



Municipality: WINDSOR, CT

Form NAA-01
2020 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
WINDSOR POLICE CADETS, INC.

Address: 340 BLOOMFIELD AVENUE, WINDSOR, CT 06095

Federal Employer Identification Number: 20-5190035

Program title: 2020 PROGRAM SPONSORSHIP

Name of contact person: SERGEANT BERNARD PETKIS

Telephone number: (860) 604-8635

Email address: PETKIS@TOWNOFWINDSORCT.COM

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 7,000.⁰⁰

<p>Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, attach a copy of the first page of your most recent return.</p> <p>If No, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.</p>
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Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; or
- Comprehensive college access loan forgiveness (see Conn. Gen Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; or
- Other (specify): COMMUNITY SERVICE ORGANIZATION

Description of program: _____
SEE ATTACHMENT

Need for program: _____
SEE ATTACHMENT

Neighborhood area to be served: _____
WINDSOR, CT AND SURROUNDING COMMUNITIES OF HARTFORD COUNTY

Plan to implement the program: _____
SOLICITING LOCAL BUSINESSES AS PROGRAM SPONSORS

Timetable:

Program start date: JANUARY 1, 2020

Program completion date: MAY 1, 2020

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested _____

Other funding sources - itemized sources:

a) SEE ATTACHMENT _____

b) _____

c) _____

d) _____

Total Funding: _____

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) SEE ATTACHMENT _____

b) _____

c) _____

d) _____

Administrative expenses - itemized description:

a) SEE ATTACHMENT _____

b) _____

c) _____

d) _____

Total Proposed Expenditures: _____

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>

PART II-PROGRAM INFORMATION

DESCRIPTION OF PROGRAM

THE WINDSOR POLICE CADETS, ESTABLISHED IN 1981, IS A COMMUNITY-ORIENTED PROGRAM, OPERATING YEAR-ROUND UNDER THE DIRECTION OF THE TOWN OF WINDSOR, ITS POLICE CHIEF, AND SEVERAL SWORN AND CIVILIAN ADVISORS. ITS MISSION IS TO DEVELOP RESPONSIBLE YOUTH; ENCOURAGE ACADEMIC EXCELLENCE, LEADERSHIP, TEAMWORK, AND VOLUNTEERISM; AND OFFER YOUNG MEN AND WOMEN INSIGHT INTO THE FIELD OF LAW ENFORCEMENT. THE PROGRAM IS SUPPORTED BY THE WINDSOR POLICE CADETS, INC., A NON-PROFIT, TAX-EXEMPT, CHARITABLE ORGANIZATION UNDER I.R.C. SECTION 501(C)(3).

NEED FOR PROGRAM

IN ADDITION TO THE OBVIOUS BENEFITS REAPED BY THE COMMUNITY AND ITS MEMBERS, THE WINDSOR POLICE CADETS BENEFIT THE POLICE DEPARTMENT IN MANY WAYS:

- BECAUSE OF THEIR INVOLVEMENT IN THE PROGRAM, OVER FIFTY YOUNG ADULTS STAY OUT OF TROUBLE IN TOWN. ADDITIONALLY, THEIR FRIENDS AND THOSE WISHING TO JOIN THE PROGRAM ARE DISCOURAGED FROM GETTING INTO TROUBLE. THIS PROMOTES OUR EFFORTS TO REDUCE CRIME THROUGH PREVENTION.
- I CONTINUALLY RECEIVE "INTELLIGENCE" INFORMATION FROM CURRENT AND FORMER MEMBERS. THIS INFORMATION RESULTS IN NUMEROUS ARRESTS AND CASES SOLVED.
- ON SEVERAL OCCASIONS, MEMBERS OF THE WINDSOR POLICE CADETS HAVE ASSISTED THE POLICE DEPARTMENT IN INVESTIGATIONS WHICH WOULD BE MAN-POWER AND COST-PROHIBITIVE (I.E. DISTRIBUTING FLYERS, SEARCHING FOR EVIDENCE, ETC.).
- THE CADETS ASSIST WITH TRAFFIC AND SAFETY AT A VARIETY OF EVENTS (I.E. NORTHWEST PARK COUNTRY FAIR, SHAD DERBY). WITHOUT THEIR ASSISTANCE, THE POLICE DEPARTMENT WOULD LIKELY INCUR ADDITIONAL OVERTIME EXPENSES AND BE FORCED TO ORDER POLICE OFFICERS TO WORK.
- THE PROGRAM ALLOWS US TO NURTURE AND SCREEN PROSPECTIVE CANDIDATES FOR FUTURE POSITIONS AS WINDSOR POLICE OFFICERS. ALREADY, SEVERAL MEMBERS HAVE BEEN HIRED BY OUR DEPARTMENT. OFTEN TIMES, THEY HAVE AN "EDGE" OVER OTHER CANDIDATES.
- THE WINDSOR POLICE CADETS HAVE BEEN PRAISED BY BUSINESSES, CIVIC ORGANIZATIONS, AND RESIDENTS FOR THEIR SERVICE TO THE COMMUNITY. ADDITIONALLY, THE PROGRAM HAS BEEN RECOGNIZED BY MANY POLICE DEPARTMENTS. OVERALL, THE PROGRAM IS A POSITIVE REFLECTION ON THE POLICE DEPARTMENT AND ITS COMMUNITY/YOUTH OUTREACH INITIATIVES.

