# OFFICIAL STATEMENT

#### **NEW ISSUE**

#### STANDARD & POOR'S RATING:

(See "Ratings" herein)

AAA

In the opinion of Bond Counsel, assuming the accuracy of and compliance by the Town with its representations and covenants relating to certain requirements contained in the Internal Revenue Code of 1986, as amended, (the "Code"), under existing statutes, interest on the Bonds and the Notes is excluded from gross income for Federal income tax purposes pursuant to Section 103 of the Code; the Bonds and the Notes are not "private activity bonds" and interest on the Bonds and the Notes is not treated as a preference item for purposes of calculating the Federal alternative minimum tax, but in the case of corporations a portion of such interest may be included in alternative minimum taxable income for purposes of computing any Federal alternative minimum tax; the Bonds and the Notes are "qualified tax-exempt obligations"; interest on the Bonds and the Notes is excluded from Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates; and interest on the Bonds and the Notes is excluded from amounts on which the net Connecticut minimum tax is based in the case of individuals, trusts and estates required to pay the Federal alternative minimum tax. (See Appendix B – "Form of Opinion of Bond Counsel and Tax Exemption" herein).

# TOWN OF WINDSOR, CONNECTICUT

\$4,490,000

# GENERAL OBLIGATION BONDS, ISSUE OF 2011 (BANK QUALIFIED) BOOK-ENTRY-ONLY

**Dated: Date of Delivery** 

Due: April 1, 2012-2024

The Bonds will be general obligations of the Town of Windsor, Connecticut, and the Town will pledge its full faith and credit to pay the principal of and interest on the Bonds and interest thereon when due. (See "Security and Remedies" herein).

Interest on the Bonds will be payable on April 1 and October 1 in each year until maturity, commencing October 1, 2011. The Bonds are issuable only as fully registered bonds, without coupons, and when issued, will be registered in the name of Cede & Co., as bondowner and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchases of the Bonds will be made in book-entry only form, in the denomination of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their ownership interest in the Bonds. So long as Cede & Co. is the Bondowner, as nominee of DTC, reference herein to the Bondowner or owners shall mean Cede & Co. as aforesaid, and shall not mean the beneficial owners (as described herein) of the Bonds. (See "Book-Entry Transfer System" herein).

The Bonds  $\underline{are}$  subject to optional redemption prior to maturity as described herein. (See "Optional Redemption" herein).

The Certifying, Registrar, Transfer and Paying Agent for the Bonds will be U.S. Bank National Association, of Hartford, Connecticut.

#### STANDARD & POOR'S RATING:

: SP-1+

(See "Ratings" herein)

# \$1,010,000

# GENERAL OBLIGATION BOND ANTICIPATION NOTES (BANK QUALIFIED) BOOK-ENTRY-ONLY

Dated: April 12, 2011 Due: April 11, 2012

The Notes will be general obligations of the Town of Windsor, Connecticut and the Town will pledge its full faith and credit to pay the principal of and interest on the Notes when due. (See "Security and Remedies" herein).

The Notes will be issuable only as fully registered notes and will bear interest at such rate or rates per annum as specified by the successful bidder in accordance with the Notice of Sale dated March 22, 2011. The Notes, when issued, will be registered in the name of Cede & Co., as Noteowner and nominee for The Depository Trust Company ("DTC"), New York, New York. (See "Book-Entry Transfer System" herein).

The Notes are NOT subject to optional redemption prior to maturity as described herein. (See "Optional Redemption" herein).

The Certifying, Registrar, Transfer and Paying Agent for the Notes will be U.S. Bank National Association, of Hartford, Connecticut.

The Bonds are offered for delivery when, as, and if issued, subject to the final approving opinion of Day Pitney LLP, Bond Counsel, of Hartford, Connecticut. It is expected that delivery of the Bonds in definitive form will be made on or about April 12, 2011.

**Dated: March 30, 2011** 

# TOWN OF WINDSOR, CONNECTICUT

# \$4,490,000

#### GENERAL OBLIGATION BONDS, ISSUE OF 2011 (BANK QUALIFIED) BOOK-ENTRY-ONLY

Dated: Date of Delivery

Due: Serially, April 1, as shown below

#### **MATURITY SCHEDULE**

		Interest					Interest		
Maturity	Amount	Rate	Yield	CUSIP	Maturity	Amount	Rate	Yield	CUSIP
2012	\$ 275,000	3.000%	0.500%	973568T32	2019	\$ 350,000	3.000%	2.650%*	973568U22
2013	350,000	3.000	0.750	973568T40	2020	350,000	3.000	2.850*	973568U30
2014	350,000	3.000	1.050	973568T57	2021	350,000	3.000	3.000	973568U48
2015	350,000	3.000	1.500	973568T65	2022	350,000	3.000	3.100	973568U55
2016	350,000	3.000	1.850	973568T73	2023	350,000	3.500	3.250*	973568U63
2017	350,000	2.250	2.150*	973568T81	2024	365,000	3.500	3.300*	973568U71
2018	350,000	2.500	2.400*	973568T99					

<sup>\*</sup> Priced assuming redemption on April 1, 2016; however any such redemption is at the election of the Town. (See "Optional Redemption" herein).

# **MORGAN KEEGAN**

# TOWN OF WINDSOR, CONNECTICUT

\$1,010,000

GENERAL OBLIGATION BOND ANTICIPATION NOTES
(BANK QUALIFIED)
BOOK-ENTRY-ONLY

Dated: April 12, 2011 Due: April 11, 2012

 Coupon
 Yield
 CUSIP

 2.000%
 0.550%
 973568U89

PiperJaffray.

No dealer, broker, salesman or other person has been authorized by the Town of Windsor, Connecticut, to give any information or to make any representations, other than those contained in this Official Statement; and if given or made, such other information or representation must not be relied upon as having been authorized by the Town.

This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of the Bonds and the Notes by any person in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale. The information set forth herein has been obtained by the Town from sources which are believed to be reliable but it is not guaranteed as to accuracy or completeness.

This Official Statement has been prepared only in connection with the initial offering and sale of the Bonds and the Notes and may not be reproduced or used in whole or in part for any other purpose. The information, estimates and expressions of opinion herein are subject to change without notice. Neither the delivery of this Official Statement nor any sale hereunder shall, under any circumstances, create any implication that there has been no material change in the affairs of the Town since the date of this Official Statement.

Set forth in Appendix A – "Financial Statements" hereto is a copy of the report of the independent auditors for the Town with respect to the financial statements of the Town included in that appendix. The report speaks only as of its date, and only to matters expressly set forth therein. The auditors have not been engaged to review this Official Statement or to perform audit procedures regarding the post-audit period, nor have the auditors been requested to give their consent to inclusion of their report in Appendix A. Except as stated in their report, the auditors have not been engaged to verify the financial information set out in Appendix A and are not passing upon and do not assume responsibility for sufficiency, accuracy or completeness of the financial information presented in that appendix.

Other than matters expressly set forth in Appendix B "Form of Opinion of Bond Counsel and Tax Exemption" herein, Bond Counsel is not passing on and does not assume any responsibility for the accuracy or adequacy of the statements made in this Official Statement and makes no representation that they have independently verified the same.

Independent Bond and Investment Consultants LLC, the Town's Financial Advisor, has assisted the Town in the preparation of this Official Statement from information supplied by Town officials and other sources. Independent Bond and Investment Consultants LLC does not assume responsibility for the adequacy or accuracy of the statements made herein and makes no representation that it has independently verified the same.

This Official Statement is in a form "deemed final" by the Town for purposes of Securities and Exchange Commission Rule ("SEC") 15c2-12(b)(1), but is subject to revision or amendment.

The Town will enter into continuing disclosure agreements with respect to the Bonds and the Notes (the "Continuing Disclosure Agreement"), to provide or cause to be provided, in accordance with the requirements of SEC Rule 15c2-12(b)(5), (i) annual financial information and operating data, (ii) timely notice of the occurrence of certain material events not in excess of 10 business days after the occurrence of such events, and (iii) timely notice of a failure by the Town to provide the required annual financial information on or before the date specified in the Continuing Disclosure Agreement to be executed in substantially the forms attached as Appendices C and D, respectively, to this Official Statement.

BOND COUNSEL DAY PITNEY LLP

242 Trumbull Street Hartford, Connecticut (860) 275-0100 INDEPENDENT FINANCIAL ADVISOR INDEPENDENT BOND AND INVESTMENT CONSULTANTS LLC

Madison, Connecticut (203) 245-9603

# TABLE OF CONTENTS

Bond Sale Summary	
Note Sale Summary	
SECTION I – SECURITIES OFFERED	
Introduction	
Description of the Bonds	
Optional Redemption	
Notice of Redemption	
Description of the Notes	•••••
Authorization and Use of Proceeds	
Ratings	
Security and Remedies	
Qualification for Financial Institutions	
Book-Entry Transfer System	
Replacement Bonds and Notes	
DTC Practices	
SECTION II – THE ISSUER	
Description of the Town	
Form of Government	
Table of Organization	
Municipal Officials	
Biographies of Principal Officials	
Summary of Municipal Services	
Educational System	
Educational Facilities	
School Enrollments	
Municipal Employment	
Municipal Employees by Category	
Municipal Employees Bargaining Organizations	
Economic Development	
SECTION III – ECONOMIC AND DEMOGRAPHIC	DATA
Domilation Transfe	
Population Trends	
Age Characteristics of the Population	•••••
Selected Wealth and Income Indicators	
Income Distribution	
Educational Attainment	
Employment by Industry	
Major Employers	
Unemployment Rate Statistics	
Number and Value of Building Permits	
Number of Dwelling Units	
Characteristics of Housing Units	
Age Distribution of Housing	
Breakdown of Land Use	
2.00.00 0. 20.00	
SECTION IV – INDEBTEDNESS	
Computation of Statutory Debt Limit	
Calculation of Net Direct Indebtedness	
Current Debt Ratios	
Historical Debt Statement	
Historical Debt Ratios	
Outstanding Short-Term Indebtedness	

Overlapping and Underlying Indebtedness	
Legal Requirements for Approval of Borrowing	
Temporary Financing	
Capital Improvement Program	
School Projects	
Authorized but Unissued Debt	
Combined Schedule of Long Term Debt through Maturity	
SECTION V – FINANCIAL DATA	
Accounting Policies	
Basis of Accounting	
Audit	
Certificate of Achievement for Excellence in Financial Reporting	
Budgetary Procedure	
Supplemental Appropriations	
Employee Pension Systems	•••••
Other Post Employment Benefits	
Investment Policies and Procedures	
Assessment Practices	
Tax Collection Procedures	
Property Tax Levies and Collections	
Taxable Grand List	
Largest Taxpayers	
Revenues	
Property Tax Revenues	
Intergovernmental Revenues	
Expenditures	
Comparative General Fund Operating Statement – Budget and Actual (Budgetary Basis)	
Comparative Balance Sheets – General Fund	
Statement of Revenues, Expenditures and Changes in Fund Balance – General Fund	
SECTION VI – ADDITIONAL INFORMATION	
Litigation	
Availability of Continuing Disclosure Information	
Financial Advisor	
Documents Accompanying Delivery of the Bonds and the Notes	
Concluding Statement	
APPENDICES	
Appendix A – Financial Statements	
Annual de D. Farm of Onivian of David Connect and Tou Franchism	
Appendix B – Form of Opinion of Bond Counsel and Tax Exemption	
Appendix C – Form of Continuing Disclosure Agreement for the Bonds	
Appendix D – Form of Continuing Disclosure Agreement for the Notes	
Appendix E – Notice of Sale and Bid Proposal - The Bonds	
Appendix F – Notice of Sale and Bid Proposal - The Notes	
PP	

#### BOND SALE SUMMARY

The information in this Bond Sale Summary is qualified in its entirety by the detailed information and financial statements appearing elsewhere in this Official Statement. The Official Statement speaks only as of its date and the information herein is subject to change.

**Date of Sale:** Wednesday, March 30, 2011, at 11:30 o'clock A.M. (E.D.T).

**Location of Sale:** Office of Day Pitney LLP, Bushnell Conference Room, 242 Trumbull Street, 6<sup>th</sup> Floor,

Hartford, Connecticut, 06103.

**Issuer:** Town of Windsor, Connecticut (the "Town").

**Issue:** \$4,490,000 General Obligation Bonds (the "Bonds").

**Dated Date:** Date of Delivery.

**Interest Due:** April 1 and October 1 in each year, commencing October 1, 2011.

**Principal Due:** Serially, April 1, 2012-2024.

**Purpose and Authority:** The Bonds are being issued to finance various Town capital improvement projects undertaken

by the Town and authorized pursuant to Titles 7 and 10 of the General Statutes of Connecticut, as amended, the Charter of the Town of Windsor, and bond resolutions approved

by the Town Council.

**Redemption:** The Bonds are subject to redemption prior to maturity. (See "Optional Redemption" herein).

**Security:** The Bonds will be general obligations of the Town of Windsor, Connecticut, and the Town

will pledge its full faith and credit to the payment of the principal of and interest on the Bonds

when due.

**Credit Rating:** The Bonds are rated "AAA" by Standard and Poor's ("S&P"). The ratings on the Town's

other outstanding bonds are "AAA" by S&P and "Aa1" by Moody's Investors Service, Inc. ("Moody's"). The Town did NOT apply for a rating from Moody's on this issue. (See

"Ratings" herein).

**Basis of Award:** Lowest True Interest Cost ("TIC"), as of the dated date.

**Tax Exemption:** See Appendix B herein.

**Continuing Disclosure** 

**Agreement:** See Appendix C herein.

**Bank Qualification:** The Bonds SHALL BE designated by the Town as qualified tax-exempt obligations under the

provisions of Section 265(b) of the Internal Revenue Code of 1986, as amended, for purposes

of the deduction by financial institutions for interest expense allocable to the Bonds.

Certifying Bank, Registrar, Transfer

and Paying Agent: U.S. Bank National Association, of Hartford, Connecticut.

**Legal Opinion:** Day Pitney LLP, of Hartford, Connecticut will act as Bond Counsel.

**Delivery and Payment:** It is expected that delivery of the Bonds in book-entry form will be made on or about April

12, 2011, against payment in Federal Funds.

Issuer Official: Questions regarding the Town and this Official Statement should be directed to Robert

Metcalf, Interim Finance Director, Town of Windsor, Town Hall, 275 Broad Street, Windsor,

Connecticut, 06095 - Telephone (860) 285-1890.

#### NOTE SALE SUMMARY

The information in this Note Sale Summary is qualified in its entirety by the detailed information and financial statements appearing elsewhere in this Official Statement. The Official Statement speaks only as of its date and the information herein is subject to change.

**Date of Sale:** Wednesday, March 30, 2011, at 11:00 o'clock A.M. (E.D.T).

**Location of Sale:** Office of Day Pitney LLP, Bushnell Conference Room, 242 Trumbull Street, 6<sup>th</sup> Floor,

Hartford, Connecticut, 06103.

**Issuer:** Town of Windsor, Connecticut

**Issue:** \$1,010,000 General Obligation Bond Anticipation Notes (the "Notes").

**Dated Date:** April 12, 2011

**Principal and Interest Due:** At maturity – April 11, 2012

Purpose and Authority: The Notes are being issued to finance various Town capital improvement projects

undertaken by the Town and authorized pursuant to Titles 7 and 10 of the General Statutes of Connecticut, as amended, the Charter of the Town of Windsor, and bond

ordinances approved by the Town Council.

**Redemption:** The Notes are not subject to redemption prior to maturity.

Security: The Notes will be general obligations of the Town of Windsor, Connecticut, and the

Town will pledge its full faith and credit to the payment of the principal of and interest on

the Notes when due.

**Credit ratings:** The Notes have been rated "SP-1+" by Standard and Poor's ("S&P"). The Town's current

bond ratings are "AAA" by S&P and "Aa1" by Moody's Investors Service, Inc. ("Moody's). The Town did NOT apply for a rating from Moody's on this issue. (See

"Ratings" herein).

**Basis for Award:** Lowest Net Interest Cost ("NIC") as of the dated date.

**Tax Exemption:** See Appendix B herein.

**Continuing Disclosure** 

**Agreement:** See Appendix D herein.

**Bank Qualification:** The Notes SHALL BE designated by the Town as qualified tax-exempt obligations under

the provisions of Section 265(b) of the Internal Revenue Code of 1986, as amended, for purposes of the deduction by financial institutions for interest expense allocable to the

Notes.

Certifying Bank Registrar, Transfer

and Paying Agent: U.S. Bank National Association, of Hartford, Connecticut.

**Legal Opinion:** Day Pitney LLP, of Hartford, Connecticut will act as Bond Counsel.

**Delivery and Payment:** It is expected that delivery of the Notes in book-entry form will be made on or about

April 12, 2011, against payment in Federal Funds.

**Issuer Official:** Questions regarding the Town and this Official Statement should be directed to Robert

Metcalf, Interim Finance Director, Town of Windsor, Town Hall, 275 Broad Street,

Windsor, Connecticut, 06095 - Telephone (860) 285-1890.

#### **SECTION I - SECURITIES OFFERED**

#### Introduction

This Official Statement, including the cover page, inside cover page and appendices, is provided for the purpose of presenting certain information relating to the Town of Windsor, Connecticut (the "Town") in connection with the issuance and sale of \$4,490,000 General Obligation Bonds, Issue of 2011 (the "Bonds") and \$1,010,000 General Obligation Bond Anticipation Notes (the "Notes") of the Town.

All quotations from and summaries and explanations of provisions of statutes, charters, or other laws and acts and proceedings of the Town contained herein do not purport to be complete and are qualified in their entirety by reference to the original official documents; and all references to the Bonds and the Notes and the proceedings of the Town relating thereto are qualified in their entirety by reference to the definitive form of the Bonds and the Notes and such proceedings.

The presentation of information is intended to show recent historical trends and is not intended to indicate future or continuing trends in the financial or other positions of the Town. Except for information expressly attributed to other sources, all financial and other information presented herein has been provided by the Town.

Bond Counsel is not passing upon and does not assume responsibility for the accuracy or adequacy of the statements made in this Official Statement (other than matters expressly set forth in their opinion in Appendix B) and they make no representation that they have independently verified the same.

#### **Description of the Bonds**

The Bonds will be dated the date of delivery and will mature in annual installments on April 1 in each of the years and in the principal amounts set forth on the inside cover page hereof. Interest on the Bonds will be payable on April 1 and October 1 in each year until maturity, commencing October 1, 2011. Interest will be calculated on the basis of a 360-day year consisting of twelve 30-day months and will be payable to the registered owners of the Bonds as of the close of business on the fifteenth day of March and September in each year, or the preceding business day if the fifteenth day is not a business day. The Bonds will be issued in fully registered form in denominations of \$5,000 or any integral multiple thereof for any single maturity. A book-entry system will be employed evidencing ownership of the Bonds with transfers of ownership effected on the records of The Depository Trust Company, New York, New York ("DTC"), and its participants pursuant to rules and procedures established by DTC and its participants. (See "Book-Entry Transfer System" herein). The Registrar, Certifying Agent, Transfer Agent and Paying Agent will be U.S. Bank National Association of Hartford, Connecticut. The Bonds are subject to redemption prior to maturity. (See "Optional Redemption" herein.)

