



**TOWN COUNCIL
HYBRID MEETING – VIRTUAL AND IN-PERSON
January 17, 2023
Regular Town Council Meeting
Council Chambers**

APPROVED MINUTES

1) CALL TO ORDER

Mayor Trinks called the meeting to order at 7:30 p.m.

Present: Mayor Donald Trinks, Deputy Mayor Lisa Rampulla Bress, Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Kenneth Smith, Councilor Jody Terranova and Councilor Lenworth Walker

Absent: Councilor Nuchette Black-Burke and Councilor James Dobler

2) PRAYER OR REFLECTION

Councilor Eleveld led the group in prayer/reflection.

3) PLEDGE OF ALLEGIANCE

Councilor Eleveld led the group in the Pledge of Allegiance.

4) PROCLAMATIONS AND AWARDS

5) PUBLIC COMMUNICATIONS AND PETITIONS

Michelle Vanelli, 1152 Poquonok Avenue, stated that they should ditch the road diet project. The creation of single lanes is a recipe for disaster in the form of traffic jam nightmares. Poor decisions have extraordinarily long-term and costly ramifications. Will the road diet truly attract patrons and businesses to Windsor's center or ultimately drive them away? Federal money for the road diet is attractive. However, everyone likes the words 'free money' but they never want to hear the untold future cost. Looking at the big picture, once the Arthur Drug apartments are fully rented, the town will have increased traffic. Why are we contemplating a roadway design that will make it difficult to navigate to the very businesses you intend us to attract and support? We are at a crossroads of creating a downtown that can look successful or be a huge failure. A failure that can plague the taxpayers forever in untold costs. That's why it is so important to get our roadway design right even if it means walking away from this 'free' money. Regarding the Arthur Drug development, it's a definite improvement over the site that currently exists as it will fill a need for affordable housing while also aesthetically fitting our downtown architectural styles. She is not convinced adequate parking spots exist to

support patrons, tenants, and staff, not to mention moving days with vans and trucks which will constrict the flow as furnishing and supplies are offloaded. She feels the development's entrance and egress has the potential for backups when too many vehicles are seeking entry/exit to Poquonock Avenue at the same time. She added that too many financing entities run the risk that they will run out of money. Now, is the time to iron out all the financial kinks and remain vigilant of pitfalls and distracted spending. Finance approval presentations should be few. The presentations should be clear and concise with every dime being accounted for prior to a vote.

Coralee Jones, 1171 Matianuck Avenue, stated regarding the road diet, she urges that it is tried out first. She gave the example of when the schools started with a new bus company, they did not anticipate what was going to happen and they had a mess with busses being late and kids being late for school. You will not know what is going to happen, unless you try it out first. Secondly, she does want development in town but what concerns her is density. We're tearing down apartments in Hartford because of density. She does not want to see that happen here in town and she is very concerned about the project and how many apartments will be erected in this small area.

William Pelkey, 133 Portman Street, congratulated Councilor Eleveld on being a Bridge Builder recipient. He stated that he recently received an email from the town that he found offensive. This email was sent to all members on a board or commission in town. He read the email aloud. He asked when did we start valuing demographics instead of people? Why are we going to be looking at it? He said that we should just be looking to see if an individual has the qualifications for a role on a board or commission. There should not be any kind of distinction solely on some characteristic such as skin color, etc. Your skin color does not define who you are. It is offensive to him that the town is more concerned with some demographic check mark than him or anyone else as an individual. He feels the survey is government sponsored bigotry and he is asking that the Council get rid of the survey.

6) COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor Dobler – absent

Councilor Walker stated he has nothing to report this evening.

Councilor Terranova stated that it is respiratory season, so if you are sick and want to go out, please wear a mask. We are in the red zone for high transmission in Hartford county and we should be wearing masks in public spaces. She shared that this evening was her last Town Council meeting. She is stepping down to take an opportunity that opened in Governor Lamont's administration. She truly enjoyed serving the residents of Windsor and looks forward to continuing as a public servant for all of Connecticut citizens in her new role. She thanked her fellow councilors for their hard work and support as well as the Town Manager, Peter Souza, and Assistant Town Manager, Scott Colby, and all the town employees that really work hard to make Windsor the wonderful town that it is.

Councilor Gluck Hoffman wanted to recognize Councilor Eleveld and all the other recipients that received an award at the Bridge Builder's event.

