is an alternative to on-site septic leachate field systems.

c) Proclamation designating October 2022 as Community Planning Month

Deputy Mayor Bress read the proclamation designating October 2022 as Community Planning month and introduced Anita Mips, Chair to Town Planning & Zoning Commission and Eric Barz, Town Planner who were accepting the proclamation.

5) PUBLIC COMMUNICATIONS AND PETITIONS

Marilyn Adamo, 453 Tributary Lane, and Allen Bellefleur, 427 Tributary Lane, spoke to the Council. Ms. Adamo stated that both she and Alan have been coming to almost all the Town Council meetings since February 2022. They are looking for fairness of taxation. They have not had the courtesy of any answer nor have they been placed on an agenda so they can answer any questions regarding their request. To make it as clear as possible, they are not coming here asking for a reduction in their taxes or mill rate. They are asking for reimbursement of the services that every other individual in Windsor gets. A packet of information was prepared showing the figures that River Town Village individuals pay for costs that they are looking to be reimbursed for. She asked that the item be placed onto the Town Council or Finance Committee agenda.

6) COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor Dobler - absent

Councilor Eleveld – nothing to report.

Councilor Walker stated that on Saturday, September 24th, he participated in the annual Windsor Freedom Trail walk. This is his third time in participating in the walk.

Councilor Terranova – nothing to report

Councilor Gluck Hoffman reminded individuals that there are many events happening this weekend such as the Windsor Jaycees' Chili Challenge, the Windsor Lions Club craft fair, Kiwanis canoe race, Grace Church rummage sale, Historical Society tag sale and the Windsor Garden Club is having their plant sale. These are all great opportunities to come down town.

Councilor Black-Burke stated this past week, a hurricane hit south Florida and she urged everyone to keep those individuals in their prayers. She encouraged town residents to take some time to go to the town's website and complete the survey for Wilson Park. Also, please slow down while driving as it's getting dark outside sooner and there may be a child on the road.

Councilor Smith stated that he'd like to acknowledge today is the 43rd anniversary of the hurricane that struck the Hollow Brook Road/Colonial Village section of Poquonock. There were three lives lost during the storm. However, they rebounded and built it back up better than before. Today we give thanks for that transformation. He went to his first football game at Windsor High School recently. He participated in the First Town Downtown clean up event in the center and attended the Wilson block party. He credited Peter Souza, Paul Norris, and his staff along with the Police Department on a job well done. He celebrated the Senior Center month by having dinner at the Senior Center.

Deputy Mayor Bress shared that Councilor Black-Burke was honored this past week with a Camp Courant 2022 Buddy Bash Community award.

Mayor Trinks stated that he is not ignoring the issue brought before the Council during public comment. He said that this issue was brought up in 2014 as well. The decision from the Town Council during that time was to not go forward with the request. There is lots of information that needs to be gathered before a decision can be made.

7) REPORT OF APPOINTED BOARDS AND COMMISSIONS

a) Board of Education

Ayana Taylor, Board of Education, gave the following report:

- The Board will hold a special meeting on Tuesday, October 4, 2022 at 6:30 PM. District leaders will present the academic and performance data for the district. The meeting will be held via Zoom and in person in the LPW Board Room. The next regular meeting is Tuesday, October 18, 2022 at 7:00 PM in the LPW Board Room.
- Dr. Hill’s next Coffee Talk will be on Tuesday, October 18 from 5:30 - 6:30 PM in the LPW Courtyard.
- Dr. Michael Mallery, SEL Coordinator and Ms. Christina Morales, Coordinator for the Office of Family and Community Partnership will be attending the BLACK SEL Summit 2022 hosted by Dangers of the Mind whose CEO and Founder is a Windsor High School alum, Kristen Hopkins. Dr. Mallery presented on SEL. Christina Morales received an award for supporting SEL and using a district/town wide approach to engagement.

Councilor Black-Burke applauded the work of the Office of Family and Community Partnerships lifting up social /emotional learning, which is a part of the SEL component. She thinks that it speaks to the work happening in Windsor that an alumni of Windsor High School is able to take on such a large piece of this initiative. She added that in Hartford, they have used components of this alumni’s programming for their programs.

