

TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice



Zoom instructions

Dialing in by Phone Only:

Please call: **301 715 8592 or 312 626 6799**

1. When prompted for participant or meeting ID enter: **820 7903 6839** then press #
2. You will then enter the meeting muted. During Public Comment if you wish to speak press *9 to raise your hand.

Joining in by Computer:

Please go to the following link: <https://us02web.zoom.us/j/82079036839>

1. When prompted for participant or meeting ID enter: **820 7903 6839**
2. Only if your computer has a microphone for two way communication, then during Public Comment if you wish to speak press **Raise Hand** in the webinar control. If you do not have a microphone you will need to call in on a phone in order to speak.
3. During Public Comment if you do not wish to speak you may type your comments into the Q&A feature.

AGENCY: Capital Improvements Committee

DATE: May 25, 2022

TIME: 6:30 PM

PLACE: HYBRID MEETING – via Zoom and in person in Ludlow Room at Town Hall

AGENDA

1. Call to Order
2. Public Comment
3. Approval of Minutes
 - a) *March 10, 2021
4. Review of Draft FY 2023-2028 Capital Improvements Program
5. Staff Reports
6. Adjournment

To view the Capital Improvements Plan online please go to:

<https://townofwindsorct.com/finance/documents/fy-2023-fy-2028-cip-draft/>

*Backup materials

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**CAPITAL IMPROVEMENTS COMMITTEE
SPECIAL MEETING MINUTES
MARCH 10, 2021
VIRTUAL MEETING**

UNAPPROVED MINUTES

1. CALL TO ORDER

Chairman Randy Graff called the meeting to order at 6:04 p.m.

Present: Randy Graff, Aaron Jubrey, Lou Morando and Jim Bennett

Staff: Peter Souza, Town Manager; Scott Colby, Assistant Town Manager; Bob Jarvis, Director of Public Works/Town Engineer; Whit Przech, Facilities Manager; Paul Norris, Director of Recreation Services; Paul Goldberg, Fire Administrator; Bill Lewis, Fire Chief; Danielle Batchelder, Director of Business Services; Charles Waterfield, Physical Plant Manager

2. PUBLIC COMMENT - None

3. APPROVAL OF MINUTES

Mr. Bennett MOVED and Mr. Jubrey seconded to approve the unapproved minutes of May 28, 2020 as presented.

Motion Passed 3-0-0 (Mr. Morando Absent)

4. REVIEW OF DRAFT FY 2022-2027 CAPITAL IMPROVEMENTS PLAN

Town Manager Souza reviewed the Capital Improvements Plan format and noted the various funding sources for projects. The total bonding authorization in the 6 year plan is \$46.8 million, including four potential projects requiring referendums.

Chairman Graff and committee members reviewed the draft Capital Improvements Plan starting with FY 22.

FY 2022

Mr. Bennett inquired about two projects that were currently designated as Unscheduled, the Town Hall Domestic Water Piping Replacement and the Town Hall Stairway Railings. Mr. Przech provided some background on these items.

MOVED by Mr. Bennett that Firehouse Vehicle Exhaust System be moved from Unscheduled to FY 2022, seconded by Mr. Morando.

Motion passed 4-0-0

Mr. Morando commented on the Wilson Gate Park.

Mr. Graff commented on the Day Hill Road Pedestrian Circulation and LP Wilson Main Hall Restroom Renovation projects.

FY 2023

Mr. Morando asked about the Palisado Avenue Corridor Improvements and Wall Repairs and if the Town expects state funding to be coming through for this project. Town Manager Souza stated that he is uncertain of state funding at this time for this project.

Mr. Morando asked why the Broad Street Road Diet was listed as a project that was anticipated to require voter approval even though the funding was through state and federal aid. Town Manager Souza stated that because the funds would run through the town's accounts that it would still be voter approval would still be required.

FY 2024

Mr. Graff commented on the Chaffee House Roof Replacement Project picture within the CIP.

FY 2025

Mr. Bennett asked about the Windsor High School Roof Replacement Design and if this included the auditorium. Mr. Przech stated that the roof design would be a complete design minus the auditorium since this roof is newer.

Mr. Bennett asked about the Windsor High School Fieldhouse Renovation. Town Manager Souza stated that this project would be a renovation project and was not increasing square foot print of the facility. Mr. Graff asked if this project qualifies for state reimbursement. Ms. Batchelder stated that this project would not qualify.

Mr. Morando asked when they would look to do the construction for the Windsor High School HVAC Replacement project. Mr. Souza stated that they would work on this during the summer and if work needed to be completed once school was in session they would work to have that done on a second or third shift.

Mr. Graff commented on O'Brien Field Turf Replacement.

FY 2026

Mr. Graff asked about the Wilson Route 159 Corridor Enhancement Program and if the Town still expects state funding for this project. Town Manager Souza stated that he is uncertain of state funding at this time for this project. Mr. Morando asked if this project changes the size of the road. Mr. Souza stated that it does not. This project would be focusing on restoring the medians and curb line.

FY 2027

Mr. Bennett asked if the Freight House Repointing of Brick and Stone Exterior Walls would also include window replacements. Mr. Przech stated that window replacements would be included.

Town Manager Souza briefly discussed the list of unscheduled projects for FY 2022 – FY 2027.

Mr. Graff asked about where the Audible Pedestrian Signals would be located. Mr. Jarvis mentioned that they would be located within Town Center.

Mr. Morando asked about the background on the East Granby Road Relocation. Town Manager Souza mentioned that the Town of Windsor and East Granby were looking at possible alternatives for relocating the End of East Granby Road at the intersection of Route 20 to address safety concerns.

MOVED by Mr. Morando and seconded by Mr. Bennett to accept the draft Capital Improvements Program for FY 22- FY 27 as presented with the above amendment.

Motion Passed 4-0-0

5. STAFF REPORTS

Town Manager Souza provided an update on the progress of the 340 Bloomfield Avenue project.

6. ADJOURNMENT

MOVED by Mr. Bennett and seconded by Mr. Morando to adjourn the meeting at 6:57 p.m.

Motion Passed 4-0-0

Respectfully Submitted,

Scott W. Colby Jr.
Assistant Town Manager