

TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice



AGENCY: Personnel Committee
DATE: January 2, 2020
TIME: 5:45 PM
PLACE: Town Hall – Dr. Primus Room

AGENDA

1. Call to order
2. Public comment
3. *Candidate Interviews and reappointments for boards and commissions
4. Staff reports
5. Approval of minutes
 - a) *October 9, 2019
6. Communications from Committee members
7. Adjournment

*Backup materials attached

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

Personnel Committee
January 2, 2020
Candidate Interviews and Reappointments

6:00 PM

Charles Jackson – Republican – interested in Fair Rent Commission and Windsor Housing Authority – APPOINTMENT

Fair Rent Commission

Republican Member (Homeowner)

- Three year term to expire March 31, 2020 or until a successor is appointed *(to replace Caruso)*

Republican Member (Tenant)

- Three year term to expire March 31, 2020 or until a successor is appointed *(to replace Grossi)*

Republican Alternate Member (Tenant)

- Three year term to expire March 31, 2021 or until a successor is appointed *(to replace Wise)*

Windsor Housing Authority

Republican Member

- Five year term to expire July 31, 2024 or until a successor is appointed *(to replace Reed)*

6:10 PM

Jeremy Halek – Republican – interested in Human Relations Commission and Youth Commission - APPOINTMENT

Human Relations Commission

Republican Member

- Three year term to expire March 31, 2021 or until a successor is appointed *(to replace Nahabedian)*

Republican Alternate Member

- Three year term to expire March 31, 2021 or until a successor is appointed *(to replace Fortunato)*
- Three year term to expire May 31, 2021 or until a successor is appointed *(to replace Williams)*

Youth Commission

Republican Member

- Three year term to expire September 30, 2020 or until a successor is appointed *(to replace Davila)*
- Three year term to expire September 30, 2022 or until a successor is appointed *(to replace Hall)*

Republican Alternate Member

- Two year term to expire September 30, 2020 or until a successor is appointed *(to replace Cooper)*

6:20 PM

**Mark Ferraina – Republican – interested in Town Planning & Zoning Commission
- APPOINTMENT**

Republican Alternate Member

- Two year term to expire November 11, 2021 or until a successor is appointed
(to replace Correia)

6:30 PM

Joseph Breen – Republican Member – Zoning Board of Appeals – REAPPOINTMENT

- Four year term to expire November 14, 2023 or until a successor is appointed

(Attendance: 2018 – 9 out of 9 mtgs; 2017 - 4 out of 4 mtgs; 2016 - 2 out of 2 mtgs)

6:40 PM

**Ayse Adams – Republican – interested in Conservation Commission and Inland
Wetlands and Watercourses Commission – APPOINTMENT**

Conservation Commission

Republican Alternate Member

- Five year term to expire November 30, 2024 or until a successor is appointed
(to replace Pepin)

Inland Wetlands and Watercourses Commission

Republican Alternate Member

- Four year unexpired term to expire March 31, 2021 or until a successor is appointed
(to replace Fraysier)

6:50 PM

**Robert Griffiths – Unaffiliated Member – Zoning Board of Appeals
- REAPPOINTMENT**

- Four year term to expire November 10, 2022 or until a successor is appointed

(Attendance: 2018 - 6 out of 8 mtgs; 2017 – 5 out of 8 mtgs)

7:00 PM

**Margaret Harvey – Independent Alternate Member – Town Planning & Zoning
Commission - REAPPOINTMENT**

- Two year term to expire November 11, 2021 or until a successor is appointed

(Attendance: 2018 – 9 out of 12 mtgs; 2017 – 7 out of 13 mtgs)

7:10 PM

Lawrence Jaggon – Democratic Alternate Member – Town Planning & Zoning Commission - REAPPOINTMENT

- Two year term to expire November 11, 2021 or until a successor is appointed

(Attendance: 2018 – 7 out of 10 mtgs; 2017 – 5 out of 13 mtgs; 2016 – 10 out of 16 mtgs)