Councilor Eleveld asked if Ms. Taylor could extend his condolences to Mr. Furie and his family whose mother, Marian Sorbo, passed away recently. Ms. Marian Sorbo was very active in town.

b) Town Planning & Zoning Commission

Anita Mips, Chair of the Town Planning & Zoning Commission and Eric Barz, Town Planner, reported the following:

Ms. Mips stated that the commission had its usual 11 regular meetings for the year. The biggest item was the non-residential development at 1,007,549 square feet versus 4 units per year.

Meetings	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
Regular Meetings	11	10	11
Special Meetings	5	3	1
Total	16	13	12

Applications Processed	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
Site Plan	46	31	25
Subdivision	4	2	3
Special Use	11	23	16
Zone Change	1	1	5
Text Amendment	5	5	2
Miscellaneous Apps.	0	0	7
Total	66	62	58

Development	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
Residential	0 Units	4 Units	4 Units
Non-Residential	4,243,400 sq. ft.	900,757 sq. ft.	1,007,549 sq. ft.

Notable Recent and Ongoing Projects

Non-Residential Development

- 105 International Drive, Warehouse Distribution Facility, 248,000 sq. ft.
- 500 Groton Road, Warehouse Distribution Facility, 749,549 sq. ft. (part of Great Pond development)
- Concept Plan for 109 & 125 Poquonock Avenue was approved for 77 units and 6,911 sq. ft. of retail space. This project will need final approval before construction begins.
- Concept Plan for 144 Broad Street was approved last month for 60 units and 12,000 sq. ft. of retail space. This project has subsequently received final approval.

Text Amendments (Regulation Updates)

- Cannabis Moratorium (The agreement will expire in November. Commission will meet in November to review the extension.)
- Transit-oriented & workforce housing in Windsor Center and Wilson
- Amendment to Sections 3, 4 & 5 of Form-Based Code (to facilitate the work they are doing)
- Accessory apartments (all family homes in town can now have an accessory apartment and they do not need to be related to the owner.)
- Flexibility in providing for a planned expansion of Poquonock Center area
- To give the Commission discretion in approving and conditioning large and/or high velocity distribution facilities.
- Working on a housing plan mandated by the State and which was adopted

Councilor Eleveld asked about South Windsor where they have stopped building warehouses in town. South Windsor’s Town Planning & Zoning Commission now has the authority to put the ‘kibosh’ on a warehouse being built. Ms. Mips explained that it is not a ‘kibosh’ completely that is happening. It depends on the size of the warehouse and where it is located. It’s also so it doesn’t get stopped all together. Mr. Barz added that under the law, the South Windsor referendum (and

any other such referendum of this kind) can only be for a period sufficient to draft regulations to address the problem.

Deputy Mayor Bress asked about the accessory apartment piece. Where would the public be able to find the regulations and are there other setbacks or rules. Mr. Barz said the town is in the process of updating the online draft regulations, so eventually the changes would be incorporated into those regulations and the updated version would be available online. The accessory apartment can be attached or detached to the house and it is capped at 1,000 feet. Some provisions have been added to balance those properties that already have significant detached structures on their properties (such as a three door garage, etc.) so they can't just add another 1,000 feet to their property. They would have to account for all the structures together so a property does not get over developed.

Mr. Barz added that another provision that was passed was 'granny flats'. This is when someone has a medical necessity to be close to a caregiver or have a caregiver close to them. For this type of case, a temporary portable dwelling can be placed in the rear of the house. There would have to be proof of medical necessity however.

8) TOWN MANAGER'S REPORT

Senior Center Flu Shot Clinic

The Windsor Health Department will be holding a walk-in Flu Shot Clinic in conjunction with the Senior Health and Wellness Fair on Thursday, October 6th from 8:30 AM – 12:00 noon at the LP Wilson Community Center at 599 Matianuck Avenue.

Persons 18 years old and over are eligible to receive a flu shot and those 65 years old and older are eligible to receive the high dose flu shot at the Windsor Flu Shot Clinic.