#### **Optional Redemption**

The Bonds maturing on or before April 1, 2016 are not subject to redemption prior to maturity. The Bonds maturing on April 1, 2017 and thereafter are subject to redemption prior to maturity, at the option of the Town, on or after April 1, 2016, at any time, either in whole or in part in such amounts and in such order of maturity (but by lot within a maturity) as the Town may determine, at the redemption price (expressed as a percentage of the par amount of Bonds to be redeemed) set forth in the following table, together with interest accrued and unpaid to the redemption date:

Redemption Dates
April 1, 2016 and thereafter

**Redemption Price** 

100.0%

#### **Notice of Redemption**

Notice of redemption shall be given by the Town or its agent by mailing a copy of the redemption notice by first-class mail at least thirty days prior to the date fixed for redemption to the registered owner of the Bonds designated for redemption in whole or in part at the address of such registered owner as the same shall last appear on the registration books for the Bonds. Failure to give such notice by mailing to any registered owner, or any defect therein, shall not affect the validity of the redemption of any other Bonds. Upon the giving of such notice, if such funds available solely for redemption are on deposit with the Paying Agent, the Bonds or portions thereof so called for redemption will cease to bear interest after the specified redemption date.

If less than all the Bonds of any one maturity shall be called for redemption, the particular Bonds or portions of Bonds of such maturity to be redeemed shall be selected by lot in such manner as the Town in its discretion may determine; provided, however, that the portion of any Bond to be redeemed shall be in the principal amount of \$5,000 or some multiple thereof and that, in selecting Bonds for redemption, each Bond shall be considered as representing that number of Bonds which is obtained by dividing the principal amount of such Bond by \$5,000.

The Town, so long as a book-entry system is used for the Bonds being called for redemption, will send any notice of redemption only to DTC (or a successor securities depository) or its nominee. Any failure of DTC to advise any Direct Participant, or of any Direct Participant or Indirect Participant to notify any Indirect Participant or Beneficial Owner, of any such notice and its content or effect will not affect the validity of the redemption of such Bonds called for redemption. Redemption of portions of the Bonds of any maturity by the Town will reduce the outstanding principal amount of Bonds held by DTC. In such event it is the current practice of DTC to allocate by lot, through its book-entry system, among the interest held by Direct Participants in the Bonds to be redeemed, the interest to be reduced by such redemptions in accordance with its own rules or other agreements with Direct Participants. The Direct Participants and Indirect Participants may allocate reductions of the interests in the Bonds to be redeemed held by the Beneficial Owners. Any such allocation of interests in the Bonds to be redeemed will not be governed by the determination of the Town authorizing the issuance of the Bonds and will not be conducted by the Town, the Registrar or Paying Agent.

#### **Description of the Notes**

The Notes will be dated April 12, 2011. Principal and interest on the Notes will be due at maturity on April 11, 2012. Interest will be calculated on the basis of a 360-day year consisting of twelve 30-day months at the rate or rates per annum specified by the successful bidder or bidders. The Notes will be issued in fully registered form in denominations of \$25,000 or any integral multiple thereof, except for any odd amount, for any single maturity. A book-entry system will be employed evidencing ownership of the Notes with transfers of ownership effected on the records of The Depository Trust Company, New York, New York ("DTC"), and its participants pursuant to rules and procedures established by DTC and its participants. (See "Book-Entry Transfer System" herein). The Registrar, Certifying, Transfer and Paying Agent will be U.S. Bank National Association of Hartford, Connecticut. The Notes are NOT subject to redemption prior to maturity.

#### **Authorization and Use of Proceeds**

#### **Authorizations:**

**Prospect Hill Road Improvements:** An appropriation in the amount of \$300,000 and bond authorization in the amount of \$170,000 was approved by the Town Council on January 3, 2011 for costs, or the Town's share thereof, in connection with design of improvements to Prospect Hill Road from the vicinity of its intersection with Poquonock Avenue to approximately 150 feet west of its intersection with West Street.

**Stormwater Management Improvements:** An appropriation and bond authorization in the amount of \$350,000 was approved by the Town Council on February 22, 2011 for costs in connection with the improvement of stormwater operations throughout Town.

**Town Clerk Software Replacement:** An appropriation and bond authorization in the amount of \$255,000 was approved by the Town Council on February 7, 2011 for costs in connection with the replacement of the Town Clerk comprehensive operating system and data system software.

**Fire Rescue Vehicle Acquisition:** An appropriation and bond authorization in the amount of \$580,000 was approved by the Town Council on January 18, 2011 for costs in connection with the replacement of a 1978 rescue vehicle with a 2011 pumper-rescue vehicle, consisting of a 1500 GPM pump, 500 gallon water tank and seating for six firefighters, and associated equipment, including 1000' of hose, firefighting nozzles, forcible entry tools and other tools.

**Riverfront Multi-Use Trail:** An appropriation and bond authorization in the amount of \$870,000 was approved by the Town Council on February 22, 2011 for costs in connection with the construction of a paved multi-use trail system from the Connecticut Department of Environmental Protection's boat launch at East Barber Street south along the Connecticut River to the Hartford city line, with trail access points at Meadow Road and Wilson Avenue, and connection with the bikeway crossing the Connecticut River from South Windsor.

**Stone Road Resurfacing and Drainage:** An appropriation and bond authorization in the amount of \$265,000 was approved by the Town Council on February 22, 2011 for costs in connection with resurfacing and drainage improvements to a portion of Stone Road approximately from the vicinity of Winterwood north to its intersection with Rainbow Road.

**Day Hill Road Improvements:** An appropriation and bond authorization in the amount of \$470,000 was approved by the Town Council on June 21, 2010 and amended on February 22, 2011 for costs, or the Town's share thereof, in connection with improvements to Day Hill Road from the vicinity of its intersection with Prospect Hill Road to approximately 4,800 feet west of that intersection.

**Town Hall – HVAC Replacement:** An appropriation in the amount of \$525,000 and bond authorization in the amount of \$475,000 was approved by the Town Council on December 20, 2010 for costs in connection with HVAC and energy efficiency improvements at the Town Hall at 275 Broad Street in Windsor. The Town Council at its meeting held March 21, 2011 approved \$87,000 additional funding for the project from the Capital Projects Fund unreserved / undesignated fund balance.

**Senior Center Renovations:** An appropriation and bond authorization in the amount of \$385,000 was approved by the Town Council on February 7, 2011 for costs in connection with renovations to the Senior Center, including an upgrade and update of the Senior Center facility to improve energy efficiency, accessibility, and to meet additional program needs, and related amenities and improvements.

**Poquonock Elementary School HVAC Improvements:** An appropriation and bond authorization in the amount of \$320,000 was approved by the Town Council on February 7, 2011 for costs in connection with the replacement of the heating and ventilation system in classrooms, offices and other areas of the Poquonock elementary School, as needed, and the installation of HVAC equipment on the roof to service the Library/Media Center, and related amenities and improvements. The Town Council at its meeting held March 21, 2011 approved \$40,000 additional funding for the project from the Capital Projects Fund unreserved / undesignated fund balance.

**JFK Elementary School – Roof Replacement:** An appropriation and bond authorization in the amount of \$1,360,000 was approved by the Town Council on January 18, 2011 for costs in connection with the removal and replacement of the roof on John F. Kennedy Elementary School and related amenities and improvements, including but not limited to improvement of the roof drainage and installation of HVAC equipment on the roof to service the Library/Media Center.

Use of Proceeds: Proceeds of the Bonds and the Notes will be used as follows:

	A	mount of								
		Total	Prev	iously	A	dditions /	Th	ne Bonds	7	The Notes
Projects	Authorization		Bonded		(Reductions)		(This Issue)		(This Issue)	
Prospect Hill Road Improvements	\$	170,000	\$	-	\$	170,000	\$	170,000	\$	_
Stormwater Management Improvements		350,000		-		350,000		350,000		-
Town Clerk Software Replacement		255,000		-		255,000		255,000		-
Fire Rescue Vehicle Acquisition		580,000		-		580,000		580,000		-
Riverfront Multi-Use Trail		870,000		-		870,000		500,000		370,000
Stone Road Resurfacing & Drainage		265,000		-		265,000		265,000		-
Day Hill Road Improvements		470,000		-		470,000		470,000		-
Town Hall - HVAC Replacement		475,000		-		475,000		475,000		-
Senior Center Renovations		385,000		-		385,000		385,000		-
Poquonock Elementary School										
- HVAC Improvements		320,000		-		320,000		320,000		-
JFK Elementary School - Roof Replacement		1,360,000		-		1,360,000		720,000		640,000
Total	\$	5,500,000	\$	-	\$	5,500,000	\$ 4	1,490,000	\$	1,010,000

#### **Ratings**

The Bonds are rated "AAA" by Standard and Poor's ("S&P"). The ratings on the Town's other outstanding bonds are "AAA" by S&P and "Aa1" by Moody's Investors Service, Inc. ("Moody's"). The Notes have been rated by "SP-1+" by S&P. The Town did NOT apply for ratings from Moody's on the Bonds or Notes. Such ratings reflect only the views of such rating agencies and an explanation of the significance of such ratings may be obtained from Moody's and S&P at the following addresses: Moody's Investors Service, Inc., 7 World Trade Center, 250 Greenwich Street, New York, New York 10007, and Standard and Poor's Corporation: 55 Water Street, New York, New York 10041. Generally, a rating agency bases its ratings on the information and materials furnished to it and on investigations, studies and assumptions of its own. There is no assurance that such rating will continue for any given period of time or that it will not be revised or withdrawn entirely by the agency if, in the judgment of such rating agency, circumstances so warrant. A revision or withdrawal of such ratings may have an effect on the market price of the Town's bonds and notes.

#### **Security and Remedies**

The Bonds and the Notes will be general obligations of the Town of Windsor, and the Town will pledge its full faith and credit to pay the principal of and interest on the Bonds and the Notes when due.

Unless paid from other sources, the Bonds and the Notes are payable from the general property tax revenue of the Town. The Town has the power under Connecticut General Statutes to levy ad valorem taxes on all taxable property in the Town without limit as to rate or amount, except as to certain classified property such as certified forest lands taxable at a limited rate and dwelling houses of qualified elderly persons of low income or of qualified disabled persons taxable at limited amounts. There was, however, no such certified forest land on the last completed grand list of the Town. The Town may place a lien on the property for the amount of tax relief granted, plus interest with respect to dwelling houses of qualified elderly persons of low income or qualified disabled persons. Under existing statutes, the State of Connecticut is obligated to pay to the Town the amount of tax revenue which the Town would have received except for the limitation under certain of the statutes upon its power to tax dwelling houses of qualified elderly persons of low income or qualified disabled persons.

Payment of the Bonds and the Notes is not limited to property tax revenues or any other revenue source, but certain revenues of the Town may be restricted as to use and therefore may not be available to pay debt service on the Bonds and the Notes.

There are no statutory provisions for priorities in the payment of general obligations of the Town. There are no statutory provisions for a lien on any portion of the tax levy or other revenues to secure the Bonds and the Notes, or judgments thereon, in priority to other claims.

The Town is subject to suit on its general obligation bonds and notes, and a court of competent jurisdiction has the power in appropriate proceedings to render a judgment against the Town. Courts of competent jurisdiction also have the power in appropriate proceedings to order payment of a judgment on such bonds or notes from funds lawfully available therefore or, in the absence thereof, to order the Town to take all lawful action to obtain the same, including the raising of the required amount in the next annual tax levy. In exercising their discretion as to whether to enter such an order, the courts may take into account all relevant factors, including the current operating needs of the Town and the availability and adequacy of other remedies.

Enforcement of a claim for payment of principal of or interest on the Bonds and the Notes would also be subject to the applicable provisions of Federal bankruptcy laws as well as other bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted and to the exercise of judicial discretion. Section 7-566 of the Connecticut General Statutes, as amended in 1993, provides that no Connecticut municipality shall file a petition in bankruptcy without the express prior written consent of the Governor. This prohibition applies to any town, city, borough, metropolitan district and any other political subdivision of the State having the power to levy taxes and issue bonds or other obligations.

# THE TOWN OF WINDSOR, CONNECTICUT HAS NEVER DEFAULTED ON THE PAYMENT OF PRINCIPAL OR INTEREST ON ITS BONDS OR NOTES

#### **Qualification for Financial Institutions**

The Bonds and the Notes SHALL BE designated as qualified tax-exempt obligations under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, for purposes of the deduction by financial institutions for interest expense allocable to the Bonds and the Notes.

#### **Book-Entry Transfer System**

The Depository Trust Company ("DTC"), New York, New York, will act as securities depository for the Bonds and the Notes. The Bonds and the Notes will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond certificate will be issued for each maturity of the Bonds in the aggregate principal amount of such maturity, and will be deposited with DTC. One fully-registered Note certificate will be issued for each interest rate of the Notes, in the aggregate principal amount of such interest rate, and will be deposited with DTC.

DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity, corporate and municipal debt issues and money market instruments (from over 100 countries) that DTC's participants ("Direct Participants") deposit with DTC. DTC also facilitates the posttrade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has Standard & Poor's highest rating of: AAA. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtc.com and www.dtc.org.

Purchases of Bonds and the Notes under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds and the Notes on DTC's records. The ownership interest of each actual purchaser of each Bond and Note ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmation providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds and the Notes are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in the Bonds and the Notes, except in the event that use of the book-entry system for the Bonds and the Notes is discontinued.

To facilitate subsequent transfers, all Bonds and Notes deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds and Notes with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds and the Notes. DTC's records reflect only the identity of the Direct Participants to whose accounts such Bonds and Notes are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Redemption notices shall be sent to DTC if less than all of the Bonds and Notes within an issue are being redeemed. DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Bonds and the Notes unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the Town as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Bonds and the Notes are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Principal and interest payments on, and redemption premium, if any, with respect to the Bonds and the Notes will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the Town or the Paying Agent on the payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name", and will be the responsibility of such Participant and not of DTC nor its nominee, the Paying Agent, or the Town, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of principal and interest, and redemption premium, if any, to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the Town or the Paying Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as depository with respect to the Bonds and the Notes at any time by giving reasonable notice to the Town or the Paying Agent. Under such circumstances, in the event that a successor depository is not obtained, Bond certificates and Note certificates are required to be printed and delivered.

The Town may decide to discontinue use of the system of book-entry transfers through DTC (or a successor securities depository). In that event, Bond certificates and Note certificates will be printed and delivered to DTC.

The information in this section concerning DTC and DTC's book-entry system has been provided by DTC. The Town takes no responsibility for the accuracy thereof.

#### **Replacement Bonds and Notes**

The Town will provide for the issuance of fully registered Bond and Note certificates directly to the Beneficial Owners of the Bonds and the Notes or their nominees in the event that: (a) DTC determines not to continue to act as securities depository for the Bonds and the Notes, and the Town fails to identify another qualified securities depository for the Bonds and the Notes to replace DTC; or (b) the Town determines to discontinue the book-entry system of evidence and transfer of ownership of the Bonds and the Notes. A Beneficial Owner of the Bonds or Notes, upon registration of certificates held in such Beneficial Owner's name, will become the registered owner of the Bonds or Notes.

#### **DTC Practices**

The Town can make no assurances that DTC, Direct Participants, Indirect Participants or other nominees of the Beneficial Owners of the Bonds and the Notes will act in a manner described in this Official Statement. DTC is required to act according to rules and procedures established by DTC and its participants which are on file with the Securities and Exchange Commission.

#### **SECTION II - THE ISSUER**

#### **Description of the Town**

Windsor is the location of the first English settlement in Connecticut, settled in 1633 by church congregations relocating from Massachusetts. These settlers joined with other communities in the immediate region to create a General Court in 1636, the precursor to Connecticut's General Assembly. Bordering Hartford to the north, Windsor covers a 31.1 square mile area on the west bank of the Connecticut River. The Farmington River also flows through Windsor and into the Connecticut River endowing the Town with a wealth of scenic areas and natural attractions.

The Town is strategically located approximately halfway between New York City and Boston and within an 8-hour drive of one hundred million people (representing 1/3 of the U.S. economy and 2/3 of the Canadian economy). Bradley International Airport, located just minutes away from Windsor, has undergone a major expansion. A 3,500 space parking garage was completed in 2001, and a new terminal and concourse has been in operation since April 2003. Passenger traffic in the region is increasing significantly as a result of this physical expansion coupled with recent and planned additions in carrier services. Interstate 91, a major expressway to New York and northern New England, traverses the Town and has seven interchanges within the Town's borders. In addition, the Connecticut Turnpike, the Massachusetts Turnpike and the New York Thruway are easily accessible. Windsor is a community predominantly composed of owner-occupied, single-family dwellings which account for 80% of all housing units.

Planning was inaugurated in 1924. Comprehensive zoning regulations, which were first adopted in 1931, are periodically revised to reflect current development standards and practices. The Comprehensive Plan of Development was revised and approved by the Town in 2004, amended in 2007 for the Open Space Plan and Agricultural Preservation Plan and amended in 2008 for the Day Hill Corporate Area Plan. The Town has approximately 1,500 acres of undeveloped industrially zoned land, and is currently proposing a concept plan that would develop 700 acres of industrial land and add 3,600 dwelling units. Full development of the remaining residential land would result in a population increase of approximately 5,100. The Town's estimated population as of July 1, 2009 according to the U. S. Census Bureau was 29,014.

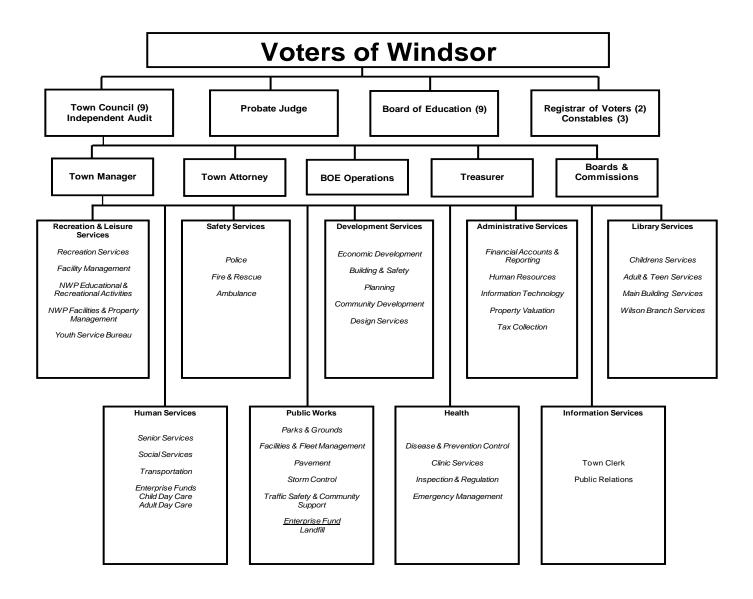
The Town's educational system consists of five elementary schools, one middle school and one senior high school, which was fully renovated in March 2003. In addition to an eight-grade parochial school, Windsor is the home of the well-known Loomis-Chaffee college preparatory school.

#### Form of Government

The Town of Windsor is organized under the Council-Manager form of government. The Town Charter was passed in the 1947 session of the General Assembly of Connecticut and approved by a referendum vote of the Town the same year. It has been amended by a special act of the General Assembly and more recently (in 1998) under the authorization of the home rule law for Connecticut municipalities, by local referendum.

The legislative function is performed by a bipartisan Council of nine members, who are elected biennially for two-year terms. Minority representation is guaranteed in that no political party may have more than five members. The Town Council elects a Mayor from its membership for the two-year term. The Town Manager is appointed by the Town Council on the basis of professional executive training and qualifications. Since 1947, Windsor has had just four Town Managers.

The Charter provides for an annual Town Budget Referendum for approval of the annual budget and for supplemental appropriations and bond authorizations which exceed certain amounts. (See "Supplemental Appropriations" and "Legal Requirements for Approval of Borrowing" herein).



