

TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice



AGENCY: Mill Brook Open Space Steering Committee

DATE: November 8, 2018

TIME: 7:00 PM

PLACE: Town Hall – Ludlow Room

AGENDA

1. Call to Order
2. Presentation of draft vision statement, guiding principles and concept plan
3. Public Comment
4. Other Business
5. Approval of Minutes
 - a) *October 18, 2018
6. Adjournment

*Backup materials

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**TOWN OF WINDSOR
MILL BROOK OPEN SPACE STEERING COMMITTEE
OCTOBER 18, 2018
LUDLOW ROOM – TOWN HALL**

UNAPPROVED MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:05 PM.

Present: Steven Fraysier, Meg Harvey, Hilary Carpenter, Aaron Szotka

Nigel Pepin arrived at 6:18 p.m.

Staff Present: Town Manager, Peter Souza; Town Planner, Eric Barz; and Assistant Town Planner, Todd Sealy

2. PUBLIC COMMENT - None

3. REVIEW DRAFT VISION STATEMENT, GUIDING PRINCIPLES AND CONCEPT PLAN

Mr. Barz reviewed the draft Executive Summary. Committee members discussed and asked a series of questions. Members made several suggested alternations, including adding a section in the Executive Summary related to reuse of the clubhouse and the Mack Street property.

The Committee then reviewed the format of the draft full report. Members asked that the public input section of the report be distilled further and that the actual survey results and detailed open house comments be placed in the appendix.

Discussion was held around recommended action steps. Staff will refine the possible action items prior to the next meeting.

The Committee was asked to review the draft report in the next week or so and to provide comments to Mr. Barz. Mr. Barz will then complete the draft document prior to the planned meeting of November 8th.

4. OTHER BUSINESS

The Committee set November 8th at 7:00 p.m. at the town hall as the next meeting date. At this meeting, the draft report will be presented for public review and comment. Staff will work to publicize this meeting in advance.

The goal remains to finalize the report in November so it can be transmitted and presented to the Town Council

5. APPROVAL OF MINUTES

MOVED by Ms. Carpenter, seconded by Mr. Fraysier to approve the October 3, 2018 meeting minutes as presented.

Motion Passed 3-0-0

6. ADJOURNMENT

Moved by consensus to adjourn the meeting at 7:55 p.m.

Respectfully Submitted,

Peter Souza
Town Manager