Councilor Black-Burke – absent

Councilor Eleveld thanked the Human Relations Commission for the honor of being named a Bridge Builder and he congratulated all the other honorees. It is nice to be recognized for the work you do in the community.

Deputy Mayor Bress wanted to thank all the people that came out tonight to speak, especially during the Special Town meeting. She was able to attend the Bridge Builder's ceremony and congratulated her fellow councilor and others who were recognized at the ceremony. She did not get a chance to attend any of the Dr. Martin Luther King events in town, but she heard they were well attended and that they were beautifully done. She wanted to thank all the citizens that were involved in those activities. Thank you for giving your time to make Windsor special.

Councilor Smith stated he attended the 27th Human Relations Commission Bridge Builder's awards ceremony with the Honorable Kevin Washington presiding over a celebration of some of Windsor's finest citizens. He also attended the Archer Memorial AME Zion Church's Martin Luther King celebration which included presentations by three students and a keynote speaker Leonard Lockhart with his personal experiences. It was a very moving ceremony.

Mayor Trinks stated he has nothing to add.

7) REPORT OF APPOINTED BOARDS AND COMMISSIONS

a) Public Building Commission

Richard Hazelton, Public Building Commission, gave the following report:

Sage Park Middle School Energy HVAC Efficiencies Upgrades Project Phase 2 & 3– 9519

Due to logistics delaying equipment delivery until spring 2023, the phase two project is now on hold until summer 2023. The PBC now has a signed contract with Action Air of Manchester, CT for phase three. The approvals of submittals has begun to get equipment ordered as soon as possible for summer 2023 deliveries.

Aquatic Facilities Improvements Gosslee Pool Houses Renovations –9564

The PBC now has a signed contract with Connecticut Carpentry Corporation of Rocky Hill, CT. The submittal approval process has begun for equipment and material purchases. Construction work is scheduled to begin in March 2023 and to be completed in mid-June 2023.

Milo Peck School HVAC Construction – 9538

The PBC at a recent meeting moved to unanimously keep the project as originally designed. We believe since this project is a retrofit into an existing older building, newer and untested technologies would not be the correct application for this project. We await further directions from Town Council regarding this project's progression.

Clover Street School Roof Replacement Design Project – 9549

The project design architect, Hibbard & Rosa, has completed the construction and specification drawings. The PBC reviewed the completed drawings. Construction is scheduled for FY2026.

Design for LP Wilson Community Center HVAC Renovations - 9551

This project went out to bid with all bids being due on January 3, 2023. The PBC will review the bids and schedule interviews with contractors. The PBC expects to potentially award this project in January 2023.

330 Windsor Ave. Community Center Gym HVAC Renovations - 9550

The contractor has ordered all new equipment, but current logistics have the new equipment arriving now in January 2023. The contractor completed most of the interior work and waiting on delivery of roof top units.

Design for Clover Street School Restroom ADA Code Compliances – 9552

The PBC reviewed completed drawings at their September 13, 2022 meeting. Construction is scheduled for FY2024.

Design for LP Wilson BOE Restroom Renovations- 9553

The PBC reviewed completed drawings at their September 13, 2022 meeting. Construction is scheduled for FY2025.

LP Wilson Social Services Relocation Project – 9545

This project is scheduled to be completed in early January 2023. Social Services department is scheduled to be relocated into this renovated area in mid-January 2023.

O'Brien Field House Renovation Design Project – 9546

The PBC received the final draft of the Feasibility Study at their meeting last week. The PBC has turned this study over to the Town Manager's Office for further direction regarding this project.

Sage Park Middle School Roof Design Project – 9541

The PBC reviewed completed drawings at our meeting last week. The architect and Board of Education staff have started the process to file for a grant with the state OSCG&R. Construction is scheduled for FY2024.

Poquonock Elementary School Roof Design Project – 9558

The awarded architect has started the process of designing construction drawings for this project. The PBC expects to receive completed drawings at one of its March 2023 meetings.

JFK Elementary School HVAC System Upgrades Phase III Project

The PBC has received and reviewed the bids at their meeting last week. The PBC awarded this project to Action Air of Manchester, CT for \$645,100. The PBC understands the Windsor Board of Education has received a grant which funds a large portion of this project's costs. The PBC awaits further direction from Town Council on this project.