Please bring all your insurance coverage cards with you: Medicare, Medicare HMO card, and standard insurance card. The cost without insurance will be \$30.00 for flu shots. A list of accepted insurance plans is included on the consent form. Approximately 30 vendors will be there to share information and refreshments will be available for purchase. You do not have to arrive early as shots and tests will be available all day. 860-285-1992 or 860-285-1824 for more information.

Coffee with a Cop

This Wednesday, October 5th, the Windsor Police Department will be having a 'coffee hour' at the Windsor Senior Center, 599 Matianuck Avenue, from 10:00 AM to 11:00 AM. Please come out and enjoy some coffee and conversation with members of the Police Department. For more information call 860-285-1992.

Windsor Volunteer Fire Department Open House

The Windsor Volunteer Fire Department's open house at 340 Bloomfield Avenue will held on October 15, 2022 from 10:00 AM – 2:00 PM to celebrate Fire Prevention Month. During the event, there will be tours of the fire station as well as fire safety demonstrations and activities. For more information call 860-285-1960.

Chili Challenge

The Windsor Jaycee's will be hosting the 26th annual Chili Challenge on the Town Green on October 8, 2022 from 11:00 AM to 4:00 PM. Many local businesses, civic groups and creative cooks will be there with some of the best chili you have ever tasted.

Windsor Lions 47th Annual Art & Craft Fair

Join us on Saturday, October 8, 2022 from 9:00 AM – 3:00 PM on the Windsor Town Green for the annual Windsor Lions art & craft fair. The fair features a large variety of non-commercial crafts displayed for sale by vendors. For more information, email at windsorct.lions@gmail.com or call 860-836-0280.

Northwest Park Country Fair

The Friends of Northwest Park 41st annual country fair is slated to take place on October 15th from 10:00 AM – 4:00 PM. There will be food, music, games and fun activities, and competitions during the event. There will also be a few online and hybrid events as well. Volunteers are needed to help out at this wonderful community tradition. For more information, visit northwestpark.org or call 860-285-1886.

Community Investment Fund Program

The state of Connecticut recently announced 26 grant awards under the Community Investment Fund program. The grants total \$76.5 million and the first round was substantially oversubscribed.

The town participated in two grant applications that were not funded. One application was for the future Wilson Park on Windsor Avenue across from the former Roger Wolcott School. The second was a joint application with Riverfront Recapture for partial funding of a bridge over Deckers Brook as part of the regional riverfront multi-use trail.

Another round of applications are being accepted in early January 2023. Staff and I will be once again looking at possible grant submittals. We will also be seeking feedback from the State on the first submittals.

9) REPORTS OF STANDING COMMITTEES

Town Improvements Committee – Councilor Dobler – absent

Finance Committee – Councilor Terranova - nothing to report.

Health and Safety Committee – Councilor Black-Burke stated she is looking to schedule a Health & Safety Committee meeting at the end of this month.

Personnel Committee – Deputy Mayor Bress stated the Personnel Committee met and there are some recommendations on tonight's agenda. During the meeting, Patrick McMahon, Economic Development Director, gave a presentation regarding the possibility of creating an arts committee (which was requested by the Mayor). The Personnel Committee also heard about the benefits of making this an arts and cultural district committee instead of just an arts committee. The Personnel Committee will be bringing forth their findings to the Council as to whether or not they

would like to move forward with this just being an arts committee or an arts and cultural district committee.

10) ORDINANCES – None

11) UNFINISHED BUSINESS

- a) Approval of a resolution to name the Town Center River Trail in honor of former Mayor, Brian Griffin

MOVED by Mayor Trinks, seconded by Councilor Eleveld, that the Windsor Center River Trail be designated the *Brian T. Griffin Trail* in memory of former Mayor and Probate Judge Brian Griffin in recognition of his commitment to the project and service to the Windsor community.

Mayor Trinks thanked everyone for their kind remarks during the last meeting. Although Brian is not with us any longer, I believe this is an appropriate way to give thanks to him.

Motion Passed 8-0-0 (Councilor Dobler absent)

12) NEW BUSINESS

- a) Approve an appropriation of \$32,000 from the Capital Projects Fund for the design of the Sage Park Middle School Roof Design Project – Phase II

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke that \$32,000 be appropriated from the Capital Projects Fund, Assigned Fund Balance to fund the preparation of design documents for the Sage Park Middle School Partial Roof Replacement project; and that the project be referred to the Public Building Commission for oversight.