#### **Municipal Officials**

			Years
Name	Position	Term of Office	of Service
Donald S. Trinks	Mayor	2 Years - Elected	16.0
Alan J. Simon	Deputy Mayor	2 Years - Elected	12.0
Donald A. Jepsen Jr.	Town Council	2 Years - Elected	10.0
William H. Herzfeld	Town Council	2 Years - Elected	6.0
Ronald C. Eleveld	Town Council	2 Years - Elected	4.0
Mathew A. Marci	Town Council	2 Years - Elected	4.0
Randy P. McKenney	Town Council	2 Years - Elected	4.0
Aaron Jubrey	Town Council	2 Years - Elected	1.0
Michael McDonald	Town Council	2 Years - Elected	1.0
Peter P. Souza	Town Manager	Appointed	7.0
Elizabeth E. Feser	Superintendent of Schools	Appointed	9.0
Robert Metcalf	Interim Finance Director	N/A	2.5
James R. Bourke	Assistant Finance Director	N/A	2.5

#### **Biographies of Principal Officials**

**Town Manager:** Appointed as Town Manager in October 2004, Peter P. Souza has served the Town of Windsor since September 1999 initially as the Assistant Town Manager and then as Acting Town Manager. Prior to his arriving in Windsor, Mr. Souza was an Assistant City Manager for the City of Olathe, Kansas, a large fast growing full-service suburban community, where he worked from 1992 until 1999. Mr. Souza also has project management, budgeting, capital planning and community engagement experience through positions with the Town of Barnstable, Massachusetts and non-profit housing development organizations in Worcester, Massachusetts.

Mr. Souza earned a bachelor's degree in Urban Studies from Worcester State College in 1985 and a Masters of Public Administration from the University of Kansas in 1994. He is a member of the International City/County Management Association and the Connecticut Town and City Management Association.

**Superintendent of Schools:** Elizabeth E. Feser has served as Superintendent of Schools for the Windsor Public Schools since July 2002. Dr. Feser holds a B.A. Degree from St. Xavier College and an M. Ed. in Education from Boston College. She earned her Ed. Degree in Educational Administration from Teachers College, Columbia University.

Prior to Dr. Feser's appointment as Superintendent, she most recently served for eight years as the Assistant Superintendent for Instruction in the New Canaan Public Schools. In that capacity, she assumed responsibility for all instructional programs, planning and development of curriculum, professional development for teachers, and standardized testing.

Prior to her service in New Canaan, Dr. Feser served as Principal of Danbury High School, one of the largest high schools in Connecticut, with a student population of 2,300. She came to Danbury from Arlington School District, a large suburban school system located outside of Poughkeepsie, NY, where she served for two years as Assistant Principal of Instruction. Dr. Feser spent 11 years with the Boston Archdiocesan School System as both a teacher of social studies and theology and a school administrator.

**Interim Finance Director:** Robert Metcalf was hired in December of 2008 to serve as the Interim Finance Director for the Town of Windsor. Mr. Metcalf received a bachelor's degree in Finance from the University of Massachusetts in 1972 and a Master's Degree in Business Administration in 1973, also from the University of Massachusetts. Mr. Metcalf has over 30 years of municipal experience as a finance director in the State of Connecticut.

**Assistant Finance Director:** James R. Bourke was hired as Assistant Finance Director in September of 2008. Mr. Bourke earned a bachelor's degree in Accounting from Eastern Connecticut State University in 2004.

Prior to his employment with the Town of Windsor, Mr. Bourke was the Assistant Finance Director for the City of Neosho, Missouri from November 2006 to August of 2008. He also has nineteen years experience in the private sector in the areas of Banking Operations, Treasury and Cash Management and Securities and Investment Accounting.

Mr. Bourke is a member of the Government Finance Officers Association of America and also the Connecticut Government Finance Officers Association.

#### **Summary of Municipal Services**

**Administrative Services:** Administrative Services supports town operations by supplying other departments with the financial, personnel, and information resources they need to deliver services to the community. Administrative Services also protects town resources from the risk of loss through risk management services, and provides information directly to the financial community as well as the general public. In addition, Administrative Services assesses property and collects taxes.

**Development Services:** This department guides the public and private development of land and buildings in order to ensure the long-term success of the community. This is achieved through safety in building design and construction, the appropriate use of land and protection of natural resources, and dedicated economic development initiatives.

**Health Services:** Health Services protects the public from preventable diseases by minimizing the environmental causes of disease, through preventive health care programs, and by carrying out state mandated health and safety inspections.

**Human Services:** Human Services provides child and adult day care and family support services. It also provides casework and referral services to residences. The Transportation unit provides safe, reliable transportation to Windsor's seniors and adults with disabilities to various locations within Town.

**Information Services:** Information Services maintains public records and vital statistics, issues various licenses and permits, provides information referral services for the community, town council and other staff, and acts as a chief point of contact for the media and general public.

**Library Services:** From two attractive facilities, the unit provides materials and information, along with literary, educational and cultural programs to the community. Regular scheduling provides for public access every day, as well as extended evening hours twice a week. Services are provided by a staff of nine full-time and ten part-time employees.

**Public Works:** The Public Works Department provides and maintains the Town's road network, pedestrian walkways, parks & playing field and public buildings for the residents, businesses and visitors. This department also minimizes the disruption caused by inclement weather, especially winter storms. These services cover 136 miles of roads, more than 1,500 acres of town-owned land, and 29 buildings. Ninety-eight percent (98%) of the Town's roads are illuminated.

**Recreation and Leisure Services:** Recreation and Leisure Services provide recreational and cultural programming for all age groups. Through the operation of Northwest Park, it also provides safe, clean open space and educational facilities for public enjoyment.

Safety Services: This service unit is made up of the police and fire departments, ambulance services and an emergency management program. Fire and ambulance personnel, comprised of some 140 volunteers, maintain fire and rescue delivery systems as well as an extensive fire prevention program, respond to calls for emergency medical assistance, render medical treatment and provide transportation to area medical facilities. Windsor Police, numbering 61 full-time and 5 part-time employees, enforce criminal and motor vehicle laws, render aid to victims of medical emergencies or accidents, and patrol the Town. The Police Department maintains a 24-hour public safety dispatch center which coordinates responses by all safety services including fire, ambulance, and civil preparedness. The police force also provides a number of community relations and public education programs with special emphasis on safety and drug abuse prevention programs in the local schools.

Water and Sewerage: Water and sewerage service is provided to Windsor by the Metropolitan District Commission. The Metropolitan District was created by the Connecticut General Assembly in 1929 and operates as a quasi-municipal corporation of the State of Connecticut under Act No. 511, of the 1929 Special Acts of the State of Connecticut, as amended. The District's purpose is to provide, as authorized, complete, adequate and modern systems of water supply, sewerage collection and disposal facilities for its member municipalities. The member municipalities incorporated in the District are the City of Hartford and the Towns of East Hartford, Wethersfield, Rocky Hill, Newington, Bloomfield, West Hartford and Windsor.

**Solid Waste:** Windsor maintains a town-owned landfill consisting of 173 acres. The landfill serves the towns of Windsor and Bloomfield. The two towns are equally responsible for closure costs in accordance with an agreement dated November 19, 1993. Town residents pay private haulers for curbside pickup. The landfill is currently operating under a stewardship permit issued by the State of Connecticut Department of Environmental Protection (DEP). It is anticipated that the landfill will reach its capacity in 2013. In March 2006, the Windsor Town Council determined that the last receipt of waster at the landfill will be when it reaches current permitted elevations as provided by the designed landform. By remaining open until the permitted elevations are reached, it is projected that there will be adequate retained earnings available plus interest income over thirty years, under present assumptions, to provide sufficient funding for closure and post-closure activities.

Closure and post-closure costs are calculated on a conservative basis. The conservative calculation basis assumes: a) that all work is contracted at prevailing contractor rates rather than performed by Town staff with Town equipment (which is a requirement of EPA Subtitle-D regulations), and b) that regulatory authorities will require systems to manage leachate and to collect gases generated within the landfill prior to discharge to the air.

During FY 2010, the town received feedback from the DEP which indicates that a final cover system made of impermeable soils will be acceptable at the site. This decision should have a favorable effect and is expected to reduce one component of the landfill's long-term closure cost estimate.

Management is proposing that some of the closure work will be performed by Town staff. Closure work began during FY 2011 with the construction of a stormwater basin along the southern side of the landfill. This work, primarily carried out by town staff, was performed at a savings to the Landfill Enterprise Fund compared to having the work carried out by third parties.

Additional factors relative to closure which effect the closure and post closure costs are how leachate will be managed at the site and how landfill gas will be managed. The town has installed a small gas collection system on part of the landfill, and is considering expanding this system to the remainder of the landfill. The open issues are still to be determined by the DEP as a part of the landfill closure plan approval.

**Utilities:** Northeast Utilities, the Connecticut Natural Gas Corporation, and AT&T, Inc. all provide service within the Town of Windsor.

#### **Educational System**

The Town's elementary school system consists of one school for pupils Pre-K through K; four schools for grades 1 through 5; one school for grades 6 through 8; and one high school for grades 9-12. The schools are governed by a nine-member Board of Education.

#### **Educational Facilities**

	Date	Additions/		Enrollment	
Grades	Occupied	Renovations	Classrooms	10/01/10	Capacity
Pre-K	1996		16	232	350
1-5	1957	1988	27	278	517
1-5	1947	1958, 1980, 1988	27	287	546
1-5	1965	1988	28	325	546
1-5	1971		31	376	660
6-8	1969	1993	50	814	1,250
9-12	1952	1977, 2000	86	1,312	1,500
				3,624	5,369
	Pre-K 1-5 1-5 1-5 1-5 6-8	Grades         Occupied           Pre-K         1996           1-5         1957           1-5         1947           1-5         1965           1-5         1971           6-8         1969	Grades         Occupied         Renovations           Pre-K         1996           1-5         1957         1988           1-5         1947         1958, 1980, 1988           1-5         1965         1988           1-5         1971         6-8           1969         1993	Grades         Occupied         Renovations         Classrooms           Pre-K         1996         16           1-5         1957         1988         27           1-5         1947         1958, 1980, 1988         27           1-5         1965         1988         28           1-5         1971         31           6-8         1969         1993         50	Grades         Occupied         Renovations         Classrooms         10/01/10           Pre-K         1996         16         232           1-5         1957         1988         27         278           1-5         1947         1958, 1980, 1988         27         287           1-5         1965         1988         28         325           1-5         1971         31         376           6-8         1969         1993         50         814           9-12         1952         1977, 2000         86         1,312

Source: Superintendent of Schools

# **School Enrollments**

•				
Δ	C	п	19	1

			Special	
Pre-K-5	6 - 8	9 - 12	Education (1)	Total
1,860	1,069	1,462	76	4,467
1,813	1,107	1,468	64	4,452
1,779	1,098	1,495	40	4,412
1,825	1,023	1,486	40	4,374
1,775	993	1,472	40	4,280
1,702	967	1,481	-	4,150
1,683	923	1,492	-	4,098
1,648	912	1,406	-	3,966
1,544	842	1,373	-	3,759
1,498	814	1,312	-	3,624
	Proj	ected		
1,477	787	1,223	-	3,487
1,436	772	1,181	-	3,389
1,383	763	1,114	-	3,260
1,380	725	1,077	-	3,182
1,395	679	1,047	-	3,121
	1,860 1,813 1,779 1,825 1,775 1,702 1,683 1,648 1,544 1,498 1,447 1,436 1,383 1,380	1,860 1,069 1,813 1,107 1,779 1,098 1,825 1,023 1,775 993 1,702 967 1,683 923 1,648 912 1,544 842 1,498 814  Projection 1,477 787 1,436 772 1,383 763 1,380 725	1,860         1,069         1,462           1,813         1,107         1,468           1,779         1,098         1,495           1,825         1,023         1,486           1,775         993         1,472           1,702         967         1,481           1,683         923         1,492           1,648         912         1,406           1,544         842         1,373           1,498         814         1,312           Projected           1,477         787         1,223           1,436         772         1,181           1,383         763         1,114           1,380         725         1,077	Pre-K-5         6 - 8         9 - 12         Education (1)           1,860         1,069         1,462         76           1,813         1,107         1,468         64           1,779         1,098         1,495         40           1,825         1,023         1,486         40           1,775         993         1,472         40           1,702         967         1,481         -           1,683         923         1,492         -           1,648         912         1,406         -           1,544         842         1,373         -           1,498         814         1,312         -           Projected           1,436         772         1,181         -           1,383         763         1,114         -           1,380         725         1,077         -

<sup>(1)</sup> Special education students included in grade totals.

Source: Superintendent of Schools and State of Connecticut Board of Education.

# **Municipal Employment**

Fiscal Year	2011	2010	2009	2008	2007	2006	2005	2004
Board of Education	622	631	673	668	675	684	666	689
General Government	164	165	168	165	165	170	174	168
Grant and Enterprise Funded	23	24	24	27	27	27	33	28
Total	809	820	865	860	867	881	873	885

Source: Town Officials.

# **Municipal Employees by Category**

Department	Employees
General Government	
Administrative Services	18
Development Services	16
Community Development	2
Human Services	6
Recreation Services	7
Health Services	4
Information Services	3
Library Services	9
Public Works	32
Safety Services	64
Town Manager	3
General Government Subtotal	164
Enterprise Personnel	23
General Government Total	187
Board of Education	
Administration and Principals	27
Teachers	354
Pupil Personnel (Psychologists,	29
Social Workers, Speech Clincians)	
Secretaries/ParaProfessionals	82
Nurses	9
Non-Bargaining Employees	27
Custodial/Maintenance	37
Board of Education Subtotal	565
Food Service	57
Grant Funded	
Board of Education Total	622
Grand Total	809

Source: Town Officials.

#### **Municipal Employees Bargaining Organizations** (1)

Employees <u>Represented</u>	<u>Union Representation</u>	Employees Represented	Contract Expiration Date			
	GENERAL GOVERNMENT					
Police	Windsor Police Department Employees Association	47	6/30/12			
Public Works/Clerical	International Brotherhood of Teamsters, Local 671	44	6/30/11			
Dispatchers	United Public Service Employees Union (UPSUE Local 424, Unit 10)	8	6/30/11			
BOARD OF EDUCATION						
Teachers	Windsor Education Association, CEA	393	6/30/13			
Administrators	Windsor School Administrators and Supervisors Assoc.	27	6/30/12			
Nurses	Windsor School Nurses Assoc., CSEA	9	6/30/13			
Paraprofessionals	Windsor Paraprofessional Employees Assoc., NAGE	75	6/30/13			
Secretaries	CSEA AFL-CIO Administrative Support Staff	35	6/30/11			
School Employees	Windsor School Employees Union, NAGE (Custodial, Maintenance and Cafeteria Employees)	57	6/30/13			

<sup>(1)</sup> The negotiation of collective bargaining agreements is subject to binding arbitration under Connecticut Statutes.

Connecticut General Statutes Sections 7-473c, 7-474, and 10-153a to 10-153n provide a procedure for binding arbitration of collective bargaining agreements between municipal employers and organizations representing municipal employees, including certified teachers and certain other employees. The legislative body of a municipality may reject an arbitration panel's decision by a two-thirds majority vote. The State of Connecticut and the employee organization must be advised in writing of the reasons for rejection. The State then appoints a new panel of either one or three arbitrators to review the decisions on each of the rejected issues. The panel must accept the last best offer of either of the parties. In reaching its determination, the arbitration panel gives priority to the public interest and the financial capability of the municipal employer, including consideration of other demands on the financial capability of the municipal employer. Effective October 1, 1997, for binding arbitration of teacher's contracts, in assessing the financial capability of a municipal entity, there is an irrefutable presumption that a budget reserve of 5% or less is not available for payment of the cost of any item subject to arbitration. In light of the employer's financial capability, the panel considers prior negotiations between the parties, the interests and welfare of the employee group, changes in the cost of living, existing employment conditions, and the wages, salaries, fringe benefits and other conditions of employment prevailing in the labor market, including developments in private sector wages and benefits.

#### **Economic Development**

Windsor is an important regional employment center in New England's Knowledge Corridor. It is strategically located between Hartford, CT and Springfield, MA on Interstate I-91 and adjoining Bradley International Airport. Windsor maintains a diversified economic base. Major industries include business and financial services, precision and high-tech manufacturing, software development, regional distribution, data management and hospitality.

With a jobs base of more than 23,000, Windsor ranks fifth among Hartford area communities in total non-retail employment. Major private employers include Hartford Life, ING, Alstom, Northeast Utilities, Westinghouse, Konica Minolta, CIGNA, Walgreens, Permasteelisa and SS&C.

Between 2000 and 2009, Windsor experienced substantial growth. More than four million square feet of new commercial space was constructed during this period including 300,000 SF of retail, 1.2 million SF of office, and 2.5 million SF of industrial/distribution space. In addition, more than 580 new hotel rooms and conference space were built to serve the growing business community.

Among the most significant projects during this period were:

- <u>Walgreens Northeast Distribution Center</u>, an 800,000 SF high-tech distribution facility to serve drugstores in an eight-state region. This \$250 million facility was placed in operation in January, 2009 and employs an estimated 500 persons.
- <u>ING Corporate Office Campus</u>, a 475,000 SF office center to house its largest employee base in North America. This \$90 million facility was completed in the fall of 2007 and employs approximately 2,000 persons.
- Emhart Glass Research and Development Center, a 60,000 SF facility including a 40-metric ton glass furnace for the development of glass container fabrication technologies and equipment. This \$20 million research center opened in the spring of 2008 and employs 60 engineers and scientists.
- <u>Hartford Life Campus</u>, a 450,000 SF office center to consolidate existing operations in the area and to provide space for planned growth. This \$110 million facility opened in the fall of 2008 and employs 2,100 persons.
- <u>Travelers Insurance</u> completed the purchase and \$20 million renovation of the 182,000 SF former manufacturing plant into a national insurance claim training facility (Travelers Claim University). The company trains more than 8,500 claims agents each year at this site.

Between 2000 and 2009, the number of jobs in Windsor increased by 25% from 18,910 to 23,632. The most significant change came in the Finance, Insurance, and Real Estate industry which increased employment by 174.5% from 2,210 jobs in 2000 to 6,066 jobs in 2009. This increased the Finance sector's portion of the local workforce from 11.9% in 2000 to 26% in 2009. Other sectors that increased significantly are Professional, Scientific, Management with 1,287 new jobs, a 95.8% increase, and Arts, Entertainment, Accommodation and Food with 309 new jobs, a 54% increase. While it has declined over the decade, manufacturing employment at nearly 20% of Windsor-based jobs remains a significant component of the local economy.

Average annual wages in Windsor have increased by 41% between 2000 and 2009 from \$46,221 to \$65,148. By comparison, over the same period, annual wages in the State of Connecticut rose by only 27% (\$45,485 to \$57,754) and in Hartford County by only 29% (\$43,656 to \$56,328).

Looking forward, the Town of Windsor is taking steps to sustain its growth and the quality of its development. A variety of initiatives are underway to further improve highway access, manage transportation demand and enhance community livability. The Plan of Conservation and Development has been modified to encourage mixed-use developments in the Day Hill Road Corporate Area that will add value to existing space and provide opportunities for new workforce housing. The Redevelopment Agency is pursuing redevelopment of key properties and planning for development to support and benefit from commuter rail service expansion in the town center.

