

Windsor Youth Commission

Wednesday, October 3, 2018

7:00 p.m.

330 Windsor Avenue Community Center

Draft-Minutes

Attendance: Bruce McCormick, Pam Cook, Rich Henderson, Mary O'Brien, Jada Coley, Bob Gange, Sarah Maffiolini, Andy Geary, Amy Fiano, Andrea Barton Reeves, Wende Cooper, Jeannie Dietrich, Pat Congelosi, Tasha Serrano

1. Call to order: 7:05pm
2. Chairperson's remarks – Bruce (2 minutes)
3. Meeting minutes – Bruce (2 minutes) Bob Gange motioned to approve minutes, Pam Cook 2nd for both April & May minutes.
4. Updates on commission members, vacancies, and recruitment – Sarah (1 minute). Commission is still looking for members. Some member's term is expiring.
5. LPC report – Sarah (1 minute): A letter of intent was sent it and used mainly for prevention.
6. Public comment –
7. New business
 - a) Aquatics update – Rich (5 minutes): Very busy summer. Goslee pool seen more daily swimmers than usual. Welch Pool filtration system is being installed. The aquatics program area received two employee of the week recipients.
 - b) 2019 meeting calendar – Bruce (2 minutes) Meetings will commence at 6:30pm on the fourth Tuesdays unless noted different in the Activity Room 2 at 330 Windsor Avenue Community Center, located at 330 Windsor Avenue, Windsor CT 06095 unless a change in time has been posted.
 - c) Recruit and recommendations for new commission members – Bruce (3 minutes): Bruce & Sarah will be sending out cards saying we miss you to those members who have not been to a meeting in some time. Please come to next meeting with any additional ideas for recruiting members.
 - d) "Chasing the Dragon" Screening and Discussion with FBI – Sarah (3 minutes): December 5 at WHS from 6pm-8pm. This is a panel discussion and film. The event is open to the public, but is geared towards high school aged.
 - e) Annual Youth Summit – Sarah & Andy (3 minutes): Adult 101-with topics of how to budget, How to manage time.

8. Old business

a) NorthWest Park Country Fair – Saturday, September 15th – Bruce (5 minutes): Bruce distributed flyers about the youth commission and answered questions regarding the commission.

b) Fall community forum on parks and recreation – Rich (3 minutes): Please submit 8-10 names/contact info so that the recreation department can reach out to them to have a community forum.

9. Standing Committee Reports

- a) Police Department-Oct. 27 Brian Davis will be at the dog pound from 11am-2pm for candy and biscuits.
- b) Recreation Services-see attached
- c) Windsor Public Schools-on Oct. 10 from 6:30pm-8pm at Sage Park there will be having a speaker on internet safety and. There will be child care provided.
- d) Board of Education-N/A
- e) Library Services-Lots of teen activities are happening and in the works.
- f) Youth Services-see attached
- g) Youth Liaison-would like to have someone come in and talk about drivers with license.

10. Adjournment: 8:35pm

The next meeting is Wednesday, November 7 at 7:00pm

Recreation and Leisure Services Youth Commission Monthly Report

October 2018

Staff / Programs:

- Pee Wee Theatre is filled with 60 kids. This year's show is James and the Giant Peach. The original maximum was 50(10 more kids then allotted, and there is a wait list of 21 kids. Compared to last year we have 5 more students registered and 13 more kids on the waitlist.
- Windsor Youth Theatre currently has 52 out of 55 spots filled. Rehearsals will start in January for this year's performance of Hairspray.
- 28 Students are registered for the RISE after school program for the month of September and 16 in RISE ABOVE. This a total of 5 less participants than last September.
- Dog Training Classes started on September 22nd at LP Wilson on Sunday Mornings from 9:30 – 10:30 a.m. currently we have 9 registered. This is an increase of 6 from last year's offering.
- Fall Swim Lessons are all set to begin on October 6th and we currently have 62 out of 64 swim lesson spots filled. That is 97% of all spots filled. We also have 23 people on the waitlist.
- A new Fencing program has started at LP Wilson on Mondays and Wednesdays from 5:30pm-7:30pm in the gymnasium. The program currently has 30 participants.
- Issuu flyers for all Fall Programs were emailed out to 5038 people. This link was also sent out via all of our social media platforms. Issuu has also been updated on our website.
- A new Chemistry for Kids started on September 25, currently there is 10 students registered for the program. The program meets from 6pm-7pm on Tuesdays in the back arts and crafts room between the ballet and APIL room.
- I worked closely with Patrick on launching a market campaign for Ed to Go,
- Baking for kids and Baking for Kids with Special Needs started this month at LP Wilson. Both classes are filled with Baking for Kids 6 participants and Baking for kids with Special Needs has 5. Due to the high demand for baking for kids. Shannon has met with the instructor to look at additional classes to accommodate the 19 participants on an waitlist.
- Ed2Go online courses are now available online.
- Welch Park Filtration system for both main and kiddy pool project is underway.

Division Performance Goals & Objectives	Next Step

Performance Measures & Indicators: N/A

Upcoming Youth Commission Action Request: To continue to supporting all Windsor recreation programs

Youth Services Bureau Report September 2018 Report

Resignations / Retirements / New Hires

- Kino Satchell worked STEP this summer is also working the school year Youth in Action Program.

Recruitments & Training Performance Excellence

- **High School Collaboration** – Newly promoted Vice Principal Shatanna DeRosie has invited the YSB to a standing meeting every month to discuss collaborations between the YSB and the High School.
- **9/11 North Central Opioid Addiction Task Force** - There was a special screening of the documentary “Chasing the Dragon” and discussion by an FBI agent. I am looking into offering the same screening in December at the High School.
- **Open Houses** – YSB staff attended six open houses this month, including two at the Metropolitan Learning Center.
- **New Website** – With the help from Patrick Silver the YSB website has been updated weekly and made to be mobile friendly.
- **SDE Grant** – Final reports were submitted.
- **Youth in Action** – 11 high school youth are registered for the program. They are working on the Red Ribbon Week celebration.
- **SPARK Collaboration** – YSB is providing one hour of community service a week for SPARK students. YSB is collaborating with Spark teacher Lauren Grimshaw.
- **Teen Zone Party Rentals** – There were no rentals in September.
- **Pay Credit** – A new system of payment for YSB program has been applied to some programs to allow families to pay for programs but receive a credit if they attend. For example: payment of \$10 is required at registration. Upon successfully completing the course, participants will receive their registration fee back as a user credit for future programs/events. Credit must be used within 12 months of registration.
- **9/29 Home Alone Safety** – This workshop is full with 15 participants registered.
- **9/26 BOE External Task Force Meeting** – This committee was formed in the spring. We are continuing to meet to give more details to the BOE about our recommendations.
- **9/27 Mother Daughter Circle** – Four families are registered for this session.
- **Social Media Update** – In one year (August 2017 – August 2018) there has been a significant increase in the number of people who follow the YSB on different social media platforms.

	Oct. 2016	Aug. 2017	Jan. 2018	Feb. 2018	Mar. 2018	Apr. 2018	May 2018	June 2018	July 2018	Aug. 2018	Sept. 2018
Twitter	47	119	146	149	137	132	133	136	138	147	152
Instagram	10	173	192	199	203	206	210	216	226	227	231
Facebook	138	420	502	517	529	540	564	600	634	645	656

Facilities and Grounds

- One of the arcade games has a broken sound box. Rich ordered a new box.

Planning

- LPC Application for FY19 is due by November 30.
- Red Ribbon Week and The Night of 1001 Pumpkins