



**TOWN COUNCIL
HYBRID MEETING – VIRTUAL AND IN-PERSON
November 7, 2022
Regular Town Council Meeting
Council Chambers**

APPROVED MINUTES

1) CALL TO ORDER

Mayor Trinks called the meeting to order at 7:30 p.m.

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Nuchette Black-Burke, Councilor James Dobler, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, and Councilor Jody Terranova

Absent: Councilor Lenworth Walker

2) PRAYER OR REFLECTION

Deputy Mayor Bress led the group in prayer/reflection.

3) PLEDGE OF ALLEGIANCE

Deputy Mayor Bress led the group in the Pledge of Allegiance.

4) PROCLAMATIONS AND AWARDS

- a) Proclaiming the month of November 2022 as Native American Heritage Month

Councilor Black-Burke read the proclamation designating November 2022 as Native American Heritage month.

5) PUBLIC COMMUNICATIONS AND PETITIONS

Susan Miller, 130 Palisado Avenue, wanted to congratulate the town in achieving the bronze certification with Sustainable CT. She gave accolades to Peter Souza, Scott Colby and all other town staff that have worked hard to make this happen. She also thanked Lisa Bress and Joseph McAuliffe who helped to place a spotlight on initiating sustainable practices in the town. She believes this is a great achievement and a wonderful step for the town.

Paul Broxterman, 13 Cleary Lane, stated that he is at the meeting to speak about the proposed remodeling/rebuilding of the field house next to the middle school. He outlined a few areas where the field house is in need of repair. He stated the field house is a dump. Nothing has been done or spent on that building in the 56 years that it has been there. There's been no material changes

to it. The oil was converted to gas and new lockers were replaced, but he's not sure how many other changes have occurred. Hundreds of individuals use this facility for the restroom or teams that are coming into town as visitors. They get to see the condition of the field house. His concern is that the town will try to rehabilitate the facility. He feels the facility should be leveled and rebuilt from scratch and it should also be 50% bigger than it presently is. He was told that this project will be started in 2026. He does not feel that it would pass the 'health' test/analysis which may cause it to be shut down. It's a shame because the town does so many other positive things for the community and they get to enjoy those amenities.

Jim Durant, 166 Sunnyfield Drive, stated about four months ago he suggested to the Town Council that they install four concrete chess tables on the town green. The idea was well received. He is asking for an update on that proposal. He asked if this project has been scheduled. Has any thought been given about what type of chess tables would be used, has a cost analysis been completed and where on the town green would the chess tables reside? He stated he is willing to help out to get this project going.

Allen Bellfleur, 427 Tributary Lane, stated about a month ago he supplied the Town Council an outline of the costs regarding taxation at Rivertown Village. He said that he and others on Tributary Lane would be happy to discuss the matter with the Town Council at any time. If additional information is needed, he can supply that as well. He is asking for an update on the situation.

6) COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor Dobler wanted to remind everyone to keep Ukraine in their prayers and thoughts. He encouraged everyone to get out and vote tomorrow.

Councilor Eleveld stated there was a reapportionment completed which may cause some of the voters to vote at a different location this year. He referred individuals to the 'look up' tool found on the Town of Windsor's 'Registrar of Voters' webpage where you can find your voting location. He added that individuals should get out and vote early tomorrow. He reminded everyone that it is a privilege to vote in this country. He wanted to thank all the veterans out there for their service.

Councilor Walker - absent

Councilor Terranova encouraged everyone to get out and vote.

Councilor Gluck Hoffman encouraged everyone to vote.

Councilor Black-Burke urged everyone to get out and vote. She had an opportunity to attend the CCM annual conference last Tuesday. The conference was entitled, "Back to the Future" and was very good.

Councilor Smith echoed what the other councilors said. He thanked the Windsor Junior Women's Club and the Chamber of Commerce for the "meet the candidates" night they put together which gives voters the chance of making informative decisions.

Deputy Mayor Bress stated that if you have trouble knowing where you should vote, or have any questions, the State of CT also has a page devoted to elections. There will be an event honoring Windsor's veterans at the Windsor Senior Center on November 10th from 1:00 PM – 2:30 PM. The event is free.

Mayor Trinks stated that in reference to the Rivertown Village inquiry, he had asked each caucus to discuss the issue and see what their feelings were. This item may be brought up at the next Town Council meeting for discussion and possible action. He thanked Mr. Durant for his idea of the chess boards on the town green. He stated that there is an Eagle Scout that is in the process of going through the Boy Scout chain of command to make this his Eagle Scout project. Once the go ahead is given, he'd love to have Mr. Durant, Mr. Finlay and the Town Manager have a meeting to talk about how we would facilitate the project.