#### SECTION III - ECONOMIC AND DEMOGRAPHIC DATA

#### **Population Trends**

	Town of	Hartford	State of
Year	Windsor	County	Connecticut
1950	11,833	539,661	2,007,280
1960	19,467	689,555	2,535,234
1970	22,502	816,737	3,032,217
1980	25,204	807,766	3,107,576
1990	27,817	851,783	3,287,116
2000	28,237	857,183	3,405,565
2009	29,014	879,835	3,518,288

Source: U.S. Department of Commerce, Bureau of Census.

#### **Age Characteristics of Population**

	Town of Windsor		State of Con	necticut
	Number Percent		<u>Number</u>	<u>Percent</u>
Under 5 years of age	1,692	6	223,344	6.6
5 - 19 years of age	5,838	20.7	702,358	20.6
20 - 64 years of age	16,617	58.8	2,009,680	59
Over 65 years of age	4,090	14.5	470,183	13.8
TOTAL	28,237	100.0	3,405,565	100.0

Source: U.S. Department of Commerce, Bureau of Census, 2000 Census.

#### **Selected Wealth and Income Indicators**

	Median Family Income		Per Capita Income		
	(1990)	(2000)	(1990)	(2000)	
Town of Windsor	\$55,400	\$73,064	\$19,592	\$27,633	
Hartford County	48,008	62,144	18,983	26,047	
Connecticut	49,199	65,521	20,189	28,766	
United States	35,353	49,600	14,617	21,690	

Source: U.S. Department of Commerce, Bureau of Census, 1990 and 2000 Census.

#### **Income Distribution**

	Town of Windsor		State of C	onnecticut
	<u>Families</u>	<u>Percent</u>	<u>Families</u>	<u>Percent</u>
\$ -0- to 9,999	125	1.6	33,423	3.8
10,000 to 14,999	80	1.0	23,593	2.7
15,000 to 24,999	343	4.5	63,262	7.1
25,000 to 34,999	488	6.4	75,413	8.5
35,000 to 49,999	1,063	13.9	120,134	13.6
50,000 to 74,999	1,901	24.8	198,924	22.5
75,000 to 99,999	1,580	20.7	141,981	16
100,000 to 149,999	1,438	18.8	132,177	14.9
150,000 to 199,999	373	4.9	42,472	4.8
200,000 or more	259	3.4	54,368	6.1
TOTAL	7,650	100.0	885,747	100.0

Source: U.S. Department of Commerce, Bureau of the Census, 2000 Census.

#### **Educational Attainment**

	Town of	Windsor	State of Cor	nnecticut
	<u>Number</u>	Percent	<u>Number</u>	Percent
Less than 9th grade	807	4.1	132,917	5.8
9th to 12th grade	1,597	8.2	234,739	10.2
High School Graduate	5,804	29.7	653,300	28.4
Some College	3,904	20.0	402,741	17.5
Associate Degree	1,377	7.0	150,926	6.6
Bachelor Degree	3,474	17.8	416,751	18.2
Graduate or Professional Degree	2,569	13.2	304,243	13.3
TOTAL	19,532	100.0	2,295,617	100.0
Percent High School Graduate or Higher		87.7%		84.0%
Percent Bachelor's Degree or Higher		30.9%		31.4%

Source: U. S. Department of Commerce, Bureau of Census, 2000.

# **Employment by Industry**

	Town of	Town of Windsor		Hartford County		State of Connecticut	
	Number	Percent	<u>Number</u>	Percent	Number	Percent	
Agriculture, forestry, fishing, hunting and mining	34	0.2	1,398	0.3	7,445	0.5	
Construction	620	4.2	20,863	5.1	99,913	6.0	
Manufacturing	1,895	12.8	58,973	14.4	246,607	14.8	
Wholesale trade	558	3.8	13,839	3.4	53,231	3.2	
Retail trade	1,312	8.8	43,795	10.7	185,633	11.2	
Transportation, warehousing, and utilities	997	6.7	16,816	4.1	64,662	3.9	
Information	348	2.3	10,908	2.7	55,202	3.3	
Finance, insurance, real estate and rental & leasing	2,354	15.9	55,987	13.6	163,568	9.8	
Professional, scientific, management, administrative,							
and waste management services	1,287	8.7	37,216	9.1	168,334	10.1	
Educational, health and social services	3,066	20.7	88,992	21.7	366,568	22.0	
Arts, entertainment, recreation,							
accommodation and food services	783	5.3	24,363	5.9	111,424	6.7	
Other services (except public administration)	586	4.0	17,598	4.3	74,499	4.5	
Public Administration	994	6.7	20,023	4.9	67,354	4.0	
TOTAL	14,834	100.0	410,771	100.0	1,664,440	100.0	

Source: U. S. Department of Commerce, Bureau of the Census, 2000.

# **Major Employers**

		Estimated Number
Name of Employer	Nature of Entity	of Employees
Hartford Life	Financial Services	2,200
ING	Insurance and Financial Services	1,800
Alstom Power Systems	North America HQ - engineering and customer service	1,350
CIGNA	Insurance (Data center)	1,000
Town of Windsor	Government/education	809
Westinghouse Electric Co.	Nuclear power engineering	700
Northeast Utilities	Utility	600
Walgreens	Distribution center for retail drug stores	500
Konica Minolta	Business equipment sales and support	450
Permasteelisa NA	Curtain wall design and manufacturer	400
Source: Town of Windsor		

#### **Unemployment Rate Statistics**

Yearly Average	Town of Windsor %	Hartford Labor Market %	State of Connecticut %	United States %
2001	3.0	3.3	3.3	4.8
2002	4.3	4.1	4.3	5.8
2003	6.0	5.4	5.5	5.8
2004	4.9	5.2	4.7	5.5
2005	4.8	5.1	4.9	5.1
2006	4.1	4.4	4.3	4.6
2007	4.2	4.7	4.5	4.6
2008	5.4	5.9	5.7	5.8
2009	7.7	8.1	8.0	9.3
2010	8.5	9.1	9.0	9.6
		2011 Monthly		
January	8.4	9.6	9.6	9.8

Source: State of Connecticut, Department of Labor; United States Department of Labor, Bureau of Labor Statistics.

# Number and Value of Building Permits

Reside	ntial (1)	Non-Re	sedential	All	Other	T	otal
Number of	_	Number of		Number of	_	Number of	_
Permits	Value	Permits	Value	Permits	Value	Permits	Value
6	\$ 1,078,050	262	\$ 31,939,827	755	\$ 4,841,508	1,023	\$ 37,859,385
95	13,799,191	403	52,647,142	1,325	9,815,096	1,823	76,261,429
19	2,771,448	378	61,878,140	1,210	10,966,397	1,607	75,615,985
60	9,964,140	477	121,593,104	1,132	8,652,111	1,669	140,209,355
68	12,869,160	597	247,970,218	1,323	10,040,579	1,988	270,879,957
132	19,825,867	441	48,233,581	1,319	8,268,182	1,892	76,327,630
83	12,273,988	469	45,441,321	1,619	13,557,905	2,171	71,273,214
87	11,321,625	428	27,462,783	1,948	16,475,638	2,463	55,260,046
43	5,217,435	535	37,230,545	1,429	13,649,627	2,007	56,097,607
455	16,054,752	261	32,041,036	1,278	17,628,867	1,994	65,724,655
	Number of Permits  6  95  19  60  68  132  83  87  43	Permits         Value           6         \$ 1,078,050           95         13,799,191           19         2,771,448           60         9,964,140           68         12,869,160           132         19,825,867           83         12,273,988           87         11,321,625           43         5,217,435	Number of Permits         Value         Number of Permits           6         \$1,078,050         262           95         13,799,191         403           19         2,771,448         378           60         9,964,140         477           68         12,869,160         597           132         19,825,867         441           83         12,273,988         469           87         11,321,625         428           43         5,217,435         535	Number of Permits         Value         Permits         Value           6         \$ 1,078,050         262         \$ 31,939,827           95         13,799,191         403         52,647,142           19         2,771,448         378         61,878,140           60         9,964,140         477         121,593,104           68         12,869,160         597         247,970,218           132         19,825,867         441         48,233,581           83         12,273,988         469         45,441,321           87         11,321,625         428         27,462,783           43         5,217,435         535         37,230,545	Number of Permits         Value         Number of Permits         Value         Number of Permits         Number of Permits           6         \$1,078,050         262         \$31,939,827         755           95         13,799,191         403         52,647,142         1,325           19         2,771,448         378         61,878,140         1,210           60         9,964,140         477         121,593,104         1,132           68         12,869,160         597         247,970,218         1,323           132         19,825,867         441         48,233,581         1,319           83         12,273,988         469         45,441,321         1,619           87         11,321,625         428         27,462,783         1,948           43         5,217,435         535         37,230,545         1,429	Number of Permits         Value         Permits         Value         Permits         Value         Permits         Value         Value         Permits         Value         Value         Permits         Value         Permits         Value         Permits         Value         Value         Permits         Val	Number of Permits         Value         Permits           6         \$ 1,078,050         262         \$ 31,939,827         755         \$ 4,841,508         1,023           95         13,799,191         403         52,647,142         1,325         9,815,096         1,823           19         2,771,448         378         61,878,140         1,210         10,966,397         1,607           60         9,964,140         477         121,593,104         1,132         8,652,111         1,669           68         12,869,160         597         247,970,218         1,323         10,040,579         1,988           132         19,825,867         441         48,233,581         1,319         8,268,182         1,892           83         12,273,988         469         45,441,321         1,619         13,557,905         2,171           87         11,321,625         428         27,462,783         1,948         16,475,638         2,463           43         5,217,435         535         37,230,545         1,429

<sup>(1)</sup> Beginning in fiscal year 2002-03, "Residential" has been re-categorized as new homes. "All Other" represents all other residential work.

Source: Town of Windsor, Office of Building Inspections.

#### **Number of Dwelling Units**

					% Increase	% Increase
2010	2000	1990	1980	1970	2000-2010	1970-2010
11.144	10.900	10.279	8,793	6,658	2.2%	67.4%

Source: 1970-2000 U.S. Department of Commerce, Bureau of Census; Town of Windsor Planning Department.

<sup>(2)</sup> As of January 31, 2011.

# **Characteristics of Housing Units**

	Town of Windsor		Hartford County		State of Connecticut	
	Number	%	Number	<u>%</u>	Number	<u></u> %
\$ 1,000 to \$ 99,999	998	12.5	28,925	15.6	91,217	12.5
100,000 to 149,999	3,554	44.6	67,455	36.5	212,010	29.1
150,000 to 199,999	2,371	29.8	43,460	23.5	156,397	21.5
200,000 to 299,999	821	10.3	30,950	16.7	137,499	18.9
300,000 to 499,999	196	2.5	11,427	6.2	79,047	10.9
500,000 and over	21	0.3	2,799	1.5	52,074	7.1
	7,961	100.0	185,016	100.0	728,244	100.0

Source: U. S. Department of Commerce, Bureau of the Census, 2000.

# Age Distribution of Housing

	Town of Windsor		State of Co	nnecticut
	Number %		Number	%
Built in 1939 or earlier	1,814	16.6	308,896	22.3
Built in 1940 1969	4,386	40.2	571,218	41.2
Built in 1970 1989	3,907	35.8	386,782	27.9
Built in 1990 March 2000	793	7.3	119,079	8.6
	10,900	100.0	1,385,975	100.0

Source: U.S. Department of Commerce, Bureau of Census, Census 2000.

#### **Breakdown of Land Use**

	Total Acreage By		Developed Acreage By	_	Undeveloped	_
<u>Land Use Category</u>	<u>Zoning</u> (1)	<u>Percent</u>	Land Use	<u>Percent</u>	<u>Acreage</u>	<u>Percent</u>
Residential	7,228.24	43.9	5,503.33	53.4	1,724.91	28.0
Commercial	370.39	2.3	232.10	2.3	138.29	2.3
Industrial	4,240.02	25.8	2,292.02	22.3	1,948.00	31.7
Other (2)	4,609.06	28.0	2,267.46	22.0	2,341.60	38.0
Total Area	<u>16,447.71</u>	<u>100.0</u>	<u>10,294.91</u>	<u>100.0</u>	<u>6,152.80</u>	<u>100.0</u>

Source: Assessor's CAMA tax database as of May 2006.

<sup>(1)</sup> Based on acreage in individual parcels. Does not include roads and water bodies.

<sup>(2)</sup> Includes town-owned land, public use, agriculture and PUD.

#### **SECTION IV - INDEBTEDNESS**

#### **Computation of Statutory Debt Limit**

As of April 12, 2011 (Pro Forma)

Total Receipts for fiscal year ended June 30, 2010 (including interest and lien fees) 75,193,237 State Reimbursement for Revenue Loss on: Tax Relief for Elderly Base for Establishing Debt Limit 75,193,237 **Debt Limit** (1) General Urban Past Total Schools Renewal Pension Debt Purpose Sewers \$ 169,184,783 (2.25 times base) (4.50 times base) \$ 338,369,567 (3.75 times base) \$ 281,974,639 (3.25 times base) \$ 244,378,020 (3.00 times base) \$ 225,579,711 (7.00 times base) \$ 526,352,659

Indebtedness (Including the Bonds and the Notes)							
Bonds Payable	\$ 19,825,000	\$ 15,250,000	\$ -	\$ -	\$ -	\$ 35,075,000	
The Bonds (This Issue)	3,450,000	1,040,000	-	-	-	4,490,000	
The Notes (This Issue)	370,000	640,000	-	-	-	1,010,000	
Overlapping and							
Underlying Debt (2)	-	-	22,724,753	-	-	22,724,753	
Authorized but							
Unissued Debt	715,000					715,000	
Total Indebtedness	24,360,000	16,930,000	22,724,753	-	-	64,014,753	
Less:							
School grants receivable (3)		(572,801)				(572,801)	
Total Net Indebtedness	24,360,000	16,357,199	22,724,753	-	-	63,441,952	
Excess of Limit Over							
Outstanding and							
Authorized Debt	\$ 144,824,783	\$ 322,012,368	\$ 259,249,886	\$ 244,378,020	\$ 225,579,711	\$ 462,910,707	

<sup>(1)</sup> Under Connecticut General Statutes, Town debt cannot exceed \$526,352,659 or seven times the debt limit base.

<sup>(2)</sup> Overlapping and underlying debt as of December 31, 2011. (See "Overlapping and Underlying Indebtedness" herein).

<sup>(3)</sup> The Town anticipates receiving State of Connecticut principal subsidy grants in the amount of \$572,801 over the remaining life of outstanding school bonds approved prior to July 1, 1996. (See "School Projects" herein).

#### **Calculation of Net Direct Indebtedness**

As of April 12, 2011 (Pro Forma)

Long-Term Indebtedness (1)	
Long Term Debt	
The Bonds (This Issue)	\$ 4,490,000
General Purpose	19,825,000
Schools	15,250,000
Total Long-Term Indebtedness	39,565,000
Short-Term Indebtedness	
The Notes (This Issue)	1,010,000
Total Direct Indebtedness	40,575,000
Exclusions:	
(School building grants receivable) (2)	(572,801)
Total Net Direct Indebtedness	40,002,199
Underlying Indebtedness	-
Net Overlapping Indeptedness (3)	22,724,753
Total Underlying and Net Overlapping Indebtedness	22,724,753
Total Net Direct and Net Overlapping Indebtedness	\$ 62,726,952

- (1) Does not include authorized but unissued debt of \$715,000. See "Authorized but Unissued Debt" herein for a complete list of all projects currently authorized by the Town.
- (2) Includes \$911,047 for principal subsidy school building construction grants receivable to be received over the life of outstanding bonds for projects approved prior to July 1, 1996. (See "School Projects" herein).
- (3) Overlapping and underlying debt as of December 31, 2010. (See "Overlapping and Underlying Indebtedness" herein).

#### **Current Debt Ratios**

As of April 12, 2011 (Pro Forma)

(1)(2)(3)

Total Direct Indebtedness	\$40,575,000
Total Net Direct Indebtedness	\$40,002,199
Total Net Direct and Net Overlapping Indebtedness	\$62,726,952
Population (1)	29,014
Net Taxable Grand List (10/1/09)	\$2,734,641,908
Estimated Full Value	\$3,906,631,297
Equalized Net Taxable Grand List (2008) (2)	\$4,295,760,010
Per Capita Income (1999) (3)	\$27,633
Total Direct Indebtedness:	
Per Capita	\$1,398.46
To Net Taxable Grand List	1.48%
To Estimated Full Value	1.04%
To Equalized Net Taxable Grand List	0.94%
Per Capita to Per Capita Income	5.06%
Total Net Direct Indebtedness:	
Per Capita	\$1,378.72
To Net Taxable Grand List	1.46%
To Estimated Full Value	1.02%
To Equalized Net Taxable Grand List	0.93%
Per Capita to Per Capita Income	4.99%
Total Net Direct and Net Overlapping Indebtedness:	
Per Capita	\$2,161.95
To Net Taxable Grand List	2.29%
To Estimated Full Value	1.61%
To Equalized Net Taxable Grand List	1.46%
Per Capita to Per Capita Income	7.82%
U. S. Bureau of Census.	
Office of Policy and Management, State of Connecticut.	

U.S. Department of Commerce, Bureau of Census, Census 2000.

#### **Historical Debt Statement**

	 2009-10	2008-09	2007-08	2006-07	 2005-06
Population (1)	29,014	28,883	28,787	28,564	28,482
Net taxable grand list	\$ 2,653,336,173	\$ 2,590,683,323	\$ 2,401,788,440	\$ 2,303,286,906	\$ 2,284,745,107
Estimated full value	\$ 3,790,480,247	\$ 4,991,682,703	\$ 3,431,126,343	\$ 4,059,370,649	\$ 3,800,307,896
Equalized net taxable grand list (2)	\$ 4,295,760,010	\$ 4,533,063,159	\$ 4,553,843,709	\$ 4,152,615,880	\$ 3,744,909,821
Per capita income (3)	\$ 27,633	\$ 27,633	\$ 27,633	\$ 27,633	\$ 27,633
Short-term debt	\$ -	\$ 3,535,000	\$ 2,345,000	\$ 1,950,000	\$ -
Long-term debt	\$ 38,730,000	\$ 39,265,000	\$ 43,743,000	\$ 44,225,000	\$ 46,475,000
Total Direct Indebtedness	\$ 38,730,000	\$ 42,800,000	\$ 46,088,000	\$ 46,175,000	\$ 46,475,000
Net Direct Indebtedness	\$ 37,818,952	\$ 41,546,696	\$ 44,494,963	\$ 44,068,454	\$ 43,857,578
Net Direct and Net Overlapping					
Indebtedness	\$ 56,255,933	\$ 53,733,445	\$ 55,591,631	\$ 50,961,238	\$ 51,603,137

<sup>(1)</sup> U. S. Bureau of Census.

