

**MINUTES
TOWN PLANNING AND ZONING COMMISSION
FEBRUARY 24, 2022
12:00 P.M. VIRTUAL MEETING
275 BROAD STREET WINDSOR, CT**

**Present: Commissioners Mips, Levine, and Kuintzle.
Commissioner Correia, Jaggon, Alternate Commissioner Harvey, and Hollowell were not present.**

Also Present: Town Planner Barz, Assistant Town Planner Sealy, Assistant Town Engineer Kessler, and Recording Secretary Lisa Ozaki

I. NEW BUSINESS

Commissioner Mips opened the meeting at 12:02 p.m.

A. C.G.S. §8-24 Referral Requests

1. C.G.S. Section 8-24 Recommendation for Approval Storm Drainage Easement over #70 Mack Street

Adam Kessler, Asst. Town Engineer was present and addressed the Commission, stating that this review will allow this 8-24 to be presented at Town Council on March 7, 2022. The easement is over 70 Mack Street, which has a culvert running under 72 Mack Street discharging onto it. The headwall would be replaced and the culvert extended to make improvements to the outfall, which results in work on 70 Mack Street. This easement would be permanent for future maintenance of the pipe and its outfall. The Town of Windsor and Windsor Independent Living Assoc. have reached an agreement for the easement.

Commissioner Mips asked if the culvert was underneath 70 Mack Street and then coming out to the brook. Asst. Town Engineer said that there is a small swale and pipe on our property that will be extended about twenty to thirty feet. The swale ultimately discharges into the Mill Brook.

Commissioner Levine asked if this would have no negative impact on Mill Brook. Asst. Town Engineer Kessler said no, this is mostly a maintenance issue. The headwall is starting to collapse and the pipe itself has gaps in it. This would improve the situation.

Motion: Commissioner Levine moved that the Planning and Zoning Commission of the Town of Windsor, pursuant to the provisions of Section 8-24 Recommendation for Approval Storm Drainage Easement over #70 Mack Street Project to the Windsor Town Council as presented.

Commissioner Kuintzle seconded the motion and it passed unanimously 3-0-0.

II. ADJOURNMENT

**Motion: Commissioner Levine moved to adjourn the meeting at 12:05 p.m.
Commissioner Kuintzle seconded the motion and it passed unanimously 3-0-0.**

Respectfully submitted, _____, Lisa Ozaki, Recording Secretary
March 8, 2022.

Jill Levine, Secretary