Bob Jarvis, Department of Public Works Director/Town Engineer, and Whit Przech, Facilities Manager, were in attendance to present the item. Mr. Jarvis stated the existing roof is a Siplast type, consisting of built up bituminous asphalt membrane. Board of Education staff has reported small leaks in various areas of these sections.

The scope of the construction work will involve the removal of the layers of existing roofing materials, metal edging and flashing. The new roof will have tapered insulation, overflow drains, and be a built-up multi-layer bituminous type with a white top layer. The new insulation will reduce the building's energy usage, as well as increase water drainage and will comply with State of Connecticut requirements for minimum slopes on school facilities.

Design work will include preparation of demolition and installation details, material specifications and hazardous materials testing as required.

The FY 23 Capital Improvements Program (CIP) includes funding of \$80,000 for this design project, with construction scheduled in the FY 25 CIP. The CIP's preliminary design estimate was based on a percentage of the estimated construction cost.

Motion Passed 8-0-0 (Councilor Dobler absent)

- b) Approve an appropriation of \$25,000 from the Capital Projects Fund for the design of the Poquonock Elementary School Roof Design project

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke that \$25,000 be appropriated from the Capital Projects Fund, Assigned Fund Balance to fund the preparation of design documents for the Poquonock School Roof Replacement project; and that the project be referred to the Public Building Commission for oversight.

Bob Jarvis, Department of Public Works Director/Town Engineer, and Whit Przech, Building & Facilities Manager, gave an overview of the project as follows:

Mr. Jarvis stated the existing roof is a Siplast type, consisting of built up bituminous asphalt membrane and pitched roof sections which are asphalt shingles. Board of Education staff has reported small leaks in various areas of these sections.

The scope of the construction work will involve the removal of the layers of existing roofing materials, metal edging and flashing. The new roof will have tapered insulation, overflow drains, and be a built-up multi-layer bituminous type with a white top layer. Existing asphalt shingles will be replaced with similar style color. The new insulation will reduce the building's energy usage, as well as increase water drainage and will comply with State of Connecticut requirements for minimum slopes on school facilities.

Design work will include preparation of demolition and installation details, material specifications and hazardous materials testing as required.

Deputy Mayor Bress stated that an individual from the community had previously mentioned the use of solar power at town facilities. Is that going to be considered for these projects? Mr. Przech stated solar power is always considered in roof design.

Motion Passed 8-0-0 (Councilor Dobler absent)

- c) Approve an appropriation of \$70,000 in American Rescue Funds for community mental health clinician services through the Police Department

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke to authorize the use of \$70,000 in American Rescue Plan Act funds during fiscal years 2023 and 2024 for the purpose of increasing the hours of the embedded mental health clinician at the Police Department and authorize the Town Manager to enter into an agreement with Community Health Resources for said services.

Donald Melanson, Chief of Police, stated the embedded clinician receives case reports from officers who respond to mental health crisis calls for review and follow up. The clinician also provides follow-up visits with high risk individuals and those who have had repeated police contacts. These follow up visits provide an avenue of support for these individuals. In turn, this

continued contact and follow-up can help reduce the frequency these individuals experience a crisis, reducing demands on police services. Often the follow-up visits have been with a police officer allowing officers to build a rapport with the resident and gain additional insights from working with the clinician.

Since the implementation of an embedded clinician in 2016, the Police Department has seen a steady increase in calls for service where the services of an embedded clinician are beneficial. On average, the department responds to 350 to 400 mental health calls for service per year. This number does not include other calls for service, such as domestic or drug/alcohol related incidents where mental health may play a significant role.

It is proposed the Town Council approve \$70,000 in American Rescue Funds to support increasing the hours of the embedded mental health clinician from 20 hours a week to 40 hours a week in FY 23 and FY 24. Approximately \$34,000 would be used in FY 23 and \$37,000 in FY 24. Use of American Rescue Funds will allow for incremental increases in the General Fund over the next several fiscal years.

