

# TOWN OF WINDSOR, CONNECTICUT

## Special Meeting Notice



**AGENCY:** Personnel Committee

**DATE:** May 8, 2019

**TIME:** 5:30 PM

**PLACE:** Town Hall – Dr. Primus Room

### AGENDA

1. Call to order
2. Public comment
3. \*Candidate Interviews and reappointments for boards and commissions
4. Staff reports
5. Approval of minutes
  - a) \*February 28, 2019
6. Communications from Committee members
7. Adjournment

\*Backup materials attached

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**Personnel Committee  
May 8, 2019  
Candidate Interviews and Reappointments**

**5:40 PM**

**Kathryn Roby – Democrat – interested in Commission on Aging & Persons with Disabilities – APPOINTMENT**

Member

- Three year unexpired term to expire January 31, 2020 or until a successor is appointed  
(to replace Grossman)

**5:50 PM**

**Sharon Gauthier – Democrat – interested in Commission on Aging & Persons with Disabilities – APPOINTMENT**

Member

- Three year unexpired term to expire January 31, 2020 or until a successor is appointed  
(to replace Grossman)

**6:00 PM**

**Brian Canoni – Republican – interested in Conservation Commission – APPOINTMENT**

Member

- Five year term to expire November 30, 2024 or until a successor is appointed  
(to replace Hinckley)

Alternate

- Five year term to expire November 30, 2024 or until a successor is appointed  
(to replace Pepin)

**6:10 PM**

**Melissa Richards – Democrat – interested in Youth Commission - APPOINTMENT**

Member

- Three year unexpired term to expire September 30, 2020 or until a successor is appointed  
(to replace Hosein)

Alternate

- Two year unexpired term to expire September 30, 2020 or until a successor is appointed  
(to replace Cruz)

6:20 PM

**Marlene Towers – Inland Wetlands and Watercourses Commission –  
Republican Member - REAPPOINTMENT**

- Four year term to expire March 31, 2023 or until a successor is appointed

*(Attendance: 2018 – 9 out of 9 mtgs; 2017 – 8 out of 10 mtgs; 2016 – 7 out of 7 mtgs)*

**REAPPOINTMENTS**

**Charles Jackson – Hartford Area Cable Television Advisory Council –  
Republican Member**

- Two year term to expire June 30, 2020 or until a successor is appointed  
*(term expired in 2018)*

*(Attendance: 2018 – 2 out of 5 mtgs & 2017 – 2 out of 4 mtgs)*

**Russell Sills – Youth Commission – Unaffiliated Member**

- Three year term to expire January 30, 2022 or until a successor is appointed

*(Attendance: 2018 – 1 out of 4 mtgs & 2017 – 5 out of 8 mtgs)*



**TOWN OF WINDSOR  
Personnel Committee  
February 28, 2019  
Town Hall – Dr. Primus Room**

**UNAPPROVED MINUTES**

**1. CALL TO ORDER**

Present: Councilor Richard O'Reilly, Chair, and Councilor James Govoni (sitting in for Councilor Tustin)

Absent: Councilor Nuchette Black-Burke

The meeting was called to order at 6:03 p.m.

**2. PUBLIC COMMENT**

Marcus Lewis, from West Wolcott Avenue, and four classes from Windsor High School joined the Personnel Committee during their meeting. Observing the Personnel Committee was a class assignment. The students introduced themselves. Councilor O'Reilly and Councilor Govoni answered questions that the students brought up. The committee told that students that they would welcome being invited to their classroom to discuss local government.

**3. CANDIDATE INTERVIEWS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS**

**a) George Roebelen – Republican – interested in Public Building Commission - APPOINTMENT**

The committee met with Mr. Roebelen to discuss his interest in being appointed to the Public Building Commission. Mr. Roebelen has been a Windsor resident for 30 years. He stated that he oversaw the Iron Mountain buildings and renovations when it was purchased from the Travelers.

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to appoint George Roebelen as a Republican Alternate member to the Public Building Commission for a three year term to expire November 30, 2020 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**b) Jill Levine – Democratic Member – Town Planning & Zoning Commission - REAPPOINTMENT**

The committee met with Ms. Levine to discuss her interest in being reappointed to the Town Planning & Zoning Commission. Ms. Levine stated she is reapplying to continue to give back to Windsor. She enjoys to learn and has worked in the legal field and is a landscape designer. She also said she has considerable knowledge in reading blue prints.

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to reappoint Jill Levine as a Democratic member to the Town Planning & Zoning Commission for a five year term to expire November 10, 2023 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**c) Robert Griffiths – Unaffiliated Member – Zoning Board of Appeals – REAPPOINTMENT**

Mr. Griffiths could not make the appointment due to a work conflict.

**d) Alexander Correia – Republican member – move from alternate position to regular membership – Town Planning & Zoning Commission - APPOINTMENT**

The committee met with Mr. Correia to discuss his interest in moving up from an alternate position to a full membership on the Town Planning & Zoning Commission. Mr. Correia has learned much being an alternate and is now seeking full membership on the commission. Mr. Correia is interested in the growth of Windsor and likes working with the committee members.

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to appoint Alexander Correia as a Republican member to the Town Planning & Zoning Commission for a five year term to expire November 10, 2024 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**e) Veronica DeBetham-Taylor – Unaffiliated Member – Commission on Aging & Persons with Disabilities – REAPPOINTMENT**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to reappoint Veronica DeBetham-Taylor as an Unaffiliated member to the Commission on Aging & Persons with Disabilities for a three year term to expire January 31, 2022 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**f) Michael Bivans – Democratic Alternate Member (homeowner) – Fair Rent Commission – REAPPOINTMENT**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to reappoint Michael Bivans as a Democratic Alternate member (homeowner) to the Fair Rent Commission for a three year term to expire March 31, 2021 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**g) Max Kuziak – Democratic Member – Human Relations Commission –  
REAPPOINTMENT**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to reappoint Max Kuziak as a Democratic member to the Human Relations Commission for a three year term to expire May 31, 2021 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**h) Noel Osowiecki – Democratic Member – Insurance Commission –  
REAPPOINTMENT**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to reappoint Noel Osowiecki as a Democratic member to the Insurance Commission for a four year term to expire October 31, 2022 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**i) Andrea Barton-Reeves – Democratic Member – Youth Commission -  
REAPPOINTMENT**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to reappoint Andrea Barton-Reeves as a Democratic member to the Youth Commission for three year term to expire September 30, 2021 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**j) Pamela Cook – Unaffiliated Member – Youth Commission – REAPPOINTMENT**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to reappoint Pamela Cook as an Unaffiliated member to the Youth Commission for a three year term to expire January 30, 2022 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**4. STAFF REPORTS - None**

**5. APPROVAL OF MINUTES**

**a) December 11, 2018**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to approve the minutes of the December 11, 2018 meeting as presented.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

**6. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**7. ADJOURNMENT**

MOVED by Councilor Govoni, seconded by Councilor O'Reilly to adjourn the meeting at 6:53 p.m.

Motion Passed 2-0-0 (Councilor Black-Burke absent)

Respectfully Submitted,

Councilor James Govoni