

**TOWN OF WINDSOR
ZONING BOARD OF APPEALS**

**Regular Meeting
January 15, 2020
Approved Minutes**

PRESENT: Chairman Joe Breen, Loretta Raney, George Bolduc, Max Kuziak, & Dawn Kirkwood, and Robert Griffiths. Unexcused Absence: Theresa Tillett. Staff: Robert Ruzzo

I. COMMENCE REGULAR BUSINESS MEETING

The meeting was called to order at 7:01 P.M. by Chairman Breen in the Council Chambers of Town Hall, 275 Broad Street, Windsor, Connecticut.

1. Old Business

- a. #19-10 16 Adam Hill** – Appeal of ZEO decision concerning 15 Dewy Ave. Special Use Site Plan Requirements

Discussion:

Commissioner Kirkwood read the motion into the record from the November 20, 2019 meeting.

Commissioner Kirkwood stated that the Commission heard a lot that night and some was outside the issue at hand. Commissioner Kirkwood noted that there have been issues going on for a while now. Commissioner Kirkwood stated that after hearing Mr. Ruzzo's testimony, as well as everyone else's, it is within the enforcement officer's purview to make changes and allow alterations to site plans where something was initially approved. Commissioner Kirkwood believed in this case that the enforcement officer did his job and she upholds the decision that was previously made.

Commissioner Raney stated that she felt the same way as Commissioner Kirkwood.

Commissioner Breen stated that he did try to remedy the application, but both parties could not come to a resolution.

MOTION: Commissioner Breen made a motion for purpose of discussion to uphold the ZEO ruling

SECONDED: Commissioner Kirkwood

VOTE: 4-0-0

2. New Business

a. Annual Election of Officers

MOTION: Commissioner Kuziak made a motion to nominate Commissioner Breen as Chairman.

SECONDED: Commissioner Raney

VOTE: 6-0-0

MOTION: Commissioner Raney made a motion to nominate Commissioner Kuziak as Secretary.

SECONDED: Commissioner Breen

VOTE: 6-0-0

b. Communications from Board Members

Commissioner Breen stated that three weeks ago he spoke with Commissioner Tillett about her attendance. Commissioner Tillett stated that she would be sending in her resignation to the ZBA Commission. Commissioner Breen stated that he emailed Commissioner Tillett two weeks ago and still no resignation. Commissioner Tillett noted that it was on its way. Commissioner Breen stated that today he still had not received the resignation. Commissioner Breen asked Mr. Ruzzo to start town action on this matter to make it go quicker. Mr. Ruzzo noted that he would take care of it.

c. Communications from Staff Liaison

Zoning Officer and Building Official, Robert J. Ruzzo, gave a brief report on construction projects underway in Windsor. Mr. Ruzzo stated that Lisa Ozaki, Planning Secretary was subbing tonight for Lori Hartmann.

Commissioner Breen stated that the December 2020 meeting date was incorrect. Mr. Russo stated that he would take care of it.

MOTION: Commissioner Breen made a motion to recess the meeting at 7:15PM. to wait for Commissioner Kuziak to finish his other meeting.

SECONDED: Commissioner Kirkwood.

VOTE: 5-0-0

MOTION: Commissioner Breen made a motion to reconvene the meeting at 7:26PM.

SECONDED: Commissioner Kirkwood.

VOTE: 6-0-0

II. ACCEPTANCE OF MINUTES

a. November 20, 2019

MOTION: Commissioner Bolduc made a motion, seconded by Commissioner Kirkwood to APPROVE the **November 20, 2019 minutes.**

VOTE: Approved 6-0-0

III. ADJOURNMENT:

MOTION: Commissioner Kirkwood made a motion, seconded by Commissioner Raney to ADJOURN the meeting at 7.29PM.

VOTE: 6-0-0

Respectfully submitted,

I certify that these Minutes were accepted
On

Lisa Ozaki, Recording Secretary

Max R. Kuziak, Secretary
Zoning Board of Appeals