

## Monthly Meeting for the Housing Authority of the Town of Windsor

Fitch Court Apartments Conference Room

158 Bloomfield Avenue, Windsor, CT 06095

Wednesday, October 30, 2019

**1. Call to order**

At 11:19 a.m., Randy McKenney, Chair, called to order the monthly meeting of the Housing Authority of the Town of Windsor.

**2. Roll Call**

Present: Commissioner Randy McKenney, Commissioner Dell Rondinone, Executive Director Urleen Naughton

**3. Minutes Approval**

The motion was made by Commissioner McKenney and seconded by Commissioner Rondinone to approve the minutes of the August 30, 2019 meeting. The motion passed.

**4. Financial Report:**

Tenants are paying their rents or they are being referred to collections as needed.

**5. Debit Card Report**

The debit card has not been used during this period.

**6. Capital Improvements**

Units at Shad Run and Fitch Court have been renovated accordingly as they become vacant.

**7. Public Communications**

We do not have anything to report at this time.

**8. Bedbug Status**

We do not have any issues at this time.

**9. Eviction Proceedings**

People in lease violations will be referred to the attorney.

**10. Resident Vacancy Status**

Repairs are being made as residents move out of units. Vacant units are being filled as needed.

**11. Bills and Communications**

Bills are being paid on time.

**12. Executive Director Report**

The monthly meeting schedule for 2020 for the Housing Authority of the Town of Windsor was discussed and planned. A motion was made by Commissioner McKenney to approve the schedule. It was seconded by Commissioner Rondinone.

**13. Report of Tenant Commissioner**

A resident was observed harassing visitors parking in the tenant parking lot. This resident reported that a car remained overnight in the parking lot and also reported that others were parking in the wrong parking spots.

**14. Old Business**

**15. New Business**

**16. Adjournment**

The motion was made by Commissioner McKenney and seconded by Commissioner Rondinone that the meeting be adjourned. The motion carried at 12:39 p.m. Commissioner McKenney adjourned the meeting.