



TOWN COUNCIL
HYBRID MEETING – VIRTUAL AND IN-PERSON
May 6, 2024
Regular Town Council Meeting
Council Chambers

APPROVED MINUTES

1) CALL TO ORDER

Mayor Black-Burke called the meeting to order at 7:30 p.m.

Present: Mayor Nuchette Black-Burke, Deputy Mayor Darleen Klase, Councilor Mary Armstrong (via Zoom), Councilor Ronald Eleveld, Councilor Kristin Gluck Hoffman, Councilor Ojala Naeem, Councilor William Pelkey, Councilor Leroy Smith, and Councilor Walker

2) PRAYER OR REFLECTION

Councilor Armstrong led the group in prayer/reflection.

3) PLEDGE OF ALLEGIANCE

Councilor Armstrong led the group in the Pledge of Allegiance.

4) PROCLAMATIONS AND AWARDS

- a) Proclamation designating May 2024 as Older American Month in Windsor

Mayor Black-Burke read the proclamation aloud.

- b) Proclamation proclaiming May 6, 2024 as Margaret Ginnitti Nurses Day

Councilor Gluck-Hoffman read the proclamation aloud.

- c) Proclamation designating May as Historic Preservation month

Deputy Mayor Klase read the proclamation aloud.

5) PUBLIC COMMUNICATIONS AND PETITIONS - None

6) COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor Eleveld said Shad Derby is on the 18th and he hopes to see everyone then.

Councilor Smith said he attended the Shad Derby ball. It was a wonderful event. It was nice to see all the young people and all the effort they put into their high school career. We are proud of everyone who received an award and those that participated in the program.

Councilor Pelkey stated if you are interested or know someone who is interested in being a fire fighter for our town, you can always reach out to any of the councilors, call town hall and just reach out and we will try to get the information that you are requesting. He added that he went to the Hayden Station Pancake breakfast and he is already looking forward to next year.

Councilor Naeem said there are more Shad Derby events happening. She recognized Councilor Gluck Hoffman for all the work she has done through the Junior Women's Club and other organizations in the past. We'll be sad to see you go. She thanked everyone who made the Shad Derby events happen.

Councilor Gluck Hoffman announced all the candidates that won at the Shad Derby Ball. All the girls were fantastic and their speeches were amazing. She thanked everyone at the dais that attended the event.

Councilor Armstrong said it was a wonderful event at the Shad Derby Ball. She gave kudos to Councilor Gluck Hoffman for her participation in that event. She added spring is here and summer is coming so we should be mindful of our health, stay hydrated and do what you can to enjoy the season.

Councilor Walker congratulated Councilor Gluck Hoffman on her work she has done with the Shad Derby. You need to remember that those ladies that participate are our kids and attend our schools, so we should do whatever we can to support them. He also thanked all the councilors for supporting that event as well. He congratulated the West Indian Social Club on its 74th anniversary. It was a wonderful event. He, the Mayor, Councilor Smith and Councilor Armstrong attended the event. It was well attended. His Windsor colleagues have a lot of influence. He believes they went there and changed the people's programs. Going from farm work, to assimilating in the community, to being a part of Windsor and moving that organization forward so now they are involved in cultural and educational activities, accepting our state and community grants and being a part of the community. Major changes are to come.

Deputy Mayor Klase reminded everyone about fire safety. She knows people are starting to use their fire pits and there are some regulations about burning brush. She encouraged everyone to know what those rules are and make sure they have access to water if they are using their fire pits. There are many activities in Windsor as the *There's A lot to do in Windsor* booklet outlines which is a fantastic resource. Please practice safe driving around town. Everyone is very excited because it's nice out, but we should stay within the speed limits. She reminded the voters that on May 14th we have the town budget referendum. The town budget is nicely explained on the town's website so take a look at that. She also thanked the local businesses that support things like the Shad Derby in our town, as without them we couldn't do all the things we do.

Mayor Black-Burke thanked the town staff, the councilors for the hours of hard work, your thoughts and contributions, the Finance Committee and everyone that was involved in getting us to that next step in our budget development. May 14th is coming and we want residents to go to the polls and vote. The end of April was busy. We heard about several things that occurred. The Veteran's and Military Appreciation day happened on April 20th at the LPW community center. She thanked the team that put that together. On April 25th, she had the opportunity to sit with the mayors from Wethersfield, East Hartford, and Hartford for the Riverfront Recapture's annual meeting. There was a lot of information and lots of things are going on with the Riverfront Recapture with more to come. On April 28th, she had the opportunity to visit the Sikh Temple. They were celebrating Vaisakhi and they invited her and the Mayor of South Windsor to be a part of it. It was great to be with them as they were in their time of celebration. Last Thursday, the National Day of Prayer was held at Trinity United Methodist Church and it was beautiful to see several of our faith communities come together for that National Day of Prayer there. She thanked everyone that was able to attend. She gave a shout out to Pastor Chris Yount who is newer to our community.

7) REPORT OF APPOINTED BOARDS AND COMMISSIONS

a) Board of Education

Leonard Lockhart, Board of Education, stated the following:

- The Windsor High School Class of 2024 Commencement will take place on Tuesday, June 11, 2024 at the Bushnell Performing Arts Center at 6:30 PM. Town Council members will receive additional information regarding graduation and other year-end events via the WHS principal's office. The last day of school for students Pre-K to Grade 11 will be Friday, June 7, 2024. The last day for teachers will be Monday, June 10, 2024. All of you should have received an email with a google type of survey if you are requesting graduation tickets and parking passes. That is on a first come, first serve basis. Please check your email if you are interested in going to the graduation.
- The Board of Education, through a proclamation at its April 16 meeting, declared its appreciation to the district's teaching staff and proclaimed the week of May 6 - May 10 as Windsor Teacher Appreciation Week. The Board is hosting a special breakfast for teachers and staff at each school locations throughout the first two weeks of May. We hope Town Council members and members of the community will reach out to a teacher(s) and express their appreciation for their dedication to the students of Windsor Public Schools.
- The WHS National Honor Society Induction Ceremony was held on Thursday, April 25. President Furie congratulated the new inductees. Dr. Hill was pleased to announce the three superintendent awards given in honor of three previous superintendents: Daniel Howard Scholar is Ethan Zhang, Dr. Earle S. Russell Scholar is Rjelyn Nikka Ersando and the Paul J. Sorbo Scholar is Sophia Wilson.

