



Municipality: WINDSOR

Form NAA-01
2021 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
WINDSOR POLICE CADETS, INC.

Address: 110 ADDISON ROAD, WINDSOR, CT 06095

Federal Employer Identification Number: 20-5190035

Program title: 2021 PROGRAM SPONSORSHIP

Name of contact person: SERGEANT BERNARD PETKIS

Telephone number: (860) 604-8635

Email address: PETKIS@TOWNOFWINDSORCT.COM

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 8,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; **or**
- Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; **or**
- Other (specify): COMMUNITY SERVICE

Description of program: _____
SEE ATTACHED

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Need for program: _____
SEE ATTACHED

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Neighborhood area to be served: _____
WINDSOR, CT AND SURROUNDING COMMUNITIES

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Plan to implement the program: _____
SOLICITING LOCAL BUSINESSES AS PROGRAM SPONSORS

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Timetable:

Program start date: JANUARY 1, 2021

Program completion date: DECEMBER 31, 2021

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested \$8,000.00

Other funding sources - itemized sources:

a) SEE ATTACHED \$41,538.93

b) _____

c) _____

d) _____

Total Funding: \$49,538.93

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) SEE ATTACHED \$50,907.68

b) _____

c) _____

d) _____

Administrative expenses - itemized description:

a) SEE ATTACHED \$3,822.87

b) _____

c) _____

d) _____

Total Proposed Expenditures: \$54,730.55

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2018

Open to Public Inspection

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990EZ for instructions and the latest information.

Department of the Treasury Internal Revenue Service

A For the 2018 calendar year, or tax year beginning 07-01, 2018, and ending 06-30, 2019

- B Check if applicable: Address change, Name change, Initial return, Final return/terminated, Amended return, Application pending

C Name of organization: WINDSOR POLICE CADETS INC. Address: 340 BLOOMFIELD AVENUE, WINDSOR, CT 06095

D Employer identification number: 20-5190035. E Telephone number: (860) 688-4545. F Group Exemption Number

G Accounting Method: [X] Cash [] Accrual Other (specify)

H Check [X] if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: WWW.WINDSORPOLICECADETS.ORG

J Tax-exempt status (check only one) - [X] 501(c)(3) [] 501(c)() (insert no.) [] 4947(a)(1) or [] 527

K Form of organization: [X] Corporation [] Trust [] Association [] Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. Total: \$ 85,134

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I) Check if the organization used Schedule O to respond to any question in this Part I [X]

Table with 3 main sections: Revenue (lines 1-9), Expenses (lines 10-17), and Net Assets (lines 18-21). Includes sub-rows for gaming and fundraising events, and asset sales.

PART II-PROGRAM INFORMATION

DESCRIPTION OF PROGRAM

THE WINDSOR POLICE CADETS, ESTABLISHED IN 1981, IS A COMMUNITY-ORIENTED PROGRAM, OPERATING YEAR-ROUND UNDER THE DIRECTION OF THE TOWN OF WINDSOR, ITS POLICE CHIEF, AND SEVERAL SWORN AND CIVILIAN ADVISORS. ITS MISSION IS TO DEVELOP RESPONSIBLE YOUTH; ENCOURAGE ACADEMIC EXCELLENCE, LEADERSHIP, TEAMWORK, AND VOLUNTEERISM; AND OFFER YOUNG MEN AND WOMEN INSIGHT INTO THE FIELD OF LAW ENFORCEMENT. THE PROGRAM IS SUPPORTED BY THE WINDSOR POLICE CADETS, INC., A NON-PROFIT, TAX-EXEMPT, CHARITABLE ORGANIZATION UNDER I.R.C. SECTION 501(C)(3).

NEED FOR PROGRAM

IN ADDITION TO THE OBVIOUS BENEFITS REAPED BY THE COMMUNITY AND ITS MEMBERS, THE WINDSOR POLICE CADETS BENEFIT THE POLICE DEPARTMENT IN MANY WAYS:

