

## **Renter's Rebate Program Return Document Checklist**

***To help you process your application in a complete and timely fashion...***

### ***Please Remember:***

- All documents MUST have your signature and date on ALL pages.
- ATTACH THIS CHECKLIST with your return of required documents

**Name:** \_\_\_\_\_

**Social Security #** \_\_\_\_\_

**DOB:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**ATTENTION WINDSOR HOUSING RESIDENTS:  
FOR YOUR CONVENIENCE we have placed Renter's Rebate DROP BOXES in  
the Fitch Court, Shad Run and Millbrook Community rooms.**

Please circle correct **marital status**: Married      living separate      widowed      unmarried

**If married** – name and Social Security number of spouse \_\_\_\_\_

Are you getting assistance from family members?      **YES**      **NO**

How many people live in the dwelling? \_\_\_\_\_ Do you have section 8?      **YES**      **NO**

### ***Check that you have attached the following forms:***

\_\_\_\_\_ Did you remember to provide your **Social Security Number**?

\_\_\_\_\_ **Form SSA-1099 from 2022** -if you receive regular Social Security

\_\_\_\_\_ **Letter from Social Security** which clearly states your total **2022** income - if you receive SSI

\_\_\_\_\_ **Proof of disability from the Social Security Administration** - if you are younger than 65 and you have a disability

\_\_\_\_\_ **Proof of any other 2022 income** (pension, employment, interest, dividends, etc.)

\_\_\_\_\_ **A copy of the 2022 Income Tax Return** signed and submitted to the IRS -if you filed one with the IRS.

\_\_\_\_\_ **Proof of all 2022 rent payments** (rent receipts for each month in **2022** signed by the landlord or rent ledgers from housing complex.)

\_\_\_\_\_ **Proof of all 2022 utility payments**; i.e. electric, gas, oil, and water \*provide us with a full year print out from Eversource etc. for **2022**.