

Monthly Meeting for the Housing Authority of the Town of Windsor

Fitch Court Apartments Conference Room

156 Bloomfield Avenue, Windsor, CT 06095

Thursday, June 20, 2019 @12:50 p.m.

1. Call to order

At 12:50 p.m. Randy McKenney, Chair, called to order the monthly meeting of the Housing Authority of the Town of Windsor.

2. Roll Call

- Present: Commissioner Randy McKenney, Commissioner Robert Mark and Dale Rondinone and Director Urleen Naughton.

3. Minutes Approval

- The motion was made by Commissioner McKenney and seconded by Commissioner Robert Mack to approve the minutes of the April 29, 2019 meeting. The motion passed.

4. Financial Report April 2019

- Executive Director spoke about insurance which is not enough to replace the cost of units.
- Re-certifications are being reviewed for all properties.
- Executive Director is assessing the Section 8 program.
- The debit card was not utilized during this period.
- Resident Vacancy Status - there are vacancies at Shad Run which will be filled. Diann Holloman is presently working on this. The ceiling issues at Shad Run have been fixed. Unit number 231 is also being worked on.

5. Public Communications

- One of the Shad Run residents came into our office to compliment us on the lawn improvements that were made.

6. Bills and Communications

- There are presently no contractor, cleaning or landscaping bills. There are also no vendor bills pending.

7. Executive Director Report

- There are currently no bed bug issues
- The Audit at Fitch Court went well. There were no findings.
- Inspections were conducted at Millbrook. The Executive Director will visit Shad Run with the site coordinator and inspect the hoarding and the smoking issues. Deodorizing smoky units is costly. Renovation of Millbrook units will cost more dollars.

8. Updates

- Commissioner Randy McKenney spoke about the positive changes at the Windsor Housing Authority.

9. New Business

- The Executive Director is considering making some cosmetic changes at Shad Run, landscaping and cleaning the area. There is also a need for more lighting.
- Windsor Housing Authority is a Host Agency for Maturity Workers who are presently completing mulching on the properties. They will start to power wash the units at Shad Run.

10. Adjournment

- The motion was made by Commissioner Randy McKenney and seconded by Commissioner Robert Mack that the meeting be adjourned. The motion carried at 2:17 p.m. Commissioner McKenney adjourned the meeting.