#### **Historical Debt Ratios**

	2009-10	2008-09	2007-08	2006-07	2005-06
Total Direct Indebtedness:					
Per capita	\$1,334.87	\$1,481.84	\$1,601.00	\$1,616.55	\$1,631.73
To net taxable grand list	1.46%	1.65%	1.92%	2.00%	2.03%
To estimated full value	1.02%	0.86%	1.34%	1.14%	1.22%
To equalized net taxable					
grand list	0.90%	0.94%	1.01%	1.11%	1.24%
Debt per capita to per capita					
income	4.83%	5.36%	5.79%	5.85%	5.91%
Net Direct Indebtedness:					
Per capita	\$1,303.47	\$1,438.45	\$1,545.66	\$1,542.80	\$1,539.83
To net taxable grand list	1.43%	1.60%	1.85%	1.91%	1.92%
To estimated full value	1.00%	0.83%	1.30%	1.09%	1.15%
To equalized net taxable					
grand list	0.88%	0.92%	0.98%	1.06%	1.17%
Debt per capita to per capita					
income	4.72%	5.21%	5.59%	5.58%	5.57%
Net Direct and Net					
Overlapping Indebtedness:					
Per capita	\$1,938.92	\$1,860.38	\$1,931.14	\$1,784.11	\$1,811.78
To net taxable grand list	2.12%	2.07%	2.31%	2.21%	2.26%
To estimated full value	1.48%	340.92%	402.55%	649.79%	575.85%
To equalized net taxable					
grand list	1.31%	1.19%	1.22%	1.23%	1.38%
Debt per capita to per capita					
income	7.02%	6.73%	6.99%	6.46%	6.56%

# **Outstanding Short-Term Indebtedness**

With this issue, the Town will have \$1,010,000 in short-term indebtedness outstanding. (See "Authorized but Unissued Debt" herein).

<sup>(2)</sup> Office of Policy and Management, State of Connecticut.

<sup>(3)</sup> U.S. Department of Commerce, Bureau of Census, Census 2000.

#### **Overlapping and Underlying Indebtedness**

#### Metropolitan District Commission:

Windsor is a member of the Metropolitan District Commission ("MDC") along with the City of Hartford and the towns of Rocky Hill, Bloomfield, East Hartford, Newington, West Hartford, and Wethersfield.

			Applicable %			
	Amount of	Less	Total Net	of Net Debt	Town Net	
_	Outstanding Debt	Exclusions (1)	Overlapping Debt	Charged to Town	Overlapping Debt (2)	
_	\$364,039,682	\$109,563,166	\$254,476,516	8.93%	\$22,724,753	

- (1) Debt for water purposes or supply of electricity.
- (2) As of December 31, 2010.

On March 6, 2006, the Board of Commissioners of the MDC agreed to enter into an SSO abatement Consent Decree with the EPA, DOJ and CT.DEP. Under the terms of the Consent Decree, the MDC is required to eliminate SSO's in the towns of Windsor, Wethersfield and Rocky Hill with seven years, and in the towns of West Hartford and Newington within twelve years. The Consent Decree carries a penalty of \$850,000 of which \$425,000 would be paid to the EPA and \$425,000 would be paid to the CT DEP.

The MDC currently estimates the total cost of the Long Term SSO Control Plan at \$1.6 billion. The MDC is pursuing more than 50% of the funding from state and federal sources, with the remainder expected from General Obligation Bonds. The Metropolitan District adopted a Special Sewer Service Surcharge, a dedicated user fee based on sewer flow, to finance the debt service related to the \$800 million referendum. The revenue from the special sewer service surcharge is in a dedicated reserve fund, established by the District Board, to specifically fund the debt service from the \$800 million referendum. In November 2006, the MDC received voter approval in each of the member towns for Phase I of the project in the amount of \$800 million to cover the first six years of the program.

# Source: MDC Fire Districts:

Windsor has two underlying special tax districts, Wilson Fire District and Windsor Fire District. As of June 30, 2010 the Windsor Fire District and the Wilson Fire District have no outstanding debt.

#### Legal Requirements for Approval of Borrowing

The Town has the power to incur indebtedness by issuing its bonds or notes as authorized by the General Statutes of the State of Connecticut subject to statutory debt limitations and the requirements of the Town Charter for the authorization of indebtedness. Under the Town Charter, Town Meeting approval is required when bonds or notes, except tax anticipation notes, are issued in excess of 2% of the tax levy. An ordinance providing for the sale or purchase of real estate valued in excess of \$10,000 must be adopted at a Town Meeting by a vote of the majority. Borrowing and additional appropriations in excess of 3% of the tax levy require approval by referendum.

#### **Temporary Financing**

When general obligation bonds have been authorized, bond anticipation notes may be issued maturing in not more than two years (CGS Sec. 7-378). Temporary notes may be renewed up to ten years from their original date of issue as long as all project grant payments are applied toward payment of project costs or temporary notes when they become due and payable, and the legislative body schedules principal reductions by the end of the third year and for each subsequent year during which such temporary notes remain outstanding, in an amount equal to a minimum of  $1/20^{th}$  ( $1/30^{th}$  for sewer projects and certain school projects) of the estimated net project cost (CGS Sec. 7-378a). The term of the bond issue is reduced by the amount of time temporary financing exceeds two years.

Temporary notes must be permanently funded no later than ten years from their initial borrowing date, except sewer notes issued in anticipation of State and/or Federal grants. If written commitment exists, the municipality may renew the sewer notes from time to time in terms not to exceed six months until such time that the final grant payments are received (CGS Sec. 7-378b).

Temporary notes may also be issued for up to 15 years for certain capital projects associated with the operation of a waterworks system (CGS Sec. 7-244a) or a sewage system (CGS Sec. 7-264a). In the first year following the completion of the project(s), or in the sixth year following the original date of issue (whichever is sooner), and in each year thereafter, the notes must be reduced by  $1/15^{th}$  of the total amount of the notes issued by funds derived from sources of payment specified by statute. Temporary notes may be issued in one-year maturities for up to 15 years in anticipation of sewer assessments receivable, such notes to be reduced annually by the amount of assessments received during the preceding year (CGS Sec. 7-269a).

### **Capital Improvement Program**

Under Town Charter, the Town Manager annually submits an updated six-year capital improvement program. The plan is a systematic program to add or replace capital items for each department within the General Government and Board of Education. The 2011-2016 Plan projects a total of \$144,149,521 in projects. A copy of the most recent capital improvement program is available from the Town Manager's Office.

#### **School Projects**

Pursuant to Public Act No. 97-11, the State of Connecticut provides proportional progress payments for eligible school construction expenses on projects approved after July 1, 1996. Debt service reimbursement will continue under the old program for all projects approved prior to July 1, 1996.

Under the old program, the State of Connecticut will reimburse the Town for principal and interest costs for eligible school construction projects over the life of outstanding school bonds and the subsequent bond issues necessary to completely fund school projects. The Town has no projects currently under construction that qualify under this method of reimbursement.

#### **Authorized but Unissued Debt**

The following is a list of all of the projects for which the Town has outstanding bond authorizations:

	Amount	Prior	Paydowns/	The Bonds	The Notes	Authorized	
Projects	Authorized	Financings	Grants	(This Issue)	(This Issue)	But Unissued	
Batchelder Road Causeway							
Improvements Project (1)	\$ 1,215,000	\$ 875,000	\$ -	\$ -	\$ -	\$ 340,000	
Day Hill Road Improvement Project	2,225,000	245,000	1,755,000	-	=	225,000	
Hayden Station Firehouse Project	2,800,000	2,650,000	-	-	=	150,000	
Prospect Hill Road Improvements	170,000	-	-	170,000	=	-	
Stormwater Management Improvements	350,000	-	-	350,000	-	-	
Town Clerk Software Replacement	255,000	-	-	255,000	-	-	
Fire Rescue Vehicle Acquisition	580,000	-	-	580,000	-	-	
Riverfront Multi-Use Trail	870,000	-	-	500,000	370,000	-	
Stone Road Resurfacing & Drainage	265,000	-	-	265,000	-	-	
Day Hill Road Improvements	470,000	-	-	470,000	-	-	
Town Hall - HVAC Replacement	475,000	-	-	475,000	-	-	
Senior Center Renovations	385,000	-	-	385,000	-	-	
Poquonock Elementary School							
- HVAC Improvements	320,000	-	-	320,000	-	-	
JFK Elementary School - Roof	1,360,000			720,000	640,000		
Total	\$ 11,740,000	\$ 3,770,000	\$ 1,755,000	\$ 4,490,000	\$ 1,010,000	\$ 715,000	

<sup>(1)</sup> The balance of this authorization will be provided by available cash funding and the Town does not anticipate any future borrowing against this authorization.

# **Combined Schedule of Long Term Debt through Maturity**

As of April 12, 2011 (Pro Forma)

				The Bonds	
Fiscal	Principal	Interest	Total Debt	Principal	All Issues
Year	Payments (1)	Payments	Service (1)	Payments	Principal (1)
2011	\$ 4,735,000	\$ 1,196,317	\$ 5,931,317	\$ -	\$ 4,735,000
2012	4,230,000	1,182,356	5,412,356	275,000	4,505,000
2013	3,640,000	1,049,269	4,689,269	350,000	3,990,000
2014	3,615,000	929,850	4,544,850	350,000	3,965,000
2015	3,305,000	819,800	4,124,800	350,000	3,655,000
2016	3,435,000	700,213	4,135,213	350,000	3,785,000
2017	3,395,000	558,613	3,953,613	350,000	3,745,000
2018	3,225,000	425,444	3,650,444	350,000	3,575,000
2019	2,875,000	306,650	3,181,650	350,000	3,225,000
2020	2,870,000	195,513	3,065,513	350,000	3,220,000
2021	1,210,000	114,675	1,324,675	350,000	1,560,000
2022	795,000	76,800	871,800	350,000	1,145,000
2023	795,000	47,225	842,225	350,000	1,145,000
2024	380,000	21,600	401,600	365,000	745,000
2025	225,000	9,000	234,000		225,000
	\$ 38,730,000	\$ 7,633,325	\$ 46,363,325	\$ 4,490,000	\$ 43,220,000

<sup>(1)</sup> Does not reflect principal payments of \$3,655,000 made as of April 12, 2011.

Source: Annual audit financial statements.

#### SECTION V - FINANCIAL DATA

#### **Accounting Policies**

The Town's accounting policies are summarized in Note 1 "Summary of Significant Accounting Policies" in the Notes to Financial Statements (Appendix A).

#### **Basis of Accounting**

See "Measurement Focus, Basis of Accounting and Financial Statement Presentation" under Note 1 "Summary of Significant Accounting Policies" in the Notes to Financial Statements (Appendix A).

#### Audit

Pursuant to the provisions of the Municipal Auditing Act (Chapter 111 of the Connecticut General Statutes) and the Town of Windsor Charter, the Town is obligated to undergo an annual examination by an independent certified public accountant. The current auditors, McGladrey & Pullen, LLP, of New Haven, Connecticut were appointed by the Town Council and are required to conduct their examination under the guidelines issued by the State of Connecticut Office of Policy & Management, who receive a copy of said Audit Report when completed.

The most recent annual audit covers the fiscal year ended June 30, 2010, a portion of which is included in this document and made a part hereof as Appendix A. Included in Appendix A are the Town's Basic Financial Statements, Notes to the Financial Statements and Required Supplemental Information, together with the report of the independent auditor as prepared by McGladrey & Pullen, LLP, independent certified public accountants. The information contained in "Appendix A" is not the whole audit report. Individuals wishing a complete document should contact the Finance Director of the Town of Windsor, Connecticut.

#### Certificate of Achievement for Excellence in Financial Reporting

The Town of Windsor's Comprehensive Annual Financial Reports ("CAFR") for fiscal years 1985 through 2009 were awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Financial Officers Association of the United States and Canada ("GFOA"). The Certificate of Achievement is the highest form of recognition for excellence in state and local government financial reporting.

In order to be awarded a certificate of Achievement, a government unit must publish an easily readable and efficiently organized CAFR, whose contents conform to program standards. Such CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

#### **Budgetary Procedure**

The Town follows the following procedure in establishing the budgetary data included in the General Fund. No later than April 1st the Town Manager shall present to the Council a budget and recommendations. The Council shall hold one or more public hearings no later than April 15th, at which time any elector or taxpayer may be heard regarding appropriations for the ensuing fiscal year. On the second Monday in May, the Town Council submits to an adjourned Town meeting (referendum) and approves proposed expenditures and the means of financing them. Per the Connecticut General Statutes the annual Town meeting may be adjourned to a referendum vote within 14 days of the town meeting date.

On or About	Day of Week	<u>Action</u>
February 7, 2011	Monday	Public Hearing by Town Council to hear budget requests from citizens.
March 29, 2011	Tuesday	Estimated receipts and expenditures submitted to Council by Town Manager and Board of Education. (Proposed Budget)
April 4, 2011	Monday	Public Hearing by Council to hear expression of public opinion regarding budget submitted to Council by Town Manager and Board of Education.
May 10, 2011	Tuesday	Annual Town Budget Referendum held; budget adopted.
May 16, 2011	Monday	Regular Town Council Meeting; Council sets tax rate.

June 17, 2011	Friday	Tax bill mailing completed.
June 30, 2011	Thursday	End of Fiscal Year.
July 1, 2011	Friday	Taxes for 2011-12 fiscal year due and payable; fiscal year 2011-12 budget becomes effective.

All unencumbered appropriations lapse at year-end, except those for the Capital Projects Fund and certain special revenue grants. Appropriations for Capital Projects are continued until completion of applicable projects, even when projects extend more than one fiscal year.

#### **Supplemental Appropriations**

Under the Town Charter, any appropriation in excess of 1% of the tax levy in addition to or supplementary to the annual budget requires approval at a Town Meeting. An ordinance providing for the sale or purchase of real estate valued in excess of \$10,000 must be adopted at a Town Meeting by a vote of the majority. Borrowings and additional appropriations in excess of 3% of the tax levy require approval by referendum.

#### **Employee Pension Systems**

The Town of Windsor maintains the Town's retirement plan, a single-employer, defined benefit public employee retirement system ("PERS"), that covers substantially all of its employees except police officers and the certified faculty and administrative personnel of the Board of Education. The Town funds its pension liability each year based on the recommendation of an independent actuary.

Based upon a July 1, 2010 actuarial valuation, the actuarial value of assets and actuarial liabilities for the PERS plan were as follows:

#### **Schedule of Funding Progress**

		Actuarial		
	Actuarial	Accrued	Overfunded	Percentage
Actuarial	Value	Liability	AAL	Funded
Valuation	of Assets	(AAL)	(UAAL)	Ratio
July 1	(a)	(b)	(b) - (a)	(a) / (b)
2006	\$ 45,594,279	\$ 41,130,295	\$ 4,463,984	110.9
2007	48,961,596	43,855,272	5,106,324	111.6
2008	51,029,433	45,790,887	5,238,546	111.4
2009	52,671,376	50,355,944	2,315,432	104.6
2010	54,245,354	53,427,746	817,608	101.5

### **Schedule of Employer Contributions**

	Actuarial		
	Required	Actual	Percentage
Fiscal Year	Contribution	Contribution	Contributed
2008	\$ 827,855	\$ 827,855	100.0
2009	834,453	834,453	100.0
2010	843,833	843,833	100.0
2011	1,273,290	1,273,290	100.0
2012 (1)	1,392,717	N/A	

<sup>(1)</sup> The actuarial required contribution ("ARC") as provided by the Town's actuary. The Town intends to contribute 100% of the fiscal year 2011-12 ARC has they have done historically.

For further details on the plans, see Appendix A, "Notes to General Purpose Financial Statements".

All uniformed police officers are covered under the State administered Municipal Employee Retirement Fund B ("MERF"), a defined benefit cost-sharing multi-employer cost sharing public employee retirement system ("PERS") established by the State of Connecticut and administered by the State Retirement Commission to provide retirement and disability benefits, annual cost-of-living adjustments, and death benefits to employees and beneficiaries of participating municipalities. The Town has budgeted \$815,940 for its share of the PERS cost for the fiscal year ending June 30, 2011.

The certified faculty and administrative personnel of the Board of Education participate in a contributory retirement plan administered by the Connecticut State Teachers' Retirement Board. The Board of Education does not contribute to the plan. The actuarial present value of accumulated plan benefits for this plan is not available. For further discussion on the plans, see "Appendix A, Note 9 to Financial Statements" herein.

#### **Other Post Employment Benefits**

The Town provides limited post employment health care benefits for retired employees. Substantially all of the Town's employees are eligible for these benefits when they become eligible for retirement while working for the Town. The Town currently finances the cost of these benefits on a pay-as-you-go basis, and has not established any fund for the accumulation of assets with which to pay such benefits in future years. The cost for the fiscal year ending June 30, 2010 was \$748,670. The cost for the fiscal year ending June 30, 2011 is projected to be \$808,800. An actuarial consultant has performed an actuarial valuation of this liability in accordance with GASB Statement No. 45 requirements effective for fiscal year beginning July 1, 2008. The unfunded accrued liability per the actuarial consultant's draft actuary report dated July 1, 2009 is \$72,896,000. The town attempts to mitigate employee health care costs when negotiating with collective bargaining units, and is considering other strategies such as a self-funded insurance program in an attempt to further reduce health care cost obligations.

Based upon the July 1, 2009 draft actuarial valuation, the actuarial value of assets and actuarial liabilities for the OPEB plan were as follows:

#### **Schedule of Funding Progress**

		Actuarial		
	Actuarial	Accrued	Overfunded	Percentage
Actuarial	Value	Liability	AAL	Funded
Valuation	of Assets	(AAL)	(UAAL)	Ratio
July 1	(a)	(b)	(b) - (a)	(a) / (b)
2007	\$ -	\$ 66,013,000	\$ (66,013,000)	0.0
2009 (1)	-	72,896,000	(72,896,000)	0.0

<sup>(1)</sup> The actuarial accrued liability is based on the draft actuarial valuation dated July 1, 2009 and is subject to change.

#### **Schedule of Employer Contributions**

	Actuarial		
	Required	Actual	Percentage
Fiscal Year	Contribution	Contribution	Contributed
2009	\$ 6,389,000	\$ 1,898,000	29.7
2010	7,185,000	2,085,000	29.0
2011 (1)	7,118,000	2,067,000	29.0

<sup>(1)</sup> As projected for fiscal year 2010-11.

For further details on the plans, see Appendix A, "Notes to General Purpose Financial Statements".

#### **Investment Policies and Procedures**

Under the Town Charter and under Connecticut General Statutes Sections 7-400, 7-401 and 7-402, the Town may invest in (a) obligations of the United States of America, including joint and several obligations of the Federal Home Loan Mortgage Association, the Federal Rational Mortgage Association, the Federal Savings and Loan Insurance Corporation, obligations of the United States Postal Service, all the federal home loan banks, the Tennessee Valley Authority, or any other agency of the United States government, (b) certain mutual funds and money market mutual funds investing in such obligations or repurchase agreements fully collateralized by such obligations and (c) certain state and municipal bonds and notes, and may make deposits with certain "qualified public depositories".

The Town's investment practices have been to invest only in certificates of deposit and the State of Connecticut Short-Term Investment Fund ("STIF"). The Town does not invest in derivative based investment products. The Town Treasurer has followed these investment practices and the Town's operating funds and capital funds are currently invested in the following short-term investments: (1) various certificates of deposit with Connecticut banks; and (2) the State of Connecticut Short-Term Investment Fund.

All Town pension funds are invested with investment managers and for educators, the State of Connecticut Retirement Commission oversees the investment pool for teachers and administrators. For a further description of the Town's Pension Plans, see "Appendix A, Note 11 to Financial Statements" herein.