- BECAUSE OF THEIR INVOLVEMENT IN THE PROGRAM, OVER FIFTY YOUNG ADULTS STAY OUT OF TROUBLE IN TOWN. ADDITIONALLY, THEIR FRIENDS AND THOSE WISHING TO JOIN THE PROGRAM ARE DISCOURAGED FROM GETTING INTO TROUBLE. THIS PROMOTES OUR EFFORTS TO REDUCE CRIME THROUGH PREVENTION.
- I CONTINUALLY RECEIVE "INTELLIGENCE" INFORMATION FROM CURRENT AND FORMER MEMBERS. THIS INFORMATION RESULTS IN NUMEROUS ARRESTS AND CASES SOLVED.
- ON SEVERAL OCCASIONS, MEMBERS OF THE WINDSOR POLICE CADETS HAVE ASSISTED THE POLICE DEPARTMENT IN INVESTIGATIONS WHICH WOULD BE MAN-POWER AND COST-PROHIBITIVE (I.E. DISTRIBUTING FLYERS, SEARCHING FOR EVIDENCE, ETC.).
- THE CADETS ASSIST WITH TRAFFIC AND SAFETY AT A VARIETY OF EVENTS (I.E. NORTHWEST PARK COUNTRY FAIR, SHAD DERBY). WITHOUT THEIR ASSISTANCE, THE POLICE DEPARTMENT WOULD LIKELY INCUR ADDITIONAL OVERTIME EXPENSES AND BE FORCED TO ORDER POLICE OFFICERS TO WORK.
- THE PROGRAM ALLOWS US TO NURTURE AND SCREEN PROSPECTIVE CANDIDATES FOR FUTURE POSITIONS AS WINDSOR POLICE OFFICERS. ALREADY, SEVERAL MEMBERS HAVE BEEN HIRED BY OUR DEPARTMENT. OFTEN TIMES, THEY HAVE AN "EDGE" OVER OTHER CANDIDATES.
- THE WINDSOR POLICE CADETS HAVE BEEN PRAISED BY BUSINESSES, CIVIC ORGANIZATIONS, AND RESIDENTS FOR THEIR SERVICE TO THE COMMUNITY. ADDITIONALLY, THE PROGRAM HAS BEEN RECOGNIZED BY MANY POLICE DEPARTMENTS. OVERALL, THE PROGRAM IS A POSITIVE REFLECTION ON THE POLICE DEPARTMENT AND ITS COMMUNITY/YOUTH OUTREACH INITIATIVES.

IT COULD ALMOST BE ARGUED THAT THE PROGRAM PAYS FOR ITSELF.

PART II-ADMINISTRATION OF PROGRAM

SEE ATTACHED

DIRECTOR

SERGEANT BERNARD PETKIS

CALENDAR & MEMBERSHIP

FLORIDA WEEKEND GET-AWAY

LAW ENFORCEMENT STATIONS DAY

-FIREARMS QUALIFICATION

-OBSTACLE COURSE QUALIFICATION & COMPETITION (OFFICER TYRA TAYLOR)

LAW ENFORCEMENT TRAINING & QUALIFICATION

-AMERICAN HEART BLS HEALTHCARE PROVIDER COURSE W/RECERTIFICATION

-CADET POLICE ACADEMY

-P.O.S.T. FITNESS ASSESSMENT (OFFICER TYRA TAYLOR)

MONTHLY AGENDA

-ALUMNI & SCHOLARSHIP CONTRIBUTIONS

-AMAZON SMILE & UNITED WAY CAMPAIGN DONATIONS

-BUDGET FUNDING

-CORPORATION & PUBLIC CHARITIES FILINGS

-FINANCES

-INSURANCE

-MATCHING CONTRIBUTION CHALLENGE

-N.A.A. PROGRAM PROPOSAL

-N.E.R.L.E.E.A. COORDINATOR (AIDE SANDY BUETTIKER)

-PROGRAM SPONSORS

-TAX PREPARATION

-TELEMARKETING

MEETINGS

SOCIALS

(CONTINUED ON BACK...)

ASSOCIATE DIRECTOR

DETECTIVE NICOLE ALBERTI

ADVISOR SELECTION & ORIENTATION

-ADVISOR MANUAL REFRESHER

ATTENDANCE & SIGN-UP SHEETS

EQUIPMENT MAINTENANCE & REPAIRS

-A.T.V. & MOUNTAIN BIKE SERVICE (AIDE MATT ALBERTI)

FACILITIES

FOOD & BEVERAGES

RECOGNITION GATHERINGS

-MEMBER APPRECIATION OUTINGS

-MEMBER & POST PHOTOGRAPHS (LIEUTENANT MICHELE NEARY)

-RECOGNITION CEREMONY

-SENIOR NIGHT

REGISTRATION NIGHT

SPAGHETTI SUPPER

ADVISORS

ADVISOR SHONTAY GIBSON

LEADERSHIP & TEAM-BUILDING EXPERIENCES

-"LEADERSHIP IN LIFE"

-LEADERSHIP REACTION QUALIFICATION & COMPETITION

MEMBER SELECTION & ORIENTATION

RECRUITMENT INCENTIVES

-OPEN HOUSE W/ANNOUNCEMENTS

SHAD DERBY

OFFICER ALAN MASON

LAW ENFORCEMENT TRAINING & COMPETITION

-INSTRUCTION

TECHNOLOGY

-AUDIO VISUAL PRESENTATIONS

-PHOTOGRAPH MANAGEMENT

-WEB SITE

ADVISORS (CONTINUED...)