7:20 PM

James Bennett – Unaffiliated Member – Public Building Commission – REAPPOINTMENT

- Three year term to expire November 30, 2022 or until a successor is appointed

(Attendance: 2018 – 23 out of 23 mtgs; 2017 - 19 out of 22 mtgs; 2016 - 22 out of 22 mtgs)

REAPPOINTMENTS

(no interview needed)

Leonard Swade – Democratic Member – Human Relations Commission – REAPPOINTMENT

- Three year term to expire May 31, 2022 or until a successor is appointed

(Attendance: 2018 – 8 out of 10 mtgs; 2017 – 6 out of 11 mtgs; 2016 – 10 out of 12 mtgs)

Marcia Hinckley – Democratic Alternate Member (Resident) – Historic District Commission – REAPPOINTMENT

- Two year term to expire October 14, 2021 or until a successor is appointed

(Attendance: 2018 – 5 out of 5 mtgs; 2017 - 3 out of 5 mtgs; 2016 - 5 out of 10 mtgs)

Milo Peck – Democratic Member – Board of Assessment Appeals – REAPPOINTMENT

- Four year term to expire November 30, 2023 or until a successor is appointed

(Attendance: 2018 – 3 out of 3 mtgs; 2017 - 5 out of 5 mtgs; 2016 - 4 out of 4 mtgs)

Kathryn Roby – Democratic Member – Commission on Aging & Persons with Disabilities – REAPPOINTMENT

- Three year term to expire January 31, 2023 or until a successor is appointed

(Attendance: appointed to board 6/3/19 – attended 2 out of 3 mtgs during this time)

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Friday, November 22, 2019 2:59 AM
To: Town Manager; Garibay, Jose
Subject: New Board & Commission Application

[EXTERNAL E-MAIL]

Board / Commission Application

Received: 2019/11/22 2:58 AM

Field	Submitted Value
First Choice	Member - (Windsor Housing Authority)
Second Choice	Member - Landlord (Fair Rent Commission)
Affiliation	Republican
Registered Voter	1
Name	Charles Jackson
Address	26 wilson ave Windsor, Ct 06095
Contact Information	Phone: 860.604.9528
Fax:	Email: extracreditstudent@gmail.com

Please comment on why you are interested in serving on this board

I was recently on a Facebook page, and I got to hear the concerns of a gentleman that is in one of the housing authorities' apartment. When I told him I would look into his issue I realized I would need to get on the board to get anything done.

Many board and commissions do not require any specific experience and are primarily looking for dedicated volunteers. If you have any experience, education, interest or other background information that may be relevant to the particular board/commission you are interested in please share it here

I'm a home owner, and a person that has been homeless twice, and survived. Not only does my wife own our house...I own my own in Stafford. Every structure has to be maintained and I believe that my experience over the last 30 years having to take care of my properties. Long story short. My career as a Photojournalist and a home owner gives me an insight into many situations that I can help with.

Each board and commission has its own meeting schedule and time commitments. Are you able to commit at least 2hrs per month to attend regular meetings? Do you have any current conflicts that would prevent you from attending monthly meetings, approximately one evening per month

I'm self employed, and I make my own hours. If I can't make it somewhere because of work I hire someone to do the job, and take a cut. I will be at ever meeting.

Are you interested and able to commit to spending additional time preparing for a meeting if required for your specific board/commission

I'm on two other boards. I was just elected treasurer for HACTAC So yes.

Have you contacted any current members or attended any meetings on the board/commission that interests you

No, but I plan on being there Monday at 3pm.

Please list any other boards/commissions you would like to learn more about during your interview

I'm good. I'm on two other boards. This one interests me the most. Also for my sanity I need to stay busy. While I work alot...I also have alot of free time that needs to be filled with something other than napping.