- The WHS Music Department participated in the Music in the Parks Adjudicated Festival in Virginia Beach, VA, April 18-April 21. They received various awards in seven different disciplines ranking either first, second or overall best throughout their achievements.
- Congratulations to our seniors who have signed to play athletics at a college/university next fall. Currently, there is a list of seven seniors that have declared their disciplines and schools they wish to accept scholarships from.
- WHS Spring Signing Day is May 22, 2024
- The BOE's next regular meeting will be on Tuesday, May 21, 2024 at 7:00 PM in the Board Room at LP Wilson Community Center.
- Dr. Hill's next Coffee Talk will be on Wednesday, May 19, 2024 at 6:00 PM in the LP Wilson Courtyard. Please RSVP for the event on the district website so that he may prepare for your arrival.
- The Office of Family and Community Partnerships hosted their annual Volunteer Appreciation Celebration on April 23, 2024 at Windsor High School. The event honors all of our volunteers and partners who support our students, families and staff. We had an excellent turnout and a great time was had by all. Our OFCP team (Dr. Mallery, Gianna Gill, Sadia Santana, and Jen Phelps) did an incredible job, and the guests were very pleased with the event.
- TSA Advisor Megan Rickus is pleased to announce the TSA State Championship Award winners at Killingly High School on April 27. In the middle school division they won eight different awards with the majority being 1st or 2nd place and one in 3rd place. The high school also placed in seven different events with the majority winning 1st or 2nd place and then there were two individuals elected back to the TSA Officer team.
- The goal of the WPS District Educator of the Year program is to identify, from among each of the WPS Buildings' nominees, one educator to serve as a visible and vocal district representative of what is best in our profession. Traditionally, this has given professionals in our district a role where they can further amplify the needs of their students, colleagues and our community. There are six Building Educators of the year that are participating if they so choose to continue to the District interview round. The District Committee will announce their selection in May. In the seven schools there are participating now in the division round and we'll see who will be announced as the District Teacher of the year. From there that teacher would represent Windsor in the state competition as well.
- Please remember to check our website, www.windsorct.org, for the most updated information, athletic schedules and academic calendar. Families should make sure their child's school has their most up-to-date contact information for them both email and telephone.

Councilor Eleveld asked Mr. Lockhart if he got his breakfast wish as they had discussed several years ago. Mr. Lockhart said no that doesn't usually happen at the teacher appreciation breakfast. That happens at the Academy for 18-21 year olds. Every year the breakfast is becoming more and more extravagant. This year there were gluten free options offered for the teachers, quiche, less pastries and more fruit. At least two of the schools' food was all gone. It was well received. He thinks this type of event should be done more often during the year. In his opinion, that is an inexpensive way to help lift morale and to help the teachers through what they go through daily for our kids. It's a small token and something they may expand upon.

b) Economic Development Commission

Mr. Nathan Karnes, Vice Chair of Economic Development Commission, and Patrick McMahon, Economic Development Director, gave the following report of the overview of the Commission's activities:

Amendments to the Windsor Center TIF District Master Plan

The Commission, as the TIF Advisory Committee, discussed technical amendments to the Master Plan and recommended favorable action by the Town Council.

90 & 92 Deerfield Road – The Commission has monitored the status of the former Stanadyne property through its bankruptcy sale and purchase by IRG.

Amendment to Assessment Abatement for Blueprint Robotics – the Commission reviewed and recommended approval of amendments to the fixed assessment agreement for Blueprint Robotics, a manufacturing facility of approximately 450,000 SF to be built at 11 Goodwin Drive.

American Rescue Plan Act Program – The Commission was kept apprised of the activities of the Windsor Worx and The Collective Space Small Business Incubators that was recommended to the Town Council for the use of ARF funds.

Annual Business Breakfast – The Commission co-sponsored with the Chamber of Commerce a very well attended business breakfast in October at the Hilton Garden Inn. The speaker was John Bordeaux, President and CEO of AdvanceCT – the state's business recruitment and retention arm. Town staff also worked with the Bradley Development League in hosting a Spring Gathering at the New England Air Museum for firms in the four towns around the airport, as well as a BDL Day at the State Capitol.

Griffin Office Park – The Commission reviewed the status of buildings in the office park and discussed future scenarios for this area.

Career and Technical Education – The Commission heard from CTE Faculty Member, Eric Eisnor, about initiatives at Windsor High School to provide students with hands-on technical experience and highlight manufacturing careers and path opportunities.

The EDC discussed, supported or worked with nine projects that remain in their pre-development phase of approval, or finalizing financing or are currently in construction. For additional projects, they have either completed their construction or stepped up their operations or are doing so now.

Councilor Naeem stated coming out of budget season she is asking herself what we are doing with our big office park areas. Is there anything on the Economic Development Commission side that you have talked about or foresee coming from the community side in terms on how we are going to tackle and figure out what we are going to do with those areas. As we know, large employers that would want to take on that kind of space are hard to come by as they are going remote and downsizing themselves. Mr. Karnes said they have talked about this on the commission level. He said that public input might help to broaden the situation. Mr. McMahon stated the town is in constant communication with the Hartford as well as the Voya representatives. Both properties are on the market. Both have some activity relative to tenant activity in the space today. There aren't any specific prospects that we've heard of. They are going to take in large floor plates, but hopefully that would change. We are trying to market it. We get it out there through our channels to developers. We are hoping we would be able to find businesses in the Boston area or New York area, potentially Europe that would be looking for those bigger floor plates. For right now, they are hoping for it to continue as a class A which are higher quality properties to maintain that office component, but we will ultimately need to address that if they can't be filled.

Town Manager Souza added he and Mr. McMahon have been involved in a number of conversations at the regional level. Clearly it's a huge challenge across the region if not the entire nation. The town will also be embarking on, later this summer or early fall, on a Plan of Conservation and Development (POCD) update. We are prioritizing updating the Day Hill Road corridor chapter as a scheduling perspective. The overall POCD development review and update will probably be a 14-16 month process. Through that process, we will be speaking to the earlier comment about getting community engagement and comments. We will have a significant amount of opportunities for public engagement not only just regarding commercial office space but also for the overall plan. To be frank, some developers are suggesting that both those facilities be demolished and totally repurposed. Those particular developers are not bullish on the office market. He and Mr. McMahon have a little more hope that those buildings, which are Class A office, are dividable. They aren't built on a monolithic style so even if they are larger floor plates, they can be somewhat segregated by wing and floor. We are hoping those positive amenities will play through.