Sage Park Middle School Slab Moisture Mitigation Project

At their last meeting, the PBC reviewed and awarded this project to Hoffman Architects of New Haven, CT for \$111,450. This project is for the investigation, diagnosing, and resolving the moisture floor slab issues in areas of this buildings 1994 additions.

b) Metropolitan District Commission (MDC)

John Avedisian, Metropolitan District Commission, gave the following report:

- Water costs have decreased by 7%.
- The ad valorem is \$50,000 less. He said that MDC is working diligently to try to get the \$20 million from the State of Connecticut. That \$20 million will assist all 8 towns with the ad valorem to help it go down by a lot more than \$50,000.
- There is a summary presentation of a 2003 management study that was presented to the District Board. Virtual meetings have been set for the Strategic Planning Committee for January 24th and then another will be on February 8th. If you want to hear what MDC is doing in regards to this plan, please join us.
- MDC is working on enhancing the experience for MDC customers.
- The new rates will be identified in January's 2023 bill with an insert.
- In 2022, for funded positions there were 438 filled and 403 being actively recruited.
- 2022 shut off summary – currently the accounts that are on the shut off list are 80. Six accounts being shut off equates to \$266,000. Some of this has been collected and it's now at \$8,250. Water cannot be shut off in the winter time as pipes might burst.
- Retail Cash Payments – Payments can be made at CVS, 711, Dollar Store, and via Apple Pay and Google Pay. MDC is trying to make it easier for customers to pay their bills from home if they cannot make it to MDC.
- Operation Fuel program – Windsor had, as of the end of 2022, 30 individuals that were helped with this program at a cost of \$11,778.

- Today's story in the Hartford Courant stated that it was sewage, but it was overflowing water that went into customers' basements. That has been established and the MDC was there and did what they could do.
- The Chairman of the Board has been requested by the Audit Committee to come and talk to them. So far he has not said yes or no. MDC will get back to the bottom of the \$88,000 that they did not and will not pay. The lawyer has rescinded those invoices at this time.
- If you listen to Channel 3, they talked about PFAS, clean water and fish. It's coming. They are going to make us take that PFAS out of the water. At this time, DEEP doesn't really care. They conducted a three day test with filters. They took the PFAS from the water (and water from the dumps are the worst) and took it down below the requirements of the state and government. For DEEP's three days of service, it cost \$30 million. The problem is that the Health Department has now said the people that produce the PFAS should be the ones that take it out of the water. He believes this will fall on the eight towns to take care of.

Deputy Mayor Bress asked for those who are in danger of having their water shut off, does MDC do anything in terms of informing them or connecting them to Operation fuel or is that something they have to do on their own? Mr. Avedisian responded that MDC does tell them about it and they also talk to them about possible payment plans.

Deputy Mayor Bress said that in the communications that customers receive from MDC, does it have any information about Operation Fuel? Mr. Avedisian stated customer service talks to them and gives them alternatives.

Mayor Trinks asked if the number is higher than usual for this time of year. Mr. Avedisian stated that we are in the medium range as compared to other towns. From what he's seen, it has stayed about the same.

Councilor Eleveld said thank you to Mr. Avedisian for representing the MDC and giving the Council a report at their meetings.

8) TOWN MANAGER'S REPORT

Town Manager Souza stated that in regards to PFAS, it is not an immediate legislative or regulatory act, but it is something that the town continues to monitor at the state and federal level. We're pretty sure there will be additional regulations that will fall to the municipalities through MDC or some other form.

Town Manager Souza gave the following report:

Food Scrap Drop-off Program

The Town of Windsor now offers a residential food waste drop-off program. This drop-off program is voluntary and available for free to all residents. Transfer Station permits are not required to participate in this program.

Food scraps collected at home are brought to a designated location at the Windsor Transfer Station and then hauled to a commercial composting facility to be turned into nutrient-rich compost.

A dedicated container is available at the Transfer Station for residents to discard food scraps and leftovers such as produce, dairy, meats, coffee grounds & filters, tea bags, egg shells, breads, sauces, and fats.

For more information on this program, go to <https://townofwindsorct.com/public-works/residential-food-waste-drop-off/>, or contact the Transfer Station at (860) 285-1833.

Main Library Offering Free Income Tax Assistance

The Main Library will be partnering with the IRS in offering free basic tax assistance to qualified individuals through its Volunteer Income Tax Assistance (VITA) program. In operation for over 50 years, VITA sites offer free help to taxpayers who make \$60,000 or less per year, are disabled or have difficulty speaking English.