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Friday, November 15, 2019 6:45 PM
To: Town Manager; Garibay, Jose
Subject: New Board & Commission Application

[EXTERNAL E-MAIL]

Board / Commission Application

Received: 2019/11/15 6:45 PM

Field	Submitted Value
First Choice	Member - (Youth Commission)
Second Choice	Alternate - (Human Relations Commission)
Affiliation	Republican
Registered Voter	1
Name	Jeremy Halek
Address	184 East Street Windsor , CT 06095
Contact Information	Phone: 8608404849
Fax:	Email: Jer1684@aol.com

Please comment on why you are interested in serving on this board
Served one term on board of education and want to stay in town government.

Many board and commissions do not require any specific experience and are primarily looking for dedicated volunteers. If you have any experience, education, interest or other background information that may be relevant to the particular board/commission you are interested in please share it here
Interested in serving on Aging and individuals with disabilities.

Each board and commission has its own meeting schedule and time commitments. Are you able to commit at least 2hrs per month to attend regular meetings? Do you have any current conflicts that would prevent you from attending monthly meetings, approximately one evening per month
Yes, I have meeting on 3rd Thursday of each month.able to attend all meetings starting at 7pm or later.

Are you interested and able to commit to spending additional time preparing for a meeting if required for your specific board/commission
Yes I did this as a board of education member.

Have you contacted any current members or attended any meetings on the board/commission that interests you

Discussed briefly with member of town council.

Please list any other boards/commissions you would like to learn more about during your interview
Council on aging and individuals with disabilities.

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Thursday, November 07, 2019 5:05 PM
To: Town Manager; Garibay, Jose
Subject: New Board & Commission Application

[EXTERNAL E-MAIL]

Board / Commission Application

Received: 2019/11/07 5:04 PM

Field	Submitted Value
First Choice	Member - (Town Planning and Zoning Commission)
Second Choice	Member - (Town Planning and Zoning Commission)
Affiliation	Republican
Registered Voter	1
Name	Mark Ferraina
Address	126 West Street Windsor, CT 06095
Contact Information	Phone: 860-3355410 Fax: Email: markferraina@comcast.net

Please comment on why you are interested in serving on this board

This is probably the only Board I would really be interested in serving on. Having been a lifelong resident of Windsor (not counting brief Nebraska visit) I have long wanted to contribute or "give back" something civically to the Town. I thought about getting involved with the schools as a mentor or tutor but my real interests lie in the area of Town Planning. Having studied Real Estate Finance and Urban Development at UCONN and having spent a career as a builder/developer I am uniquely qualified to serve as a TP&Z Board member and as it happens you appear to need to fill a Republican seat. I pledge to work well with others and to abstain whenever appropriate or even upon request if need be. I am currently working on my last major local development before I consider retirement and would be willing to serve the five (5) year term currently sought. Furthermore, Our local family real estate holdings (with one Day Hill Road exception) have entered into a managerial phase and I do not foresee any imminent conflicts of interests or controversial issues.

Many board and commissions do not require any specific experience and are primarily looking for dedicated volunteers. If you have any experience, education, interest or other background information that may be relevant to the particular board/commission you are interested in please share it here
College Education: Real Estate Finance and Urban Development Work Experience: 40 years experience as a developer/builder and property owner/manager I have built and developed houses, townhouses, subdivisions,

office buildings and office parks, warehouse buildings and industrial parks, shopping centers as well as several hundred apartments and several fast food establishments (3 Burger Kings and a Wendy's in Nebraska).

Each board and commission has its own meeting schedule and time commitments. Are you able to commit at least 2hrs per month to attend regular meetings? Do you have any current conflicts that would prevent you from attending monthly meetings, approximately one evening per month

I am able to commit 2hrs per month and I have no current conflicts or commitments.

Are you interested and able to commit to spending additional time preparing for a meeting if required for your specific board/commission

Yes, I am ready and able to commitment the necessary time for meeting preparation. And, I already have a working knowledge of the Windsor Planning and Zoning Regulations as well as the Town Zoning maps and Future Plans of Development.

Have you contacted any current members or attended any meetings on the board/commission that interests you

I am familiar with and known to the TP&Z and have attended many TP&Z meetings over the past 40 years!