Councilor Naeem stated that she believes the Town Manager is right as this is not only a Windsor or state problem but it is a nation-wide problem. The reason she brought up those two buildings was because they're significant and she has heard not only in Windsor but elsewhere that buildings of that size, the recommendation from other developers is to raze them and they'll do some other type of development with them. She wonders if that economic condition might entertain thinking there are ways to see what other creative ways or ideas are out there. She doesn't see a real solution to the Class A building problem. She doesn't think things will change. She knows the Town Manager is being optimistic and she wishes she could be the same, but just looking at where large employers are going, she'd love to see creative opportunities or ways to market that space. Mr. Karnes added that if 150 year old brick and stone, asbestos and oil

filled mill can be turned into housing, he suspects these buildings can be converted into housing as well. It just takes money.

Councilor Pelkey asked if they have any openings on the commission. Mr. McMahon stated they do. Councilor Pelkey asked how someone would apply for the position. Mr. McMahon stated they would apply through the Town Manager's office. Town Manager Souza added they can go to the town's website and apply online similar to any other board or commission and then that application is reviewed in the Town Manager's office.

Councilor Pelkey asked what we can do to get some of these vacant store fronts in downtown occupied. What are we working on to try and get that done? Mr. McMahon stated he is in constant communication with First Town Downtown, the Chamber of Commerce and the property owners. When we get a lead or First Town Downtown gets a lead, we look to see what particular size space they need and try to match them up with a property owner. For instance, an event company will be going in between the Enterprise Rental Car and Millbrook Package store. There's a new hair dresser that is going in to where the old Cat Connection space used to be located next to the tobacco shed. That's what we're trying to do. We're facilitating those conversations. We are able to get Dr. Sachdev to hire a commercial broker for their artistic Hairdresser on Fire and that whole complex. That has been listed and the realtor has brought several parties through that property. The Taste of India space has another tenant that is very close to opening. That is moving forward. There's Greg Vaca's project coming out of the ground. It's important for us to support the existing businesses behind that fence such as Peking Chinese restaurant and the Blue Dragonfly. It's really up to the public to come and support local. There are a lot of choices out there. If individuals can concentrate on coming and spending their dollars in Windsor, that would be fantastic. The Bean is sort of this hub of activity. One of our goals for that business incubator and for both Windsor Worx and The Collective Space is to have some spin offs that might take a while but we're open to those. We are hoping the spin offs will fill some of those open spaces.

Mr. Karnes added that there was an event that spotlighted Windsor. Mr. McMahon stated last fall we had that event and it was the 'Spotlight on Main Street' event. 80 individuals or so came to visit Main Street in Windsor. It wasn't only economic developers and town planners from other communities there, we had folks representing the state arts and state tourism, and there were some key stakeholders knowing that if a project came forward that they think they could avail themselves of state funding or potentially the foundation funding, that we are set and lined up for that to assist our businesses.

Councilor Smith said that he believes some of his comments were already addressed so he will try and be brief. He wants to get into the repurposing and the creativity that he has seen in other towns in Boston and cities in San Francisco regarding trying to repurpose some of these vacant commercial office buildings into housing. He knows that no developer will be knocking on our doors and so it's probably going to take a situation where we may just have to go seek that developer. He would have loved to see some of that repurposed into housing. He stated that he has read of it working in other states. That would be something great to see happen. He followed up on what Councilor Pelkey said in terms of the revitalization. He would also like to see that going. We all know some of our favorite restaurants in the region. We may have to at some point

knock on their door also and try to gage their interest in coming to Windsor. We already know that they are successful so instead of getting a startup business here, we might as well get an establishment here that we know has been successful. That would be a great thing to see. He knows we are moving forward in that direction. He loves the effort that he sees and hope that it's successful.

Councilor Gluck Hoffman stated she loves that he brought up the housing component as Europe has been doing it or the last 10-15 years or so. They've been using old malls and buildings like that. It would be a great opportunity for us if it could be done. She wanted to clarify that the Economic Development Commission appointment is not done by the Personnel Committee but rather by the Town Manager. She wants people to know that they can apply for it, but the applications go through the Town Manager's office and not through the Personnel Committee.

Councilor Walker said that the commission has ex-officio people on it and you said First Town Downtown and the Chamber of Commerce. He asked who those people are. Mr. McMahon replied that Andrew Surprise, the Executive Director of the Chamber of Commerce and the Executive Director of First Town Downtown, which just had a transition. Ken Fredette was the Executive Director for a period of time and Deb DeLucia has taken over the reins. She jumped right in and is trying to learn as much as possible. He gave her a quick spin around downtown and the projects that he mentioned before. There was a walk on Saturday morning and she participated in that.

Mayor Black-Burke asked if there is any work the Economic Development Commission would be able to do to connect all the market places in our town. How would we get the word out to individuals to support local but to also look at what is happening in the Wilson area, what's happening in the center of town, Day Hill and then going as far up to Poquonock Avenue. She only raises this up as from time to time individuals seem to think that the only place where they can put their dollars is in the center of town. How do we go about instructing locals that shopping local means the entire piece and not just the center of town. Town Manager Souza said over the years, the Chamber of Commerce has been the lead with that. They have a retail committee. We can restart some of those conversations with the Chamber. They are well adept and equipped for that.

c) Conservation Commission

Tammy Young, Conservation Commission, gave the following report:

It is important to preface this report with the statement that due to COVID many of our meetings were held online rather the in-person. Members of WCC worked to present a number of pertinent and timely programs.

During this period we held a Hybrid workshop on agriculture and plantings presented by Kip Kolesinkas – State Agriculture. The group also participated in a Clean-up day.

April 2023

- Reviewed and discussed Windsor waterways, wetlands, natural resources, wildlife corridors. They work with Chloe Thompson in this area.
- Opportunities for River Walks conducted by Brad Robinson -

May 2023

We continued our talk about invasive plants and Washington Park growth of vegetation wetland areas.

June 2023

- Dealing with Changing Climate on a local level and in family households.
- Designating the value of trees
- They WOW (Wonder of Windsor) Finalizing Fall Photo Contest Public Relations and contributors. Two divisions – adults and students.
- Moving forward on WOW (Wonder of Windsor) Photo Contest focusing on the beauty and appreciation of Windsor natural characteristics, namely: parks, farmland, waterways, fauna and flora, gardens and spaces. The public is invited to vote.

September 2023

- E-Cycle event open to all Windsor residents had an impressive turnout and a deserving thanks to TAKE II.

October 2023

- Brad Robinson provided information on River Walks and when they can continue to schedule river walks.
- Lea Chayes will follow up on Climate Change webinar with David Rogue.
- Other related conversations they are having is the costs of compost bins.
- Julie Bergeron feedback and suggestions for placement of built birdhouses

November 2023

- WCC Vice President Tammy Young reported on CACIWC event she attended.
- Ann B. has had advanced discussion on clarifying artificial fertilizers and WCC opportunities to educate/refer citizens
- Colette Yeich provided update on WOW current contributors/sponsors distribution of flyers
- Status of new members.