The program will run on Monday evenings, by appointment, starting February 6 through April 17 from 5:00 to 8:00 PM. Space will be available for 18 appointments per session. Sign up for an appointment at www.windsorpl.librarycalendar.com or by calling the Reference Desk at 860-285-1918.

Mental Health First Aid Certification

Registration is open to Windsor residents for a two-part community mental health first aid (MHFA) certification course sponsored by Windsor Social Services, Youth Services Bureau and CHR. This free course for participants 18 years and older will be held on March 18th and April 1st from 10:00 AM to 1:00 PM at the Mill Brook Clubhouse, 147 Pigeon Hill Road. Lunch will be provided.

The CHR instructor will share how to identify, understand and respond to signs of mental health and substance use challenges among adults. Also, participants will build skills and the confidence that is needed to reach out and provide initial support to those who are struggling and how to help connect them to appropriate support.

To register call 860-285-1946.

COVID-19 Vaccine Clinics

The Windsor Health Department will host COVID Vaccine Clinics in partnership with the DPH/Griffin Hospital VAX Van in January 2023. The dates include:

- Thursday, January 19, 2023, Windsor Library, 10:00 AM – 1:00 PM - 12 yrs and older
- Wednesday, January 25, 2023, LP Wilson Community Center, 4:00 PM – 7:00 PM - 6 months and older

No appointment is needed. This clinic is a walk-in clinic and recipients should bring their vaccine, insurance cards and ID with them.

Northwest Park Land Management

Visitors to Northwest Park may have noticed some land management work in progress this January. The park's fields and thickets are cut every 1-5 years during the winter to remove tree saplings that would eventually take over through a natural process of succession. Cutting woody growth does not disturb the underground roots or seeds of native grasses and wildflowers, which will sprout again in the spring.

This year, the West Field thicket will be cleared. A number of larger trees have spread into the south end of the field and will be removed as well. Some individual trees will be intentionally left in the West Field, providing shelter and shade for wildlife and visual interest for hikers. By following a thoughtful land management regimen, Northwest Park's rich diversity of habitats is maintained for native plants and wildlife, protecting Windsor's natural heritage for all to enjoy.

Multifamily Rehabilitation Grant Program

The Community Development Office has been preparing to launch its new, ARF funded *Multifamily Rehabilitation Grant Program*. This program will be available to all landlords who own two to four unit buildings in Windsor and who rent to low and moderate income households as defined by the Housing and Urban Development Department. Grant funds will be utilized to address code correction needs.

Currently the Community Development Office is working with the following schedule:

- Late January publicity of the program through various means such as postcards mailed, social media, and website.
- Mid February there will be an application workshop for property owners to learn more about the program.
- Early March applications from property owners will be accepted. Applications will be available online applications and hard copy.

Veteran's Rally on January 19th

On Thursday, January 19th from 4:00 PM to 7:00 PM all veterans of any age and their families are encouraged to stop in at the L.P. Wilson Community Center for the first Veteran's Rally. This free event will feature food, games, camaraderie, important & helpful information for veterans and their families. This event is a collaborative effort of several town departments in partnership with the newly created Great Windsor Veteran's Council. The Veterans Council's mission is to be a resource for all who have or are serving in our military. The Veterans Council, meets monthly with the goal of creating social

opportunities and increasing awareness of resources available to local veterans of all ages.

FY 2024 Budget Hearing

On February 6th at 7:15 PM, the Town Council will hold a public hearing to gather public input as part of the FY 2024 budget development process. Residents may provide their initial thoughts, ideas and suggestions concerning the upcoming budget which runs from July 1, 2023 through June 30, 2024.

Councilor Smith asked about the land management at Northwest Park and if there will be land management at Millbrook? Town Manager Souza stated we presently do periodic cutting of fields. We are reviewing a proposal for developing a more formal land management plan like we did at Northwest Park. Several years ago, we brought in a land management consultant which would develop a more detailed plan for that area. We have money available in the dedicated 03 account for Millbrook. We are hoping to use those funds to get something happening in late Spring or into the Summer.

9) REPORTS OF STANDING COMMITTEES

Town Improvements Committee – Councilor Eleveld stated the Town Improvements Committee is working on setting a date to convene.

Finance Committee – Councilor Terranova - nothing

Health and Safety Committee – Councilor Black-Burke – nothing.