Please list any other boards/commissions you would like to learn more about during your interview

As I said, the TP&Z would probably be my first and only choice for civic service and I think my work experience, knowledge base, and unique familiarity with the Zoning process could be very valuable to the Board not to mention I think it might be very interesting and fun, too. lease do not be deterred by either my surname or my family's historical involvement on the Grand List. But rather let me be of assistance and make a contribution to the formidable matters of Windsor Town planning the lay ahead. Thanks for your consideration of my application. Regards, Mark Ferraina

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Friday, November 22, 2019 7:16 PM
To: Town Manager; Garibay, Jose
Subject: Reappointment Application

[EXTERNAL E-MAIL]

HTTP/1.0 200 OK Cache-Control: no-cache, private Date: Sat, 23 Nov 2019 00:16:22 GMT

Boards / Commissions Reappointment Application

Field	Submitted Value
Name	JOSEPH BREEN
Address	70 Timothy Terrace Windsor, CT 06095
Contact Information	Phone: 860-478-7196 Email: BreenJ@aol.com

Which board/commission are you reapplying for?

Zoning Board of Appeals

How long have you been serving on this board / commission?

Since 1992

Why would you like to continue serving on this board/commission?

Very familiar with the town's Zoning Ordinances. Like to play a part in the Town's success.

Please tell us how you have been a contributing member to this board/commission.

Been serving on the ZBA since 1992., the chair since 2008. Being a homeowner in a residential area myself, I can relate well to all of the residents concerns.

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?

My leadership role and decision making skills as an Aircraft Captain has transitioned well to serving on this Board. I would like to continue in this position.

Is there anything the town or town council can do to help this board/commission perform more effectively?

Try to fill the vacancies on this Board.

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Tuesday, December 03, 2019 9:25 AM
To: Town Manager; Garibay, Jose
Subject: New Board & Commission Application

[EXTERNAL E-MAIL]

Board / Commission Application

Received: 2019/12/03 9:25 AM

Field	Submitted Value
First Choice	Alternate - (Inland Wetlands and Watercourses Commission)
Second Choice	Alternate - (Conservation Commission)
Affiliation	Republican
Registered Voter	1
Name	Ayse Adams
Address	44 Tobey Avenue Windsor, CT 06095
Contact Information	Phone: 8609894089 Fax: Email: a.casebio@gmail.com

Please comment on why you are interested in serving on this board

I have a strong interest in habitat preservation and conservation and a love of our town community and natural resources. I am particularly interested in invasives species management and completed my Master's thesis on an invasive pest of tobacco and related crops. I have a background in science education and have conducted a 10-month long research project on the wetlands plant, Phragmites.

Many board and commissions do not require any specific experience and are primarily looking for dedicated volunteers. If you have any experience, education, interest or other background information that may be relevant to the particular board/commission you are interested in please share it here

In addition to the above, I have a Bachelor of Science, Secondary Education (B.S.Ed.) in Biology and a Master of Arts in Biological Sciences. I have taught science from grades two through twelve since 2009 and recently started teaching biology at the college level this fall. My course work has focused on ecology and plant sciences, including wetlands ecology and paleobiology, inland wetlands, wildlife ecology and management, entomology, invasive species, and plant taxonomy. I have also been on the Board of Trustees of the Friends of Northwest Park since 2017 and presently serve as the Membership Chairperson. I have been a Windsor resident since 2013.

Each board and commission has its own meeting schedule and time commitments. Are you able to commit at least 2hrs per month to attend regular meetings? Do you have any current conflicts that would prevent you from attending monthly meetings, approximately one evening per month

I am able to commit to at least two hours per month to attend meetings, but I am unable to attend on Wednesday nights and some Thursdays due to other responsibilities.

Are you interested and able to commit to spending additional time preparing for a meeting if required for your specific board/commission

Yes, I may be able to spend additional time preparing for a meeting if required to do so.