IT COULD ALMOST BE ARGUED THAT THE PROGRAM PAYS FOR ITSELF.

PART II-ADMINISTRATION OF PROGRAM

DIRECTOR BERNARD PETKIS
340 BLOOMFIELD AVENUE
WINDSOR, CT 06095

ASSOCIATE DIRECTOR NICOLE ALBERTI
340 BLOOMFIELD AVENUE
WINDSOR, CT 06095

ADVISOR SHONTAY GIBSON
24 ELIZABETH AVENUE
BLOOMFIELD, CT 06002

OFFICER ALAN MASON
340 BLOOMFIELD AVENUE
WINDSOR, CT 06095

OFFICER PATRICK DOWD
340 BLOOMFIELD AVENUE
WINDSOR, CT 06095

ADVISOR CAROLYN JOSEPH
38 HIGHLAND AVENUE
WINDSOR, CT 06095

OFFICER WILLIAM THOMSON
340 BLOOMFIELD AVENUE
WINDSOR, CT 06095

OFFICER JOSEPH MAYO
340 BLOOMFIELD AVENUE
WINDSOR, CT 06095

DIRECTOR

SERGEANT BERNARD PETKIS
ADVERTISING (AIDE STACEY SAMSON)
CALENDAR, MEMBERSHIP & MONTHLY AGENDA
DISCIPLINARY REVIEW BOARD
FINANCES
LAW ENFORCEMENT TRAINING & COMPETITION
-EVALUATOR
MEMBER & POST PHOTOGRAPHS (LIEUTENANT MICHELE NEARY)
MEMBER SELECTION & ORIENTATION
N.E.R.L.E.E.A. COORDINATOR (AIDE SANDY BUETTIKER)
PHYSICAL FITNESS (OFFICER TYRA TAYLOR)
-OBSTACLE COURSE QUALIFICATION & COMPETITION
-P.O.S.T. FITNESS ASSESSMENT
RECOGNITION GATHERINGS
RECRUITMENT INITIATIVES
VEHICLE MAINTENANCE & RENTAL REQUESTS

ASSOCIATE DIRECTOR

DETECTIVE NICOLE ALBERTI

ADVISOR SELECTION & ORIENTATION
ATTENDANCE & SIGN-UP SHEETS
A.T.V. & MOUNTAIN BIKE SERVICE (AIDE MATT ALBERTI)
EQUIPMENT MAINTENANCE & REPAIRS (AIDE MATT ALBERTI)
FACILITIES
FOOD & BEVERAGES
FUNDRAISERS
LAW ENFORCEMENT TRAINING & COMPETITION
-EVALUATOR
POST OFFICERS
SENIOR CADETS

ADVISORS

ADVISOR SHONTAY GIBSON

ACADEMICS & DISCIPLINE
LEADERSHIP & TEAM-BUILDING EXPERIENCES
-LEADERSHIP REACTION QUALIFICATION & COMPETITION
NOTIFICATIONS
SENIOR NIGHT
SHAD DERBY

OFFICER ALAN MASON

LAW ENFORCEMENT TRAINING & COMPETITION
-INSTRUCTOR & EVALUATOR
PROGRAM & RACE SPONSORS
TECHNOLOGY
-AUDIO VISUAL PRESENTATIONS
-PHOTOGRAPH MANAGEMENT

OFFICER PATRICK DOWD

LAW ENFORCEMENT TRAINING & COMPETITION
-PERSONNEL & TRAINING PROPS
TECHNOLOGY
-WEB SITE
UNIFORMS & EQUIPMENT (AIDE SANDY ANDERSEN)

