

**TOWN OF WINDSOR, CONNECTICUT
Special Meeting Notice**



AGENCY: Personnel Committee

DATE: January 25, 2024

TIME: 5:30 PM

PLACE: Hybrid meeting – via Zoom & in person at Town Hall – Ludlow Room (first floor)

Zoom instructions

Dialing in by Phone Only:

Please call: **301 715 8592 or 305 224 1968**

1. When prompted for participant or meeting ID enter: **869 6930 7720**
2. You will then enter the meeting muted. During Public Comment if you wish to speak press *9 to raise your hand.

Joining in by Computer:

Please go to the following link: <https://us02web.zoom.us/j/86969307720>

1. When prompted for participant or meeting ID enter: **869 6930 7720**
2. Only if your computer has a microphone for two way communication, then during Public Comment if you wish to speak press **Raise Hand** in the webinar control. If you do not have a microphone you will need to call in on a phone in order to speak.
3. During Public Comments if you do not wish to speak you may type your comments into the Q&A feature.

AGENDA

1. Call to order
2. Public comment
3. *Candidate Interviews and reappointments for boards and commissions
4. Staff reports
5. Approval of minutes
 - a) *October 10, 2023
6. Communications from Committee members
7. Adjournment

*Backup materials attached



**Personnel Committee
January 25, 2024
Candidate Interviews & Reappointments**

5:40 PM

Lois Arsenault – Democrat – interested in Commission on Aging & Persons with Disabilities – APPOINTMENT (former Director of Caring Connection for Town of Windsor)

Democratic Member

- Three year term to expire January 31, 2026 or until a successor is appointed
(to replace PekarSKI)

5:50 PM

Brian Bosch – Republican – interested in Capital Improvements Committee - APPOINTMENT

Republican Member

- Three year unexpired term to expire May 5, 2027 or until a successor is appointed
(to replace Pelkey)

6:00 PM

Natalie Greenfield – Democrat – interested in Human Relations Commission and Youth Commission – APPOINTMENT

Human Relations Commission

Democratic Member

- Three year term to expire May 31, 2025 or until a successor is appointed (to replace Swade)
- Three year Unexpired term to expire May 31, 2025 or until a successor is appointed
(to replace Armstrong)

Democratic Alternate

- Three year term to expire May 31, 2027 or until a successor is appointed (to replace Bobb)

Youth Commission – no Democratic vacancies

6:10 PM

Carolyn Joseph – Democrat – interested in Wilson/Deerfield Advisory Committee – APPOINTMENT

Democratic Member

- Three year term to expire April 30, 2026 or until a successor is appointed (to replace Cote)

6:20 PM

Leigh Ann Tyson – Democrat – interested in Human Relations Commission – APPOINTMENT

Democratic Member

- Three year term to expire May 31, 2025 or until a successor is appointed (*to replace Swade*)
- Three year Unexpired term to expire May 31, 2025 or until a successor is appointed (*to replace Armstrong*)

Democratic Alternate

- Three year term to expire May 31, 2027 or until a successor is appointed (*to replace Bobb*)

6:30 PM

Ken Rosol – Unaffiliated – interested in Wilson/Deerfield Advisory Committee – APPOINTMENT

Republican Member

- Three year term to expire April 30, 2026 or until a successor is appointed (*to replace McCloud*)

Unaffiliated Member

- Three year term to expire April 30, 2026 or until a successor is appointed (*to replace Pelkey*)

Democratic Member

- Three year term to expire April 30, 2026 or until a successor is appointed (*to replace Cote*)

6:40 PM

Jennifer Czelazewicz – Democrat – interested in Wilson/Deerfield Advisory Committee – APPOINTMENT

Democratic Member

- Three year term to expire April 30, 2026 or until a successor is appointed (*to replace Cote*)

REAPPOINTMENTS

Milo Peck – Democrat Member – Board of Assessment Appeals – REAPPOINTMENT

- Four year term to expire November 30, 2027 or until a successor is appointed
(Attendance: 2023 - 4 out of 4 mtgs; 2022 – 6 out of 6 mtgs; 2021 - 3 out of 4 mtgs)

Marsha Brown – Unaffiliated Member – Commission on Aging & Persons with Disabilities – REAPPOINTMENT

