

# TOWN OF WINDSOR, CONNECTICUT

## Special Meeting Notice



**AGENCY:** Personnel Committee

**DATE:** October 9, 2019

**TIME:** 5:30 PM

**PLACE:** Town Hall – Ludlow Room

### AGENDA

1. Call to order
2. Public comment
3. \*Candidate Interviews and reappointments for boards and commissions
4. Staff reports
5. Approval of minutes
  - a) \*August 22, 2019
6. Communications from Committee members
7. Adjournment

\*Backup materials attached

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**Personnel Committee  
October 9, 2019  
Candidate Interviews and Reappointments**

**5:40 PM**

**Milo Peck – Public Building Commission – Democratic Member - REAPPOINTMENT**

- Three year term to expire November 30, 2021 or until a successor is appointed

*(Attendance: 2018 - 20 out of 23 mtgs; 2017 - 16 out of 22 mtgs; 2016 - 19 out of 22 mtgs)*

**5:50 PM**

**Caren Barry – Independent - interested in Library Advisory Board – APPOINTMENT**

Democratic member

- Three year unexpired term to expire April 30, 2020 or until a successor is appointed  
*(to replace Warner-Prouty)*

**6:00 PM**

**George Bolduc – Democrat – interested in Conservation Commission and Public Building Commission – APPOINTMENT**

Conservation Commission

Democratic Member

- Five year unexpired term to expire November 30, 2022 or until a successor is appointed  
*(to replace Harvey)*

Democratic Alternate Member

- Five year unexpired term to expire November 30, 2020 or until a successor is appointed  
*(to replace O'Leary)*

Public Building Commission

Democratic Alternate Member

- Three year term to expire November 30, 2022 or until a successor is appointed  
*(to replace Auclair)*

<b>REAPPOINTMENTS</b>
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**Loretta Raney – Republican Member (resident) – Historic District Commission – REAPPOINTMENT**

- Five year term to expire October 31, 2024 or until a successor is appointed

*(Attendance: 2018 – 4 out of 5 mtgs; 2017 - 5 out of 5 mtgs; 2016 - 8 out of 10 mtgs)*

**Stephen Rubino – Unaffiliated Member (resident) – Historic District Commission – REAPPOINTMENT**

- Five year term to expire October 11, 2024 or until a successor is appointed

*(Attendance: 2018 - 3 out of 5 mtgs; 2017 - 2 out of 5 mtgs; 2016 - 9 out of 10 mtgs)*

**Robert Gange – Unaffiliated Member – Youth Commission – REAPPOINTMENT**

- Three year term to expire September 30, 2022 or until a successor is appointed

*(Attendance: 2018 - 4 out of 4 mtgs; 2017 - 7 out of 8 mtgs; 2016 - 2 out of 2 mtgs)*



**TOWN OF WINDSOR  
Personnel Committee  
August 22, 2019  
Town Hall – Dr. Primus Room**

**UNAPPROVED MINUTES**

**1. CALL TO ORDER**

Present: Councilor Richard O'Reilly, Chair, Councilor Nuchette Black-Burke and Councilor Michael Tustin

The meeting was called to order at 5:31 p.m.

**2. PUBLIC COMMENT - None**

**3. CANDIDATE INTERVIEWS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS**

**a) Robert Griffiths – Unaffiliated Member – Zoning Board of Appeals – REAPPOINTMENT**

Mr. Griffiths did not show up for his appointment.

**b) Gary Johnson – Democratic Member – Public Building Commission – REAPPOINTMENT**

The committee met with Mr. Johnson to discuss his interest in being reappointed to the Public Building Commission. Mr. Johnson stated that he would like it if the Council could attract younger professionals to the committee.