Councilor Eleveld asked how having this clinician in the Police Department has helped the community. Chief Melanson responded that they are tracking several data points for this position. Some include:

- Live calls responded to. For the month of August, they responded to seven different calls with officers.
- Police requests for an emergency examination. When an officer responds to a mental health call, if the officer thinks the individual is a harm to himself or others, the police officer can send them against their will to the hospital for evaluation. For the month of August, there were 11 such cases.
- Reduce the amount of calls for police response. In August, the clinician made 17 follow up phone calls and 10 home visits on a 20 hour work week.

Councilor Eleveld asked if it has been beneficial to residents and the Police Department to fund this program. Chief Melanson responded that yes, it has been. Many times, we are seeing a reduction in the more chronic cases, which we can refer to the clinician instead of sending an officer out. Town Manager Souza added that this is also a resource for the officers as the officers have someone they can communicate with.

Councilor Black-Burke stated that in 2018 the use of a clinician was brought up. Seeing its evolution, she is excited about the 20 hours going to 40 hours. She feels this is a benefit to the community and the Police Department.

Deputy Mayor Bress said she would like to make sure that all officers are being given CIT training as it will help the community.

Motion Passed 8-0-0 (Councilor Dobler absent)

- d) Approve an appropriation of \$88,000 from the General Fund Unassigned Fund Balance for the Wilson Firehouse emergency generator replacement

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke to approve an appropriation of \$88,000 from the General Fund Unassigned Fund Balance for the replacement of the Wilson Firehouse Emergency Generator.

Paul Goldberg, Fire Department Administrator, stated the emergency backup generator provides power for the full building and allows operation of the facility to continue during times when the utility company is unable to provide electric power. The generator is original to the facility and, given its age, there are not replacement parts available to make repairs. The projected cost of a new 60kW generator and associated equipment, along with installation, is \$67,500. Rental of a temporary generator is \$2,500 per month. Estimated delivery and installation time is between 4 and 5 months.

It is requested that \$88,000 be appropriated from the General Fund Unassigned Fund Balance. We are working with our insurance carrier to determine if all or a portion of the replacement cost and rental expense will be reimbursed. Any insurance funds would be returned to the General Fund Unassigned Fund Balance.

Town Manager Souza stated we are working with Marty Maynard, Risk Manager, and with the town's insurance carrier to see if some of this cost can be recovered by insurance.

Councilor Gluck Hoffman said she knows the generator was already fixed once. She wanted to know if there is any liability on the individuals that took a look at the generator. Did they miss something? Mr. Goldberg said no, there was a problem with the generator which was the alarm. A technician came out and replaced that component.

Councilor Terranova wanted to know the lead time for a generator and if there will be a replacement for the time being. Mr. Goldberg stated that due to the storm happening in the south right now, there is a huge demand on generators. We are on the waiting list at this point, but don't know for sure when it will be delivered. He added that four to five months is a generous time allotment for receiving the generator. Town Manager Souza added that we will be leasing a generator at \$2,500 per month until we get the new generator.

Motion Passed 8-0-0 (Councilor Dobler absent)

- e) Approve an appropriation of \$110,000 in American Rescue Funds for Community Health and Fitness Initiatives

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke to authorize the use of \$110,000 in American Rescue Plan Act funds for the purpose of planning and implementing a town-wide health and wellness initiative.

Paul Norris, Director of Recreation and Leisure Services, stated that town staff from Recreation & Leisure Services, Senior Center, Library Services, and the Health Department have worked together on developing a community-wide wellness program. The program will consist of an array of offerings across all age groups and neighborhoods to build community health, wellness, and togetherness. Programs will range from stress management, financial planning, inter-

generational pickle ball events to seminars on healthy cooking, nutrition to walking and hiking clubs, contests and more.

The program incorporates incentives for Windsor residents to participate in a wide array of programs and services across all age groups. Programs and services will be offered through various town departments, including Recreation and Leisure Services, Human Services, Library Services, and the Health Department.

A portion of the funds will be used to provide additional program scholarships for families and individuals in need, including seniors.

It is planned to launch the program this fall with a naming contest to build community engagement and excitement. New programs would start before the end of this calendar year.