Have you contacted any current members or attended any meetings on the board/commission that interests you

I have not, but I have discussed applying for an alternate position on both committees for which I am applying with Lisa Bress.

Please list any other boards/commissions you would like to learn more about during your interview

I am most interested in the Wetlands Commission because of my educational background, but the Conservation Commission sounds similar, so I am interested in learning more about the difference between the two.

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Sunday, December 09, 2018 3:37 PM
To: Town Manager; Garibay, Jose
Subject: Reappointment Application

HTTP/1.0 200 OK Cache-Control: no-cache, private Date: Sun, 09 Dec 2018 20:37:25 GMT

Boards / Commissions Reappointment Application

Field	Submitted Value
Name	Robert Griffiths
Address	40 Kearney Pl Windsor, CT 06095
Contact Information	Phone: 860-508-1558 Email: robg_4025@live.com

Which board/commission are you reapplying for?

Zoning Board of Appeals

How long have you been serving on this board / commission?

Approx . 18 months

Why would you like to continue serving on this board/commission?

Adds value to the Town. Interesting situations / challenges people face, with this board able to protect the town's interests, but, support its residents.

Please tell us how you have been a contributing member to this board/commission.

Active and attentive during reviews of cases. Any absences due to work requirements have been communicated in advance.

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?

Built home in Windsor leveraging Town resources, policies & processes.

Is there anything the town or town council can do to help this board/commission perform more effectively?

ZBA has been well supported by Lori & Bob

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Saturday, November 23, 2019 2:59 PM
To: Town Manager; Garibay, Jose
Subject: Reappointment Application

[EXTERNAL E-MAIL]

HTTP/1.0 200 OK Cache-Control: no-cache, private Date: Sat, 23 Nov 2019 19:58:45 GMT

Boards / Commissions Reappointment Application

Field	Submitted Value
Name	Margaret Harvey
Address	37 Hobson Avenue WINDSOR, CT 06095
Contact Information	Phone: 8602275623 Email: megharvey@comcast.net

Which board/commission are you reapplying for?

Planning and Zoning

How long have you been serving on this board / commission?

I believe it has been 4 years (2, two-year terms)

Why would you like to continue serving on this board/commission?

There is so much to learn in order to be a fully productive member of the TPZ commission. I am just getting to the point where I feel that I have built up some valuable experience. I would like to continue learning and contributing my viewpoints and perspectives.

Please tell us how you have been a contributing member to this board/commission.

During the summer 2018, I served as the TPZ representative on the Town's Mill Brook Open Space Committee. I regularly attend all TPZ meetings and am prepared by reading meeting materials in advance of the meeting.

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?

I have worked in the field of environmental public health for my entire working career (30 years). I have spent almost 20 years at the CT Department of Public Health. I have expertise in environmental contamination and brownfields redevelopment.

Is there anything the town or town council can do to help this board/commission perform more effectively?

The support that TPZ receives from the town planner and assistant town planner is very valuable so I think it is important for the town to continue doing everything possible to support and retain good staff.

2019 NOV 13 A 9:46

Lawrence Jaggon

Street: 8 Massow Lane
City: Windsor
State: CT
Zip: 06095
Phone: 860-794-9553
Email: lawjag@comcast.net

Which board/commission are you reapplying for?

Town planning and zoning alternate or full member

How long have you been serving on this board/commission?

4 years

Why would you like to continue serving on this board/commission?

I want to continue to serve my town

Please tell us how you have been a contributing member to this board/commission.

Attend meeting Making sound decisions in the interest of the town and its residents.

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?

Registered Nurse. experienced in health care and public health

Is there anything the town or town council can do to help this board/commission perform more effectively?

no

Reappointment Application

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Friday, November 22, 2019 4:41 PM
To: Town Manager; Garibay, Jose
Subject: Reappointment Application

[EXTERNAL E-MAIL]

HTTP/1.0 200 OK Cache-Control: no-cache, private Date: Fri, 22 Nov 2019 21:41:03 GMT

Boards / Commissions Reappointment Application

Field	Submitted Value
Name	James Bennett
Address	41 Alcott Drive Windsor, CT 06095
Contact Information	Phone: 8606831341 Email: jmb51@yahoo.com

Which board/commission are you reapplying for?

