

**Housing Authority of the Town of Windsor**

Board of Commissioners

Special Meeting

Wednesday, April 6, 2022 at 3:00 p.m.

UNAPPROVED MINUTES

Commissioner Gutcheon, Chair, called the meeting to order at 3:06 p.m.

**1. Roll Call**

Commissioners present: Engelmann, Freeman, Gutcheon, Jaamal, McKay.

Commissioners absent: None

**2. Public Comment and Written Communications**

The following members of the public spoke to the Board:

Billy Barton

Peggy Eberle

**3. Interim Report of 2022 Goal-Setting Committee**

Commissioner Freeman presented the committee's report. Their work so far has been focused on the future management of the agency. They met twice, the second time to hear from experts on the benefits and challenges of having an executive director versus a management company. They are reporting that the management needs of the agency will be met best and most efficiently by contracting a professional management agency.

Commissioner McKay moved to accept the interim report of the committee. Commissioner Jaamal seconded.

To accept the interim report of the 2022 Goal-Setting Committee	Aye: Engelmann, Freeman, Gutcheon, Jaamal, McKay.
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**4. Resolution 2022-04: Procurement of Management Services**

The chair introduced resolution 2022-04. Mr. McKay moved adoption. Mr. Jaamal seconded.

Mr. Freeman asked unanimous consent to amend the resolution by replacing "May 18" to "June 15." Without objection, the amendment was adopted.

To amend the resolution by replacing "May 18" to "June 15"	Aye: Engelmann, Freeman, Gutcheon, Jaamal, McKay (By unanimous consent)
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To adopt Resolution 2022-04 as amended	Aye: Engelmann, Freeman, Gutcheon, Jaamal, McKay.
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## 5. Adjournment

With no further business, the meeting adjourned at 3:24 p.m.

## Resolution 2022-04: Procurement of Management Services

Whereas, it is the sense of the Board of Commissioners that the management needs of the agency will be met best and most efficiently by contracting a professional management agency; now therefore be it

Resolved, that a committee is established, empowered, and directed to issue a Request For Proposal for Management Services; and be it further

Resolved, that said committee shall evaluate proposals received, and recommend one or more finalists to the Board of Commissioners on or before ~~May 18~~ June 15, 2022.