- Three year term to expire November 8, 2026 or until a successor is appointed
(Attendance: 2023 - 9 out of 9 mtgs; 2022 - 8 out of 8 mtgs; 2021 - 10 out of 10 mtgs)

REAPPOINTMENTS (continued)

Bradford Robinson – Democratic Member – Conservation Commission – REAPPOINTMENT

- Five year term to expire November 30, 2027 or until a successor is appointed
(Attendance: 2023 - 7 out of 9 mtgs; 2022 - 8 out of 10 mtgs; 2021 – 8 out of 9 mtgs)
-

David Raney – Republican Member – Hartford Area Cable Television Advisory Council – REAPPOINTMENT

- Two year term to expire December 31, 2025 or until a successor is appointed
(Attendance: 2023 - 4 out of 5 mtgs; 2022 - 2 out of 2 mtgs; 2021 - 5 out of 5 mtgs)
-

Liz Dupont-Diehl – Democratic Member (Resident) - Historic District Commission – REAPPOINTMENT

- Five year term to expire October 13, 2028 or until a successor is appointed
(Attendance: 2023 - 2 out of 3 mtgs; 2022 - 3 out of 5 mtgs; 2021 - 5 out of 9 mtgs)
-

Nicole Grant Yonkman – Democratic Alternate Member (Nonresident) – Historic District Commission – REAPPOINTMENT

- Two year term to expire October 19, 2025 or until a successor is appointed
(Attendance: 2023 - 3 out of 3 mtgs; 2022 - 5 out of 5 mtgs; 2021 - 6 out of 9 mtgs)



**TOWN OF WINDSOR
HYBRID MEETING
PERSONNEL COMMITTEE
October 10, 2023
LUDLOW ROOM
UNAPPROVED MINUTES**

1. CALL TO ORDER

Present: Deputy Mayor Lisa Bress, Councilor Nuchette Black-Burke, Councilor Kristin Gluck-Hoffman

Staff: Scott Colby, Assistant Town Manager

The meeting was called to order at 5:30 p.m.

2. PUBLIC COMMENT - None

3. CANDIDATE INTERVIEWS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

a) James Durant – Republican Alternate – Zoning Board of Appeals – REAPPOINTMENT

The committee met with Mr. Durant regarding his interest in being reappointed to the Zoning Board of Appeals.

MOVED by Councilor Gluck-Hoffman, seconded by Councilor Black-Burke, to reappoint James Durant as a Republican Alternate member to the Zoning Board of Appeals for a four year term to expire November 10, 2025 or until a successor is appointed.

Motion Passed 3-0-0

b) Bradbury Stearns – Unaffiliated – interested in Historic District Commission and Inland Wetlands and Watercourses Commission - APPOINTMENT

The committee met with Mr. Stearns regarding his interest in serving on the Historic District Commission and/or the Inland Wetlands and Watercourses Commission.

MOVED by Councilor Gluck-Hoffman, seconded by Councilor Black-Burke, to appoint Bradbury Stearns as an Unaffiliated member to the Inland Wetlands and Watercourses Commission for a four year term to expire March 31, 2026 or until a successor is appointed (*to replace Washington*).

Motion Passed 3-0-0

c) Marco Romero – Unaffiliated – interested in Redevelopment Agency and/or Youth Commission- APPOINTMENT

The committee met with Mr. Romero regarding his interest in becoming a member on the Youth Commission. The committee explained that the Town Manager is the one that oversees

appointments to the Redevelopment Agency and his application would be forwarded to the Town Manager for his review.

MOVED by Councilor Black-Burke, seconded by Councilor Gluck-Hoffman, to appoint Marco Romero as an Unaffiliated member to the Youth Commission for a three year term to expire January 30, 2025 or until a successor is appointed (*to replace Sills*).

Motion Passed 3-0-0

**d) Timothy Tomcho – Democrat – interested in Conservation Commission-
APPOINTMENT**

The committee met with Mr. Tomcho regarding his interest in becoming a member on the Conservation Commission.

