

**TOWN OF WINDSOR, CONNECTICUT  
Special Meeting Notice**



**Zoom instructions**

**Dialing in by Phone Only:**

Please call: 646 558 8656 or 312 626 6799

1. When prompted for participant or meeting ID enter: 897 3797 8991 then press #
2. You will then enter the meeting muted. During Public Comment if you wish to speak press \*9 to raise your hand.

**Joining in by Computer:**

Please go to the following link: <https://us02web.zoom.us/j/89737978991>

1. When prompted for participant or meeting ID enter: 897 3797 8991 then press #
2. Only if your computer has a microphone for two way communication, then during Public Comment if you wish to speak press **Raise Hand** in the webinar control. If you do not have a microphone, you will need to call in on a phone in order to speak.
3. During Public Comments if you do not wish to speak you may type your comments into the Q&A feature.

**AGENCY: Citizen Advisory Task Force on Clean and Sustainable Energy**

**DATE: October 21, 2020**

**TIME: 6:30 PM**

**PLACE: VIRTUAL MEETING**

**AGENDA**

1. Call to Order
2. Public Comment
3. Comments from Task Force Members
4. PURA & New England ISO
5. Reports from the Task Force on Outreach to Local Clean Energy/Sustainability Committees
6. Current Opportunities
7. Discuss Possible Future Agenda Topics
8. Approval of Minutes
  - a) \*October 7, 2020
9. Adjournment

\*Backup materials

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.



**Citizen Advisory Task Force on Clean and Sustainable Energy  
VIRTUAL MEETING  
October 7, 2020  
Special Meeting**

**UNAPPROVED MINUTES**

**1. CALL TO ORDER**

Assistant Town Manager Colby called the meeting to order at 6:31 p.m. Present were Committee Members; Neil Chaudhary, Jeffrey Dyreson, Barbara Peyton, George Slate, Eric Weiner, and Elizabeth Yetman.

Staff: Peter Souza, Town Manager; Scott Colby, Assistant Town Manager

**2. PUBLIC COMMENT - None**

**3. TOWN EFFORTS OVERVIEW**

Scott Colby, Assistant Town Manager, gave an overview of the town efforts in reducing energy. He pointed out that during the time period of FY 2010-FY 2020, the town has reduced its energy use by approximately 28%. He outlined several areas in which energy efficiencies could be taken in the future along with what is currently being done to support those efforts.

Mr. Colby discussed the Zoning Regulations and the Plan of Conservation and Development outlining what each one has slated within their regulations which will help to contribute towards a healthier and energy efficient town.

Mr. Colby also discussed the PowerPoint presentation that was distributed to each member which outlined more energy efficiency areas.

**4. WINDSOR CLIMATE ACTION GROUP OVERVIEW**

Mr. Weiner provided the group with some background on the Windsor Climate Action Group including its history, membership, goals and affiliations with the Sierra Club.

**5. DISCUSSION ON SAMPLE MUNICIPALITIES ENERGY/SUSTAINABILITY PLANS**

The Task Force will continue to review the sample municipal energy/sustainability plans that were provided before this meeting. Members will also reach out to these communities' energy/sustainability groups to follow up with some questions regarding the process they used to develop their communities plan.



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**6. DISCUSSION ON COMMITTEE MEMBER RESOURCES**

Mr. Chaudhary discussed that he subscribes to a Clean Energy Network email list-serv. He will forward this information to other Task Force members if they wish to receive this information.

Mr. Dyreson discussed a diagnostic tool that he was familiar with from the University of New Hampshire and stated that he would further look into this.

Mr. Weiner discussed a contact that he knows from PACE and the possibility of having him provide a presentation to the Task Force.

**7. DISCUSS POSSIBLE FUTURE AGENDA TOPICS AND SET NEXT MEETING DATE**

Members discussed items for the agenda for the next meeting scheduled for October, 21, 2020. Staff will work to finalize the agenda.

**8. SELECTON OF CHAIRPERSON, VICE-CHAIRPERSON AND SECRETARY**

MOVED by Ms. Yetman, seconded by Mr. Slate to elect Mr. Weiner as Chairperson to the Citizen Advisory Task Force on Clean and Sustainable Energy.

Motion Passed 6-0-0

The Task Force unanimously decided that they would not fill the Vice-Chairperson position at this time.

MOVED by Mr. Weiner, seconded by Mr. Chaudhary to elect Mr. Slate as Secretary to the Citizen Advisory Task Force on Clean and Sustainable Energy.

Motion Passed 6-0-0

**9. APPROVAL OF MINUTES**

MOVED by Mr. Slate seconded by Mr. Dyreson to approve the minutes of the September 16, 2020 meeting as presented.

Motion Passed 6-0-0



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**10. ADJOURNMENT**

MOVED by Mr. Slate and seconded by Mr. Chaudhary to adjourn the meeting at 8:34 p.m.

Motion Passed 6-0-0

Respectfully Submitted,

Scott W. Colby Jr.  
Assistant Town Manager