OFFICER PATRICK DOWD

LAW ENFORCEMENT TRAINING & COMPETITION

- "ACTIVE SHOOTER" RESPONSE*
- HIGH STRESS SCENARIOS*
- PERSONNEL & SCENARIOS*
- RANDOM STATIONS QUALIFICATION*
- SEARCH & CONTROL*

SENIOR CADETS

- COLLEGE CARE PACKAGE PREPARATION*

ADVISOR CAROLYN JOSEPH

SOUTH PARK INN

ADVISOR CHRIS DOWD

UNIFORMS & EQUIPMENT

- SEWING & TAILORING (AIDE ANDY ANDERSEN)*
- UNIFORM & EQUIPMENT RECOVERY*

VEHICLE INSPECTION, MAINTENANCE & RENTAL REQUESTS

ADVISOR CONNOR DOWD

POST OFFICERS

- CADET MANUAL REFRESHER*
- CANDY SALE*
- "DRILL & ICE"*
- OUTDOOR CHALLENGES*
- POST ACTIVITY GUIDELINES, TRAFFIC DIRECTION & RADIO PROCEDURES*
- POST OFFICER APPRECIATION OUTING*
- POST OFFICER SELECTION PROCESS*

ADVISOR STACEY SAMSON

ACADEMICS & DISCIPLINE

- DISCIPLINARY REVIEW BOARD*
- NOTIFICATIONS*

PUBLIC RELATIONS

SOCIAL MEDIA

WINDSOR POLICE CADETS, INC.

BOARD OF DIRECTORS

REVISED 2-24-21

DIRECTOR

SERGEANT BERNARD PETKIS

RESIDENCE ADDRESS

160 WINDERMERE AVENUE, UNIT 5502
ELLINGTON, CT 06029

BUSINESS ADDRESS

WINDSOR POLICE DEPARTMENT
110 ADDISON ROAD
WINDSOR, CT 06095

ASSOCIATE DIRECTOR

DETECTIVE NICOLE ALBERTI

RESIDENCE ADDRESS

4 PHEASANT HILL DRIVE
ENFIELD, CT 06082

BUSINESS ADDRESS

WINDSOR POLICE DEPARTMENT
110 ADDISON ROAD
WINDSOR, CT 06095

ADVISORS

SHONTAY GIBSON

RESIDENCE ADDRESS

79 WINDBROOK DRIVE
WINDSOR, CT 06095

BUSINESS ADDRESS

WEBSTER BANK
319 COTTAGE GROVE ROAD
BLOOMFIELD, CT 06002

OFFICER ALAN MASON

RESIDENCE ADDRESS

14 HIGH MEADOW LANE
ENFIELD, CT 06082

BUSINESS ADDRESS

WINDSOR POLICE DEPARTMENT
110 ADDISON ROAD
WINDSOR, CT 06095

OFFICER PATRICK DOWD

RESIDENCE ADDRESS

178 DUSKY LANE
SUFFIELD, CT 06078

BUSINESS ADDRESS

WINDSOR POLICE DEPARTMENT
110 ADDISON ROAD
WINDSOR, CT 06095

CAROLYN JOSEPH

RESIDENCE ADDRESS

38 HIGHLAND AVENUE
WINDSOR, CT 06095

BUSINESS ADDRESS

AETNA, INC.
151 FARMINGTON AVENUE
HARTFORD, CT 06516

(CONTINUED ON BACK...)

PART III-FINANCIAL INFORMATION

SOURCES OF REVENUE:

BANK INTEREST & CREDIT CARD REWARDS	\$303.19
CONTRIBUTIONS (W/O PROGRAM SPONSORS)	\$13,964.33
FEES	\$4,430.00
FUNDING	\$10,500.00
FUNDRAISERS	\$9,912.39
<i>NAA FUNDS REQUESTED (LESS THAN \$25,000)</i>	<i>\$8,000.00</i>
TRAFFIC & SAFETY EVENTS	\$400.00
VEHICLE RENTALS	\$2,029.02

TOTAL FUNDING: \$49,538.93

PROPOSED PROGRAM EXPENDITURES:

ACADEMIC, LEADERSHIP & TEAM-BUILDING ACTIVITIES	\$760.54
ADMINISTRATIVE EXPENSES	\$3,822.87
BANK/CREDIT CARD FEES & INTEREST PAID	\$2,578.58
COMMUNITY SERVICE ACTIVITIES	\$353.60
GOOD & WELFARE	\$1,794.27
ITEMIZED PURCHASES	\$8,000.00
LAW ENFORCEMENT TRAINING & COMPETITION	\$7,361.60
MARKETING	\$83.76
MEMBER BENEFITS	\$232.56
ORGANIZATIONAL FEES	\$100.00
PROFESSIONAL FEES	\$2,427.71
RECOGNITION GATHERINGS	\$1,427.98
REGISTRATION & INSURANCE	\$2,837.00
RESERVE FUNDING	\$0
REVIEW TRAINING	\$533.54
SOCIALS	\$13,043.63
UNIFORMS & EQUIPMENT	\$8,580.91
VEHICLES	\$792.00

TOTAL PROPOSED EXPENDITURES: \$54,730.55

** EXPENDITURES MUST EQUAL OR EXCEED EARNINGS.*