7) REPORT OF APPOINTED BOARDS AND COMMISSIONS

a) Board of Education

David Furie, Board of Education, gave the following report:

- Tomorrow is Election Day. There is no school for students. Please remember to vote!
- The next regular meeting is Tuesday, November 15, 2022 at 7:00 PM in the LPW Board Room. The meeting will be held via Zoom and in person in the LPW Board Room. The agenda will be posted on the district website.
- Each of the district's schools will hold special Veterans Day programs on Friday, November 11, 2022. Community members are encouraged to attend. Please check the district website for more detailed information.
- The State of Connecticut has announced that they are waiving the funding regulations for the National School Lunch and Breakfast program for one month. This means that Windsor Public Schools will be offering free breakfast and lunch to all students for one additional month through Wednesday, November 30, 2022. Effective Thursday, December 1, 2022, the food service program will return to paid breakfast and lunch unless a family qualifies for free or reduced priced breakfast/lunch. If families believe they would qualify for free or reduced priced meals, they should complete an application - one application per family within the Windsor Public Schools or St. Gabriel School. Paper applications are available at all Windsor Public Schools, at the L.P. Wilson Community Center and online at www.windsorct.org. For questions or assistance, please contact Windsor School Food Service at 860-687-2000 x 1222.
- Watch D.O.G.S. (Dads of Great Students) is a family and community engagement educational initiative that provides access for fathers and father figures to volunteer in their child's school. We have 5 Dad's of Great Students programs at all elementary schools. This year we started a Dads of Great Students Program at Sage Park Middle School which differs slightly from the elementary schools with a targeted approach. A 6th Dad's Program

was launched on November 3rd for Windsor High male figures. Please contact the schools' Family Resource Coordinators for more information or the Office of Family and Community Partnership, 860-687-2000 x 1237

- Dr. Hill introduces VIP Pass for Windsor Seniors (65+): We are so excited to introduce the NEW WPS VIP Warrior Pass, for Windsor senior residents, 65 and older! After hearing from a Windsor senior at his last Coffee Talk, Dr. Hill stayed true to his word and is honoring our Windsor senior community members with free entry to all HOME 2022-2023 Windsor High School sporting events! These VIP Warrior Passes can be collected at the Windsor High School box office on the day of the scheduled sports event. Just show your state ID card or Driver's License to the attendant. Please contact Gianna Gill, ggill@windsorct.org, with any questions. Check out the athletics page on the district website for the most up-to-date game schedules. We hope to see you at the next home game!
- Superintendent, Dr. Hill had the great honor to be the keynote speaker at UCONN NEAG School of Education's 2022 Celebration of Diversity in Education on October 17. His message on educators that dream, dare, and empower in education was one that authentically spoke to his own journey as an educational leader in his earlier days, but still rings true today as he consistently challenges his Windsor Public School admins and educators to do the same. #weareWindsor
- Congratulations to our Windsor High School CCC North Cross Country CHAMPIONS. They have had a 12-0 season and their next stop is the state competition. Great job ladies! #weareWINDsor
- Dr. Hill's next Coffee Talk will be on Monday, November 14, 2022 at 6:00 PM in the LPW Board Room. Please go to www.windsorct.org to RSVP for the event.

b) Wilson/Deerfield Advisory Committee

Alvin Bingham, Wilson/Deerfield Advisory Committee (WDAC), gave the following report:

- Over the past year, the committee has welcomed two new members, filling all vacancies for the first time in several years.
- Throughout the year, the committee has engaged in conversations with various town departments and community organizations. WDAC has also provided input for town initiatives and has continued making efforts for the benefit of the community.
- WDAC has met with town staff from different departments including: 1) Traffic calming with staff from the Police Department and Engineering Department; 2) Law enforcement procedures and policies with staff from the Police Department; 3) The Capital Improvements Plan and opportunity for committee member feedback with staff from Economic and Community Development; and 4) The Affordable Housing Plan and opportunity for committee member feedback with staff from the Planning Department.

Committee members have learned about different services and their internal procedures. They have also shared their concerns and visions for their neighborhood. For example, committee members are particularly interested in seeing more parking enforcement and continued engagement with the Police Department.

