

**MINUTES**  
**Special Town Meeting**  
**April 18, 2022 at 6:15 p.m.**

The Town Clerk opened the meeting at 6:15 p.m. and asked for nominations for a Moderator. The Clerk recognized Ronald Eleveld, who made a motion to nominate Everett B. Dowe, III, as Moderator - seconded by Donald Trinks. Hearing no other nominations, the Town Clerk declared nominations closed. The motion in favor of Everett B. Dowe, III, as Moderator passed unanimously.

Moderator Dowe appointed the Town Clerk, Anna M. Posniak, as Secretary to take the minutes of the meeting and Attorney Michael Deneen as Parliamentarian. The Town Clerk read the call of the meeting and stated that said call had been posted on the signpost on April 5, 2022 and published in the Journal Inquirer, a newspaper having a substantial circulation in the Town, in its issue of April 6, 2022.

The Moderator stated that any person who is an elector of the Town of Windsor or a United States citizen of the age of 18 years or more who jointly or severally is liable to the town for taxes assessed against him/her based on an assessment of not less than \$1,000 on the last completed grand list of the town, or would have been so liable if not entitled to an exemption as a blind person or as a veteran or as a veteran's surviving spouse or parent, is entitled to vote at this meeting.

The Moderator proposed the following rules be adopted to govern tonight's meeting.

1. Any designated member of town staff will be allowed to address the assembly for a period of no longer than 5 minutes each.
2. Only eligible voters may speak.
3. Others who are not eligible voters may be invited to respond to questions.
4. Each speaker on any motion or question shall be limited to three (3) minutes.
5. No one shall be recognized for a second opportunity to speak on any motion until all others who desire to speak on that question shall have been recognized, and no one shall be recognized for a third opportunity to speak.
6. There shall be no voting or speaking by proxy.
7. Voting on any motion will be by voice vote - if there is any doubt about a vote, there will be a standing vote.
8. No motion to adjourn shall be recognized before 15 minutes of debate has expired or until debate has been completed, as decided by unanimous consent.
9. To the extent they are not inconsistent with the foregoing rules, Town Charter and State statutes, Robert's Rules of Order shall govern the conduct of this meeting.

Ronald Eleveld moved to adopt the rules as read by the Moderator, seconded by Ken Smith. The motion in favor of adopting the rules as read by the Moderator passed unanimously.

Moderator Dowe recognized Donald Trinks for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with Sage Park Middle School energy and efficiency HVAC upgrades phase two.

Donald Trinks made a motion to accept **“AN ORDINANCE APPROPRIATING \$2,285,000 FOR COSTS IN CONNECTION WITH THE SAGE PARK MIDDLE SCHOOL ENERGY AND EFFICIENCY HVAC UPGRADES PHASE II; AND AUTHORIZING THE ISSUE OF \$2,285,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”**

Ken Smith seconded the motion.

Moderator Dowe asked if anyone wanted to speak in favor or against the motion.

Elizabeth Yetman, 82 Robin Rd, stated that she is in favor of installing HVAC systems that will increase energy efficiency in public buildings. However, the Town must begin an initiative to install HVAC systems that do not rely on fossil fuel and, instead, install systems that use clean efficient energy.

Moderator Dowe asked if any other person wanted to speak in favor or against the motion. Seeing and hearing no one, Moderator Dowe declared the debate closed and called for a voice vote on the pending motion on the floor. The moderator declared the motion passed.

At 6:22 P.M. Donald Trinks moved to adjourn the Special Town Meeting, seconded by Ronald Eleveld. The motion carried unanimously.

Respectfully submitted,

Anna M. Posniak  
Town Clerk