



Municipality: Town of Windsor

**Form NAA-01**  
**2023 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency: \_\_\_\_\_  
Hopewell Baptist Church

Address: 280 Windsor Avenue, Windsor, CT 06095

Federal Employer Identification Number: 22-2600105

Program title: Energy Conservation

Name of contact person: Kathryn Hughey

Telephone number: (860) 522-4321

Email address: trustees@hopewellbaptistchurch.net

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes  No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

- Energy conservation; or  
 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

- Job training/education for unemployed persons aged 50 or over;  
 Job training/education for persons with physical disabilities;  
 Program serving low-income persons;  
 Child care services;  
 Establishment of a child day care facility;  
 Open space acquisition fund; or  
 Other (specify): \_\_\_\_\_

Description of program: \_\_\_\_\_

Our energy conservation program is to replace the 30 year old roof on the building and to repair the entry doors, which currently allows for heat and air loss causing our systems to run less efficiently. It also removes a safety barrier as the community uses the facility for worship and other youth and adult activities.

Need for program: \_\_\_\_\_

The less efficient roof that currently protects the building is problematic due to leaks and other weather damage that has consistently occurred over the past 5 years. Replacing the roof with the latest advances in construction technology with materials with high rating will ameliorate the existing problems. Air leaks, drafts, improper ventilation, and attic insulation issues can all be solved with a replacement roof. A new roof will allow Hopewell to potentially offer other beneficial programs to youth and senior citizens in other rooms of the building.

Neighborhood area to be served: \_\_\_\_\_

Windsor Community

Plan to implement the program: \_\_\_\_\_

once funding has been approved.

**Timetable:**

Program start date: 07/01/2023  
MM - DD - YYYY

Program completion date: 08/01/2023  
MM - DD - YYYY

Post-project audit due date: 08/01/2024  
MM - DD - YYYY

The program start date must not be more than two years prior to the program completion date.  
Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

**Part III — Financial Information**

**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

**Sources of Revenue:**

NAA funds requested	\$150,000.00
Other funding sources - itemized sources:	
a) <u>Roof Replacement</u>	\$140,000.00
b) <u>Repair Entry Doors</u>	\$10,000.00
c) _____	_____
d) _____	_____

**Total Funding:**

\_\_\_\_\_

**Proposed Program Expenditures:**

Direct operating expenses - itemized description:

a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Administrative expenses - itemized description:

a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

**Total Proposed Expenditures:**

\$150,000.00

**Part IV — Municipal Information**

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: \_\_\_\_\_  
TOWN OF WINDSOR

Mailing address: 275 BROAD ST. WINDSOR, CT 06095

Name of municipal liaison: FLAVIA REY DE CASTRO

Telephone number: 860-285-1985

Fax number: \_\_\_\_\_

Email address: REYDECASTRO@TOWNOFWINDSORCT.COM

**Post-Project Audit**

Is a post-project audit required for this proposal?

Yes                       No

If Yes, date post-project audit due:

TBD

\_\_\_\_\_

Date

Hopewell Baptist Church has more than 500 members in the town of Windsor and has a strong social media presence. Moreover, Hopewell's youth programs target more than 3,000 school-age youth in the town to attend workshops and other activities. Early intervention and community programs for youth prevent the onset of delinquent behavior and support the development of resilience. When youth are engaged in their communities, organizations, peer groups and families in a manner that is productive, it enhances youths' strengths and mental health. Likewise, it promotes positive outcomes for young people by providing opportunities, fostering positive relationships, and furnishing the support needed to build on their leadership strengths.

The town of Windsor residents can attend a variety of services on weekends and during the week at Hopewell. Replacing the roof and upgrading the exterior doors will be more energy efficient and create a stronger sense of security during all types of weather conditions and seasons. Furthermore, it will create a more comfortable environment and a better experience for senior citizens and anyone with medical conditions. Ultimately, members who currently don't attend or attend less regularly, will likely return to more regular worship service attendance in a better environment.

Increased attendance of parishioners and youth involvement in workshops and other activities also has other benefits. The membership benefits of church attendance have been documented in several notable research studies. For decades scientists have investigated the link between religion and health. Most recently, a large study\*of more than 6,000 adults ages 50 and older found that individuals who regularly attend religious services have fewer depressive symptoms than those who consider religion important but who don't worship frequently. Further, engaging in meaningful fellowship can reduce both stress and the risk of mortality, especially since the occurrence of the most recent COVID19 pandemic. According to a 2017 study by Vanderbilt University\*\* people who attend services at a church, synagogue or mosque are less stressed and live longer. Specifically, the study found that middle-aged (ages 40 to 65) adults – both men and women- who attend church or other houses of worship reduce their risk of mortality by 55%.

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
G.P.O. BOX 1680  
BROOKLYN, NY 11202

DEPARTMENT OF THE TREASURY

Date: **AUG 11 1997**

HOPEWELL BAPTIST CHURCH OF  
HARTFORD, CONN.  
265 ENFIELD STREET  
HARTFORD, CT 06112

Employer Identification Number:  
22-2600105  
Case Number:  
117162045  
Contact Person:  
TANYA S. HAILSTONE  
Contact Telephone Number:  
(216) 520-7034  
Accounting Period Ending:  
December 31  
Form 990 Required:  
No  
Addendum Applies:  
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(i).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. This does not apply, however, if you make or have made a timely election under section 3121(w) of the Code to be exempt from such tax. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

HOPEWELL BAPTIST CHURCH OF

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

In accordance with section 508(a) of the Code, the effective date of this determination letter is February 9, 1959.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your

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continued exemption, you should keep records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

Since you have not indicated that you intend to finance your activities with the proceeds of tax exempt bond financing, in this letter, we have not determined the effect of such financing on your tax exempt status.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Herbert J. Huff  
District Director