



**TOWN OF WINDSOR
FINANCE COMMITTEE
MARCH 29, 2023
HYBRID MEETING**

APPROVED MINUTES

1. CALL TO ORDER

Councilor Ojala Naeem called the meeting to order at 6:00 p.m. with Councilor Ken Smith and Deputy Mayor Lisa Rampulla-Bress present.

Staff Present: Peter Souza, Town Manager; Scott Colby, Assistant Town Manager; Linda Collins, Assistant Finance Director

Other: Scott Basset, RSM; Santo Carta and Jessica Aniskoff, CLA (CliftonLarsenAllen LLP)

2. PUBLIC COMMENT – None

3. TOWN AUDITOR INTERVIEWS AND SELECTION

MOVED by Deputy Mayor Bress, seconded by Councilor Naeem that the Finance Committee recommend to the Town Council the appointment of CLA as Town Auditor to carry out the annual financial audit of the Town of Windsor for fiscal years 2023, 2024 and 2025 as per the firm's proposal of January 24, 2023.

The committee interviewed the firms of RSM and CLA regarding their auditing capabilities and discussed the pros and cons of each firm.

Motion Passed 2-0-1 (Councilor Smith abstained due to a conflict of interest)

4. STAFF REPORTS

Town Manager Souza gave the following report:

- The FY 24 proposed budget books are being delivered to the Town Council tonight and a high level overview of the proposed budget.
- Tomorrow evening (March 30th) at 6:30 PM the Town Manager will be having an informational meeting on the proposed FY 24 budget.
- We will be placing the auditor item on the agenda for Monday night's (4/3/23) Town Council meeting for their consideration.
- The Town Manager went over items that will be on upcoming Town Council agendas.



5. APPROVAL OF MINUTES

MOVED by Deputy Mayor Bress, seconded by Councilor Smith, to approve the unapproved minutes of the March 15, 2023 meeting as presented.

Motion Passed 3-0-0

6. ADJOURNMENT

MOVED by Deputy Mayor Bress, seconded by Councilor Smith, to adjourn the meeting at 7:45 p.m.

Motion Passed 3-0-0

Respectfully submitted by,

Helene Albert
Recording Secretary