ADVISOR CAROLYN JOSEPH

BAKE SALES
COMMUNITY SERVICE ACTIVITIES
REGISTRATION NIGHT

OFFICER BILLY THOMSON

LAW ENFORCEMENT TRAINING & COMPETITION

-EVALUATOR

PROGRAM & RACE SPONSORS

OFFICER JOSEPH MAYO

LAW ENFORCEMENT TRAINING & COMPETITION

-EVALUATOR

UNIFORM & EQUIPMENT RECOVERY

PART III-FINANCIAL INFORMATION

SOURCES OF REVENUE:

BANK INTEREST & CREDIT CARD REWARDS	\$683.72
CONTRIBUTIONS (W/O PROGRAM SPONSORS)	\$15,924.92
FEEs	\$5,270.00
FUNDING	\$10,200.00
FUNDRAISERS	\$13,403.30
<i>NAA FUNDS REQUESTED (LESS THAN \$25,000)</i>	\$7,000.00
TRAFFIC & SAFETY EVENTS	\$1,050.00
VEHICLE RENTALS	\$3,283.00

TOTAL FUNDING: \$56,814.94

PROPOSED PROGRAM EXPENDITURES:

ACADEMIC, LEADERSHIP & TEAM-BUILDING ACTIVITIES	\$2,094.39
ADMINISTRATIVE EXPENSES	\$5,158.09
BANK/CREDIT CARD FEES & INTEREST PAID	\$521.92
COMMUNITY SERVICE ACTIVITIES	\$379.70
GOOD & WELFARE	\$2,635.22
ITEMIZED PURCHASES	\$3,230.47
LAW ENFORCEMENT TRAINING & COMPETITION	\$9,097.38
MARKETING	\$82.60
MEMBER BENEFITS	\$732.12
ORGANIZATIONAL FEES	\$100.00
PROFESSIONAL FEES	\$2,156.83
RECOGNITION GATHERINGS	\$1,283.08
REGISTRATION & INSURANCE	\$2,777.00
RESERVE FUNDING	\$5,000.00
REVIEW TRAINING	\$339.50
SOCIALS	\$13,546.48
UNIFORMS & EQUIPMENT	\$7,409.88
VEHICLES	\$921.00

TOTAL PROPOSED EXPENDITURES: \$57,465.66

** EXPENDITURES MUST EQUAL OR EXCEED EARNINGS.*

Short Form Return of Organization Exempt From Income Tax

2017

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.



Department of the Treasury
Internal Revenue Service

A For the 2017 calendar year, or tax year beginning 07-01, 2017, and ending 06-30, 2018

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization WINDSOR POLICE CADETS INC Number and street (or P.O. box, if mail is not delivered to street address) Room/suite 340 BLOOMFIELD AVENUE City or town, state or province, country, and ZIP or foreign postal code WINDSOR, CT 06095	D Employer identification number 20-5190035 E Telephone number (860) 688-4545 F Group Exemption Number ▶
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G Accounting Method: Cash Accrual Other (specify) ▶ _____

I Website: ▶ WWW.WINDSORPOLICECADETS.ORG

J Tax-exempt status (check only one) - 501(c)(3) 501(c)() (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 92,168

Part II Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

	Description	Code	Amount
Revenue	1 Contributions, gifts, grants, and similar amounts received	1	13,949
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	1,660
	4 Investment income	4	9
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	30,212
c Less: direct expenses from gaming and fundraising events	6c	19,155	
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	11,057	
Expenses	7a Gross sales of inventory, less returns and allowances	7a	
	b Less: cost of goods sold	7b	
	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
	8 Other revenue (describe in Schedule O)	8	46,338
	9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	73,013
	10 Grants and similar amounts paid (list in Schedule O)	10	1,900
	11 Benefits paid to or for members	11	
Net Assets	12 Salaries, other compensation, and employee benefits	12	37,701
	13 Professional fees and other payments to independent contractors	13	2,390
	14 Occupancy, rent, utilities, and maintenance	14	
	15 Printing, publications, postage, and shipping	15	2,500
	16 Other expenses (describe in Schedule O)	16	21,873
	17 Total expenses. Add lines 10 through 16 ▶	17	66,364
18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	6,649	
19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	24,890	
20 Other changes in net assets or fund balances (explain in Schedule O)	20		
21 Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	31,539	