WOW Photo Contest

There were 21 entries online – awarded 1st and 2nd divisions – adult and youth.

Councilor Eleveld said relative to the hydroponics, the Windsor School services was running a hydroponic program for lettuce and a few other items. If you aren't aware of that, you might want to reach out to them. Ms. Young thanked him for the information and said she would reach out to the school.

Councilor Elevled stated David Rogue was mentioned. Who is he? Ms. Young replied he is an author and he writes on Climate Change. He puts climate change into a language that people can better understand. He is also a wonderful speaker.

Councilor Naeem said a lot of what Ms. Young spoke about tonight feels like there's some overlap with the work we've seen happening in town by the Windsor Climate Action team. What is the relationship between the two? She believes we had another commission that was focused on this as well. Town Manager Souza stated it was an ad-hoc committee that was developed overall scope and framework. She asked how those two pieces plug into what the Commission is doing. From a recommendation perspective, what are the type of things you hope to bring to the Council as the Conservation Commission on recommendations to take action on? Ms. Young said they try to keep in touch with other commissions as their mission is for education and educating people on how best to use the land and water, etc. We overlap with waterways and other commissions that are looking at how best to use the land. Because we are mostly about education, we want to stay in touch with them and work with them as much as we can. If we can co-sponsor some kind of education event/program, we try to do so.

Councilor Gluck Hoffman said the Arts Commission that was just put together, the Windsor Arts Center Beautification team, the Economic Development Commission, the Chamber of Commerce and First Town Downtown are you overlapping with them as well? Ms. Young said that Ms. Bergeron from the commission was working with an artist who is connected with First Town Downtown or some other arts group. There definitely is a connection there and there is definitely overlap. This is again a place where we try to do cooperative or sponsor together on programs. If we can work together, it brings more people in. Councilor Gluck Hoffman thought that the artwork on the birdhouses would be a great collaboration with the Windsor Arts Commission, the Windsor Art Center or part of First Town Downtown.

8) TOWN MANAGER'S REPORT

Town Manager Souza gave the following report:

Annual Budget Referendum

The town's annual budget referendum is Tuesday, May 14th. All polling locations will be open from 6:00 AM to 8:00 PM. If you're unsure where to vote, you can easily check for your polling location on our website at www.townofwindsorct.com.

Absentee Ballots are available in the Windsor Town Clerk's Office during regular business hours, Monday - Friday from 8:00 AM - 5:00 PM. The deadline to request an absentee ballot is the day prior to referendum. Absentee ballot requests on the last day must be in-person at Town Hall. For additional information, please call the Town Clerk's Office at 860-285-1902.

For more information go to: <https://townofwindsorct.com/finance/town-budget/fy25/>



FY 2025 Budget Information

Based on the proposed budget approved by the Town Council on Wednesday, the Budget in Brief, Tax Calculator and Build-A-Budget have been updated and can be found at <https://townofwindsorct.com/finance/town-budget/fy25/>.

Please visit <https://townofwindsorct.com/app/uploads/2024/04/REVISED-Windsor-Budget-at-a-Glance-24-25-4.26.24.pdf> for more information on the Board of Education budget and adjustments.

Community Budget Forums

Community budget forums sponsored by the League of Women Voters and CT Votes will be held on the following dates and locations:

- May 7, 2024 – 10:00 AM – Senior Center
- May 7, 2024 – 6:30 PM – Poquonock School
- May 8, 2024 – 6:30 PM – 330 Windsor Avenue Community Center

Public Works Open House – May 23rd

To celebrate National Public Works week, we are hosting a Public Works Open House event on May 23rd from 3:00 PM – 6:00 PM at the Department of Public Works, 99 Day Hill Road.

This is a great opportunity to meet the amazing public works crews who take care of the community. Those attending will see firsthand the large equipment used on daily basis, go for a ride on a plow or can take a tour of the facility to learn more about what goes on behind the scenes at the facility.

Recreation and Leisure Services News

All summer camp programs are open for registration. Registration for summer swim lessons and pool passes begins on May 23. Residents can register online at <https://townofwindsorct.com/recreation/> or call the recreation office at 860-285-1990 for more information.

Work continues on the major renovations to Welch Pool. There have been delays in receiving certain supplies and materials such as the new pool liner resulting in the expected completion date being pushed back to the latter part of June. Recreation staff are developing plans to utilize Veterans Pool at the high school similar to last summer. Staff also have been in contact with parent teacher organizations that have traditionally used Welch Pool for year-end activities. The groups are planning to use other town or school facilities for their events.

Pavement Rehabilitation Work

Contractors are planning to start pavement rehabilitation work in mid-May on Sylvia Lane, Millbrook Circle, Mountain Road – from Millbrook Circle to Bloomfield Avenue – Avon Circle, Strafford Court, Sheffield Drive, Trent Drive and Surry Lane. Rehabilitation of the roadways will be through a method called micro surfacing. Micro surfacing is an economical way to extend a roadway's service life. The process typically includes the installation of two lifts of asphalt

emulsion, aggregates, mineral filler and water. See this link for info on this method:
<https://townofwindsorct.com/engineering/>.

Work is planned to take place within the existing roadway limits. Access to driveways will be maintained. DPW crews have been repairing/ replacing storm water catch basin tops in preparation of the paving contractors starting in mid-May.

52nd Kiwanis 5k Shad Derby Road Run And Walk

The 52nd Kiwanis 5K Shad Derby Road Race and Walk will be on May 18, 2024 at 10:00 AM. The race winds through the Town of Windsor starting at the Windsor Green, along the picturesque Farmington River and back to the Windsor Green.

Bring your family & friends to help us celebrate! The proceeds support scholarships for Windsor High School graduates attending a 2 year or 4-year education program. Free T-shirts will be given to the first 100 registrants.

To register for this event online please select and click <https://k06121.site.kiwanis.org/> and you will be taken to a page with the option of completing and paying the entry fee online or to print the form and send it with your check via regular mail. Race day entries will be cash or check only.

Shad Derby Parade and Festival

The Shad Derby Parade and Festival will take place in Windsor Center on May 18 from 10:00 AM – 4:00 PM. Festivities include games, activities, food, drinks, entertainment and parade. For more information, contact the Windsor Jaycees at www.windsorjaycees.com or email at info@windsorjaycees.com.

