Instructions for Pre-Enrollment in the Connecticut Criminal History Request System

Pistol permit applicants need to pre-enroll in the Connecticut Criminal History Request System (CCHRS) before their fingerprint cards can be accepted. Follow the instructions below to complete pre-enrollment.

Go to:

https://ct.flexcheck.us.idemia.io/cchrspreenroll

and enter the following Service Code:

14B6-D8EE

- After entering the Service Code, confirm the Fingerprint Reason by selecting

    Yes-This information looks correct

- Complete the pre-enrollment information as completely as possible. All fields in bold font/blue highlight are mandatory to move forward with the process. After filling out all applicable fields, move to the next section by selecting the

Submit Pre-Enrollment

button at the bottom of the screen.

- After completing the pre-enrollment steps, a confirmation screen will appear confirming registration is complete, including your Applicant Tracking Number. A pdf of this confirmation screen must be provided with your permit application and will be sent to the e-mail address you provided during registration. The screen will look like this:

Connecticut Criminal History Request System
PreEnrollment

SUCCESS. Your Pre-Enrollment has been submitted.

You will receive an email from the CCHRS system that provides you with your Applicant Tracking Number below. You will need this information at the time fingerprints are taken.

NOTE: Results (PDF Documents) may not be viewable on all devices. For best results, use a desktop or laptop.

Applicant Tracking Number: 21T0001085

BEAN, TEDDY HAWK
DOB: 12/25/1956

It is required to bring the applicant tracking number shown at the time of fingerprinting.

STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF STATE POLICE
Bureau of Identification

06/15/2021

Please present the Applicant Tracking Number below at the fingerprint location. It will identify both the reason for your fingerprint request and the agency or entity receiving the results. You must provide this number in order to be fingerprinted. Please also bring a government issued form of identification.

Applicant Tracking Number: