

**TOWN OF WINDSOR, CONNECTICUT**

**SPECIAL MEETING**

**TOWN COUNCIL**

**November 13, 2023**

**Windsor Town Hall – Council Chambers**

**APPROVED MINUTES**

The swearing in of all Town Council members took place immediately prior to the commencement of the Town Council's Special meeting. Sworn in by Town Clerk Anna Posniak were: Mary Armstrong, Nuchette Black-Burke, Ronald Eleveld, Kristin Gluck Hoffman, Darleen Klase, Ojala Naeem, William Pelkey, Leroy Smith and Lenworth Walker

**1. CALL TO ORDER**

The meeting was called to order at 7:09 p.m.

Present: Mary Armstrong, Nuchette Black-Burke, Ronald Eleveld, Kristin Gluck Hoffman, Darleen Klase, Ojala Naeem, William Pelkey, Leroy Smith and Lenworth Walker

**2. ELECTION OF MAYOR**

MOVED by Councilor Darleen Klase, seconded by Councilor Len Walker, to nominate Nuchette Black-Burke as Mayor.

Motion Passed 9-0-0

**3. ELECTION OF DEPUTY MAYOR**

MOVED by Mayor Black-Burke, seconded by Councilor Gluck Hoffman, to nominate Darleen Klase as Deputy Mayor.

Motion Passed 9-0-0

**4. APPOINTMENT OF STANDING COMMITTEES**

Mayor Black-Burke appointed the following councilors to the following sub-committees of the Town Council:

**Finance Committee**

Chair – Councilor Ojala Naeem  
Councilor Leroy Smith  
Councilor Ronald Eleveld

**Health & Safety Committee**

Chair – Councilor Mary Armstrong  
Deputy Mayor Darleen Klase  
Councilor Lenworth Walker

**Personnel Committee**

Chair – Deputy Mayor Darleen Klase  
Councilor Ojala Naeem  
Councilor Kristin Gluck Hoffman

**Town Improvements Committee**

Chair – Councilor Leroy Smith  
Councilor Mary Armstrong  
Councilor William Pelkey

Councilor Eleveld nominated Lenworth Walker to be appointed as Minority Leader.

**5. APPOINTMENT OF TOWN ATTORNEY**

MOVED by Mayor Black-Burke, seconded by Councilor Gluck Hoffman, to appoint the law firm of O'Malley, Deneen, Leary, Messina & Oswecki as the Town Attorney for the Town Council for a two-year term until the second Monday in November 2025.

Motion Passed 9-0-0

**6. APPOINTMENT OF TOWN TREASURER**

MOVED by Deputy Mayor Klase, seconded by Councilor Gluck Hoffman, to appoint Mr. Randall Graff as Town Treasurer for a two-year term until the second Monday in November 2025.

Motion Passed 9-0-0

**7. ADJOURNMENT**

MOVED by Councilor Naeem, seconded by Deputy Mayor Klase, to adjourn the meeting at 7:25 p.m.

Motion Passed 9-0-0

Respectfully Submitted,

Helene Albert  
Recording Secretary