MOVED by Councilor Gluck-Hoffman, seconded by Councilor Black-Burke, to appoint Timothy Tomcho as a Democratic member to the Conservation Commission for a five year term to expire November 30, 2026 or until a successor is appointed (*to replace Klase*).

Motion Passed 3-0-0

**e) Joseph Zepperi – Republican – interested in Conservation Commission and Inland
Wetlands & Watercourses Commission - APPOINTMENT**

The committee met with Mr. Zepperi regarding his interest in serving on the Conservation Commission. There are currently no Republican vacancies on the Inland Wetlands & Watercourses Commission.

MOVED by Councilor Gluck-Hoffman, seconded by Councilor Black-Burke, to appoint Joseph Zepperi as a Republican Alternate member to the Conservation Commission for a five year unexpired term to expire November 30, 2024 or until a successor is appointed (*to replace Adams*).

Motion Passed 3-0-0

f) Kaitlin Walsh– Democrat – interested in Library Advisory Board – APPOINTMENT

The committee met with Ms. Walsh regarding her interest in serving on the Library Advisory Board.

MOVED by Councilor Black-Burke, seconded by Councilor Gluck-Hoffman, to appoint Kaitlin Walsh as a Democratic member to the Library Advisory Board for a three year unexpired term to expire April 30, 2025 or until a successor is appointed (*to replace Washington*).

Motion Passed 3-0-0

g) Dawn Kirkwood – Unaffiliated – interested in Zoning Board of Appeals – APPOINTMENT

The committee met with Ms. Kirkwood regarding her interest in moving up from an alternate position to a full membership on the Zoning Board of Appeals.

MOVED by Councilor Black-Burke, seconded by Councilor Gluck-Hoffman, to appoint Dawn Kirkwood as an Unaffiliated member to the Zoning Board of Appeals for a four year term to expire November 10, 2026 or until a successor is appointed (*to replace Griffiths*).

Motion Passed 3-0-0

h) Aretha Wood – Democrat – interested in Human Relations Commission – APPOINTMENT – No show

i) Charles Copeland – Democrat – Human Relations Commission – REAPPOINTMENT

MOVED by Councilor Black-Burke, seconded by Councilor Gluck-Hoffman, to reappoint Charles Copeland as a Democratic member to the Human Relations Commission for a three year term to expire May 31, 2026 or until a successor is appointed.

Motion Passed 3-0-0

j) Sandra Reault – Republican- Fair Rent Commission- REAPPOINTMENT

MOVED by Councilor Gluck-Hoffman, seconded by Councilor Black-Burke, to reappoint Sandra Reault as a Republican member to the Fair Rent Commission for a three year term to expire March 31, 2026 or until a successor is appointed.

Motion Passed 3-0-0

k) Carol Engelmann – Democrat – Windsor Housing Authority – REAPPOINTMENT

MOVED by Councilor Black-Burke, seconded by Councilor Gluck-Hoffman, to reappoint Carol Engelmann as a Democratic member to the Windsor Housing Authority for a five year term to expire July 31, 2028 or until a successor is appointed.

Motion Passed 3-0-0

4. STAFF REPORTS - None

5. APPROVAL OF MINUTES

a) August 28, 2023

MOVED by Councilor Black-Burke, seconded by Councilor Gluck-Hoffman, to approve the minutes of the August 28, 2023 meeting as presented.

Motion Passed 3-0-0



b) August 29, 2023

Moved by Councilor Gluck-Hoffman, seconded by Councilor Black-Burke, to approve the minutes of the August 29, 2023 meeting as presented.

Motion Passed 3-0-0

6. COMMUNICATIONS FROM COMMITTEE MEMBERS

Councilor Gluck-Hoffman and Councilor Black-Burke thanked Deputy Mayor Bress for her service as Chair of the Personnel Committee. The Arts Commission and the Citizen Advisory Task Force on Clean and Sustainable Energy were noted as accomplishments. Deputy Mayor Bress thanked Committee members for their efforts. She also thanked Assistant Town Manager Scott Colby for his research and hard work in support of the committee's efforts. Both expressed it was a pleasure to work together over the years.

7. ADJOURNMENT

MOVED by Councilor Gluck-Hoffman, seconded by Councilor Black-Burke, to adjourn the meeting at 7:26 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Deputy Mayor Bress