- The committee has also provided input for town initiatives. Just recently, committee members met with BSC, the firm in charge of the design of the Wilson Gateway Park. Committee members shared their vision for this property and assisted to ensure a successful neighborhood public participation component for this development.
- WDAC has also continued to engage with external community organizations. In June, committee members toured the Riverfront Recapture lot in Wilson, learning the organization's vision for this land and timeline for its development.
- During this reporting period, WDAC also took an active role in improving the community. An ad-hoc sub-committee was formed to plan a cleanup effort in the Wilson Neighborhood for earth day. The event was considered a success. It drew volunteers that ranged from young families, to youth, to seniors. Committee members also assisted in a Tree Planting Event hosted by the town. Currently, a beautification sub-committee has been formed and is expected to begin meeting next year.

Councilor Black-Burke said she is very excited to hear that all the seats are filled on the Wilson/Deerfield Advisory Committee. Deputy Mayor Bress, Councilor Gluck Hoffman and others who have all been a part of the Personnel Committee over the last few years are excited that there is a full committee as well.

Deputy Mayor Bress thanked Mr. Bingham for his leadership. She remembers meeting with him several years ago and the concerns that he had at that time about the commission. She added that expectations have been over realized. She is very excited about all seats having been filled on the commission and the collaboration and the input that the committee has given to the town and staff.

8) TOWN MANAGER'S REPORT

Important Information for Election Day, November 8th

Polling Locations: All 7 of Windsor's polling locations will be open tomorrow, November 8th from 6:00 AM – 8:00 PM. Please bring your photo ID.

Election Day Voter Registration: is available tomorrow, November 8th at Windsor Town Hall only from 6:00 AM to 8:00 PM. Please bring a photo ID and a piece of mail addressed to your Windsor address. You will then be able to vote here at Town Hall.

Sustainable CT Award for Bronze Certification

Last week Sustainable CT announced that the Town of Windsor is among 24 Connecticut municipalities to be recognized this year for achieving a Sustainable CT certification.

Sustainable CT, is a statewide initiative that inspires and supports communities in becoming more efficient, resilient, and inclusive. Collectively, sixty-two municipalities, nearly 37% of the state's communities, have earned Sustainable CT certification. Certification lasts for three years.

The Town of Windsor met high standards in a broad range of sustainability accomplishments to qualify for the Bronze level certification. The highest level of certification currently offered is silver.

The town demonstrated significant achievements in actions related to twelve sustainable impact areas ranging from inclusive community building, thriving local economies, and vibrant arts and culture and clean transportation. The town received 250 points as part of its application exceeding the 200 point amount required for the bronze certification level.

The certification process was an extensive undertaking by staff. I want to note that Amanda-Marie Goode, Town Manager Graduate Intern assisted with preparing the application package during her year with the town along with the assistance of Chloe Thompson, Environmental Planner and Scott Colby, Assistant Town Manager

Town Hall Closed Friday

Town offices will be closed on Friday, November 11th in observance of the Veteran's Day holiday.

Veteran's Day Observance

The annual Veteran's Day Observance will be held Friday, November 11th, at 7:00 PM in the Council Chambers at Windsor Town Hall. The public is welcome to attend.

This year's speaker is SSG William M. Clark III (U.S. Army – Retired.) Bill is a 1979 graduate of Windsor High School. Bill was working at Combustion Engineering (CE Controls) when he was inspired by a friend's parents (Edward and Anita Mips) to enlist in the U.S. Army – a decision that began a career spanning some 24 years active and national guard.

In addition to the main speaker, the CT 102nd National Guard Army Band Brass Quintet will perform, and the Windsor High ROTC will be presenting the flags and a three volley salute to the dead. For more information, call 860-285-1835.

Virtual Community Conversations

There will be two upcoming virtual workshops sponsored by the town's Human Relations Commission.

- The first workshop will be held on Saturday, November 12th from 1:00 PM to 3:00 PM to discuss the topic "Understanding the Veteran Experience."
- The second workshop will be held on Saturday, November 19th from 1:00 PM to 3:00 PM to discuss the topic "Understanding the Native American/Indigenous Experience: Decolonizing our Minds."

Both sessions will be held virtually and registration is required. To register please go to www.townofwindsorct.com or if you have any questions, please call 860-285-1984.

Windsor Food Bank to Offer Evening Distribution

Windsor Food Bank has new evening hours. It will now be open on the fourth Thursday of each month from 5:00 PM to 6:45 PM. The Foodbank will continue to be open on Mondays and Tuesdays from 9-11 AM and on Wednesdays and Thursdays from 1-3 PM.

