

Monthly Meeting for the Housing Authority of the Town of Windsor

Fitch Court Apartments Conference Room

156 Bloomfield Avenue, Windsor, CT 06095

Monday, July 29, 2019

1. Call to order

At 12:43 p.m. Randy McKenney, Chair, called to order the monthly meeting of the Housing Authority of the Town of Windsor.

2. Roll Call

Present: Commissioner Randy McKenney, Commissioner, Robert Mack (via telephone), Commissioner Dale Rondinone, Executive Director Urleen Naughton, Shelly McDougall, Section 8 Coordinator, and Jennifer Schumsky, Office Manager, Jason Geel, Auditor, Maletta and Company.

3. Minutes Approval

The motion was made by Commissioner McKenney and seconded by Commissioner Rondinone. The motion passed.

Audit Report

Fitch Court and Windsor Housing Authority

No issues were found. There were prior findings in 2016 regarding the Audit. There was a change in the net position/operating income.

Audit Approval

The motion was made by Commissioner McKenney and seconded by Commissioner Rondinone.

4. Financial Report

We now have some apartment vacancies that will be filled for the month of August.

5. Tenants Accounts Receivable

We are presently working with two people regarding accounts receivable.

6. Debit Card Report
The debit card has not been used during this period.
7. Capital Improvements
Currently working on changes to some of the units.
8. Public Communications
We do not have anything to report at this time.
9. Bedbug status
This inspection was recently conducted with the inspection dogs.
10. Eviction Proceedings
A motion was made by Commissioner McKenney to negotiate with Patchalay regarding an eviction at Millbrook. The motion was seconded by Commissioner Rondinone.
11. New Business
Resident Vacancy Status

There currently is a waiting list and several people are moving in. One handicapped unit is currently available. Another unit is being fixed.
12. Adjournment

The motion was made by Commissioner McKenney and seconded by Commissioner Rondinone that the meeting be adjourned. The motion carried at 2:23 p.m. Commissioner McKenney adjourned the meeting.

