

**NOTICE OF SPECIAL TOWN MEETING  
TOWN OF WINDSOR  
April 5, 2021**

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Windsor, Connecticut, will be held in the Town Council Chambers at the Windsor Town Hall, 275 Broad Street in the Town of Windsor, Connecticut, on Monday, April 5, 2021, 6:45 p.m. (prevailing time) for the following purposes:

To adopt or reject “AN ORDINANCE APPROPRIATING \$2,105,000 FOR COSTS IN CONNECTION WITH THE WINDSOR HIGH SCHOOL HVAC EQUIPMENT REPLACEMENT PROJECT; AND AUTHORIZING THE ISSUE OF \$2,105,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION,” approved by the Town Council at a meeting held on March 1, 2021, and recommended by the Town Council for adoption by Town Meeting.

Dated at Windsor, Connecticut, this 12<sup>th</sup> March, 2021  
Anna M. Posniak, Town Clerk

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**RETURN OF NOTICE OF SPECIAL TOWN MEETING**

I HEREBY CERTIFY that on March 12, 2021, I left a duplicate of the attached warning and notice of a Special Meeting of the Town of Windsor, Connecticut, with Anna M. Posniak, its Town Clerk.

I FURTHER CERTIFY that I caused a copy of said warning and notice to be published in Journal Inquirer, a newspaper having a general and substantial circulation in said Town, on March 16, 2021

I FURTHER CERTIFY that on March 12, 2021, I caused to be set upon the signpost or other exterior place nearest the office of the Town Clerk and at all other places and signposts designated by the Town a written copy of said warning and notice signed by the Town Clerk.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on April 5, 2021.

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Anna M. Posniak, Town Clerk

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**MINUTES  
Special Town Meeting  
April 5, 2021 at 6:45 p.m.**

The Town Clerk opened the meeting at 6:48 p.m. and asked for nominations for a Moderator. The Clerk recognized Don Jepsen who made a motion to nominate Everett B. Dowe, III, as Moderator - seconded by Kevin Deneen. Hearing no other nominations, the Town Clerk declared nominations closed. The motion in favor of Everett B. Dowe, III, as Moderator was voted on and passed unanimously.

Moderator Dowe appointed the Town Clerk, Anna M. Posniak, as Secretary to take the minutes of the meeting and Attorney Kevin Deneen as Parliamentarian. The Town Clerk read the call of the meeting and stated that said call had been posted on the signpost on March 12, 2021 and published in the Journal Inquirer, a newspaper having a circulation in the Town, in its issue of March 16, 2021.

The Moderator stated that any person who is an elector of the Town of Windsor or a United States citizen of the age of 18 years or more who jointly or severally is liable to the town for taxes assessed against him/her based on an assessment of not less than \$1,000 on the last completed grand list of the town, or would have been so liable if not entitled to an exemption as a blind person or as a veteran or as a veteran's surviving spouse or parent, is entitled to vote at this meeting.

The Moderator proposed the following rules be adopted to govern tonight's meeting.

1. Any designated member of town staff will be allowed to address the assembly for a period of no longer than 5 minutes each.
2. Only eligible voters may speak.
3. Others who are not eligible voters may be invited to respond to questions.
4. Each speaker on any motion or question shall be limited to three (3) minutes.

5. No one shall be recognized for a second opportunity to speak on any motion until all others who desire to speak on that question shall have been recognized, and no one shall be recognized for a third opportunity to speak.
6. There shall be no voting or speaking by proxy.
7. Voting on any motion will be by voice vote - if there is any doubt about a vote, there will be a standing vote.
8. No motion to adjourn shall be recognized before 15 minutes of debate has expired or until debate has been completed, as decided by unanimous consent.
9. To the extent they are not inconsistent with the foregoing rules, Town Charter and State statutes, Robert's Rules of Order shall govern the conduct of this meeting.

Jim Govoni moved to adopt the rules as read by the Moderator, seconded by Kevin Deneen. The motion in favor of adopting the rules as read by the Moderator passed unanimously.

Moderator Dowe recognized Donald Jepsen for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with Windsor High School HVAC improvements project.

Donald Jepsen made a resolution to accept **“AN ORDINANCE APPROPRIATING \$2,105,000 FOR COSTS IN CONNECTION WITH THE WINDSOR HIGH SCHOOL HVAC EQUIPMENT REPLACEMENT PROJECT; AND AUTHORIZING THE ISSUE OF \$2,105,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION,”**

Jim Govoni seconded the motion.

Moderator Dowe asked if anyone wanted to speak in favor or against the motion.

When no one stepped forward to speak to the pending motion, the Moderator declared the debate close. A voice vote was called by the Moderator and the Moderator declared that the motion passed.

At 6:54 p.m. Don Jepsen moved to adjourn the Special Town Meeting, seconded by Jim Govoni. The motion carried unanimously.

Respectfully submitted,

Anna M. Posniak  
Town Clerk

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### **TOWN OF WINDSOR NOTICE OF PASSAGE OF ORDINANCE**

NOTICE IS HEREBY GIVEN that at a Special Town Meeting of the Town of Windsor held April 5, 2021, the following ordinance as introduced and adopted at a meeting of the Town Council held March 1, 2021, was approved **‘AN ORDINANCE APPROPRIATING \$2,105,000 FOR COSTS IN CONNECTION WITH THE WINDSOR HIGH SCHOOL HVAC EQUIPMENT REPLACEMENT PROJECT; AND AUTHORIZING THE ISSUE OF \$2,105,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION,’** A copy of the full text of the ordinance is on file at the office of the Town Clerk and available for public inspection.

Dated at Windsor, Connecticut, this 6<sup>th</sup> April, 2021.  
Anna M. Posniak, Town Clerk.