MOVED by Councilor Black-Burke, seconded by Councilor Tustin to reappoint Gary Johnson as a Democratic member to the Public Building Commission for a three year term to expire November 30, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**c) Patricia Bruhn – Democrat – interested in Hartford Area Cable Television Advisory Council and Conservation Commission – APPOINTMENT**

The committee met with Ms. Bruhn to discuss her interest in volunteering on the Hartford Area Cable Television Advisory Council and the Conservation Commission. Ms. Bruhn stated that she is a volunteer at WIN-TV and has worked on several projects with WIN-TV.

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to appoint Patricia Bruhn as a Democratic member to the Hartford Area Cable Television Advisory Council for a two year unexpired term to expire June 30, 2020 or until a successor is appointed.

Motion Passed 3-0-0

**d) Lynne Gillette – Republican – interested in Conservation Commission -  
APPOINTMENT**

Ms. Gillette contacted the Town Manager's office prior to the meeting to state that she could not make it to her appointment.

**e) Kereme Murrell – Democrat – interested in Human Relations Commission and  
Youth Commission – APPOINTMENT**

The committee met with Mr. Murrell to discuss his interest in becoming a volunteer on the Human Relations Commission and the Youth Commission. Mr. Murrell works with youth in town doing coaching.

MOVED by Councilor Black-Burke, seconded by Councilor Tustin to appoint Kereme Murrell as a Democratic Alternate member to the Human Relations Commission for a three year unexpired term to expire March 31, 2021 or until a successor is appointed.

Motion Passed 3-0-0

MOVED by Councilor Black-Burke, seconded by Councilor Tustin, to appoint Kereme Murrell as a Democratic Alternate member to the Youth Commission for a two year term to expire September 30, 2020 or until a successor is appointed.

Motion Passed 3-0-0

**f) Ann McAdams – Republican – interested in Human Relations Commission and  
Wilson/Deerfield Advisory Committee – APPOINTMENT**

Ms. McAdams contacted the Town Manager's office prior to the meeting to state that she could not make it to her appointment.

**g) Michael Champlin – Republican – interested in Board of Ethics and Library  
Advisory Board – APPOINTMENT**

The committee met with Mr. Champlin regarding his interest in becoming a member on the Board of Ethics and Library Advisory Board.

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to appoint Michael Champlin as a Republican member to the Board of Ethics for a five year term to expire July 31, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**h) George Bolduc – Democrat – interested in Conservation Commission and Public Building Commission – APPOINTMENT**

Mr. Bolduc contacted the Town Manager's office prior to the meeting to state that he could not make it to his appointment.

**i) Sarah Cassidy – Unaffiliated – interested in Historic District Commission - APPOINTMENT**

The committee met with Ms. Cassidy regarding her interest in volunteering on the Historic District Commission.

MOVED by Councilor Black-Burke, seconded by Councilor Tustin to appoint Sarah Cassidy as an Unaffiliated Alternate member to the Historic District Commission for a two year term to expire October 12, 2022 or until a successor is appointed.

Motion Passed 3-0-0

**j) Joyce Armstrong – Democratic Member – Human Relations Commission – REAPPOINTMENT**

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to reappoint Joyce Armstrong as a Democratic member to the Human Relations Commission for a three year term to expire May 31, 2022 or until a successor is appointed.

Motion Passed 3-0-0

**k) Patrick Mack – Democratic member – Human Relations Commission – REAPPOINTMENT**

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to reappoint Patricia Mack as a Democratic member to the Human Relations Commission for a three year term to expire May 31, 2022 or until a successor is appointed.

Motion Passed 3-0-0

**4. STAFF REPORTS - None**

**5. APPROVAL OF MINUTES**

**a) May 8, 2019**

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to approve the minutes of the May 8, 2019 meeting with correction to item 1 – Councilor Tustin was not present and Councilor Govoni attended in his place.

Motion Passed 3-0-0



**6. COMMUNICATIONS FROM COMMITTEE MEMBERS - None**

**7. ADJOURNMENT**

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to adjourn the meeting at 6:48 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Councilor Michael Tustin