I am reapplying for the Public Building Commission.

How long have you been serving on this board / commission?

Approximately 10 years if not longer

Why would you like to continue serving on this board/commission?

I have an interest in structural projects from a design aspect through monitoring the actual construction of a project.

Please tell us how you have been a contributing member to this board/commission.

Over the years of my membership, I have engaged in a personal effort to attend as many meetings as possible. Also, as needed, I have supported the Commission by presenting the Commission's periodic report to the Town Council.

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?

I have an Associate in Science degree (Architectural Engineering Technology) which has caused me to develop a firm understanding of the field of architecture and related building systems.

Is there anything the town or town council can do to help this board/commission perform more effectively?

Not really, except to not let political agendas affect the Commission.

Windsor Evening Outdoor Activities Rescheduled / Curtailed

[Home](#) / [Boards & Commissions](#) / [Reappointment Application Form](#)

Reappointment Application

Dear Board/Commission Member,

Thank you for serving as a volunteer on a Town of Windsor board/commission. Once your current term has expired, your seat will be considered open and residents of the town will be able to apply for the position. If you are interested in being reappointed and would like to continue to serve in your current capacity, please fill out the below application form. You may also print out the application form and either mail the completed form to the Town Manager's office at 275 Broad Street, Windsor, CT 06095 or drop it off at your earliest convenience to the Town Manager's office. All online forms are automatically routed to the Town Manager's office for processing. If other members of the public apply for this position, if there are questions about your attendance or contributions to your board/commission, or if you are reapplying for a position you currently hold on a statutory board/commission (IWWC, PBC, TP&Z, Zoning Board of Appeals), you will be asked to interview with the Personnel Committee prior to your reappointment being placed before the Town Council for their final decision.

If you are no longer interested in serving after your term expires please notify Helene Albert at the Town Manager's office at albert@townofwindsorct.com or (860) 285-1800.

Please feel free to contact the Personnel Committee or Helene Albert if you have any questions.

Thank You.

* **First name** (required) * **Street** (required)

* **Last name** (required) * **City** (required) * **State** (required)

* **Phone** (required) * **Zip** (required)

* **Email** (required)

* **Which board/commission are you reapplying for?** (required)

* **How long have you been serving on this board / commission?** (required)



Boards & Commissions

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Town of Windsor
@TownofWindsorCT

We have a great group for this year's Citizen's Academy, but we have room for more. It's not too late to sign up. Next week we visit Police and Fire personnel at the Bloomfield Ave. Safety Complex. Sign up here: townofwindsorct.com/windsor-citize...
twitter.com/nuburke/status...

Windsor Citizen's Acade...
townofwindsorct.com

Nuchette @nuburke
Citizen's Academy was amazing tonight! I am proud to live in this wonderful town.
twitter.com/TownofWindsorC
...

8:50 AM - Sep 27, 2019

[See Town of Windsor, CT's other Tweets](#)



* Why would you like to continue serving on this board/commission? (required)

i would like to continue to participate in the hrc activities and discussions



* In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position? (required)

i participate in other town volunteer and civic activities

* Is there anything the town or town council can do to help this board/commission perform more effectively? (required)

no

Please verify you are not a robot



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Submit Application



Albert, Helene

From: information@townofwindsorct.com
Sent: Monday, October 30, 2017 9:22 AM
To: Town Manager; md3hinckley@gmail.com
Subject: Boards & Commissions Reappointment Application

Categories: Purple Category

Submitted:
Monday, October 30th, 2017

Name :

Marcia Hinckley

Street :

209 Palisado Avenue

City :

Windsor

State :

CT

Zip :

06095

Phone :

860-688-0943

Email :

md3hinckley@gmail.com

Which board/commission are you reapplying for?