Deputy Mayor Bress thanked Town Manager Souza for the report and for the adjustment in hours at the food bank which will help those that can't come during normal business hours. She thanked the Town Manager and town staff on achieving the bronze certification with Sustainable CT. She noted there are many projects that are happening in town which involve the collaboration of town staff, boards/commissions and others. She feels this has enhanced community input.

Councilor Eleveld asked if there was a possibility of moving the field house project forward which is currently slated in the Capital Improvement Program for FY 26. He has heard negative comments about the building. Maybe it needs a little help sooner rather than later. Town Manager Souza stated that the Public Building Commission, at the direction of the Town Council, is undertaking a condition assessment of the building. The Public Building Commission has retained an architectural firm which has conducted field inspections of the building. They've also met with the athletic director and other members at the high school regarding the functional needs of the space. They are currently working on the report. It will be a question of financial capacity and priorities. A lot of attention has been given to this building including making sure to meet the Title 9 requirements in terms of space. We'll need to get creative on how we address not only the deferred maintenance but also the need for functional space. Probably by the first of the year or shortly after, we will have that report from the architectural firm and will be able to give the Town Council an update on that project.

9) REPORTS OF STANDING COMMITTEES

Town Improvements Committee – Councilor Dobler stated the committee will be meeting before the end of the month.

Finance Committee – Councilor Terranova stated the Committee met on October 24th. The multi-family housing rehabilitation program which was reviewed at the committee has been added to tonight's Town Council's agenda. The committee reviewed the unaudited year end financials for FY 22 which were very positive. Revenues came in over budget by about \$3.6 million and expenses were under budget by \$1.1 million. We ended up adding about \$1.4 million to our general fund balance. Also reviewed was the first quarter financials of FY 23 which are tracking at about the same amount as we were last year at this time. In the Enterprise funds, the Caring Connection had an increase in revenues and decrease in expenses; the Discovery Center also had an increase in revenues and a slight increase in expenses; and the Landfill and Transfer Station have been tracking along as expected. Time was also spent talking about updating the tax abatement policy. We have talked to town staff a couple of times this year about this item and the commission is looking to get some ideas on how to modernize that economic

development tool. The committee looked at ways of adding new eligibilities, such as multi-family housing with an affordability component or perhaps mixed use projects. It is really the class 'A' office spaces that are not as highly desirable. Warehouses were also a subject and how we don't really want to highly prioritize them due to the town wanting to increase the dollar amount thresholds for those projects or add additional requirements. The committee talked about updating the investment and abatement schedule to more closely align with past practice. The current schedule shows a longer time period than we typically give. We may also need to update the dollar amount due to increased costs in construction. Another subject discussed was if there is a place to incentivize rehabilitation and modernization of older office space buildings that we have in town rather than build new properties. Town staff may be coming back to the Town Council with some updates on these items in the near future.

Health and Safety Committee – Councilor Black-Burke stated that on November 1st the Committee convened. During that time, the committee reviewed the quarterly traffic stops and overall speeding enforcement. Also discussed was Route 305 (Bloomfield Avenue) speeding enforcement. She stated that 36.2% of traffic stops in Windsor are from Windsor residents. She asked that individuals please slow down. She noted that the town has a traffic committee which is made up of the town engineer, Public Works Department and Police Department and they meet once a month. The traffic committee is discussing data that comes from speeding display signs and they are identifying areas that do need special attention. The committee also talks about resident complaints that are received. She thanked the Town Manager for putting this committee together which is making speeding its focus. During the Town Council's September 6th meeting, a concerned citizen spoke before the Council regarding traffic and speeding enforcement on Route 305. On 9/14 through 9/19 there was data collected at this location in the area of Sheffield Drive. The study showed that 99,000 vehicles were analyzed with a speed limit of 40. The speed of vehicles is about 35-40 MPH on average. Also, vegetation was cut back by the Public Works department on Route 305 where there was a visibility issue. She thanked the Town Manager and town staff for all they did to address this issue.

Personnel Committee – Deputy Mayor Bress stated the committee will be meeting again on November 28th at 5:30 PM. She thanked Councilors Black-Burke and Gluck Hoffman for their constant vigilance and attendance at these meetings. At the next committee meeting, they will be conducting interviews and trying to finalize their discussion about the Arts Council. Individuals from all political parties are invited to apply for a vacancy on a board or commission. Those that are interested can apply via the town website.