#### **Assessment Practices**

The Town of Windsor last revalued its real property to be effective on its October 1, 2008 Grand List which has been implemented in fiscal year 2009-10. The revaluation is being phased-in over a 5 year period at 20% per annum beginning fiscal year 2009-10 and ending fiscal year 2013-14. Under Section 12-62 of the Connecticut General Statutes, the Town must do a revaluation every five years based on the generally accepted mass appraisal methods and a revaluation by physical inspection no later than ten years from the preceding physical inspection. Public Act 09-60 permits any municipality required to effect a revaluation of real property under Section 12-62 of the Connecticut General Statutes for the 2008, 2009 or 2010 assessment years upon approval of its legislative body, to delay such revaluation until the 2011 assessment year. Any required revaluation subsequent to such a delayed revaluation shall re-commence at the point in the schedule required pursuant to Section 12-62 that the municipality was following prior to such delay. Prior to the completion of each revaluation, the Assessor shall conduct a field review. The maintenance of an equitable tax base and the location and appraisal of all real and personal property within the Town for inclusion on the Grand List is the responsibility of the Assessor. The Grand List represents the total of assessed value for all taxable real and personal property and motor vehicles located within the Town as of October 1. A Board of Assessment Appeals determines whether adjustments to the Assessor's list on assessments under appeal are warranted. Assessments for real property are computed at seventy percent (70%) of the estimated market value at the time of the last general revaluation.

When a new structure or modification to an existing structure is undertaken, the Assessor's Office receives a copy of the permit issued by the Building Inspector. A physical appraisal is then completed and the structure classified and priced from a schedule developed as of the revaluation. Property depreciation and obsolescence factors are also considered when arriving at an equitable value.

Motor vehicle lists are furnished to the Town by the State of Connecticut and appraisals of motor vehicles are accomplished in accordance with an automotive price schedule as recommended by the State Office of Policy and Management and the Assessor. Section 12-71b of the Connecticut General Statutes provides that motor vehicles which are registered with the Commissioner of Motor Vehicles after the October 1 assessment date but before the next August 1 are subject to a property tax as if the motor vehicle had been included on the October 1 Grand List. The tax is prorated, and the pro-ration is based on the number of months of ownership between October 1 and the following July 31. Cars purchased in August and September are not taxed until the next October 1 Grand List. If the motor vehicle replaces a motor vehicle that was taxed on the October Grand List, the taxpayer is entitled to certain credits.

All business personal property (furniture, fixtures, equipment, machinery and leased equipment) is assessed annually. An audit is completed periodically. Assessments for both personal property and motor vehicles are computed at seventy (70%) of present market value.

#### **Tax Collection Procedure**

Taxes for the fiscal year are paid on the grand list of the prior October 1, and are due July 1, payable in one installment. Payments not received by August 1 become delinquent. According to the provisions of Public Act No. 82-141, effective July 1, 1982, and applicable to property taxes due on or after said date, delinquent property taxes were subject to interest at the rate of 1.5% per month.

# **Real Property Tax Levies and Collections**

FY		Total		% Annual	Uncollect	ed Taxes
Ending	Net Taxable	Tax Rate	Adjusted	Levy	End of Each	As of
6/30	Grand List (1)	(In Mills)	Tax Levy	Collected	Fiscal Year	6/30/2010
2011 (2)	\$ 2,734,641,908	28.38	\$ 77,031,026	In Process	In Process	In Process
2010	2,653,336,173	28.34	74,984,463	98.6	\$1,037,133	\$1,037,133
2009	2,590,683,323	29.30	76,374,720	98.8	898,815	331,305
2008	2,401,788,440	29.30	70,937,721	98.8	864,604	64,836
2007	2,303,286,906	29.30	68,003,214	98.7	905,941	34,901
2006	2,284,745,107	28.73	66,125,430	98.8	767,326	10,888
2005	2,243,767,090	28.83	65,073,579	98.9	716,790	7,064
2004	1,836,550,760	33.57	62,034,181	98.8	770,071	2,128
2003	1,768,511,335	32.60	58,464,014	98.5	875,797	3,038
2002	1,712,678,000	31.20	53,896,626	98.7	713,609	716

<sup>(1)</sup> The Town's last revaluation was effective 10/01/2008. The revaluation will be phased-in over a 5 year period at 20% per annum beginning fiscal year 2009-10 and ending fiscal year 2013-14. (See "Assessments Practices" herein).

Source: Town Officials.

# Taxable Grand List (1)

Grand List	Real	Personal	Motor Vehicle	Gross Taxable	Less	Net Taxable
Dated	Property	Property	Property	Grand List	Exemptions	Grand List (1)
10/01/09	\$ 2,521,616,780	\$ 482,561,434	\$ 179,816,305	\$ 3,183,994,519	\$ 449,352,611	\$ 2,734,641,908
10/01/08	2,232,341,208	488,125,018	185,708,117	2,906,174,343	252,838,170	2,653,336,173
10/01/07	2,077,747,360	425,093,172	190,257,671	2,693,098,203	102,414,880	2,590,683,323
10/01/06	1,909,387,140	366,616,914	186,060,915	2,462,064,969	60,276,529	2,401,788,440
10/01/05	1,850,533,380	332,285,896	181,808,230	2,364,627,506	61,340,600	2,303,286,906
10/01/04	1,820,332,650	341,352,590	169,786,997	2,331,472,237	46,727,130	2,284,745,107
10/01/03	1,797,160,420	335,867,610	159,949,270	2,292,977,300	49,210,210	2,243,767,090
10/01/02	1,394,352,120	331,037,890	168,337,145	1,893,727,155	57,176,395	1,836,550,760
10/01/01	1,361,813,880	308,154,080	164,100,655	1,834,068,615	65,557,280	1,768,511,335
10/01/00	1,323,220,360	277,806,160	159,544,150	1,760,570,670	47,892,670	1,712,678,000

<sup>(1)</sup> The Grand List represents the total of assessed value for all taxable real and personal property located within the Town as of October 1. A Board of Tax Review determines whether adjustments to the Assessor's list on assessments under appeal are warranted. Assessments are computed at seventy percent (70%) of market value at the time of the last revaluation (Grand List of 10/01/2008). The revaluation is being phased-in over a 5 year period at 20% per annum beginning fiscal year 2009-10 and ending fiscal year 2013-14. The prior revaluation 10/01/2003 grand list was implemented in full effective 10/01/2003. (See "Assessments Practices" herein).

Source: Town Officials

<sup>(2)</sup> Adopted budget for the fiscal year commencing July 1, 2010. (See "Budgetary Procedures" herein).

## **Largest Taxpayers**

The following table sets forth the ten largest taxpayers in the Town per the Grand List dated October 1, 2009:

		Grand List	Estimated
Name of Taxpayer	Nature of Business	Amount	Taxes
Griffin Land & Affiliates	Real Estate Development	\$ 77,914,819	\$ 2,211,223
Walgreens	Distribution Center	73,646,293	2,090,082
IBM & Affiliates	information Technology	58,765,054	1,667,752
CIGNA	Insurance Data Processing	49,672,769	1,409,713
Hartford Financial Corp	Insurance and Financial	46,345,259	1,315,278
Northeast Utilities & Affiliates	Electric Utility	35,002,733	993,378
Ferraina & Affiliates	Real Estate Development	25,726,754	730,125
ING	Insurance and Financial	25,706,454	729,549
GPT Windsor LLC/Rivers Bend	Real Estate Holding Co.	25,413,972	721,249
Valassis & Affiliates	Direct Mail	25,313,926	718,409
Total		\$ 443,508,033 (1)	\$12,586,758 (2)

<sup>(1)</sup> Represents 16.2% of the net taxable grand list of \$2,734,641,908 dated October 1, 2009.

Source: Town Officials.

#### Revenues

The Town derives its revenues from a direct tax levy on property, State and Federal aid, various fees and charges, and certain miscellaneous sources. Town revenues are summarized for fiscal years ended 2006-2010, in "Statements of Revenues, Expenditures and Changes in Fund Balance - General Fund" herein. The prior year's appropriated surplus is also available to support current operating expenditures.

# **Property Tax Revenues**

	General Fund	Property Tax	Property Tax as a %
Fiscal Year	Revenues	Revenues	of General Fund Revenues
2011 (Adopted Budget)	\$ 96,313,530	\$ 77,543,754	80.51
2010	97,207,998	75,182,401	77.34
2009	100,503,089	76,562,176	76.18
2008	96,039,401	71,336,266	74.28
2007	92,447,469	68,138,291	73.70
2006	87,510,520	66,518,496	76.01
2005	83,411,561	65,305,954	78.29
2004	80,076,489	62,484,349	78.03
2003	75,416,324	58,684,319	77.81
2002	71,999,736	54,072,438	75.10

Source: Annual audited financial statements for fiscal years 2002-2010, and the adopted budget for fiscal year 2010-11.

<sup>(2)</sup> Represents 16.3% of the total adjusted tax levy of \$77,031,026 adopted budget for fiscal year 2010-11.

# **Intergovernmental Revenues**

	General Fund		Aid As a % of
Fiscal Year	Revenues	Intergovernmental	General Fund Revenue
2011 (Adopted Budget)	\$ 96,313,530	\$ 15,453,973	16.05
2010	97,207,998	19,483,098	20.04
2009	100,503,089	21,033,244	20.93
2008	96,039,401	19,912,200	20.73
2007	92,447,469	17,014,499	18.40
2006	87,510,520	15,976,226	18.26
2005	83,411,561	14,183,961	17.00
2004	80,076,489	13,957,575	17.43
2003	75,416,324	13,835,715	18.35
2002	71,999,736	13,048,202	18.12

Source: Annual audited financial statements for fiscal years 2002-2010, and the adopted budget for fiscal year 2010-11.

# $\boldsymbol{Expenditures}\ (1)$

		General		
	Education	Government	Public Safety	Public Works
Fiscal Year	%	<u></u> %	%	%
2011 (Adopted Budget)	67.49	13.91	8.97	5.37
2010	69.86	10.90	9.05	6.15
2009	69.68	10.93	9.20	6.16
2008	69.92	11.22	9.00	5.97
2007	69.43	11.52	9.01	6.18
2006	69.51	11.38	9.24	5.93
2005	70.76	11.30	8.86	6.16
2004	72.19	9.36	8.77	5.68
2003	70.78	9.71	9.13	5.64
2002	71.83	9.45	8.74	5.63

<sup>(1)</sup> As of June 30, 2003, the Town implemented GASB Statement No. 34. With the implementation of GASB Statement No. 34, the Town has classified expenditures differently beginning in fiscal year 2002-03 than in previous years.

Source: Annual audited financial statements for fiscal years 2002-2010, and the adopted budget for fiscal year 2010-11.

# **Comparative General Fund Operating Statement** (Budget and Actual – Budgetary Basis)

		Fiscal Year 2009-10				
			Variance		2010-11	
	Final	Actual	Favorable		Adopted	
REVENUES	Budget	Operations	(Unfavorable)		Budget	
Property taxes	\$ 75,596,634	\$ 75,182,401	\$ (414,233)	\$	77,543,754	
Licenses, permits and fees	516,460	1,037,516	521,056		550,700	
Fines, forfeitures and penalties	45,000	47,444	2,444		42,000	
Other agencies	527,863	604,136	76,273		514,453	
Intergovernmental	14,004,456	14,424,694	420,238		15,453,973	
Revenues from use of assets	836,707	539,627	(297,080)		1,521,480	
Charges for services	820,400	873,170	52,770		687,170	
TOTAL REVENUES	92,347,520	92,708,988	361,468	\$_	96,313,530	
EXPENDITURES						
Current:						
General government	889,040	850,260	38,780	\$	960,580	
Safety services	8,197,050	8,094,692	102,358		8,641,680	
Public works	5,097,450	4,936,593	160,857		5,172,380	
Health services	491,870	463,507	28,363		518,480	
Human services	893,210	759,900	133,310		726,040	
Recreation and leisure services	984,480	943,291	41,189		1,308,310	
Education	58,958,600	58,336,650	621,950		60,724,650	
Town support for education	1,605,940	1,393,907	212,033		4,280,680	
Library services	1,482,750	1,421,286	61,464		1,515,940	
Development services	1,637,590	1,567,262	70,328		1,709,210	
Information services	415,360	404,248	11,112		433,130	
Administrative services	1,871,280	1,746,603	124,677		1,928,950	
Community development	25,000	25,000	-		25,000	
General services	4,718,790	4,609,134	109,656		8,368,500	
TOTAL EXPENDITURES	87,268,410	85,552,333	1,716,077	\$	96,313,530	
Revenues over expenditures	5,079,110	7,156,655	2,077,545			
Other financing sources (uses)						
Operating transfers in	112,590	112,590				
Operating transfers in Operating transfers out	(6,266,700)	(6,266,700)	-			
Use of fund balance						
Ose of fund balance	(524,481)	(524,481)	· <del></del>			
Total other financing sources (uses)	(6,678,591)	(6,678,591)	. <del></del>			
Net change in budgetary fund						
balance	\$ (1,599,481)	478,064	\$ 2,077,545			
Budgetary Fund Balance, beginning		14,745,813				
Budgetary Fund Balance, ending		\$ 15,223,877				

 $Source: \quad Annual \ audited \ financial \ statements \ for \ fiscal \ year \ 2009-10 \ and \ adopted \ budget \ for \ fiscal \ year \ 2010-11.$ 

# **Comparative Balance Sheets - General Fund**

	2006	2007	2008	2009	2010
ASSETS					
Cash and cash equivalents	\$ 15,250,380	\$ 16,913,748	\$ 19,229,173	\$ 20,390,702	\$ 21,430,689
Receivables:					
Property taxes	908,562	1,087,489	1,068,109	1,087,303	1,305,709
Accounts receivable	85,863	231,940	68,770	417,305	766,162
Intergovernmental and other	2,617,422	2,106,546	1,593,038	1,253,304	916,683
Due from other funds	648,502	-	413,997	498,874	284,308
Prepaids	-	-	-	19,731	-
Inventory	29,913	40,713	40,758	35,989	44,044
TOTAL ASSEIS	\$ 19,540,642	\$ 20,380,436	\$ 22,413,845	\$ 23,703,208	\$ 24,747,595
LIABILITIES AND FUND BALANCES					
LIABILITIES					
Accounts and accrued liabilities	\$ 1,780,097	\$ 1,393,510	\$ 2,299,268	\$ 2,267,129	\$ 2,485,275
Due to other funds	512,365	369,460	675,973	32,757	51,890
Advanced tax collections	2,873,100	1,993,914	3,089,965	3,930,897	4,559,537
Deferred revenue	3,351,482	3,012,974	2,477,869	2,203,768	2,092,970
TOTAL LIABILITIES	8,517,044	6,769,858	8,543,075	8,434,551	9,189,672
FUND BALANCES					
Reserved for:					
Encumbrances	726,819	688,169	160,497	522,844	334,036
Inventory	29,913	40,713	40,758	35,989	44,044
Prepaids	-	-	-	19,731	-
Loan gurantee	150,000	-	-	-	-
Unreserved:					
Designated for other purposes	-	612,700	500,000	1,149,905	900,000
Unreserved and undesignated	10,116,866	12,268,996	13,169,515	13,540,188	14,279,843
TOTAL FUND BALANCES	11,023,598	13,610,578	13,870,770	15,268,657	15,557,923
TOTAL LIABILITIES AND					
FUND BALANCES	\$ 19,540,642	\$ 20,380,436	\$ 22,413,845	\$ 23,703,208	\$ 24,747,595

Source: Annual audited financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund

REVENUES	2006	2007	2008	2009	2010	
Property taxes	\$ 66,518,496	\$ 68,138,291	\$ 71,336,266	\$ 76,562,176	\$ 75,182,401	
Charges for services	3,162,515	4,914,403	3,037,786	2,105,689	2,327,254	
State and Federal governments	15,976,226	17,014,499	19,912,200	21,033,244	19,483,098	
Investment income	1,853,283	2,380,276	1,753,149	801,980	215,245	
TOTAL REVENUES	87,510,520	92,447,469	96,039,401	100,503,089	97,207,998	
EXPENDITURES						
Education	55,393,395	57,431,966	61,406,479	63,321,537	63,097,716	
Public safety	7,366,144	7,453,284	7,900,906	8,361,647	8,173,386	
Human services	1,253,026	1,114,448	1,182,827	1,210,215	1,223,405	
Cultural and recreation	1,879,482	2,075,378	2,243,064	2,448,050	2,423,677	
Public works	4,726,344	5,115,106	5,245,661	5,600,080	5,551,103	
General government	<u>9,067,545</u>	9,527,818	9,850,885	9,932,944	9,845,335	
TOTAL EXPENDITURES	79,685,936	82,718,000	87,829,822	90,874,473	90,314,622	
Revenues over expenditures	7,824,584	9,729,469	8,209,579	9,628,616	6,893,376	
Net transfers out	(6,325,757)	(7,142,489)	(7,949,387)	(8,230,729)	(6,604,110)	
State teachers on-behalf payments State teachers on-behalf payments	-	<u>-</u>		(16,336,000) 16,336,000		
Net change in fund balances	1,498,827	2,586,980	260,192	1,397,887	289,266	
Fund Balance - July 1	9,524,771	11,023,598	13,610,578	13,870,770	15,268,657	
Fund Balance - June 30	\$ 11,023,598	\$ 13,610,578	\$ 13,870,770	\$ 15,268,657	\$ 15,557,923	

Source: Annual audited financial statements; Town Officials.

#### SECTION VI - ADDITIONAL INFORMATION

#### Litigation

The Town of Windsor, its officers, employees, boards and commissions are defendants in various lawsuits. The Town Attorney is of the opinion that all pending litigation will not be finally determined so as to result individually or in the aggregate in a final judgment against the Town which would materially adversely affect its financial position.

#### **Availability of Continuing Disclosure Information**

The Town of Windsor prepares, in accordance with State Law, annual independent audited financial statements and an annual Comprehensive Annual Financial Report and files such annual reports with the State Office of Policy and Management within six months of the end of its fiscal year. The Town provides, and will continue to provide Moody's Investors Service and Standard & Poor's Corporation ongoing disclosure in the form of comprehensive annual financial reports, adopted budgets and other materials relating to its management and financial condition, as may be necessary or requested.

The Town will enter into continuing disclosure agreements with respect to the Bonds and the Notes (the "Continuing Disclosure Agreement"), to provide or cause to be provided, in accordance with the requirements of SEC Rule 15c2-12(b)(5), (i) annual financial information and operating data, (ii) timely notice of the occurrence of certain material events not in excess of 10 business days after the occurrence of such events, and (iii) timely notice of a failure by the Town to provide the required annual financial information on or before the date specified in the Continuing Disclosure Agreement to be executed in substantially the forms attached as Appendices C and D, respectively, to this Official Statement.

The Town has previously undertaken in Continuing Disclosure Agreements entered into for the benefit of holders of certain of its general obligation bonds and notes to provide certain annual financial information and material event notices pursuant to Rule 15c2-12(b)(5). To date the Town has not failed to meet any of its undertakings under such agreements.

#### Financial Advisor

The Town has retained Independent Bond and Investment Consultants LLC ("IBIC LLC") of Madison, Connecticut, as financial advisor in connection with the issuance and sale of the Bonds and the Notes. Although IBIC LLC has assisted in the preparation of the Official Statement, IBIC LLC is not obligated to undertake, and has not undertaken an independent verification of or assumed responsibility for the accuracy, completeness, or fairness of the information contained in the Official Statement. IBIC LLC is an independent municipal bond advisory firm and is not engaged in the business of providing investment advice, underwriting, trading or distributing municipal or other public securities.