Windsor Lion's Club Spring Arts and Crafts Fair

Join us on Saturday, May 11th from 10:00 AM – 4:00 PM for the Windsor Lion's Club Annual Spring Arts and Crafts fair which will take place on the Windsor Town Green. Every vendor will have handmade items, from yarn to soap to candles to jewelry! You are bound to find something that you like and perhaps find something for mother's day at the same time. For more information contact the Windsor Lion's Club at krf.lions@gmail.com.

WinWag Photo Contest

To help promote dog licensing efforts, the annual Win Wag Photo Contest has begun as of May 1st. The photo contest is free and open to Windsor residents. The entry period for the contest ends at noon on May 15th. The voting period begins May 17th and ends May 31st at noon. This year's contest has eight categories: Top Dog, #1 Puppy, Best Smile, Best Athlete, Community Ambassador, Town Employee Mascot, Most Spoiled and Judges Choice. The winning entries determined by online public voting through our website will be announced on June 4th. For more information, see contest details at: <https://forms.windsorct.com/winwag-contest/>

Local Tax Relief for Elderly and Persons with Disabilities

Real Estate tax relief reductions for elderly and person with disabilities are available to qualified Windsor residents meeting the income and/or age guidelines. The application period ends May 15th. A taxpayer who is 65 years old, or 100% Social Security disabled, owns and occupies a home in Windsor and meets certain income guidelines may be eligible for elderly tax relief benefits. Annual income guidelines for the State of Connecticut program are:

- Single person household up to \$43,800
- Married up to \$53,400

In addition to the state program, the Town of Windsor provides for local elderly tax relief benefits under the local HEART program. Any taxpayer that is 65 years old, owns and occupies a home in Windsor, and does not meet the previously mentioned income guidelines may still be eligible for a local benefit listed below. Income guidelines for this year are:

- Single: \$43,801 - \$60,300
- Married: \$53,401 - \$60,300

A guide to these exemptions is available at the Town Assessor's office and on-line at <https://townofwindsorct.com/app/uploads/sites/4/2017/07/exemptionguide-4-2023-12-04.pdf>

For more information or questions, please call the Assessor's Office at 860-285-1817.

Oliver Ellsworth Birth Date

Given May is Historic Preservation month, it is appropriate to recognize that last week marked the 279th anniversary of Oliver Ellsworth's birth. As you know, he was born here in Windsor and played a large part in our country's earliest years as a framer of the United States Constitution. He served as a United States senator and the third chief justice of our country. His homestead on Palisado Avenue is carefully preserved and curated by the Connecticut Daughters of the American Revolution. This historic landmark is open to the public. For more information please see <https://ellsworthhomesteaddar.org>

National Public Service Week

The first week of May is National Public Service Week and I would like to thank all of you and our other local elected officials as well as our many volunteers and our employees for the dedication, commitment and effort to make Windsor the great community that it is. Your passion and energy for our community is much appreciated.

Councilor Pelkey said he's had a couple of people ask him about one of the local ponds we have available. They are on open space that is owned by the Town of Windsor. Silver Birch Pond was one asked about and there's 277 Kennedy Road. Do we have a policy for people to use these areas? Town Manager Souza said access to many of these are limited where there's no public access. He would encourage those that have questions to call the Planning Department and our Environmental Planner, Chloe Thompson, would be able to answer their questions in a more specific way. They are varied and some are accessible but most of them are not.

Mayor Black-Burke asked the Town Manager about a follow up on the Windsor Giants piece. Where are we with that and as far as the paving that is going to take place how are citizens notified? Town Manager Souza stated they will receive a letter from our Engineering Department that is mailed to all of those locations. We have in the past taken a visual observation if there are a lot of individuals parking on the roadway when we're doing that work. We'll also put out signs to say paving will be happening and we'll leave door hangers where there is concentrated parking on the streets. In terms of the Windsor Giants, the question relative to youth football, the Sage Park concession stand we have made arrangements so that 06095 would be able to use the restrooms. We are still awaiting information regarding the status of Windsor Giants. As of a week ago, we are still waiting for their plans for the upcoming summer/fall timeframe.

9) REPORTS OF STANDING COMMITTEES

Town Improvements Committee – Councilor Smith – nothing to report.

Finance Committee – Councilor Naeem just wanted to remind everyone to go out and vote on May 14th.

Joint Town Council/Board of Education Committee – Deputy Mayor Klase – nothing to report.

Health and Safety Committee – Councilor Armstrong - nothing to report.

Personnel Committee – Deputy Mayor Klase – nothing to report.

10) ORDINANCES - None

11) UNFINISHED BUSINESS

- a) Authorize submittal of the 2024 Small Cities Community Development Block Grant application for Housing Rehabilitation program

MOVED by Deputy Mayor Klase, seconded by Councilor Pelkey to approve the attached resolution entitled “2024 Community Development Block Grant – Small Cities Application” approving an application to the State of Connecticut Department of Housing and authorizing the Town Manager to file said application and execute all necessary documents.

Motion Passed 9-0-0

- b) Authorize the reallocation of Small Cities Community Development Block Grant Recovery program income to the Housing Rehabilitation program

MOVED by Deputy Mayor Klase, seconded by Councilor Pelkey to approve the attached resolution entitled ‘Resolution for the Reallocation of Program Income’, which reallocates \$130,000 from the CDBG-Recovery program to the Housing Rehabilitation Loan Program.

Motion Passed 9-0-0

12) NEW BUSINESS

- a) Set a Public Hearing for June 3, 2024 at 7:20 p.m. to solicit public comment on applications for participation in the Neighborhood Assistance Act (NAA) Tax Credit program

MOVED by Deputy Mayor Klase, seconded by Councilor Armstrong, to that a Public Hearing be set for June 3, 2024 at 7:20 p.m. to allow for public comment on applications submitted for the Neighborhood Assistance Act Tax Credit Program administered by the Connecticut Department of Revenue Services.

Motion Passed 9-0-0

- b) Approve an amendment extending the Fixed Assessment Agreement for Blueprint Robotics

MOVED by Deputy Mayor Klase, seconded by Councilor Gluck Hoffman, to approve the attached Second Amendment to the Fixed Assessment Agreement with Blueprint Partners Corp which provides an extension for the start of construction to June 1, 2025 and authorize the Town Manager to execute said amendment.

Councilor Eleveld asked why this group is looking for an extension. Town Manager Souza said the company is looking for an extension as they've been working through the financing market for this project. They have not been able to secure the overall financing packet at this point. They have also been working on some of their own company financing where they are entertaining minority ownership in investors. They will be focusing on those two components. That is primarily the reasons why they are looking for this extension to start construction by no later than June 1, 2025. There are a number of amendments that were created by this extension as you see outlined. Mainly, they are dates. The amendment does increase the minimum investment in the facility by approximately \$4.5 million as well as the minimum investment in personal property by \$500,000, which is due to inflationary factors due to the time extension.

