



275 Broad Street
Windsor, CT 06095
Phone: 860-285-1823
FAX: 860-285-1864

Mobile Food Permit Application Required Supporting Documents

Please submit the following with your Mobile Vendor Application:

- \$200 application fee due at the time of application submission
- Signed verification from the commissary/servicing facility showing your business as a registered user of the space (Base of operations)
- Verify with Windsor Police Department whether Hawkers and Peddlers permit is required
- Verify with Planning Department for approved mobile vending location(s)
- Copy of proposed menu
- Copy of Certified Food Protection Manager Certificate
- If using private water supply: Water Analysis Report from a State Certified Laboratory
- List of Staff (include names, addresses, phone numbers and email addresses)
- Detailed Plan of the Mobile Unit- drawn to scale and showing the location of equipment
- Equipment specification sheets
- Interior and exterior photos of mobile unit if available
- Current motor vehicle registration