#### **Documents Accompanying Delivery of the Bonds and the Notes**

Upon delivery of the Bonds and the Notes, the original purchaser will be furnished with the following:

- 1. Signature and No Litigation Certificates stating that at the time of delivery no litigation is pending or threatened effecting the validity of the Bonds and the Notes or the levy or collection of taxes to pay them;
- 2. A certificate on behalf of the Town, signed by the Town Manager and the Finance Director, which will be dated the date of delivery and attached to a signed copy of the Official Statement, and which will certify to the best of said officials' knowledge and belief, that at the time bids were accepted on the Bonds and the Notes, the descriptions and statements in the Official Statement relating to the Town of Windsor and its finances were true and correct in all material respects and did not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statement therein, in the light of the circumstances under which they were made, not misleading, and that there has been no material adverse change in the financial condition of the Town from that set forth in or contemplated by the Official Statement;
- 3. Receipt for the purchase price of the Bonds and the Notes;

- 4. The approving opinion of Day Pitney LLP, Bond Counsel, of Hartford, Connecticut;
- 5. Executed Continuing Disclosure Agreements for the Bonds and the Notes in substantially the forms attached to the Official Statement as Appendices C and D; and
- 6. Within seven business days of the bid opening, the Town will furnish the purchaser of the Bonds 100 copies of the Official Statement, and each purchaser of the Notes 15 copies of the Official Statement, as prepared by the Town. Additional copies and/or printing of underwriting information may be obtained by the original purchaser at its own expense by arrangement with the printer.

A record of the proceedings taken by the Town in authorizing the Bonds will be kept on file at the principal office of U.S. Bank National Association, of Hartford, Connecticut and will be available for examination upon reasonable request.

# **Concluding Statement**

Additional information concerning the Town of Windsor and this issue may be obtained upon request from the office of the Interim Finance Director at (860) 285-1890 or from Independent Bond and Investment Consultants LLC at (203) 245-7264.

Any statements in this Official Statement involving matters of opinion or estimates, whether or not expressly so stated, are intended as such and not as representations of fact. No representation is made that any of such statements will be realized.

This Official Statement is not to be constructed as a contract or agreement between the Town and the purchasers or holders of any of the Bonds and the Notes.

This Official Statement is submitted only in connection with the sale of the Bonds and the Notes by the Town and may not be reproduced or used in whole or part for any other purpose.

# TOWN OF WINDSOR, CONNECTICUT

/ s / Peter P. Souza	/ s / Robert Metcalf
BY: PETER P. SOUZA	BY: ROBERT METCALF
Town Manager	Interim Finance Director

**Dated: March 30, 2011** 

## TABLE OF CONTENTS

# **JUNE 30, 2010**

	<u>Page</u>
Independent Auditors' Report Management Discussion and Analysis	1 3
Basic Financial Statements	
Statement of Net Assets (Deficits)	13
Statement of Activities	14
Balance Sheet – Governmental Funds	15
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	16
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	17
Statement of Revenues, Expenditures and Changes in Budgetary Fund Balance - Budgetary Basis - Budget and Actual - General Fund	18
Statement of Net Assets (Deficits) - Proprietary Funds	19
Statement of Revenues, Expenses and Changes in Fund Net Assets (Deficits) - Proprietary Funds	20
Statement of Cash Flows – Proprietary Funds	21
Statement of Fiduciary Net Assets – Fiduciary Funds	22
Statement of Changes in Fiduciary Net Assets – Pension Trust Fund	23
Notes to Financial Statements.	24
Required Supplementary Information	55

**Appendix A – Financial Statements** – is taken from the Annual Financial Report of the Town of Windsor for the Fiscal Year ending June 30, 2010 as presented by the Auditors and does not include all of the schedules or management letter made in such report. A copy of the complete report is available upon request to the office of the Finance Director, Town of Windsor, Connecticut.



#### INDEPENDENT AUDITOR'S REPORT

To the Members of the Town Council Town of Windsor, Connecticut

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Windsor, Connecticut (the "Town") as of and for the year ended June 30, 2010, which collectively comprise the Town's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards" issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Windsor, Connecticut as of June 30, 2010, and the respective changes in financial position, and cash flows, where applicable thereof and the budgetary information for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with "Government Auditing Standards," we have also issued our report dated December 20, 2010 on our consideration of the Town of Windsor, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" and should be considered in assessing the results of our audit.

The management discussion and analysis, the schedules of funding progress and schedules of employer contributions for the pension trust funds and other postemployment benefit plans are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, budgetary detail, combining and individual nonmajor fund statements, capital assets schedule, other schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The budgetary detail, combining and individual nonmajor fund statements and schedules, capital asset schedule and other schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

New Haven, Connecticut

McGladrey of Pullen, LCP

December 20, 2010

# Town of Windsor, Connecticut Management's Discussion and Analysis June 30, 2010

As management of the Town of Windsor, Connecticut (the "Town") we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town of Windsor for the fiscal year ended June 30, 2010. We encourage readers to consider the information presented here along with additional information we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

# **Financial Highlights**

- On a government-wide basis, the assets of the Town of Windsor exceeded its liabilities resulting in total net assets at the close of the fiscal year of \$78.0 million. Total net assets for Governmental Activities at fiscal year-end were \$85.2 million, which was a decrease of \$2.3 million. Total net assets (deficits) for Business-Type Activities were (\$7.1 million), which was an increase of \$0.3 million. The net deficit for Business-Type Activities is due to the accrual of closure and post-closure costs for the landfill.
- Government-wide expenses were \$115.4 million (an increase of \$1.4 million), while revenues were \$112.9 million, a decrease of \$0.5 million.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$29.3 million, an increase of \$3.1 million from the prior fiscal year. Of the total fund balance as of June 30, 2010, \$20.2 million is the combined unreserved and undesignated fund balance in the general fund, special revenue funds, capital projects funds and debt service fund.
- At the end of the current fiscal year, the total fund balance for the general fund alone was \$15.6 million, an increase of \$.3 million from the prior fiscal year. Of the total General Fund balance as of June 30, 2010, \$14.3 million represents unreserved, undesignated General Fund fund balance. Unreserved, undesignated General Fund fund balance at year-end represents 14.7% of total FY10 General Fund expenditures and transfers, and 14.8% of FY11 budgeted expenditures and transfers.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements. This report also contains other supplementary information as well as the basic financial statements.

### **Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town of Windsor's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net assets presents information on all of the Town's assets and liabilities, with the difference reported as net assets. One can think of the Town's net assets - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net assets may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other non-financial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's infrastructure, to assess the overall health of the Town of Windsor.

The statement of activities presents information showing how the Town's net assets changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period; uncollected taxes are an example.

Both of the government-wide financial statements distinguish functions of the Town of Windsor that are supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business type activities).

- Governmental activities of the Town of Windsor encompass most of the Town's basic services and include general government, public safety, public works, human services, culture and recreation, and education. Property taxes, charges for services, and state and federal grants finance most of these activities.
- Business-type activities of the Town of Windsor include the Landfill, Child Development operation, and the Adult Caring Connection operation. They are reported here as the Town charges fees to customers to help cover all or most of the cost of operations.

The government-wide financial statements (statement of net assets and statement of activities) can be found on pages 13-14 of this report.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

<u>Governmental funds.</u> Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains nine (9) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the Capital Projects Fund and the Other Special Revenue Fund, all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation as other governmental funds. Non-major governmental funds for the Town of Windsor include the Community Development Block Grant, Cafeteria Fund, Educational Grant Programs, J. Bartash Trust Fund, Treehouse Funds, and Debt Service. The report provides individual fund data for each of these non-major governmental funds in the combining balance sheets on pages 58-59 and in the combining statement of revenues, expenditures and changes in fund balance on pages 60-61.

The Town adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with the authorized budget. The statements of General Fund revenues on a budgetary basis and General Fund expenditures, encumbrances and transfers out on a budgetary basis can be found on page 18.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on pages 15-16 of this report.

<u>Proprietary funds.</u> The Town of Windsor maintains two different types of proprietary funds, enterprise funds and an internal service fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Windsor uses enterprise funds to account for its Landfill, Child Development, and Adult Caring Connection operations.

Internal service funds are an accounting device used to accumulate and allocate certain costs internally among the Town of Windsor's various functions. The Town of Windsor uses one (1) internal service fund to account for its risk management costs related to Workers' Compensation, Property, Liability, and Employee Health Insurance. Because these internal services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Landfill Enterprise Fund which is considered to be the only major proprietary fund of the Town of Windsor. The report combines the Adult Caring Connection and Child Development operation into the non-major funds of the Town of Windsor. Individual fund data for the internal service fund is also provided as a separate column in the proprietary fund financial statements. The proprietary fund financial statements can be found on pages 19-21 of this report.

<u>Fiduciary funds.</u> Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to provide services to the Town's constituency. The Town has one pension trust fund and three agency funds. The accounting used for fiduciary funds is similar to the accounting for proprietary funds. The basic fiduciary fund financial statements are in pages 22-23 of this report.

### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are in pages 24 to 54 of this report.

#### Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Town's progress in funding its obligation to provide pension benefits and other post employment benefits to its employees. This information can be found on pages 55 and 56 of this report.

# **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town's governmental activities assets exceeded liabilities by \$85.2 million on June 30, 2010, which was a decrease of \$2.3 million.

# TOWN OF WINDSOR CONNECTICUT NET ASSETS (\$000's) June 30, 2010 and 2009

		nmental ivities		ss-Type vities	т	otal	Total Percentage Change
	<u>2010</u>	2009	<u>2010</u>	2009	<u>2010</u>	2009	2009-10
Current and other assets	\$ 42,868	\$ 42,812	\$ 29,497	\$ 28,088	\$ 72,365	\$ 70,900	2.1%
Capital assets, net of accumulated depreciation	102,214	101,928	177	186	102,391	102,114	0.3%
Total Assets	145,082	144,740	29,674	28,274	174,756	173,014	1.0%
Current liabilities	14,371	16,820	1,645	1,607	16,016	18,427	-13.1%
Long-term liabilities outstanding	45,553	40,508	35,147	33,534	80,700	74,042	9.0%
Total Liabilities	59,924	57,328	36,792	35,141	96,716	92,469	4.6%
Net Assets (Deficits):							
Invested in capital assets, net of related debt	64,077	63,450	177	186	64,254	63,636	1.0%
Unrestricted	21,081	23,962	(7,295)	(7,053)	13,786	16,909	-18.5%
Total Net Assets (Deficits)	\$ 85,158	\$ 87,412	\$ (7,118)	\$ (6,867)	\$ 78,040	\$ 80,545	-3.1%

At the end of the current fiscal year, the Town of Windsor is able to report positive balances of \$78.0 million in net assets for the government as a whole, but negative net assets for its business type activities. The negative value is solely attributable to the cost for accruing a pro rata portion of the closure and post-closure costs for the town's landfill.

By far, the largest portion of the Town of Windsor's net assets reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment), less any related debt that is still outstanding used to acquire those assets. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town of Windsor's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

# TOWN OF WINDSOR CONNECTICUT CHANGES IN NET ASSETS (DEFICITS) (\$000's) For the Years Ended June 30, 2010 and 2009

		nmental vities		ss-Type vities	To	otal	Total Percentage Change		
	<u>2010</u>	2009	<u>2010</u>	2009	<u>2010</u>	2009	2009-10		
Revenues:									
Program Revenues:									
Charges for services	\$ 4,703	\$ 4,890	\$ 4,525	\$ 4,052	\$ 9,228	\$ 8,942	3.2%		
Operating grants and									
contributions	22,506	22,984	-	-	22,506	22,984	-2.1%		
Capital grants and									
contributions	1,385	190	=	=	1,385	190	628.9%		
General Revenues:									
Property taxes	75,412	76,625	-	-	75,412	76,625	-1.6%		
Grants not restricted to									
specific programs	2,573	2,710	-	-	2,573	2,710	-5.1%		
Miscellaneous	1,280	431	-	-	1,280	431	197.0%		
Unrestricted investment									
earnings	271	974	281	538	552	1,512	-63.5%		
Total revenues	108,130	108,804	4,806	4,590	112,936	113,394	-0.4%		
Expenses:									
General Government	10,040	10,226	_	_	10,040	10,226	-1.8%		
Culture & Recreation	4,009	4,329	_	-	4,009	4,329	-7.4%		
Human Services	1,614	1,546	_	-	-	1,61	1,614	1,546	4.4%
Public Works	6,636	6,421	-	-	6,636	6,421	3.3%		
Education	77,319	75,437	-	-	77,319	75,437	2.5%		
Public Safety	9,654	10,162	-	-	9,654	10,162	-5.0%		
Interest expense	1,255	2,425	-	-	1,255	2,425	-48.2%		
Landfill	, -	, -	3,113	1,543	3,113	1,543	101.7%		
Child Development	-	-	1,234	1,235	1,234	1,235	-0.1%		
Adult Caring Connection	-	-	567	662	567	662	-14.4%		
Total expenses	110,527	110,546	4,914	3,440	115,441	113,986	1.3%		
Excess of revenues over expenses									
before transfers	(2,397)	(1,742)	(108)	1,150	(2,505)	(592)	323.1%		
Transfers	143	90	(143)	(90)	-	-	0.0%		
Change in net assets	(2,254)	(1,652)	(251)	1,060	(2,505)	(592)	323.1%		
Net assets (deficits)-beginning	87,412	89,064	(6,867)	(7,927)	80,545	81,137	-0.7%		
Net assets (deficits)-ending	\$ 85,158	\$ 87,412	\$ (7,118)	\$ (6,867)	\$ 78,040	\$ 80,545	-3.1%		

#### **Governmental Activities**

Approximately 69.7% of the revenues came from property taxes, followed by 23.2% from State and Federal Government program revenues, then 5.8% from other revenue sources.

Major revenue factors included:

- Property tax revenues recorded for fiscal year 2010 were based on Town's tax rate decreasing to 28.34 mills. The change reflected a decrease in the annual budget and a five year phase-in approach to the 10/1/08 revaluation of real estate property.
- Reduction of investment earnings of \$703,000 due to a drop in interest rates.
- Increase in building permit revenue of \$262,000.

For Governmental Activities, approximately 70.0% for 2010 of the Town's expenses relate to education (versus 68.2% in FY09), 8.7% (versus 9.2% in FY09) relate to public safety, 9.1% (vs. 9.3% in FY09) to general government, 6.0% (vs. 5.8% in FY09) relate to public works, 3.6% (vs. 3.9% in FY09) to culture and recreation, 1.5% (vs. 1.4% in FY09) to human services, and 1.1% (vs. 2.2% in FY09) to interest on long-term debt.

Major expense factors include:

- Due to economic conditions, non-union administration employees and teamsters collective bargain group saw no increases. Public safety dispatchers' salaries increased 2.0% and Police increased 2.1%.
- Employee health insurance costs for town employees rose approximately 6.7% for combined dental, health and prescription.
- The cost of education services increased due to wage settlements, special education cost increases, and program enhancements.

### **Business-Type Activities**

 There was a net reduction in Business Type Activities of \$0.251 million. This was due primarily to revenues falling short as tonnage decreased and investment earnings for the landfill fell as rate dropped lower.

#### **Financial Analysis of the Fund Financial Statements**

As noted earlier, the Town of Windsor uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

<u>Governmental funds.</u> The focus of the Town of Windsor's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town of Windsor's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town of Windsor's governmental funds reported combined ending fund balances of \$29.3 million, an increase of \$3.1 million from \$26.2 million the previous year. Approximately 68.9% of the total fund balance constitutes unreserved, undesignated fund balance. The remainder of the fund balance is reserved or designated, which indicates that it is not available for new spending because it has already been committed for other items such as encumbrances and future appropriations.

The General Fund is the chief operating fund of the Town of Windsor. At the end of the current fiscal year, unreserved undesignated fund balance of the General Fund was \$14.3 million, while total fund balance reached \$15.6 million (compared to \$13.5 million and \$15.3 million in FY09). As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 15.8% of total General Fund expenditures, while total fund balance represents 17.2% of that same amount.

As stated earlier, the fund balance of the Town of Windsor's General Fund increased by approximately \$289 thousand during the current fiscal year. Key factors in this increase are as follows:

- Property tax receipts were \$414 thousand below budgeted estimates.
- Revenue from unrestricted interest earnings were \$297 thousand below budgeted estimates; building permits were \$521 thousand above budgeted estimates; and intergovernmental revenues were \$420 thousand above budgeted estimates.
- Total departmental expenditures were \$1.7 million under budget

The Capital Projects Fund has a total fund balance of \$7.1 million (\$1.0 million is unreserved, undesignated) up from a balance of \$5.3 million in the prior year (\$4.3 million in unreserved). The increase is explained by \$4.7 million of new bond proceeds and a reclassification of project balances from undesignated to designated fund balance.

The Other Special Revenue Funds have a total fund balance of \$3.8 million, up from a balance of \$3.4 million. This is due to a positive increase in fund balance of \$.4 million. For FY10, the Other Special Revenue Funds will be re-categorized from a Nonmajor Fund to a Major Fund and has been moved from the Supplemental and Combining Nonmajor Fund Statements and Schedules section of the CAFR to the Major Fund – Basic Financial Statements section.

**Proprietary funds.** The Town of Windsor's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The net (deficit) of the Landfill Fund at the end of the year were approximately \$(8.1) million with unrestricted net (deficit) of approximately \$(8.3) million compared to \$(7.8) million and \$(8.0) million in the prior year. The Landfill Fund had a net reduction during the year of approximately \$292 thousand compared with a net gain of \$1.0 million in the prior year. This is due primarily to the reduction in tonnage received and less interest income from lower rates.

### **General Fund Budgetary Highlights**

The difference between the original budget and the final amended budget was approximately (\$1.1) million as \$1.65 million of American Recovery and Reinvestment Act grants were received in the Education Grant Programs special revenue fund.

 An additional appropriation of \$450,000 to the debt service fund and \$74,481 for contract services for the prior year

During the year, actual revenues, on a budgetary basis were approximately \$92.7 million, which was more than budgetary estimates by approximately \$0.4 million. The major variances in revenues were decreases in unrestricted interest earnings over estimates of \$297 thousand; increases in building permit revenue over estimates of \$521 thousand; increases in State education aid grants over estimates of \$420 thousand.

Actual expenditures and transfers out on a budgetary basis and other financing uses totaled \$92.2 million, below actual revenues on a budgetary basis by approximately \$478 thousand.

# **Capital Asset and Debt Administration**

<u>Capital assets.</u> The Town of Windsor's investment in capital assets for its governmental and business type activities as of June 30, 2010, amounted to \$102.4 million (net of accumulated depreciation) compared to \$102.1 million in the prior fiscal year. This slight increase from the prior year is due to the new construction in progress less depreciation of existing assets. This investment in capital assets includes land, building and system improvements, machinery and equipment, park facilities, roads, sewers and bridges.

# TOWN OF WINDSOR CONNECTICUT CAPITAL ASSETS (net of depreciation) June 30, 2010

	Gov	Total			
Land	\$	4,399	\$	_	\$ 4,399
Construction in Progress		4,603		-	4,603
Buildings and improvements		66,407		134	66,541
Infrastructure		23,096		-	23,096
Machinery and equipment	3,708			43	3,751
Total	\$ 102,213			177	\$ 102,390

Major capital asset events during the current fiscal year included the following:

- Hayden Station Firehouse Improvements
- Day Hill Road Reconstruction
- Lang Road Construction

Additional information on the Town of Windsor's capital assets can be found in Note 5 of this report.

**Long-term debt.** At the end of the current fiscal year, the Town of Windsor had total bonded debt outstanding of \$38.7 million. 100% of this debt is backed by the full faith and credit of the Town government.

# TOWN OF WINDSOR CONNECTICUT OUTSTANDING DEBT June 30, 2010

	Governmental Activities
General obligation bonds	\$ 38,730,000

The Town of Windsor's total debt decreased by \$.535 million or 1% during the current fiscal year compared to a 10.2% decrease in the prior year. During FY10, the Town issued \$12.305 million of new Refunding bonds and \$4,680,000 in General Obligation Bonds.

