



**TOWN OF WINDSOR  
HYBRID MEETING  
PERSONNEL COMMITTEE  
NOVEMBER 28, 2022  
LUDLOW ROOM  
APPROVED MINUTES**

**1. CALL TO ORDER**

Present: Deputy Mayor Lisa Bress, Councilor Nuchette Black-Burke, Councilor Kristin Gluck-Hoffman (arrived at 6:20 p.m.)

Staff: Scott Colby, Assistant Town Manager

The meeting was called to order at 5:30 p.m.

**2. PUBLIC COMMENT – None**

**3. CANDIDATE INTERVIEWS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS**

**a) Margaret Hill – Unaffiliated – interested in Town Planning & Zoning Commission and Connecticut Central Regional Tourism District**

The committee met with Ms. Hill regarding her interest in serving on the Town Planning & Zoning Commission and the Connecticut Central Regional Tourism District. The committee informed Ms. Hill that there are presently no seats available on the Connecticut Central Regional Tourism District.

No action was taken.

**b) James Bennett – Unaffiliated member – Public Building Commission – REAPPOINTMENT**

The committee met with Mr. Bennett regarding his interest in continuing to volunteer on the Public Building Commission.

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint James Bennett as an Unaffiliated member to the Public Building Commission for a three year term to expire November 30, 2025 or until a successor is appointed.

Motion Passed 3-0-0

**c) Loretta Raney – Republican member – Zoning Board of Appeals –  
REAPPOINTMENT**

The committee met with Ms. Ramey regarding her reappointment to the Public Building Commission.

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Loretta Raney as a Republican member to the Zoning Board of Appeals for a four year term to expire November 10, 2026 or until a successor is appointed.

Motion Passed 3-0-0

**d) George Bolduc – Democratic Alternate member – Public Building Commission -  
REAPPOINTMENT**

The committee met with Mr. Bolduc regarding his reappointment to the Public Building Commission.

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint George Bolduc as a Democratic Alternate member to the Public Building Commission for a three year term to expire November 30, 2025 or until a successor is appointed.

Motion Passed 3-0-0

**e) Lawrence Jaggon – Democratic member – Town Planning & Zoning  
Commission – REAPPOINTMENT**

The committee met with Mr. Jaggon to discuss his reappointment to the Town Planning & Zoning Commission.

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Lawrence Jaggon as a Democratic member to the Town Planning & Zoning Commission for a five year term to expire November 11, 2027 or until a successor is appointed.

Motion Passed 3-0-0

**f) Patricia Bruhn – Democratic member – Hartford Area Cable Television Advisory  
Council – REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Patricia Bruhn as a Democratic member to the Hartford Area Cable Television Advisory Council for a two year term to expire June 30, 2024 or until a successor is appointed.

Motion Passed 3-0-0

**g) Charles Buder – Republican member – Insurance Commission –  
REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Charles Buder as a Republican member to the Insurance Commission for a four year term to expire October 31, 2026 or until a successor is appointed.

Motion Passed 3-0-0

**h) Jeffrey Dyreson – Democratic member – Citizen Advisory Task Force on Clean Energy – REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Jeffrey Dyreson as a Democratic member to the Citizen Advisory Task Force on Clean Energy for a one year term to expire August 3, 2023 or until a successor is appointed.

Motion Passed 3-0-0

**i) Robert Gange – Unaffiliated member – Youth Commission – REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Robert Gange as an Unaffiliated member to the Youth Commission for a three year term to expire September 30, 2025 or until a successor is appointed.

Motion Passed 3-0-0

**j) Bruce McCormick – Democratic member – Youth Commission – REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Bruce McCormick as a Democratic member to the Youth Commission for a three year term to expire September 30, 2024 or until a successor is appointed.

Motion Passed 3-0-0

**k) Shanee Ransom – Democratic member – Youth Commission – REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Shanee Ransom as a Democratic member to the Youth Commission for a three year term to expire September 30, 2025 or until a successor is appointed.

Motion Passed 3-0-0

**l) George Slate – Republican member – Citizen Advisory Task Force on Clean Energy – REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint George Slate as a Republican member to the Citizen Advisory Task Force on Clean Energy for a one year term to expire August 3, 2023 or until a successor is appointed.

Motion Passed 3-0-0

**m) Elizabeth Yetman – Democratic member – Citizen Advisory Task Force on Clean Energy – REAPPOINTMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to reappoint Elizabeth Yetman as a Democratic member to the Citizen Advisory Task Force on Clean Energy for a one year term to expire August 3, 2023 or until a successor is appointed.

Motion Passed 3-0-0

**4. APPROVAL OF UPDATED RESPONSES FOR BOARD/COMMISSION APPLICANTS (APPOINTMENTS/REAPPOINTMENTS)**

The draft responses as presented were approved by the committee.

**5. STAFF REPORTS**

a) Review of demographic survey of boards/commissions

- The survey is to enable the Personnel Committee and Town Council to have a snapshot of boards and commissions demographics.
- Age, race/ethnicity, gender and disability information will be gathered. The survey is optional as are individual questions.
- Having a snapshot of the demographics of boards and commissions will enable us to work toward the Personnel Committee's goal of inclusivity.

**6. APPROVAL OF MINUTES**

a) September 22, 2022

MOVED by Councilor Black-Burke seconded by Deputy Mayor Bress to approve the minutes of the September 22, 2022 meeting as presented.

Motion Passed 2-0-0 (Councilor Gluck-Hoffman absent)

**7. COMMUNICATIONS FROM COMMITTEE MEMBERS**

Deputy Mayor Bress shared that any information needed to consider changing the Arts Commission to an Arts and Culture Commission would be presented at the next meeting. Assistant Town Manager Scott Colby and Economic Development Director Patrick McMahon will confer on this topic and bring their findings to the committee so a decision can be made on how to proceed.

## **8. ADJOURNMENT**

MOVED by Councilor Black-Burke, seconded by Councilor Gluck Hoffman to adjourn the meeting at 7:09 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Deputy Mayor Bress