Historic District Commission

How long have you been serving on this board/commission?

This term has been 2 years. I was on the commission for many years for earlier terms.

Why would you like to continue serving on this board/commission?

to continue to participate in decisions that affect the historic district and, by extension, the town. Our historic district contains information about Windsor's architecture and history.

Please tell us how you have been a contributing member to this board/commission.

As an alternate, I have done my best to share what I have learned about material culture (MA in American Studies) and history when making decisions about appropriateness of applicants' projects; my belief in the importance of the district to the town as a whole; historic preservation resources of which I am aware.

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?

Probably not. I bring to the table whatever relevant expertise and knowledge I have gained over the years through my work and degrees and volunteer work.

Is there anything the town or town council can do to help this board/commission perform more effectively?

Abby Kenyon is fabulous in working with and for this commission. I'm not aware of anything the commission needs beyond what she has been able to provide. My only request is to be sure that council and residents are aware that the district was created to provide protection of town history and architecture for the benefit of the town as a whole; it was not designed to protect it merely for itself.

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Friday, November 22, 2019 1:36 PM
To: Town Manager; Garibay, Jose
Subject: Reappointment Application

[EXTERNAL E-MAIL]

HTTP/1.0 200 OK Cache-Control: no-cache, private Date: Fri, 22 Nov 2019 18:36:01 GMT

Boards / Commissions Reappointment Application

Field	Submitted Value
Name	Milo Peck
Address	23 Orchard Road Windsor, CT 06095
Contact Information	Phone: 860-688-3407, 860-944-5857(c) Email: ellen.peck@snet.net, mpeck@fairfield.edu

Which board/commission are you reapplying for?
Board of Assessment Appeals

How long have you been serving on this board / commission?
17 years

Why would you like to continue serving on this board/commission?
I believe I have the talent, experience and expertise to make a valuable contribution

Please tell us how you have been a contributing member to this board/commission.
I have only missed two meetings during my term as chairman. I make an effort to come in and discuss with the assessor the various properties under consideration before each meeting

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?
I used to value commercial properties. I am also a CPA and an attorney.

Is there anything the town or town council can do to help this board/commission perform more effectively?

I am not currently aware of any items to help the commission perform more effectively

Albert, Helene

From: information=townofwindsorct.com@mg.townofwindsorct.com on behalf of information@townofwindsorct.com
Sent: Wednesday, November 13, 2019 2:32 PM
To: Town Manager; Garibay, Jose
Subject: Reappointment Application

[EXTERNAL E-MAIL]

HTTP/1.0 200 OK Cache-Control: no-cache, private Date: Wed, 13 Nov 2019 19:32:08 GMT

Boards / Commissions Reappointment Application

Field	Submitted Value
Name	Kathryn Roby
Address	122 Eastview Dr Windsor, CT 06095
Contact Information	Phone: 860-688-8778 Email: kdroy@comcast.net

Which board/commission are you reapplying for?
Commission on Aging and Persons with Disabilities

How long have you been serving on this board / commission?
I was appointed in August/September 2019 to fill out a term.

Why would you like to continue serving on this board/commission?

Having attended this commission's meetings this fall, I am very interested in this work. At our last meeting, in the course of our discussion of tasks to turn our attention to, it was stated that my input was of value because I am a person with somewhat significant disabilities. I bring the unique perspective of an individual who has become disabled, is aging in place in this community, uses public buildings and attends community events with those restrictions. I am strongly vested in seeing that any obstacles that can be identified and remediated are addressed. I have been using the Fitness Center for over 2 years and have attended other events in community buildings. I am familiar with the difficulties that disabled persons and those aging in place face trying to attend the events on the green, at Northwest Park, etc. I would like very much to continue to be a part of making this an easier experience.

Please tell us how you have been a contributing member to this board/commission.

I was just recently appointed to the commission in August/September. I have attended meetings and participated in the discussions regarding obstacles presented in community buildings, at functions, as well as the educational events proposed.

