

**MINUTES**  
**Special Town Meeting**  
**March 18, 2024**

The Town Clerk opened the meeting at 6:35 p.m. and asked for nominations for a Moderator. The Clerk recognized Will Pelkey, who made a motion to nominate Everett B. Dowe, III, as Moderator - seconded by Ron Eleveld. Hearing no other nominations, the Town Clerk declared nominations closed. The motion in favor of Everett B. Dowe, III, as Moderator passed unanimously.

Moderator Dowe appointed the Town Clerk, Anna M. Posniak, as Secretary to take the minutes of the meeting and Attorney Tim Fitzgerald as Parliamentarian. The Town Clerk read the call of the meeting and stated that said call had been posted on the signpost on March 6, 2024 and published in the Journal Inquirer, a newspaper having a general and substantial circulation in the Town, in its issue of March 9, 2024.

The Moderator stated that any person who is an elector of the Town of Windsor or a United States citizen of the age of 18 years or more who jointly or severally is liable to the town for taxes assessed against him/her based on an assessment of not less than \$1,000 on the last completed grand list of the town, or would have been so liable if not entitled to an exemption as a blind person or as a veteran or as a veteran's surviving spouse or parent, is entitled to vote at this meeting.

The Moderator proposed the following rules be adopted to govern tonight's meeting.

1. Any designated member of town staff will be allowed to address the assembly for a period of no longer than 5 minutes each.
2. Only eligible voters may speak.
3. Others who are not eligible voters may be invited to respond to questions.
4. Each speaker on any motion or question shall be limited to three (3) minutes.
5. No one shall be recognized for a second opportunity to speak on any motion until all others who desire to speak on that question shall have been recognized, and no one shall be recognized for a third opportunity to speak.
6. There shall be no voting or speaking by proxy.
7. Voting on any motion will be by voice vote - if there is any doubt about a vote, there will be a standing vote.
8. No motion to adjourn shall be recognized before 15 minutes of debate has expired or until debate has been completed, as decided by unanimous consent.
9. To the extent they are not inconsistent with the foregoing rules, Town Charter and State statutes, Robert's Rules of Order shall govern the conduct of this meeting.

Will Pelkey made a motion to adopt the rules as read by the Moderator, seconded by Kristin Hoffman. The motion in favor of adopting the rules as read by the Moderator passed unanimously.

Moderator Dowe recognized Ron Eleveld for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with the Clover Street School field improvements.

Ron Eleveld moved to approve an ordinance entitled **“AN ORDINANCE APPROPRIATING \$1,695,000 TO FUND THE CLOVER STREET SCHOOL FIELD IMPROVEMENTS PROJECT; AND AUTHORIZE THE USE OF \$1,000,000 IN AMERICAN RESCUE FUNDS AND \$695,000 FROM THE GENERAL FUND UNASSIGNED FUND BALANCE.”**

Lawrence Jaggon seconded the motion.

Moderator Dowe asked if anyone wanted to speak in favor or against the motion. Seeing and hearing no one, Moderator Dowe declared the debate closed and called for a voice vote on the pending motion on the floor. The moderator declared the motion passed.

Moderator Dowe recognized Ron Eleveld for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with the Clover Street School restroom and ADA improvements project.

Ron Eleveld moved to approve an ordinance entitled **“AN ORDINANCE APPROPRIATING IN THE AMOUNT OF \$1,390,000 TO FUND THE CLOVER STREET SCHOOL RESTROOM AND ADA IMPROVEMENTS PROJECT; AND AUTHORIZE THE USE OF \$1,390,000 FROM THE GENERAL FUND UNASSIGNED FUND BALANCE.”**

Will Pelkey seconded the motion.

Moderator Dowe asked if anyone wanted to speak in favor or against the motion.

Diondrea Van Houten, 31 Bent Road, expressed concerns that the project did not address all of the ADA issues at Clover Street School. Ms. Van Houten stated that this particular project would be patch job that would eventually be ripped out when the other ADA issues are addressed. She urged others to oppose the appropriation for the project.

Jill Canter, 689 Palisado Avenue, stated that all the ADA issues should be addressed at one time and expressed concerns about the costs for this project.

Adam Gutcheon, 19 Mechanic Street, stated - don't let perfect be the enemy of good.

David Furie, 37 Lighthouse Road, urged people to support the project as the Town has worked hard on the CIP (Capital Improvement Project) funds. He added the Town has looked at the building facility needs of the schools and will address other issues at a later date. He encouraged people to vote yes as the project is affordable.

Moderator Dowe asked if anyone else wanted to speak in favor or against the motion. Seeing and hearing no one, Moderator Dowe declared the debate closed and called for a voice vote on the pending motion on the floor. The moderator declared the motion passed.

Moderator Dowe recognized Don Trinks for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with the Oliver Ellsworth School HVAC improvements.

Don Trinks moved to approve an ordinance entitled **“AN ORDINANCE APPROPRIATING \$3,000,000 FOR COSTS IN CONNECTION WITH OLIVER ELLSWORTH SCHOOL HVAC IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$3,000,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”**

Will Pelkey seconded the motion.

Moderator Dowe asked if anyone wanted to speak in favor or against the motion.

Leonard Lockhart, 57 Columbia Road, thanked the Town Council and Public Building Commission for understanding and supporting the priority of this project. Mr. Lockhart further expressed the need to address the envelope of the building to diminish additional issues. He also expressed the need to examine all of the school facilities for all the children of this town.

Moderator Dowe asked if anyone else wanted to speak in favor or against the motion. Seeing and hearing no one, Moderator Dowe declared the debate closed and called for a voice vote on the pending motion on the floor. The moderator declared the motion passed.

Moderator Dowe recognized Don Trinks for the purpose of introducing and moving an ordinance for an appropriation to fund costs in connection with L.P. Wilson Community Center phase 2 HVAC upgrade.

Don Trinks moved to approve an ordinance entitled **“AN ORDINANCE APPROPRIATING \$3,155,000 FOR COSTS IN CONNECTION WITH L.P. WILSON COMMUNITY CENTER PHASE 2 HVAC UPGRADE; AND AUTHORIZING THE ISSUE OF \$2,500,000 BONDS AND NOTES AND \$655,000 FROM GENERAL FUND UNASSIGNED FUND BALANCE TO FINANCE THE APPROPRIATION.”**

Kristin Hoffman seconded the motion.

Moderator Dowe asked if anyone wanted to speak in favor or against the motion.

Leonard Lockhart, 57 Columbia Road, stated that L.P. Wilson Community Center, which houses both Town and Board of Education offices, has had an ongoing problem with the HVAC. He thanked the Town Council for bringing forward this appropriation to correct the HVAC issues.

Moderator Dowe asked if anyone else wanted to speak in favor or against the motion. Seeing and hearing no one, Moderator Dowe declared the debate closed and called for a voice vote on the pending motion on the floor. The moderator declared the motion passed.

At 6:50 P.M. Leonard Lockhart moved to adjourn the Special Town Meeting, seconded by Will Pelkey. The motion carried unanimously.

Respectfully submitted,

Anna M. Posniak  
Town Clerk