Councilor Pelkey said his understanding on those two numbers is that it's not that they are adding more money to the project but that it's due to inflation and that is why the numbers went up. Town Manager Souza said that is correct.

Councilor Pelkey asked what happens 11 months from now and they haven't secured their funding? Are they eligible for another extension? Town Manager Souza said that would be the Town Council's policy decision to make at that point. There's nothing that would preclude them from requesting that. He imagines they'd be having conversations much sooner than that.

Councilor Pelkey added that he doesn't like that the property will be sitting vacant for two years without anything happening to it. Town Manager Souza said that it's privately owned land. They still have that under the Purchase and Sales agreement. Our understanding is that in the coming

90 days, they plan on closing on the property. We continue to encourage them and work with them in terms of their planning in overall permitting. To facilitate that we are in communications with the private property owner. They seem comfortable to have granted extensions of their Purchase and Sales agreement. There have been opportunities for that agreement to have been cancelled or nullified. He believes that is the owner's right to do that under their Purchase and Sales agreement with Blueprint.

Councilor Smith said this company was offered a Fixed Assessment Agreement and he's taking from that that the company was offered a tax abatement as well. Town Manager Souza said that is correct. Councilor Smith then asked for the terms of the abatement. Town Manager Souza stated he believes it was a five year at 60% with the potential, if they incorporate in sustainability of clean energy, that it could be increased by 5%.

Councilor Smith asked if the five years would start at the time the building is issued a Certificate of Occupancy. Town Manager Souza said that was correct. It would start at the beginning of the grand list which is October 1st, after they have received a Certificate of Occupancy and demonstrated they have met the minimal investment levels.

Motion Passed 8-1-0 (Councilor Smith opposed)

- c) Authorize acceptance of a Senior Services American Rescue Plan Grant from the State of Connecticut in the amount of \$87,145

MOVED by Deputy Mayor Klase, seconded by Councilor Walker to authorize the acceptance and expenditure of the Connecticut Department of Aging and Disability Services American Rescue Plan Act Grant in the amount of \$87,145.

Motion Passed 9-0-0

- d) Authorize acceptance of State of Connecticut grant funds for senior support services in the amount of \$15,000

MOVED by Deputy Mayor Klase, seconded by Councilor Naeem to that the Town Manager is authorized to accept and expend the grant from the State of Connecticut Department of Economic Development to support and assist senior residents in the amount of \$15,000.

Motion Passed 9-0-0

- e) Approve authorization of \$15,000 in American Rescue Funds to the Windsor Fife & Drum Corp.

MAIN MOTION

MOVED by Deputy Mayor Klase, seconded by Councilor Walker to authorize the use of \$15,000 in American Rescue Funds for the purpose of funding the community service request by the Windsor Fife and Drum Corps.

Councilor Pelkey stated he received an email with lots of questions from Mr. Slate. Much of it has to do with insurance. It's not about the organization or anything it represents. He has some reservations due to these questions. State regulations has put them in a different classification. If you're spending \$3,000 per year and the van has been out of service since 2022, what was happening to the insurance payments during those years and why doesn't that count against the \$10,000? Some other points Mr. Slate raised and he had thought of as well is before giving this money over, he'd like to see some type of documentation that this is what the premium is or any of the listed repairs. If they're asking up to \$15,000 he'd like to know why we are spending that when this van has been off the road. There are many questions regarding this request and he would like to get more answers or hear something from the representatives or have them at a Council meeting so we can talk to them. He's not sure if anyone else here has any information. There are many concerns on his end about voting for this. It's not an ultimate 'no' from him but it's a hand out and he's not sure if we should be putting money in it that could be potentially spent somewhere else in town. Another question regarding the insurance is if this is good for one year what happens the following year for that organization? Again, it's not about the organization itself it's rather is this sustainable.

Councilor Eleveld stated he will vote for this on the affirmative however, he's very concerned that we're giving money to the organization. There's nothing wrong with the organization, nothing wrong with their appropriateness or intent. We don't know how many Windsor residents are involved in this organization other than they are based in Windsor. His bigger concern is are we going down a slippery slope with other Windsor organizations coming up and saying I have a problem with "X" and I need \$5,000 or \$10,000. That could create a problem. He also doesn't see any documentation for the request except for the letter that went to the Town Manager. There is a point in which we need to request to receive financial documents from Town Manager Souza. Town Manager Souza stated there is a policy related to those organizations that receive money from the General Fund operating budget in the community services contributions section of the budget and the threshold for that is \$15,000. We've applied that traditionally to those organizations that received it through the General Fund annual operating budget process for the past year.

Councilor Eleveld said there is no reason why we can't ask for it from this group as well. Town Manager Souza said that is the Town Council's prerogative to do that. Councilor Eleveld said that even if it's after the fact he'd like to get a copy of their financial report. He feels it's only reasonable.

Councilor Walker stated he has been asked to help the Windsor Fife & Drum Corps for quite a while now. These are American Rescue funds and they are not coming from the General Fund. The people at the Windsor Fife & Drum Corps have protested the insurance increases to the State of Connecticut Insurance department. They've asked to be considered as a non-profit, which they are and unfortunately their complaints did not go anywhere. We have community

grants that we issue to multiple organizations for far more than the \$15,000 that we are asking for tonight. Let's be fair when we're asking multiple questions of one organization asking for \$15,000. Moreover, the vehicle is a bus that will definitely need to get licenses and there is work involved with getting this bus on the road. He is asking his colleagues to consider that these are our kids. He's heard the question we don't know how many people there are and that's a fair question. He explained why he supports this endeavor. As town councilors it is the role of government to assist wherever we can. While we're asking appropriate questions and everybody should be able to do that, we should have a heart. If we are going to ask this much for \$15,000, we need to really rethink what the 'ask' is. You have the right to do that, but he's asking his colleagues to support our kids and support the Windsor Fife & Drum Corps.