In addition to your experience serving on this board/commission, do you have any other expertise or experience we should be aware of that is an asset to this position?

I was in active practice as a registered nurse for over 40 years in Connecticut the majority of which was in the field of public health. I have a daily working knowledge of the various State of CT departments that can assist or may affect those who are disable or aging in place in our community. In addition, having lived here in Windsor since the mature age of 18 months, we made a decision to remain here, age in place and work with my increasing disability to do so.

Is there anything the town or town council can do to help this board/commission perform more effectively?

Ms Joyce has been and is very supportive of the group. I think it might be of assistance to review annually what if any our boundaries, budget or other aspects of the relationship of this committee to the council, town departments and town officials perhaps as part of the first meeting each calender year.



**TOWN OF WINDSOR
Personnel Committee
October 9, 2019
Town Hall – Ludlow Room**

UNAPPROVED MINUTES

1. CALL TO ORDER

Present: Councilor Richard O'Reilly, Chair, Councilor Nuchette Black-Burke and Councilor Michael Tustin

The meeting was called to order at 5:31 p.m.

2. PUBLIC COMMENT - None

3. CANDIDATE INTERVIEWS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

a) Milo Peck – Democratic Member – Public Building Commission – REAPPOINTMENT

The committee met with Mr. Peck regarding his reappointment to the Public Building Commission.

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to reappoint Milo Peck as a democratic member to the Public Building Commission for a three year term to expire November 30, 2021 or until a successor is appointed.

Motion Passed 3-0-0

b) Caren Barry – Independent – interested in Library Advisory Board – APPOINTMENT

The committee met with Ms. Barry to discuss his interest in becoming a member on the Library Advisory Board. Ms. Barry volunteers at the library two times per week and has been a Windsor resident for 35 years.

MOVED by Councilor Black-Burke, seconded by Councilor Tustin to appoint Caren Barry as an Independent member to the Library Advisory Board for a three year unexpired term to expire April 30, 2020 or until a successor is appointed.

Motion Passed 3-0-0

c) George Bolduc – Democrat – interested in Conservation Commission and Public Building Commission – APPOINTMENT

The committee met with Mr. Bolduc regarding his interest in becoming a member on the Conservation Commission and the Public Building Commission. Mr. Bolduc has served on other commission for the last 20 years.

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to appoint George Bolduc as a Democratic Alternate member on the Public Building Commission for a three year term to expire November 30, 2022 or until a successor is appointed.

Motion Passed 3-0-0

**d) Loretta Raney – Republican Member (resident) – Historic District Commission
- REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Tustin, to reappoint Loretta Raney as a Republican member (resident) on the Historic District Commission for a five year term to expire October 31, 2024 or until a successor is appointed.

Motion Passed 3-0-0

**e) Stephen Rubino – Unaffiliated Member (resident) – Historic District
Commission – REAPPOINTMENT**

MOVED by Councilor Tustin, seconded by Councilor Black-Burke, to reappoint Stephen Rubino as an Unaffiliated member (resident) to the Historic District Commission for a five year term to expire October 11, 2024 or until a successor is appointed.

Motion Passed 3-0-0

f) Robert Gange – Unaffiliated Member – Youth Commission – REAPPOINTMENT

MOVED by Councilor Tustin, seconded by Councilor Black-Burke, to reappoint Robert Gange as an Unaffiliated member to the Youth Commission for a three year term to expire September 30, 2022 or until a successor is appointed.

Motion Passed 3-0-0

4. STAFF REPORTS - None

5. APPROVAL OF MINUTES

a) August 22, 2019

MOVED by Councilor Tustin, seconded by Councilor Black-Burke to approve the minutes of the August 22, 2019 meeting as presented.

Motion Passed 3-0-0

6. COMMUNICATIONS FROM COMMITTEE MEMBERS - None



7. ADJOURNMENT

MOVED by Councilor Black-Burke, seconded by Councilor Tustin to adjourn the meeting at 6:09 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Councilor Michael Tustin