10) ORDINANCES – None

11) UNFINISHED BUSINESS

- a) Approve Multi-Family Housing Rehabilitation program parameters and the authorization of \$375,000 in American Rescue Funds

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke, that \$375,000 in American Rescue Funds for the establishment of a Multi-family Housing Rehabilitation program

be approved and authorize the Town Manager to enter into an agreement with Windsor Federal Savings.

Patrick McMahon, Director of Economic Development, and Flavia Rey de Castro, Community Development Specialist, gave an overview of the project as follows:

Mr. McMahon stated that it is envisioned that \$300,000 in American Rescue Funds (ARF) would be utilized for grant awards. This will be leveraged by up to \$225,000 in Windsor Federal loan funds or personal capital. \$75,000 (approximately 14% of the total estimated program costs) in American Rescue Plan Funds will be allocated to project management including retaining a contract housing rehabilitation inspector, community development staff time and a small contingency. It is estimated that 30 multi-family housing units will be rehabilitated under the program.

The Finance Committee met on October 24th and recommended to the Town Council its approval of using \$375,000 in American Rescue Funds for the establishment of a Multi-family Housing Rehabilitation program and to authorize the Town Manager to enter into an agreement with Windsor Federal Savings.

Councilor Eleveld asked what is the anticipated average loan amount. Mr. McMahon stated that in the housing rehabilitation program for up to one unit, we can spend up to \$35,000. We are not going to that extent in this program and part of it is just the amount of money is available to us. We are expecting for one unit, we can do on average \$17,500 worth of work per unit with a maximum of \$70,000.

Councilor Eleveld asked is that because it is adding onto an existing program? Mr. McMahon stated this is a separate program just for the small landlords.

Councilor Eleveld asked if individuals borrowing funds would have to qualify under the standard credit requirements and so on? Mr. McMahon stated that was correct.

Councilor Eleveld stated that they have to provide either borrowed funds or their own cash 70% of the cost of the project correct? Mr. McMahon explained that it would be 75% match up to our \$10,000 grant.

Councilor Eleveld then stated that the total project would not be more than \$17,500 for one year. Mr. McMahon stated that is correct but actually it's a 2-4 unit building and that would come to \$35,000 for two years.

Councilor Dobler asked if this gets passed and we start the program, are we looking to do that in a certain time frame or until the funds are no longer available? Mr. McMahon stated that they will be advertising this through social media and via post cards to all landlords notifying them of the program. Essentially it's the first individuals that complete and submit applications and meet the program guidelines until the funds have been exhausted.

Councilor Dobler asked if this program is a success, does it look like this may be coming back to the Town Council to extend it in one form or another. Town Manager Souza stated that is certainly a possibility. We need to keep in mind we are using grant funds. That would be one of the biggest questions is where the source of funds would come from and if Windsor Federal or some other partner would want to continue to leverage about \$250,000 of investment.

Motion Passed 8-0-0 (Councilor Walker absent)

12) NEW BUSINESS

a) Approve Lease Agreement with T-Mobile

MOVED by Deputy Mayor Bress, seconded by Councilor Black-Burke to authorize Peter Souza, Town Manager, to execute the attached lease extension with T-Mobile Northeast LLC.

Town Manager Souza stated that T-Mobile has been working with town staff in the last several months to negotiate a lease renewal for the 340 Bloomfield Avenue location.

Primary terms of the renewal include:

- Twenty five year lease period (five year terms) with an additional five, five year terms
- Monthly payments upon lease renewal would be \$4,910.21
- Starting in year two the monthly payment would increase by 3% annually
- Lease may be terminated with a 30 day notice
- Lessee may assign or transfer agreement
- Lessee pays applicable personal property taxes on equipment

The annual escalation factor of 3% is consistent with other cell tower leases the town has (average annualized increase is 3.2%, with a range from 2% to 5%). Lease revenue from T-Mobile for the 340 Bloomfield Avenue tower in FY 2022 was \$55,230. Based on the proposed lease renewal, FY 2023 revenue would be \$57,753.

Motion Passed 8-0-0 (Councilor Walker absent)

b) Approve an appropriation of \$65,000 from the Capital Projects Fund for the design of Pigeon Hill Road Pavement Rehabilitation project

MOVED by Deputy Mayor Bress, seconded by Councilor Dobler to approve an appropriation of \$65,000 from the Capital Projects Fund Assigned Fund Balance for the design of the Pigeon Hill Road Rehabilitation Project.

Bob Jarvis, Director of Public Works/Town Engineer, stated that the present roadway lacks a sufficient drainage system, does not have adequate width in some areas, and has an insufficient pavement cross section or road base. The design of the rehabilitation of the roadway would consider selective widening of the roadway in some areas, adding curbing where necessary, improving drainage, and improving pavement structure or road base.

