



Schedule your telephone appointment for  
**PROJECT SANTA**  
**REGISTRATIONS:**  
**Monday – Friday**  
**8:30 AM - 4:30 PM**  
**DURING THE MONTH OF OCTOBER**

Dear Windsor Parent or Guardian,

The holidays are near and it is time to think about holiday gifts for your children. We recognize that times are tough and we are here to offer some assistance to you through Project Santa. Project Santa is available to families with children age 15 and younger.

- If you currently participate in 1) the Windsor Food Bank or Weekend Wheels as of 10/1/21 or 2) your family has been approved for free or reduced lunch this school year, you are automatically eligible to register for Project Santa. (Please bring your approval letter from the Board of Education.)
- If you do not participate in one of the above programs, but you meet the income guidelines shown below, you can register but will also need to provide the following documentation:
  - Utility bill mailed to home address
  - Picture ID
  - Name, birthdate social security card or birth certificate for each child 15 years and younger.
  - Proof of all household income- child support, unemployment, SSD or employment for the last month.

Household Size	1	2	3	4	5	6	7	8*
Annual Income	\$30,268	\$40,937	\$51,606	\$62,275	\$72,944	\$83,613	\$94,282	\$104,951

**REGISTRATION:**  
**Please call Social Services at 860-285-1839**  
**to schedule a telephone appointment.**

WHEN: **Telephone appointments are scheduled Monday through Friday, 8:30 AM -4:30 PM during the month of October**

When your registration is approved, you will need to pick up a packet from Social Services that **must be completed and received** by Project Santa no later than November 19<sup>th</sup>, 2021.

If you have any questions please contact Windsor Social Services at 860-285-1839.