

Housing Authority of the Town of Windsor

156 Bloomfield Avenue
Windsor, CT 06095-4235
Phone (860) 285-8090
Windsorha.org

Commissioners: Chair – Elizabeth Kenneson
Vice Chair- Della Rondinone
Secretary-Randy McKenney
Treasurer – Robert Mack
Assistant Treasurer – Vacant

Regular (rescheduled) Meeting

Housing Authority Conference Room
156 Bloomfield Ave., Windsor, CT 06095
Tuesday, November 27, 2018 at 2:00 PM

1. Call to order

At 2:14PM Elizabeth Kenneson, Chair, called to order the November 27, 2018 regular meeting of the Housing Authority of the Town of Windsor. (HATW)

2. Roll call

Present: Commissioners Kenneson, McKenney, and Rondinone and Executive Director Naughton.
Absent: Commissioner Mack. (illness) One position on the board still remains vacant.

3. Minute approval – October 27, 2018 regular meeting

The motion was made by Commissioner Rondinone and seconded by Commissioner McKenney to approve the minutes of the October 27, 2018 meeting. The motion carried 3-0-0.

4. Financial report – October 2018

The motion was made by Commissioner Rondinone and seconded by Commissioner McKenney to acknowledge receipt of the Executive Director's financial report. The motion carried 3-0-0.

5. Public communications

Residents voiced concerns:

- Jeanne reported that there is only 1 working washer for residents of the lower level of Fitch Court. She said they were told that caulking would be done on the windows of the lower level and that has not been done.
- Beverly said she is concerned about security at Fitch Court. During the past weekend some young people had gained entry and were going door to door attempting to convince residents to change their electric service.
- Carmen's apartment, (Fitch Court), has been affected by nearby flooding due to the roof leaks and cold air coming through cracks around the windows has caused significant increases in her electric bill.
- Betty, (Millbrook) would like to know when the next resident meeting will be to update residents on the status of the rehab project.

6. Bills and communications

Nothing to discuss at this time

7. Report of Executive Director

- **Site bedbug status**
No incidents at this time
- **Eviction proceedings**
None at this time

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- **Status of Millbrook Village rehab**
The closing has not yet taken place. Once it occurs a meeting will be held to update residents. The empty units will be completed first.
- **Roofing repairs and building concerns at Fitch Court**
Residents expressed their concerns earlier in the meeting
- **Shad Run No Smoking policy**
Has been implemented
- **Housing Choice Vendor program**
A Quality Control audit was done 11/19/18
- **Resident Service Coordinator Reports**
Reports are being submitted monthly and the the assigned focus is on assisting residents with minimizing clutter.

8. Report of Tenant Commissioner

- Notices were posted at Shad Run to notify residents of the change of location of the HATW meeting.
- An individual was observed smoking on the grounds of Shad Run
- A leak was reported in a washing machine at Millbrook

9. Old Business

Fourteen Non Elderly Disabled Housing vouchers have been received

10. New Business

Millbrook changes in policy

A new resident handbook will need to be developed and the rent stratification will need to be brought up to date.

11. Adjournment

The motion was made by Commissioner McKenney and seconded by Commissioner Rondinone to adjourn the meeting. The motion carried 3-0-0 and at 3:31 PM Commissioner Kenneson adjourned the meeting.

Respectfully submitted,
Caren Barry