

**MINUTES**  
**Special Town Meeting**  
**April 4, 2022 at 6:45 p.m.**

The Town Clerk opened the meeting at 6:46 p.m. and asked for nominations for a Moderator. The Clerk recognized Donald Trinks, who made a motion to nominate Everett B. Dowe, III, as Moderator - seconded by Kevin Deneen. Hearing no other nominations, the Town Clerk declared nominations closed. The motion in favor of Everett B. Dowe, III, as Moderator passed unanimously.

Moderator Dowe appointed the Town Clerk, Anna M. Posniak, as Secretary to take the minutes of the meeting and Attorney Kevin Deneen as Parliamentarian. The Town Clerk read the call of the meeting and stated that said call had been posted on the signpost on March 24, 2022 and published in the Journal Inquirer, a newspaper having a substantial circulation in the Town, in its issue of March 24, 2022.

The Moderator stated that any person who is an elector of the Town of Windsor or a United States citizen of the age of 18 years or more who jointly or severally is liable to the town for taxes assessed against him/her based on an assessment of not less than \$1,000 on the last completed grand list of the town, or would have been so liable if not entitled to an exemption as a blind person or as a veteran or as a veteran's surviving spouse or parent, is entitled to vote at this meeting.

The Moderator proposed the following rules be adopted to govern tonight's meeting.

1. Any designated member of town staff will be allowed to address the assembly for a period of no longer than 5 minutes each.
2. Only eligible voters may speak.
3. Others who are not eligible voters may be invited to respond to questions.
4. Each speaker on any motion or question shall be limited to three (3) minutes.
5. No one shall be recognized for a second opportunity to speak on any motion until all others who desire to speak on that question shall have been recognized, and no one shall be recognized for a third opportunity to speak.
6. There shall be no voting or speaking by proxy.
7. Voting on any motion will be by voice vote - if there is any doubt about a vote, there will be a standing vote.
8. No motion to adjourn shall be recognized before 15 minutes of debate has expired or until debate has been completed, as decided by unanimous consent.
9. To the extent they are not inconsistent with the foregoing rules, Town Charter and State statutes, Robert's Rules of Order shall govern the conduct of this meeting.

Donald Trinks moved to adopt the rules as read by the Moderator, seconded by Ronald Eleveld. The motion in favor of adopting the rules as read by the Moderator passed unanimously.

Moderator Dowe recognized Ronald Eleveld for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with Day Hill Road Construction Project.

Ronald Eleveld made a resolution to accept **“A supplemental appropriation of \$225,132.86 in grant funding, for the Day Hill Road Reconstruction Project, between Marshall Phelps Road and Northfield Drive be approved; and that Peter P. Souza, Town Manager, be authorized to sign the First Supplemental Project Authorization Letter for Project No. L164-0004, under Master Agreement No. 02.28-02-13; and that a \$75,000 appropriation from the Capital Projects Fund, Assigned Fund balance be approved to fund the town’s contribution toward said project.”**

Donald Trinks seconded the motion.

Moderator Dowe asked if anyone wanted to speak in favor or against the motion. Seeing and hearing no one, Moderator Dowe declared the debate closed and called for a voice vote on the pending motion. The motion passed unanimously.

Moderator Dowe recognized Jody Terranova for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with International Drive – Phase 1 (north bound).

Jody Terranova made a resolution to accept **“A resolution that Peter P. Souza, Town Manager be authorized to sign the Project Authorization Letter for the International Drive – Phase 1 (North Bound) Project, Project No. L164-0007, under Master Agreement No. 02.28-02 (13) and to accept funds from the State of Connecticut and authorize the expenditure of \$2,185,000 for the International Drive Roadway Improvements.”**

Moderator Dowe asked if anyone wanted to speak in favor or against the motion. Seeing and hearing no one, Moderator Dowe declared the debate closed and called for a voice vote on the pending motion. The motion passed unanimously.

At 6:54 p.m. Ron Eleveld moved to adjourn the Special Town Meeting, seconded by Jody Terranova. The motion carried unanimously.

Respectfully submitted,

Anna M. Posniak  
Town Clerk