

TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice



**Board of Ethics
January 9, 2024
6:00 PM
VIRTUAL via Zoom**

AGENDA

Zoom instructions

Dialing in by Phone Only:

1. Please call: **1 301 715 8592** or **1 305 224 1968**
2. When prompted for participant or meeting ID enter: **824 9408 4722** then press #
3. You will then enter the meeting muted. During Public Comment if you wish to speak press *9 to raise your hand.

Joining in by Computer:

Please go to the following link: <https://us02web.zoom.us/j/82494084722>

1. When prompted for participant or meeting ID enter **824 9408 4722**
2. Only if your computer has a microphone for two way communication, then during Public Comment if you wish to speak press **Raise Hand** in the webinar control. If you do not have a microphone, you will need to call in on a phone in order to speak.
3. During Public Comments if you do not wish to speak you may type your comments into the Q&A feature.

1. Call to Order
2. Public Comment
3. Old Business
4. New Business
 - a) *Review of Annual report
5. Minutes of Preceding Meeting
 - a) *October 10, 2023
6. Staff Report
7. Adjournment

*Attachments



Date: January 9, 2024
To: Honorable Mayor and Members of the Town Council
From: Board of Ethics
Subject: Annual report to Town Council

The Board of Ethics is a five member, appointed body established in May 1970 to “render advisory opinions and make recommendations with respect to amending the Code of Ethics.”

In addition, at the request of the town manager, a member of the Windsor Town Council, the superintendent of schools, or member of the Board of Education, the Board of Ethics renders advisory opinions concerning the actions of a town official or employee with respect to the Code of Ethics.

The board meets at the call of the chairperson, with regular meetings scheduled quarterly. During the past year, the following meetings were held:

DATE	TYPE	ATTENDANCE
January 10, 2023	Regular Meeting	3
April 11, 2023	Regular Meeting	4
July 11, 2023	Regular Meeting	4
October 10, 2023	Regular Meeting	4

The Board of Ethics did not have any advisory opinions during the year of 2023.

Respectfully submitted,

Sonia Worrell-Asare
Chairperson



**TOWN OF WINDSOR
BOARD OF ETHICS
Virtual Meeting
October 10, 2023
Regular Meeting
UNAPPROVED MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

Present: Michael Champlin, Sonia Worrell-Asare, Sandi Ghanesh-Thompson, Sarah Garry

Staff: Scott W. Colby, Jr., Assistant Town Manager

2. PUBLIC COMMENT - None

3. OLD BUSINESS - None

4. NEW BUSINESS

a) Approve 2024 meeting schedule

MOVED by Ms. Garry, seconded by Ms. Ghanesh-Thompson to approve the 2024 meeting schedule.

Motion Passed 4-0-0

b) Selection of Chairperson

MOVED by Ms. Ghanesh-Thompson, seconded by Mr. Champlin to select Sonia Worrell-Asare as chairperson.

Motion Passed 3-0-1 (Ms. Worrell-Asare abstained)

5. MINUTES OF PRECEDING MEETING

a) July 11, 2023

MOVED by Ms. Garry, seconded by Mr. Champlin to approve the July 11, 2023 meeting minutes as presented.

Motion Passed 4-0-0



Board of Ethics Meeting Minutes
April 11, 2023

6. ADJOURNMENT

MOVED by Ms. Ghanesh-Thompson, seconded by Ms. Garry, to adjourn the meeting at 6:07 p.m.

Motion Passed 4-0-0

Respectfully Submitted,

Scott W. Colby, Jr.
Assistant Town Manager