



**TOWN OF WINDSOR  
BOARD OF ETHICS  
Virtual Meeting  
January 10, 2023  
Regular Meeting  
APPROVED MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 6:50 p.m.

Present: Michael Champlin, Sonia Worrell-Asare, Sandi Ghanesh-Thompson, Sarah Garry

Absent: Robert Mack

Staff: Scott W. Colby, Jr., Assistant Town Manager

**2. PUBLIC COMMENT - None**

**3. OLD BUSINESS - None**

**4. NEW BUSINESS**

- a) Review of the annual report

Mr. Champlin made a comment about there being no advisory opinions in the last few years. Assistant Town Manager Colby explained the process for how items are brought to the board of ethics for review.

Mr. Champlin inquired as to whether this board should look into reviewing and amending the code of ethics. Assistant Town Manager Colby stated that he would need to follow up and look into the process for making any recommendations or amendments to the code of ethics.

The annual report was reviewed by the committee and was accepted by unanimous vote as presented.

**5. MINUTES OF PRECEDING MEETING**

- a) October 11, 2022

MOVED by Mr. Champlin, seconded by Ms. Ghanesh-Thompson to approve the October 11, 2022 meeting minutes as presented.

Motion Passed 4-0-0 (Mack absent)



**Board of Ethics Meeting Minutes  
January 10, 2023**

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**6. STAFF REPORT**

Assistant Town Manager Colby asked the group if moving forward they would prefer to continue to meet even if there are no business items or if they wish to post that the meeting is cancelled. Mr. Champlin asked if there were any concerns with meeting requirements. Assistant Town Manager Colby stated that as long as a meeting is cancelled and posted within a certain time. The group agreed to make no changes to the logistics of these meetings

**7. ADJOURNMENT**

MOVED by Mr. Champlin, seconded by Ms. Ghanesh-Thompson, to adjourn the meeting at 7:10 p.m.

Motion Passed 4-0-0 (Mr. Mack absent)

Respectfully Submitted,

Scott W. Colby, Jr.  
Assistant Town Manager