



**Citizen Advisory Task Force on Clean and Sustainable Energy
VIRTUAL MEETING
September 16, 2020
Special Meeting**

APPROVED MINUTES

1. CALL TO ORDER

Town Manager Souza called the meeting to order at 7:00 p.m. Present were Committee Members; Neil Chaudhary, Jeffrey Dyreson, Barbara Peyton, George Slate, Pamela Stratton, Eric Weiner, and Elizabeth Yetman.

Staff: Peter Souza, Town Manager; Scott Colby, Assistant Town Manager

2. INTRODUCTIONS

The task force was introduced to one another and to staff.

3. PUBLIC COMMENT – None

4. OVERVIEW OF COMMITTEE’S RESPONSIBILITY AND CHARGE

Town Manager Souza reviewed the task forces charges, information pertaining to the Freedom of Information Act (FOIA), and logistics of the meetings.

Task force members asked questions regarding the logistics.

5. SELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, & SECRETARY

Town Manager Souza reviewed the roles and responsibilities for each position.

The task force unanimously decided that they needed more time to decide on this item.

MOVED by Mr. Slate and seconded by Mrs. Stratton to table this item until the next meeting.

Motion Passed 7-0-0



6. DISCUSS POSSIBLE FUTURE AGENDA TOPICS AND SET NEXT MEETING DATE

Town Manager Souza proposed some ideas of possible future agenda items. Each of the task force members also provided input as to what items they would also like to include on the next agendas.

Staff will work on coordinating with the task force members their availability to schedule the next two meetings and preparing the agenda.

7. ADJOURNMENT

MOVED by Mr. Slate and seconded by Mrs. Stratton to adjourn the meeting at 8:33 p.m.

Motion Passed 7-0-0

Respectfully Submitted,

Scott W. Colby Jr.
Assistant Town Manager