

Town of Windsor Youth Commission  
Tuesday, October 25, 2022  
6:30 pm Regular Commission Meeting

The meeting was called to order at 6:34 pm by Paul Norris.

Members Present: Shannon Blenis, Bruce McCormick, Beverly Gayle, Shanee Ransom, Cailey Klasson, Melissa Michelle, Robert Gange, Lauren Gilligan, and Paul Norris

1. Roll Call
  - a. Chairperson, Bruce McCormick welcome remarks.
2. Public comment: N/A
3. Presentation and Approval of the 2023 meeting schedule:  
Motion to accept schedule made by Bob Gange, second by Bruce McCormick
  1. Vote: 9 – 0 – 0
4. Discussion of Youth Commission Orin. No. 95

Youth Commission's purpose is to benefit the youth in the Windsor community by supporting town programs and creating initiatives (i.e., change in location for the skatepark).

Propose the development of policies that help youth succeed in Windsor's town.

Discussed the connection between YSB and the Youth Commission. YSB uses the Youth Commission to ensure it is actually serving the program and prevention programs against drugs & alcohol, which has shifted to only focus on vaping prevention.

YSB is responsible for reporting on the grant's yearly use and applying for another annual grant.

Youth Commission reports to the council in February or March about what the YSB has been using the grant for and any other notable remarks about the grant.

Youth Commission has done a lot for YSB, Recreation, Library services, and BOE that would not have been able to be done without their involvement.

5. Update on Commission Member vacancies and staff liaisons:

There are currently three vacancies for the commission. Paul will provide the application to the commissioners. Should you know of anyone that would be a good fit for the Youth Commission, please refer them to Paul or Kurstin Coleman

6. Update on Youth Service Bureau Coordinator vacancy

Paul announces the new interim Youth Services Coordinator, Kurstin Coleman. She has been working part-time for the last year and four months. Has worked closely with previous Coordinator and Bruce with the STEP program. We completed an extensive

search but extended the offer to Kurstin, who accepted the position and started at the beginning of this month. She will remain "interim" for the next year.

Kurstin would like to start a Youth Committee to join Youth Commission, which would meet 2-3 times a month. We are looking for anyone who would be interested.

7. Update on Local Prevention Council (LPC)

Paul has submitted the end-of-the-year final report for the LPC grant. The new application is due by the middle of next month. Grant is supervised by amplified Inc.. Because it is about vaping, it will have the same procedure as 2019 (brochures, holding meetings, and integrating the dangers of vaping into various programs). This is a \$5,000 grant.

8. Update of State Department of Child and Family (DCF) Grant

Paul has submitted the end-of-the-year final report for the DCF grant. The grant is approximately \$18,000 annually and covers 20% of the YSB coordinator's salary (80% is covered by the town). Special community events are also paid for with this grant.

9. Staff reports

Parks and Recreation - The night of 1001 Pumpkins Special Event will be rain or shine outside of LP Wilson under the overhang in front of the Senior Center, with activities in the Senior Center. Activities include a pumpkin patch, pumpkin decorating, arts and crafts, the YSB red ribbon awareness table, treats, good bags, and Kona Ice.

The Town of Windsor Naming Contest for the Town-Wide Health and Wellness Initiative <https://townofwindsorct.com/recreation/health-and-wellness-initiative/>

WIBL registration is underway and will end on December 3 for students in grades 2 – 12

Windsor Youth Theatre will have its production of Dear Edwina JR on November 19 at 7:00 pm and November 20 at 2:00 pm Tickets will be available online for purchase beginning November 1. General Admission is \$12, and Students and Seniors are \$10

Library Services - Cailey introduced herself as one of the main librarians at the Main Windsor Library Branch. The library has hired two teen interns (paid via grant money), their first year doing this. Paul added, proposing his plan to collaborate with the library about a coordinator position to make a Windsor-centric trainee role.

Other town news - Paul shared that the Goslee pool facility (locker room etc.) will be gutted and redone to update them, create more accommodations, and add family changing rooms.

The new park, "Windsor Park," is expected to break ground in early summer 2023 (including a playscape, water features, community garden, walking paths, and benches to accommodate various community activities that will take place there).

11. Approval of May 2022 Minutes:  
Motion made by Bob Gange, second by Cailey Classon  
Motion is unanimously passed.
12. Closing remarks by Bruce McCormick  
Encouraging spreading the word of the Youth Commission to increase attendance, with a possible sub-committee to help spread the word. Gives thanks to members for attending the meeting
13. Adjournment  
Motion by Bruce McCormick, second Bob Gange  
Motion is unanimously passed