Councilor Naeem said Councilor Walker made some good points on the importance of this organization and what they've been doing for us and our kids here in town. This is not questioning the organization and what they are doing. She doesn't want to speak for them but she'll put her hat on as Finance Chair. We just went through a very difficult budget season. We know that our American Rescue Funds are funds that come from the federal government but they are still funds that we can use for many other things. The big concern she has is at the last meeting, we had the Windsor Arts center here. In the past few months, we've had other organizations come by to ask for support and funding. A couple of weeks ago was the first time we heard a formal request for this organization in terms of funding needs. She thinks overall a part of the challenge is that we as a Council and as a town, she knows they've done this with the ARPA funds in a couple of different manners, but we need to have a process in place. If we approve \$15,000 for this organization, she thinks the different scout troops in town do a great job too. Why can't they come ask for some funding? We set a precedence by what we do here. She worries without a process in place or a firm understanding of what this organization's budget is are we just helping to fill a need that was created by unprecedented circumstances that differ from other organizations so on and so forth. It's a little bit of a tricky slope to go down. Knowing that we just came out of budget season, she's looking at every penny and dollar we have and what we might need to use it for in the future. Either having some sort of parameters or guidelines in how we review requests such as these for funding for community organizations is important.

Deputy Mayor Klase said she is going to support this item tonight. She does have concerns but she thinks those concerns apply to other funding and the way we fund those groups as well. Perhaps it's time to look at that policy and perhaps we have to lower that threshold to \$10,000 or whatever it is. Then if we do have ARPA funds next year, we could include in that policy any funding we give to civic organizations. We have a little bit more information where we're making the ones that we're funding through the budget, but not really on a lot of them. To her, it feels like they are applying different criteria right now for this group but she knows they are in need now. They should understand that going forward it would be an application process and they should think how to fund a regular operating expense.

Councilor Gluck Hoffman agrees with Deputy Mayor Klase and she will support this motion. Just to remind everyone, the Windsor Fife & Drum Corps plays a role here with the tradition of what Windsor is and who we are as a community and how long we have existed. The people that run the program are so dedicated to these kids and what they do. They do the Northwest Park fair and so many other events and it helps to keep these great traditions that we have. We can't lose

sight of that. We need to keep moving with modern times but we don't want to lose that tradition that this community has as that is what Windsor is so known for. In regards to other organizations here in town, they work very hard in fund raising so they don't have to come to the town to ask for funds because they do it on their own. Maybe it's an opportunity for civic groups to work with the Windsor Fife & Drum Corps and other organizations to fund raise and work with them to try and find a better way to raise some money going forward. Maybe that's something that we discuss, is kind of like an educational process for the organizations. She feels that would be a great opportunity.

Councilor Pelkey said he agrees with most of them and he's not adamantly opposed to it but he's finding it hard without some sort of process. While he understands there is a need, he'd like a little more time so with that said, he'd like to postpone this item until Monday, May 20th at the next Regular Town Council meeting. This will help us to answer some of those questions that we have and get a little bit of understanding from the Windsor Fife & Drum Corps regarding their plan going forward, even for next year. He doesn't want to give \$15,000 to an organization that could very well go under next year because it doesn't have the support it needs. Then we've given away \$15,000 for one more year that we could have given to sustain another group in town or multiple groups in town.

NEW MOTION

MOVED by Councilor Pelkey, seconded by Councilor Eleveld to postpone this agenda item until the next Regular Town Council meeting of May 20th.

Councilor Naeem said it's not about the organization and what they bring forward but more about what we as a Town Council and town think about some process, guidelines and parameters. She feels it might be unfair to impose it here where as we were going through the budget process we didn't have for those that were already in the budget. She will be against this motion but will support the main motion. She requested that they work with the town staff to figure out some of those parameters we agree on as we review future requests coming in.

Mayor Black-Burke said she has reserved her commentary because she does think that postponing it would not give us the ramp needed to put the parameters in place. She thinks that will be a needed discussion to determine what those parameters would look like not just for this request, but all of the requests. She thinks everything that has been shared is relevant, is needed. However, just moving it to May 20th she doesn't think that would give the opportunity or the time to really step out what needs to be on paper for all organizations. It would mean to her, that we are holding one organization differently than those that came before us during the budget process. For the current motion, she will be voting against postponing the vote until May 20th.

Councilor Armstrong is in agreement to move forward with the motion to accept the authorization of \$15,000 to the organization. As we have spoken, she doesn't think we have that criteria for any other organization that came before us. Perhaps we can have criteria later on to consider for this group.

Councilor Eleveld asked if this could be referred to the Finance Committee to start a conversation on this at the next Regular Town Council meeting. Mayor Black-Burke asked on the parameters? Councilor Eleveld said yes and that it was just a suggestion.

WITHDRAWAL of NEW MOTION

Councilor Pelkey WITHDREW the new motion to postpone this agenda item until the next Regular Town Council meeting of May 20th.

Mayor Black-Burke stated that it is very important that they as a governing body do look at the 'what.' The 'what' and the 'how' and how we move forward overall and not just for Windsor Fife & Drum Corps. She wants anyone that is watching or listening to understand that what we are looking to do is to ensure this is an equitable process for all the folks in town. That is very important to her. An equitable process where no one feels as if there's some injustice being done because they have not come forward to ask for a request. She said she feels it would be important for the Finance Committee and Personnel Committee to see what could be done in regards to that.

MAIN MOTION

Motion Passed 8-0-1 (Councilor Pelkey abstained)

Town Manager Souza asked why it was being referred to the Personnel Committee. Mayor Black-Burke said the rationale with sending it to the Personnel committee is that she totally subscribes with what Councilor Gluck Hoffman and the Deputy Mayor spoke about 'education'. She thinks as we are having conversations with the various groups in town, we should touch on what is your fundraising efforts and things like that.

Mayor Black-Burke said she feels the education piece of it is very important. Not all of our commissions fund raise but she feels it's something that should be discussed.

Councilor Naeem clarified that it is going to the Finance Committee to figure out what parameters might look like and then to the Personnel Committee to think about how we can further educate individuals. Mayor Black-Burke said that was correct.

- f) Set a Public Hearing for June 3, 2024 at 7:20 p.m. to solicit public comment on the proposed change to the Plan of Conservation and Development's Future Land Use Plan related to 5T and 105 Birchwood Road

MOVED by Deputy Mayor Klase, seconded by Councilor Armstrong to set a Public Hearing for Monday, June 3, 2024 at 7:20 p.m. on a proposed change to the Plan of Conservation and Development's Future Land Use Plan related to 5T and 105 Birchwood Road.

Councilor Eleveld asked these two properties are used as a tree farm correct? It appears that most of the land is wooded but not with Christmas trees. Town Manager Souza said 5T Birchwood is predominately the tree farm. There are some that go onto 105 Birchwood, but the

majority of the operation is at 5T and two other lots that go to the north of 5T also have trees that are being cared for.

Councilor Eleveld asked if we know how many acres these two lots contain. Town Manager Souza said 5T and 105 Birchwood are approximately 16 acres together.

