

**TOWN OF WINDSOR, CONNECTICUT  
Special Meeting Notice**



**Zoom instructions**

**Dialing in by Phone Only:**

Please call: **309 205 3325 or 312 626 6799**

When prompted for participant or meeting ID enter: **827 9607 1144** then press #

**Joining in by Computer:**

Please go to the following link: <https://us02web.zoom.us/j/82796071144>

When prompted for participant or meeting ID enter: **827 9607 1144**

**AGENCY: Arts Commission**

**DATE: December 3, 2024**

**TIME: 6:00 PM**

**PLACE: Hybrid meeting - via Zoom or In-person at Town Hall in the  
Ludlow Room (1<sup>st</sup> floor of town hall)**

**AGENDA**

- 1) Call to Order
- 2) Public Comment
- 3) Interview of Poet Laureate Candidates
- 4) Executive Session
  - a) Discussion concerning the appointment of a public officer (Poet Laureate)
- 5) Recommend candidate for Poet Laureate
- 6) Communications from Committee Members
- 7) Minutes of Preceding Meeting
  - a) \*October 29, 2024
- 8) Staff Comments
- 9) Adjournment

\*Backup materials

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 48 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.



**TOWN OF WINDSOR  
ARTS COMMISSION  
SPECIAL HYBRID Meeting  
Rose Room  
October 29, 2024  
UNAPPROVED MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

Present: Kathryn Grimshaw-Parker, Sarah Laiuppa, Spencer Moore, Christian Ryan, Neill Sachdev, and Christina Swaidan.

Staff: Scott W. Colby, Jr., Assistant Town Manager

**2. PUBLIC COMMENT - None**

**3. REVIEW OF POET LAUREATE APPLICATIONS**

The commission discussed each of the poet laureate candidate's submissions.

**4. COMMUNICATIONS FROM COMMITTEE MEMBERS - None**

**5. MINUTES OF PRECEDING MEETING**

a) August 7, 2024

MOVED by Commissioner Laiuppa, seconded by Commissioner Ryan to approve the meeting minutes of the August 7, 2024 meeting as presented.

Motion Passed 6-0-0

**6. ADJOURNMENT**

MOVED by Commissioner Swaidan, seconded by Commissioner Ryan, to adjourn the meeting at 8:00 p.m.

Motion Passed 6-0-0

Respectfully Submitted,

Scott W. Colby, Jr.  
Assistant Town Manager