Personnel Committee – Deputy Mayor Bress stated that the Personnel Committee is trying to set up a meeting for the end of January or beginning of February.

10) ORDINANCES

11) UNFINISHED BUSINESS

12) NEW BUSINESS

- a) Approve an appropriation of \$75,000 from the General Fund Unassigned Fund Balance to fund a purchase of Building Permit Software System

MOVED by Deputy Mayor Bress seconded by Councilor Smith to approve an appropriation of \$75,000 from the General Fund Unassigned Fund Balance for the purchase and implementation of a building permit software system.

Scott Colby, Assistant Town Manager, and David Langworthy, Building Official, stated that staff is requesting the Town Council authorize funding for the purchase and implementation of the OpenGov permitting software system. This building permit software provides an upgrade over the current software in the areas of functionality, service

delivery, reliability and product support. Below are some more specific benefits of using OpenGov:

- Streamline the overall permit application process;
 - Applicants would be able to apply 24/7 365 days a year through a computer or mobile device
 - Enhance review time and permit approval time
 - Inspection reports and sign off can be completed in the field
 - Permit closeouts after the final inspection occur automatically with the applicant having access to the permit immediately following
- Record inspection notes and pictures in the field via mobile devices;
- Issue permits and other orders in the field in electronic format;
- Inspection appointments logged into OpenGov would flow onto staff's Outlook calendars;
- Open permits would be viewable to several departments concurrently;
- Zoning issues would be recorded /tracked electronically instead of in paper format;
- Payments could be made online;
- Applicants will be able to see where in the process the application is;
- Applicants will be able to use a tool to communicate with staff from within their permit and can add any additional documents for review.

A 'customer kiosk' is planned to be placed at the Building Department counter for those who need assistance with completing the permit application in person.

The one-time cost of purchasing and installing the OpenGov software (including initial online setup, training, and historical data conversion) is \$51,000. With respect to annual maintenance costs, per the CRCOG negotiated contract, annual maintenance costs for OpenGov would be \$24,000. This would be offset by the savings from Municipality which is budgeted at approximately \$7,000. Staff is planning to negotiate a license agreement to keep the annual license costs flat over a three year period. The appropriation request also includes \$7,000 for hardware. The recommended funding source is the General Fund Unassigned Fund Balance.

Councilor Gluck Hoffman asked how many licenses will there be? Assistant Town Manager Colby responded that it would be for all departments that play a part in the Building Department permitting process. So that would include the Planning Department, Fire Department, and Health Department.

Councilor Gluck Hoffman asked if there is room for growth to add more licenses? Assistant Town Manager Colby said there are costs for different components of the OpenGov software. They do have various elements of their product which can be anything from land use, asset management, and budgeting. All of those are components to the platform.

Councilor Gluck Hoffman asked if the fees are going to be different as compared to what they are now for the building permits. Would they go up? Assistant Town Manager Colby stated that there will be no increase at this time based upon this request.

Councilor Gluck Hoffman asked if we are looking to raise fees in the future. Town Manager Souza responded that each year, we do price guide revisions that are part of the budget process. We ask departments to do benchmarking with other communities. Right now, we are and have been historically lagging in our building permit fees on a per thousand basis. We feel that we do get adequate revenue from our building fees and that it covers our costs of the Building Department.

Motion Passed 7-0-0 (Councilor Black-Burke and Dobler absent)

- b) Introduce a bond ordinance entitled, “AN ORDINANCE APPROPRIATING \$260,000 FOR COSTS IN CONNECTION WITH TOWN AND SCHOOL FACILITY PAVING IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$260,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

MOVED by Councilor Terranova, seconded by Councilor Smith that the reading into the minutes of the text of the ordinance entitled, ‘AN ORDINANCE APPROPRIATING \$260,000 FOR COSTS IN CONNECTION WITH TOWN AND SCHOOL FACILITY PAVING IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$260,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION’ is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies being made available to those persons attending this meeting; and that the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 7-0-0 (Councilor Black-Burke and Dobler absent)

MOVED by Councilor Terranova, seconded by Councilor Smith to introduce an ordinance entitled, ‘AN ORDINANCE APPROPRIATING \$260,000 FOR COSTS IN CONNECTION WITH TOWN AND SCHOOL FACILITY PAVING IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$260,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.’