Councilor Eleveld asked if one of these properties flip to agricultural usage does that impact the valuation for tax purposes. He believes it does. Town Manager Souza said it depends on if the properties are in agriculture. For this action itself, the Town Council has the ability to act on May 20th but it does not change the zoning. Until the zone is changed, which is only an action the Town Planning & Zoning Commission can take, that's when the property owner would have the eligibility to apply for the agricultural exemption which effectively lowers the assessment value. Councilor Eleveld asked if the same owner of the property own both of these parcels. Town Manager Souza said yes.

Councilor Eleveld then said the combined total of the two parcels would be 16 acres and the property owner would be able to qualify for PA490 because the minimum is 10 acres. Town Manager Souza said he believes so. Councilor Eleveld said PA490 for those who don't know is an element in the law that allows you to value a property at one tenth of the market value. However, you cannot do anything to the property for a decade and if you do, you are subject to paying back all of the taxes you should have been paying for if you had not changed it to PA490.

Councilor Eleveld asked why we have to approve this before it goes to zoning. Town Manager Souza replied the State of Connecticut a number of years ago amended the process that relates to how Plans of Conservation and Development are adopted at the local level. Prior to that change, the local Planning & Zoning Commission had the sole responsibility. With that change, about 12 years ago, it required that amendments to the Plan of Conservation and Development be brought to the Town Council. The Town Council may hold a public hearing or the Town Council may elect to not have a public hearing, but the Council is required to endorse or reject the proposed amendments. It is a deviation from years ago. There have been several amendments to the Plan of Conservation and Development that have been proposed in the last 8-10 years and the Council chose not to hold a public hearing. This motion is to hold a public hearing and then on May 20, the Council would have on the agenda to either endorse or not endorse the amendments.

Councilor Smith said in terms of making this agriculture, could this include having a chicken farm or some type of animal farm on that land? Town Manager Souza replied he does not have the agricultural zoning regulation in front of him but he believes it would allow for animals to be raised there.

Mayor Black-Burke added that whatever is put on the property would be predicated by the owner. So, using her as an example, she wouldn't be able to come and say she wants to open a chicken farm. Instead it would be based on the property owner. Is that correct? Town Manager Souza stated the owner would have to be able to provide that right through a lease or other type of

instrument. What this is doing is that it is changing the future land use plan. It does not change the zoning. That authority only sits with the Zoning Commission. His understanding is that even if the Town Council does not agree with this amendment, the Planning & Zoning Commission could approve it with he believes a 2/3 vote.

Deputy Mayor Klase stated she wanted to bring it forward that they decided to put this on the agenda, discuss it and have a public hearing as they thought it was important to be as transparent as possible in these matters going forward.

Councilor Pelkey asked if we have any idea why 1 Birchwood is not involved in this given it's the same property owner. Town Manager Souza replied that he does not have the specifics but he can follow up with the property owner on that.

Councilor Pelkey asked what would the impact of changing this do to the adjacent abutting land values just by changing this designation. In general, going forward is there anything to say that all of a sudden because you've now changed the Plan of Conservation and Development now they can't do something to their property because it's within a certain distance of something. Town Manager Souza stated he doesn't believe there is a negative impact by changing the future land use plan to agriculture. You can still build residential homes on an agricultural zone. The existing zones that are abutting this property are low density.

Motion Passed 9-0-0

g) Approve granting an easement with Eversource at Welch Park

MOVED by Deputy Mayor Klase, seconded by Councilor Naeem to approve a 20 foot wide utility easement in favor of Eversource Energy through land owned by the Town of Windsor at 43 Niles Road and 1701 Poquonock Avenue as shown on the easement map.

Motion Passed 8-0-1 (Councilor Gluck Hoffman abstained)

MOVED by Deputy Mayor Klase, seconded by Councilor Naeem to authorize the Town Manager to sign the required easement documents on behalf of the Town of Windsor.

Motion Passed 8-0-1 (Councilor Gluck Hoffman abstained)

13) RESIGNATIONS AND APPOINTMENTS

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to:

- Accept the resignation of Loretta Raney from the Historic District Commission and Zoning Board of Appeals

- Accept the resignation of David Raney from the Greater Hartford Transit District, the Hartford Area Cable Television Advisory Council and the Library Advisory Board
- Accept the resignation of Eric Kuintzle from the Town Planning & Zoning Commission
- Accept the resignation of Louis Morando from the Inland Wetlands and Watercourses Commission and the Capital Improvements Committee

Motion Passed 9-0-0

14) MINUTES OF PRECEDING MEETINGS

- a) Minutes of the April 1, 2024 Public Hearing (FY 25 budget)

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to approve the minutes of the April 1, 2024 regular Public Hearing as presented.

Motion Passed 9-0-0

- b) Minutes of the April 1, 2024 Public Hearing (TIF Master Plan)

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to approve the minutes of the April 1, 2024 regular Public Hearing as presented.

Motion Passed 9-0-0

- c) Minutes of the April 1, 2024 Regular Town Council meeting

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to approve the minutes of the April 1, 2024 Regular Town Council meeting as presented.

Motion Passed 9-0-0

- d) Minutes of the April 3, 2024 Special Town Council meeting

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to approve the minutes of the April 3, 2024 Special Town Council meeting as presented.

Councilor Pelkey stated that there is a small typo on the ipad on the title for the approval of the April 3, 2024 Special Town Council meeting. It currently reads 'Special Town meeting' and it should read 'Special Town Council meeting'.

Deputy Mayor Klase amended the motion to state 'Special Town Council meeting' instead of Special Town meeting.



Motion Passed 9-0-0

e) Minutes of the April 8, 2024 Special Town Council meeting

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to approve the minutes of the April 8, 2024 Special Town Council meeting as presented.

Motion Passed 9-0-0

f) Minutes of the April 15, 2024 Special Town Council meeting

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to approve the minutes of the April 15, 2024 Special Town Council meeting as presented.

Motion Passed 9-0-0

g) Minutes of the April 17, 2024 Special Town Council meeting

MOVED by Deputy Mayor Klase, seconded by Councilor Eleveld to approve the minutes of the April 17, 2024 Special Town Council meeting as presented.

Motion Passed 9-0-0

15) PUBLIC COMMUNICATIONS AND PETITIONS - None

16) EXECUTIVE SESSION - None

17) ADJOURNMENT

Mayor Black-Burke wished everyone a Happy Mother's Day. Do something special for your mom. For those of you that are thinking of their moms in memory she's praying for strength to get you through the day.

MOVED by Councilor Pelkey seconded by Councilor Smith to adjourn the meeting at 9:44 p.m.

Motion Passed 9-0-0

Respectfully Submitted,

Helene Albert
Recording Secretary