



**TOWN OF WINDSOR
Personnel Committee
October 14, 2020
VIRTUAL MEETING**

UNAPPROVED MINUTES

1. CALL TO ORDER

Present: Councilor Lisa Rampulla Bress, Chair, Councilor Nuchette Black-Burke and Councilor Lenworth Walker

The meeting was called to order at 6:00 p.m.

2. PUBLIC COMMENT

3. CANDIDATE INTERVIEWS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

a) Herman Woodard – Republican – interested in Windsor Housing Authority – APPOINTMENT

The committee met virtually with Mr. Woodard regarding his interest in becoming a member on the Windsor Housing Authority.

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to appoint Herman Woodard as a Republican member to the Windsor Housing Authority for a five year unexpired term to expire July 31, 2024 or until a successor is appointed (*to replace Reed*).

Motion Passed 3-0-0

b) Julie Henry – Democrat – interested in Conservation Commission – APPOINTMENT

The committee met virtually with Ms. Henry to discuss her interest in becoming a member on the Conservation Commission.

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to appoint Julie Henry as a Democratic Alternate member to the Conservation Commission for a five year term to expire November 30, 2025 or until a successor is appointed (*to replace O'Leary*)

Motion Passed 3-0-0

c) George Bolduc – Democrat – Zoning Board of Appeals – REAPPOINTMENT

The committee met virtually with Mr. Bolduc regarding his interest in being reappointed to the Zoning Board of Appeals.

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint George Bolduc as a Democratic member to the Zoning Board of Appeals for a four year term to expire November 14, 2023 or until a successor is appointed.

Motion Passed 3-0-0

d) Keith Mullinar – Democrat – interested in Commission on Aging & Persons with Disabilities – APPOINTMENT – NO SHOW**e) Ayse Adams – Republican – interested in Conservation Commission – move up from an alternate position to regular membership – APPOINTMENT**

The committee met virtually with Ms. Adams to discuss her interest in moving up from an alternate position on the Conservation Commission to a regular membership.

MOVED by Councilor Black-Burke, seconded by Councilor Walker to appoint Ayse Adams as a Republican member to the Conservation Commission for a five year unexpired term to expire November 30, 2024 or until a successor is appointed (*to replace Canoni*).

Motion Passed 3-0-0

f) Adam Gutcheon – Democrat – interested in Windsor Housing Authority and Metropolitan District Commission - APPOINTMENT

The committee met virtually with Mr. Gutcheon regarding his interest in becoming a member on the Windsor Housing Authority and the Metropolitan District Commission. Mr. Gutcheon was advised that the Metropolitan District Commission vacancy is one that is appointed by the Governor and not the Town Council. For that reason, the Personnel Committee will be interviewing him only for his interest in the Windsor Housing Authority at tonight's meeting.

Windsor Housing Authority

MOVED by Councilor Black-Burke, seconded by Councilor Walker to appoint Adam Gutcheon as a Democratic member to the Windsor Housing Authority for a five year unexpired term to expire July 31, 2022 or until a successor is appointed (*to replace Kenneson*).

Motion Passed 3-0-0

g) Nicole Grant Yonkman – Democrat – interested in Historic District Commission & Human Relations Commission - APPOINTMENT

The committee met virtually with Ms. Grant Yonkman regarding her interest in being a volunteer on the Historic District Commission and the Human Relations Commission. It was explained to Ms. Grant Yonkman that there are currently no Democratic vacancies available on the Human Relations Commission.

Historic District Commission

MOVED by Councilor Black-Burke, seconded by Councilor Walker to appoint Nicole Grant Yonkman as a Democratic Alternate (non-resident) member to the Historic District Commission for a two year unexpired term to expire October 13, 2021 or until a successor is appointed (*to replace Sachdev*).

Motion Passed 3-0-0

h) Sandi Ghanesh-Thompson – Republican member – Board of Ethics – REAPPOINTMENT

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Sandi Ghanesh-Thompson as a Republican member to the Board of Ethics for a five year term to expire July 31, 2025 or until a successor is appointed.

Motion Passed 3-0-0

i) Charles Jackson – Republican member – Hartford Area Cable Television Advisory Council – REAPPOINTMENT

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Charles Jackson as a Republican member to the Hartford Area Cable Television Advisory Council for a two year term to expire June 30, 2022 or until a successor is appointed.

Motion Passed 3-0-0

j) Colette Yeich – Republican member (non-resident) – Historic District Commission - REAPPOINTMENT

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Colette Yeich as a Republican (non-resident) member to the Historic District Commission for a five year term to expire October 10, 2025 or until a successor is appointed.

Motion Passed 3-0-0

**k) Edward Samolyk – Democratic member – Insurance Commission -
REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Edward Samolyk as a Democratic member to the Insurance Commission for a four year term to expire October 31, 2024 or until a successor is appointed.

Motion Passed 3-0-0

**l) Lee Hoffman – Democratic member – Redevelopment Agency -
REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Lee Hoffman as a Democratic member to the Redevelopment Agency for a five year term to expire April 18, 2025 or until a successor is appointed.

Motion Passed 3-0-0

**m) Della Rondinone – Republican member – Windsor Housing Authority -
REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Della Rondinone as a Republican member to the Windsor Housing Authority for a five year term to expire July 31, 2025 or until a successor is appointed.

Motion Passed 3-0-0

n) Jeremy Halek – Republican member – Youth Commission - REAPPOINTMENT

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Jeremy Halek as a Republican member to the Youth Commission for a three year term to expire September 30, 2023 or until a successor is appointed.

Motion Passed 3-0-0

**o) Kereme Murrell – Democratic Alternate member – Youth Commission -
REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to reappoint Kereme Murrell as a Democratic Alternate member to the Youth Commission for a two year term to expire September 30, 2022 or until a successor is appointed.

Motion Passed 3-0-0

4. REVIEW OF TOWN MANAGER EVALUATION PROCEDURES

The committee discussed the current process, timeline and forms.

The committee will share the Town Manager's last year's goals with the Town Council in the very near future.

The committee would like staff to inquire whether or not CCM has a track on Town Manager Evaluations/Municipal employees.

5. DISCUSSION REGARDING FAIR RENT COMMISSION

The committee asked the following questions:

- Is there any interconnection between the Housing Authority and Fair Rent Commission?
- Is there a lack of clarity for the community regarding what the Fair Rent Commission does?

The committee would like town staff to report back to the Personnel Committee on the Fair Rent laws and what types of concerns come before the Fair Rent Commission. They would also like to have the Fair Rent staff liaison be present at a meeting so the committee can ask her/him questions.

6. STAFF REPORTS - None

7. APPROVAL OF MINUTES

- a) September 2, 2020

MOVED by Councilor Black-Burke, seconded by Councilor Walker to approve the minutes of the September 2, 2020 meeting as presented.

Motion Passed 3-0-0

8. COMMUNICATIONS FROM COMMITTEE MEMBERS

Councilor Black-Burke shared that there is a food distribution event taking place this Friday 10/16/20 at 1170 Blue Hill Avenue at Rehoboth Church of God from 9:00 AM – 2:30 PM.

9. ADJOURNMENT

MOVED by Councilor Black-Burke, seconded by Councilor Walker, to adjourn the meeting at 7:36 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Councilor Bress