At this time, staff is seeking funding to initiate the design phase of this project. The FY 2023 CIP has a planned allocation of \$65,000 for the survey, geotechnical investigation, and design of the project improvements.

Staff anticipates obtaining survey, geotechnical investigation and design for the segment of Pigeon Hill Road from Lamberton Road to Marshall Phelps Road. Construction of the additional segment, from Addison Road to Marshall Phelps Road, may be bid as an add-alternate in FY 2025, when the CIP proposes construction funding. If bids are favorable, the additional segment will be included in the project.

Motion Passed 8-0-0 (Councilor Walker absent)

MOVED by Deputy Mayor Bress, seconded Councilor Black-Burke to move items 12 c, 12 d, and 12 e, to after item 16, Executive Session.

Motion Passed 8-0-0 (Councilor Walker absent)

- c) Consider action in Addison Road Property Owner, LLC vs Town of Windsor

This item was moved to be heard after Executive Session, Item 16.

- d) Consider action in Target Center One, LLC vs Town of Windsor

This item was moved to be heard after Executive Session, Item 16.

- e) Town Manager Annual Performance Evaluation

13) RESIGNATIONS AND APPOINTMENTS - None

14) MINUTES OF PRECEDING MEETINGS

- a) Minutes of the October 17, 2022 Public Hearing

MOVED by Deputy Mayor Bress, seconded by Councilor Gluck Hoffman to approve the unapproved minutes of the October 17, 2022 Public Hearing as presented.

Motion Passed 8-0-0 (Councilor Walker absent)

- b) Minutes of the October 17, 2022 Regular Town Council meeting

MOVED by Deputy Mayor Bress, seconded by Councilor Gluck Hoffman to approve the unapproved minutes of the October 17, 2022 Regular Town Council meeting as presented.

Motion Passed 8-0-0 (Councilor Walker absent)

15) PUBLIC COMMUNICATIONS AND PETITIONS - None

MOVED by Deputy Mayor Bress, seconded by Councilor Eleveld to enter into Executive session at 8:46 p.m. for the purpose of:

- a) Strategy and negotiations with respect to pending claims and litigation (Target Center One, LLC vs Town of Windsor)
- b) Strategy and negotiations with respect to pending claims and litigation (Addison Road Property Owner, LLC vs Town of Windsor)
- c) Discussion concerning the appointment, employment, performance, health or dismissal of a public officer or employee (Town manager evaluation)

Motion Passed 8-0-0 (Councilor Walker absent)

16) EXECUTIVE SESSION

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Nuchette Black-Burke, Councilor James Dobler, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova

Staff: Peter Souza, Town Manager; Scott Colby, Assistant Town Manager; Larry Labarbera, Town Assessor

Guests: Kevin Deneen, Town Attorney

Peter Souza, Scott Colby, Kevin Deneen and Larry Labarbera left Executive Session at 8:57 p.m.

Peter Souza re-entered Executive Session at 9:25 p.m.

MOVED by Councilor Terranova, seconded by Deputy Mayor Bress to exit Executive Session at 9:40 p.m. and to re-enter the regular Town Council meeting.

Motion Passed 8-0-0 (Councilor Walker absent)

12 c) Consider action in Addison Road Property Owner, LLC vs Town of Windsor

MOVED by Deputy Mayor Bress, seconded by Councilor Eleveld to accept the settlement of Addison Road Property Owner, LLC vs Town of Windsor as discussed during Executive Session.

Motion Passed 8-0-0 (Councilor Walker absent)

12 d) Consider action in Target Center One, LLC vs Town of Windsor

MOVED by Deputy Mayor Bress, seconded by Councilor Eleveld to accept the settlement of Target Center One, LLC vs Town of Windsor as discussed during Executive Session.

Motion Passed 8-0-0 (Councilor Walker absent)

12 e) Town Manager Annual Performance Evaluation

MOVED by Deputy Mayor Bress, seconded by Councilor Dobler that the Town Manager be given a 2.5% raise on base salary and a \$15,000 market adjustment.

Motion Passed 8-0-0 (Councilor Walker absent)

17) ADJOURNMENT

MOVED by Councilor Gluck Hoffman, seconded by Councilor Black-Burke to adjourn the meeting at 9:42 p.m.

Motion Passed 8-0-0 (Councilor Walker absent)

Respectfully Submitted,

Helene Albert
Recording Secretary