Town Manager Souza stated that the American Rescue Plan funds need to be obligated by the end of December 2024, which would only bring us into the first six months of FY 25.

Deputy Mayor Bress asked if all the programs will have a fee or will we be using American Rescue Funds to subsidize the programming and then giving residents free programs? Mr. Norris stated that some programs will be free while others will not be.

Deputy Mayor Bress asked if someone wants to participate in the program, where would they go to see if they could get some financial assistance. Mr. Norris replied they can come directly to the L.P. Wilson office and they will help them.

Deputy Mayor Bress asked about mental health activities and if they will be included in the programming. Mr. Norris stated there will be meditation and stress management types of programs that will be available.

Councilor Eleveld asked looking in the future at the budget and if this is a successful program, would we be reviewing whether it should be included in the regular budget? Mr. Norris said that would be dependent on the conversations that would take place between the Town Manager and the Town Council. Town Manager Souza stated there is a possibility that could happen, but at this point, we are trying to see how many programs we can use these funds with. One of the areas that we do have a big demand for is scholarships. The amount of the scholarship could be potentially incrementally increased through General Fund support in out years.

Councilor Eleveld asked about deliverables and if there will be a calculable benefit report on that data? Mr. Norris replied that every program at Recreation and Leisure Services receives an evaluation where the program's outcomes are measured. We'd be looking to do the same for the newer programs. Councilor Eleveld asked would this data be available a year or two down the road. Mr. Norris responded yes.

Councilor Black-Burke asked about the scholarships and wanted to know after this continues should we offer a scholarship based on the type of response we receive? She would like to see a return in investment as well, especially as it relates to the scholarships. She is hoping that there

will be an expansion to the program. Mr. Norris responded that absolutely, that is part of what the department is trying to do is to make better use of the time during the day.

Deputy Mayor Bress stated that she's received feedback from the community and there is a little bit of disappointment. These programs are reasonable for maybe one child, but if you have multiple children in a family, it becomes difficult for families to afford the programs. She added that if we could find a way of figuring out if we are getting new families based on us offering the scholarships that would be beneficial. In that way, we could see if those families are using the scholarship to help defray some of the costs.

Councilor Terranova said that it is very nice to see how Mr. Norris and the Recreation Department are collaborating together with other departments in town with these programs.

Councilor Gluck Hoffman also commended Mr. Norris and his staff on the hard work that they do to make these programs possible. She asked what the criteria is to get a scholarship? Mr. Norris responded that it will be based on family income.

Motion Passed 8-0-0 (Councilor Dobler absent)

13) RESIGNATIONS AND APPOINTMENTS

Deputy Mayor Bress stated that they have names submitted for consideration of appointment tonight. She reminded the Council to review them prior to the next meeting.

14) MINUTES OF PRECEDING MEETINGS

- a) Minutes of the September 19, 2022 Regular Town Council Meeting

MOVED by Deputy Mayor Bress, seconded by Councilor Gluck Hoffman to approve the unapproved minutes of the September 19, 2022 Regular Council meeting as presented.

Motion Passed 8-0-0 (Councilor Dobler absent)

15) PUBLIC COMMUNICATIONS AND PETITIONS – None

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke to enter into Executive session at 9:08 p.m. for the purpose of:

- a) Strategy and negotiations regarding possible sale, lease or purchase of real property
- b) Discussion concerning the appointment, employment, performance, health or dismissal of a public officer or employee (Town manager evaluation)

Motion Passed 8-0-0 (Councilor Dobler absent)

16) EXECUTIVE SESSION

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Nuchette Black-Burke, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova and Councilor Lenworth Walker

Staff: Peter Souza, Town Manager; Scott Colby, Assistant Town Manager

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke to exit Executive Session at 9:41 p.m. and to re-enter the regular Town Council meeting.

Motion Passed 8-0-0 (Councilor Dobler absent)

17) ADJOURNMENT

MOVED by Councilor Smith, seconded by Deputy Mayor Bress to adjourn the meeting at 9:42 p.m.

Motion Passed 8-0-0 (Councilor Dobler absent)

Respectfully Submitted,

Helene Albert
Recording Secretary