



**TOWN OF WINDSOR  
ARTS COMMISSION  
SPECIAL HYBRID Meeting  
Council Chambers  
August 7, 2024**

**APPROVED MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 7:03 p.m.

Present: Kathryn Grimshaw-Parker, Spencer Moore, Sarah Laiuppa, Catherine Lewis, Christian Ryan, Neill Sachdev, Christina Swaidan

Absent: Michael Daly, Edward Richters

Staff: Scott W. Colby, Jr., Assistant Town Manager

**2. PUBLIC COMMENT - None**

**3. DISCUSSION OF POET LAUREATE**

Assistant Town Manager Colby discussed the poet laureate guidelines and application process.

MOVED by Commissioner Ryan, seconded by Commissioner Laiuppa, to recommend that the Town Council establish a Poet Laureate.

Motion Passed 7-0-0 (Commissioners Michael Daly, Edward Richters absent)

**4. MINUTES OF PRECEDING MEETING**

a) March 19, 2024

MOVED by Commissioner Grimshaw-Parker, seconded by Commissioner Moore to approve the meeting minutes of the March 19, 2024 meeting as presented.

Motion Passed 7-0-0 (Commissioners Michael Daly, Edward Richters absent)

**5. ADJOURNMENT**

MOVED by Commissioner Grimshaw-Parker, seconded by Commissioner Laiuppa, to adjourn the meeting at 7:48 p.m.

Motion Passed 7-0-0 (Commissioners Michael Daly, Edward Richters absent)

Respectfully Submitted,

Scott W. Colby, Jr.  
Assistant Town Manager