Bob Jarvis, Director of Public Works/Town Engineer stated that the proposed pavement rehabilitation work will be similar to one of the rehabilitation methods done as part of the annual pavement management program. At this time, we propose the milling and paving of 2” of existing bituminous concrete pavement. Proposed paving activities will occur within the existing curb lines and limits of pavement.

Prior to paving operations, we will make any necessary drainage improvements. The project may also include the replacement of deteriorated curb and sidewalk at the facilities.

Improvements are proposed for portions of the Sage Park School, Oliver Ellsworth School and J.F. Kennedy School parking areas as well as Pleasant Street boat ramp, 330 Windsor Avenue Community Center, Rainbow Fire Station and Mill Brook parking areas.

Under this multi-year program, improvements have previously been made to parking areas, drives and walks at Oliver Ellsworth, Wilson Fire Station, Clover Street Elementary School, as well as Wilson Library, Stroh Park, Sharshon Park, Town Hall, and Milo Peck Center.

Motion Passed 7-0-0 (Councilor Black-Burke and Dobler absent)

- c) Set a Public Hearing for 7:15 p.m. on February 6, 2023 for a bond ordinance entitled "AN ORDINANCE APPROPRIATING \$260,000 FOR COSTS IN CONNECTION WITH TOWN AND SCHOOL FACILITY PAVING IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$260,000 BONDS AND NOTES TO FINACE THE APPROPRIATION."

MOVED by Councilor Terranova, seconded by Councilor Smith, that a Public Hearing be held at the Windsor Town Hall on February 6, 2023 at 7:15 PM (prevailing time) on the following ordinance entitled, 'AN ORDINANCE APPROPRIATING \$260,000 FOR COSTS IN CONNECTION WITH TOWN AND SCHOOL FACILITY PAVING IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$260,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION' and BE IT FURTHER RESOLVED, that the Town Clerk is authorized and directed to post and publish notice of said Public Hearing.

Motion Passed 7-0-0 (Councilor Black-Burke and Dobler absent)

13) RESIGNATIONS AND APPOINTMENTS

14) MINUTES OF PRECEDING MEETINGS

- a) Minutes of the January 3, 2023 Public Hearing

MOVED by Deputy Mayor Bress, seconded by Councilor Smith to accept the minutes of the January 3, 2023 Public Hearing as presented.

Motion Passed 7-0-0 (Councilor Black-Burke and Dobler absent)

- b) Minutes of the January 3, 2023 Regular Town Council Meeting

MOVED by Deputy Mayor Bress, seconded by Councilor Smith to accept the minutes of the January 3, 2023 Regular Town Council Meeting as presented.

Motion Passed 7-0-0 (Councilor Black-Burke and Dobler absent)

15) PUBLIC COMMUNICATIONS AND PETITIONS

Councilor Eleveld stated that the Council should acknowledge the departure of one of the councilors with regret. He wanted to thank Council Terranova for her service to the Town, for being on the Town Council once again and to thank her for her time with us. He wishes her the best in her future endeavors of working with the state.

Deputy Mayor Bress wanted to say it was an absolute joy to serve with Councilor Terranova. She's been an inspiration to the women in the community in terms of seeing her at Council meetings and her being an example which may have given others the urge, information or knowledge they need to be a part of the Town Council body. She is one of the hardest working councilors she's ever seen. She has learned from her and is grateful to have served with her. She'll miss her.

Councilor Smith stated that it's always painful when you lose the sharpest knife out of the drawer. It will be a great loss. Congratulations and we will miss you.

Councilor Gluck Hoffman concurred with what Councilor Smith stated, it will be a great loss.

Councilor Walker agreed with what everyone else had said.

Mayor Trinks thanked Councilor Terranova for all of her years of service to the town. For many of us who know you, we always got a kick out of the press conferences—you were the face of COVID for the medical world. He thinks he speaks for everyone when he says how proud they were that she was out there doing that. He knows it's a battle that she has been championing from day one and he wishes her the best of luck. While Windsor may take a loss by losing you, the State of Connecticut will get the gain.

16) EXECUTIVE SESSION

17) ADJOURNMENT

MOVED by Councilor Terranova, seconded by Councilor Gluck Hoffman to adjourn the meeting at 8:46 p.m.

Motion Passed 7-0-0 (Councilor Black-Burke and Dobler absent)

Respectfully Submitted,

Helene Albert
Recording Secretary