The Town of Windsor received an Aa1 rating from Moody's Investors Services during their recalibration process, and the Town continued to maintain a rating of AAA from Standard & Poor's.

The overall statutory debt limit for the Town of Windsor is equal to seven times annual receipts from taxation or \$526 million, down from \$536 million. As of June 30, 2010, the Town recorded long-term debt of \$38.7 million related to Governmental Activities, well below its statutory debt limits.

Additional information on the Town of Windsor's long-term debt can be found in Note 8 of this report.

#### **Economic Factors**

The Town of Windsor has not been immune to the effects of the national economic downturn. As of October 2010, the unemployment rate for the Windsor Labor Market Area was 7.5%, down from 8.3% in the prior year.

The economy is showing some signs of relief. The Town of Windsor has tried to position itself to deal with the present economic situation. With an overwhelming reliance on property taxes, Windsor's income stream may prove to be rather stable, even during an economic slowdown. This lack of diversity does represent a long-term problem for all Connecticut municipalities as those most vulnerable to a specific tax rebel against its increase. The Town's high quality tax base (a diverse mix of business, rather than reliance on a few large employers) lends even more stability to the Town's revenue. The Town has had an active program to attract and retain firms for well over a decade, and prides itself on a fast development approval process. Windsor has positioned itself as a destination address for office and commercial development. This increased development will lend itself to an increase in the valuation in coming years. Statistics on growth for the last ten years is available in the statistical section of this CAFR.

#### **Requests for Information**

The financial report is designed to provide a general overview of the Town of Windsor's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Finance at 275 Broad Street, Windsor, CT 06095.

This page intentionally left blank.



# STATEMENT OF NET ASSETS (DEFICITS) June 30, 2010

	F	Primary Governme	nt
	Governmental Activities	Business-Type Activities	Total*
Assets			
Cash and cash equivalents	\$ 34,799,931	\$ 26,877,202	\$ 61,677,133
Investments	2,815,558	2,230,245	5,045,803
Receivables:	2,0.0,000	_,	0,0 .0,000
Property taxes, net of allowance for collection losses	1,305,709	_	1,305,709
Accounts receivable	959,961	_	959,961
Customer receivables	71,244	476,268	547,512
Federal and state governments	1,041,015	-	1,041,015
Community rehabilitation loans, net	1,716,263	_	1,716,263
Inventories	51,907	_	51,907
Internal balances	90,000	(90,000)	-
Prepaids	16,837	3,934	20,771
Capital assets, not being depreciated	9,001,574	· <u>-</u>	9,001,574
Capital assets, being depreciated, net of depreciation	93,212,269	176,810	93,389,079
Total assets	145,082,268	29,674,459	174,756,727
Liabilities			
Accounts payable and accruals	4,314,072	163,392	4,477,464
Accrued interest payable	356,489	· <u>-</u>	356,489
Advance tax collections	4,559,537	-	4,559,537
Unearned revenues	132,268	20,342	152,610
Noncurrent liabilities:			
Due within one year	5,008,626	1,461,715	6,470,341
Due in more than one year	45,553,337	35,147,076	80,700,413
Total liabilities	59,924,329	36,792,525	96,716,854
Net Assets (Deficits)			
Investment in capital assets, net of related debt	64,077,359	176,810	64,254,169
Unrestricted (deficit)	21,080,580	(7,294,876)	13,785,704
Total net assets (deficits)	\$ 85,157,939	\$ (7,118,066)	\$ 78,039,873

<sup>\*</sup> After internal receivables and payables have been eliminated.

## STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2010

					Net (Expense) F	Revenue and Chang	es in Net Assets
			Program Revenue	es		Primary Governmer	t
			Operating	Capital			
		Charges for	Grants and	Grants and	Governmental	Business-type	
Functions/Programs	Expenses	Services	Contributions	Contributions	Activities	Activities	Total
Primary government:							
Governmental activities:							
General government	\$ (10,039,998)	\$ 2,020,464	\$ 192,777	\$ 576,881	\$ (7,249,876)	\$ -	\$ (7,249,876)
Culture & recreation	(4,008,350)	629,783	357,582	-	(3,020,985)	-	(3,020,985)
Human services	(1,614,335)	121,849	86,126	-	(1,406,360)	-	(1,406,360)
Public works	(6,635,927)	38,486	21,880	128,936	(6,446,625)	-	(6,446,625)
Education	(77,319,195)	1,625,059	21,675,907	679,628	(53,338,601)	-	(53,338,601)
Public safety	(9,653,396)	267,033	171,307	-	(9,215,056)	-	(9,215,056)
Interest expense	(1,255,397)	<u>-</u>	=	-	(1,255,397)	=	(1,255,397)
Total governmental activities	(110,526,598)	4,702,674	22,505,579	1,385,445	(81,932,900)	-	(81,932,900)
Business-type activities:							
Landfill	(3,112,891)	2,544,966	-	-	-	(567,925)	(567,925)
Child development	(1,233,772)	1,236,607	-	-	-	2,835	2,835
Adult caring connection	(567,145)	743,707	=	-	<u>-</u>	176,562	176,562
Total business-type activities	(4,913,808)	4,525,280	-	-	-	(388,528)	(388,528)
Total primary government	\$ (115,440,406)	\$ 9,227,954	\$ 22,505,579	\$ 1,385,445	(81,932,900)	(388,528)	(82,321,428)
General reve	nues:						
Property ta	xes				75,411,646	-	75,411,646
Grants and	contributions not restricted	ed to specific progra	ams		2,572,815	-	2,572,815
Miscellane	ous				1,280,440	-	1,280,440
Unrestricte	d investment earnings				271,212	280,512	551,724
Transfers out					142,590	(142,590)	=
Total ger	neral revenues				79,678,703	137,922	79,816,625
Change	in net assets				(2,254,197)	(250,606)	(2,504,803)
Net assets (d	leficits) - beginning				87,412,136	(6,867,460)	80,544,676
Net assets (d	eficits) - ending				\$ 85,157,939	\$ (7,118,066)	\$ 78,039,873

								Other		
			N	Major Funds			-	Nonmajor		Total
		0 1		Capital		ther Special	G	overnmental	G	lovernmental
Accesso	_	General		Projects	Re	venue Funds		Funds	_	Funds
Assets  Cash and cash equivalents	\$	10 700 902	\$	6,711,146	\$	2 520 670	\$	1 221 512	¢	21 262 120
Investments	Ф	19,790,803 1,639,886	Ф	555,038	Ф	3,528,678 292,657	Ф	1,331,512 80,733	\$	31,362,139 2,568,314
Receivables (net of allowances for collection losses):		1,039,000		333,030		292,037		00,733		2,300,314
Property taxes		1,305,709		_		_		_		1,305,709
Accounts receivable		766,162		_		152,114		41,685		959,961
State and Federal governments		916,683		_		102,114		124,332		1,041,015
Community rehabilitation loans, net		510,005		_		_		1,716,263		1,716,263
Due from other funds		284,308		90,000		_		11,600		385,908
Inventories		44,044		-		_		7,863		51,907
Total assets	\$	24,747,595	\$	7,356,184	\$	3,973,449	\$	3,313,988	\$	39,391,216
Total abboto	<u> </u>	21,717,000	Ψ	7,000,101	Ψ	0,070,110	Ψ	0,010,000		00,001,210
Liabilities										
Accounts payable and accrued liabilities	\$	2,485,275	\$	223,416	\$	82,262	\$	99,726	\$	2,890,679
Advanced tax collections		4,559,537		, -		· -		, -	·	4,559,537
Unearned revenues		-		-		-		132,268		132,268
Deferred revenues		2,092,970		-		73,092		2,770		2,168,832
Due to other funds		51,890		-		-		284,308		336,198
Total liabilities		9,189,672		223,416		155,354		519,072		10,087,514
						·				
Fund balances										
Reserved for:										
Encumbrances		334,036		1,892,175		-		-		2,226,211
Inventories		44,044		-		-		7,863		51,907
Loans		-		-		-		1,716,263		1,716,263
Unreserved/designated for:										
Future appropriations		900,000		4,229,859		-		-		5,129,859
Unreserved/undesignated, reported in:										
General Fund		14,279,843		-		-		-		14,279,843
Special revenue funds		-		-		3,818,095		402,337		4,220,432
Capital projects funds		-		1,010,734		-		-		1,010,734
Debt service fund		-						668,453		668,453
Total fund balances		15,557,923		7,132,768		3,818,095		2,794,916		29,303,702
								-		
Total liabilities and fund balances	\$	24,747,595	\$	7,356,184	\$	3,973,449	\$	3,313,988		
governme	diffe ts, r ental	rent because: let of accumula funds are rep	ated o	depreciation pu as expenditure	urchas es, ho	sed in owever, the				
the asset	s of	net assets inclo the Town as a es are not ava	whole	э.		· ·				102,213,843
in the fun		os are not ava	mable	and incidible	not It	Jooginzeu				2,168,832
		ies includina	honds	s navable are	not di	ue and payable	Δ			_,:,
5		period and the								(50,561,963)
Internal serv	rice 1	unds are used	by m	nanagement to	char	ge the costs of	f			(00,00.,000)
	•	nent to individu								
				iciuueu iri gov	CHIII)	ental activities				2 300 014
In the sta Accrued inte		ent of net asse payable	ıs.						_	2,390,014 (356,489)
Net assets of gov	ernn	nental activities	s						\$	85,157,939

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS $\begin{tabular}{ll} \hline \end{tabular}$

For the Year Ended June 30, 2010

				Other	
		Major Funds		Nonmajor	Total
		Capital	Other Special	Governmental	Governmental
	General	Projects	Revenue Funds	Funds	Funds
REVENUES					
Property taxes	\$ 75,182,401	\$ -	\$ -	\$ -	\$ 75,182,401
State and Federal governments	19,483,098	128,936	681,597	6,507,580	26,801,211
Charges for services	2,327,254	-	1,044,253	1,331,167	4,702,674
Investment income	215,245	30,551	15,341	10,075	271,212
Other	_	814,727	409,006	9,527	1,233,260
Total revenues	97,207,998	974,214	2,150,197	7,858,349	108,190,758
EXPENDITURES					
Current:					
Education	63,097,716	-	133,287	6,912,333	70,143,336
General government	9,845,335	-	63,437	665,007	10,573,779
Culture and recreation	2,423,677	-	1,160,782	-	3,584,459
Human services	1,223,405	-	227,970	-	1,451,375
Public safety	8,173,386	-	556,098	600	8,730,084
Public works	5,551,103	-	71,025	-	5,622,128
Debt service:					
Principal retirements	-	-	-	4,500,000	4,500,000
Interest and other charges	-	-	-	1,359,963	1,359,963
Capital outlay		4,310,522	-	-	4,310,522
Total expenditures	90,314,622	4,310,522	2,212,599	13,437,903	110,275,646
Revenues over (under)					
expenditures	6,893,376	(3,336,308)	(62,402)	(5,579,554)	(2,084,888)
OTHER FINANCING SOURCES (USES)					
Transfers in	112,590	480,000	453,550	5,813,150	6,859,290
Transfers out	(6,716,700)	_	-	-	(6,716,700)
Issuance of bonds	-	4,680,000	-	_	4,680,000
Issuance of refunding bonds	_	, , <u>-</u>	-	12,305,000	12,305,000
Premium on bonds issued	-	_	=	1,525,219	1,525,219
Payments made to escrow	-	_	-	(13,442,569)	(13,442,569)
Total other financing sources (uses)	(6,604,110)	5,160,000	453,550	6,200,800	5,210,240
Change in fund balances	289,266	1,823,692	391,148	621,246	3,125,352
FUND BALANCES, beginning	15,268,657	5,309,076	3,426,947	2,173,670	26,178,350
FUND BALANCES, ending	\$ 15,557,923	\$ 7,132,768	\$ 3,818,095	\$ 2,794,916	\$ 29,303,702

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Year Ended June 30, 2010

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances – total governmental funds	\$ 3,125,352
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	285,320
Changes in revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	(60,947)
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	(316,909)
Changes in some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	(5,176,742)
The net loss of certain activities of internal service funds is reported with governmental activities.	(4,150)
Change in deferred charges	 (106,121)
Change in net assets of governmental activities	\$ (2,254,197)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN BUDGETARY FUND BALANCE - BUDGETARY BASIS - BUDGET AND ACTUAL - GENERAL FUND For the Year Ended June 30, 2010

	Rudgete	d Amounts	Actual Budgetary	Variance With Final Budget Positive
	Original	Final	Basis	(Negative)
DEVENUES				
REVENUES Property taxes	\$ 75,596,634	\$ 75,596,634	\$ 75,182,401	\$ (414,233)
Licenses and permits	516,460	516,460	1,037,516	521,056
Fines, forfeitures and penalties	45,000	45,000	47,444	2,444
Other agencies	527,863	527,863	604,136	76,273
Intergovernmental	15,651,906	14,004,456	14,424,694	420,238
Revenues from use of assets	836,707	836,707	539,627	(297,080)
Charges for services	820,400	820,400	873,170	52,770
Total revenues	93,994,970	92,347,520	92,708,988	361,468
EXPENDITURES				
Current:				
General government	889,040	889,040	850,260	38,780
Safety Service	8,197,050	8,197,050	8,094,692	102,358
Public works	5,097,450	5,097,450	4,936,593	160,857
Health Services	491,870	491,870	463,507	28,363
Human Services	893,210	893,210	759,900	133,310
Recreation and Leisure Services	1,299,430	984,480	943,291	41,189
Education	60,724,650	58,958,600	58,336,650	621,950
Town support for education	4,318,560	1,605,940	1,393,907	212,033
Library services	1,482,750	1,482,750	1,421,286	61,464
Development services	1,637,590	1,637,590	1,567,262	70,328
Information services	415,360	415,360	404,248	11,112
Administrative services	1,871,280	1,871,280	1,746,603	124,677
Community development	25,000	25,000	25,000	-
General services	7,839,320	4,718,790	4,609,134	109,656
Total expenditures	95,182,560	87,268,410	85,552,333	1,716,077
Revenues over (under)				
expenditures	(1,187,590)	5,079,110	7,156,655	2,077,545
OTHER FINANCING SOURCES (USES)				
Transfers in	112,590	112,590	112,590	-
Transfers out	-	(6,266,700)	(6,266,700)	=
Use of fund balance		(524,481)	(524,481)	-
Total other financing				
sources (uses)	112,590	(6,678,591)	(6,678,591)	-
Net change in budgetary fund balance	\$ (1,075,000)	\$ (1,599,481)	478,064	\$ 2,077,545
BUDGETARY FUND BALANCE, beginning			14,745,813	-
BUDGETARY FUND BALANCE, ending			\$ 15,223,877	=

# STATEMENT OF NET ASSETS (DEFICITS) - PROPRIETARY FUNDS June 30, 2010

	Business-Ty	/pe Activities - Ent	erprise Funds	Governmental Activities					
		Other							
		Nonmajor Enterprise							
	Landfill	Funds	Total	Fund					
ASSETS									
Current assets:									
Cash and cash equivalents	\$ 25,857,808	\$ 1,019,394	\$ 26,877,202	\$ 3,437,792					
Receivables:									
Customer receivables, net	370,307	105,961	476,268	71,244					
Due from other funds	-	-	<u>-</u>	40,290					
Prepaid expenses	-	3,934	3,934	16,837					
Investments	2,144,467	85,778	2,230,245	247,244					
Total current assets	28,372,582	1,215,067	29,587,649	3,813,407					
Noncurrent assets:									
Capital assets (net of accumulated									
depreciation)	151,963	24,847	176,810	<u>-</u>					
Total noncurrent assets	151,963	24,847	176,810	-					
Total assets	28,524,545	1,239,914	29,764,459	3,813,407					
LIABILITIES									
Current liabilities:									
Accounts payable	98,249	65,143	163,392	80,284					
Accrued claims payable	-	-	-	743,109					
Accrued post closure costs	1,461,715	-	1,461,715	<u>-</u>					
Unearned revenue	-	20,342	20,342	<u>-</u>					
Due to other funds	-	90,000	90,000	-					
Total current liabilities	1,559,964	175,485	1,735,449	823,393					
Noncurrent liabilities:									
Accrued post closure costs	35,081,161	-	35,081,161	<del>-</del>					
Compensated absences	17,195	48,720	65,915	_					
Accrued claims payable	-	-	-	600,000					
Total noncurrent liabilities	35,098,356	48,720	35,147,076	600,000					
Total liabilities	36,658,320	224,205	36,882,525	1,423,393					
NET ASSETS (DEFICITS)									
Invested in capital assets	151,963	24,847	176,810	<u>-</u>					
Unrestricted	(8,285,738)	990,862	(7,294,876)	2,390,014					
Total net assets (deficits)	\$ (8,133,775)	\$ 1,015,709	\$ (7,118,066)	\$ 2,390,014					

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS (DEFICITS) - PROPRIETARY FUNDS For the Year Ended June 30, 2010

	Business-Ty	G	overnmental Activities		
			latamal		
		Nonmajor Enterprise			Internal Service
	Landfill	Funds	Total		Fund
				-	
OPERATING REVENUES					
User charges	\$ 2,544,966	\$ 1,980,314	\$ 4,525,280	\$	7,611,658
Total operating revenues	2,544,966	1,980,314	4,525,280		7,611,658
OPERATING EXPENSES					
Operations and maintenance	3,098,181	1,795,816	4,893,997		7,628,742
Depreciation	14,710	5,101	19,811		-
Total operating expenses	3,112,891	1,800,917	4,913,808		7,628,742
Operating (loss) income	(567,925)	179,397	(388,528)		(17,084)
NONOPERATING REVENUES (EXPENSES)					
Interest income	276,156	4,356	280,512		12,934
Transfers out	-	(142,590)	(142,590)		-
Total nonoperating					
revenues (expenses)	276,156	(138,234)	137,922		12,934
Net (loss) income	(291,769)	41,163	(250,606)		(4,150)
NET ASSETS (DEFICITS), beginning	(7,842,006)	974,546	(6,867,460)		2,394,164
NET ASSETS (DEFICITS), ending	\$ (8,133,775)	\$ 1,015,709	\$ (7,118,066)	\$	2,390,014

## STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS

For the Year Ended June 30, 2010

	_	Business-Ty	_	Activities - Ent	erpr	ise Funds	G 	overnmental Activities
			Ot	her Nonmajor Enterprise				Internal Service
		Landfill		Funds		Total		Fund
Cash Flows From Operating Activities	_	Landilli		1 dilas		Total	_	T dila
Receipts from customers and users	\$	2,723,352	\$	2,010,562	\$	4,733,914	\$	7,564,003
Payments to suppliers	·	(983,825)	·	(623,200)		(1,607,025)		(7,581,869)
Payments to employees		(465,587)		(1,176,206)		(1,641,793)		-
Net cash provided by (used in)						•		
operating activities	_	1,273,940		211,156		1,485,096	_	(17,866)
Cash Flows From Noncapital Financing Activities								
Payment/receipt of due to/from other funds		-		(30,000)		(30,000)		(11,275)
Transfers out		-		(142,590)		(142,590)		-
Net cash used in noncapital								
financing activities		-		(172,590)		(172,590)	_	(11,275)
Cash Flows From Investing Activities								
Interest received		276,156		4,356		280,512		12,934
Purchase of capital assets		-		(11,000)		(11,000)		-
Purchase of investments		(2,144,467)		(85,778)		(2,230,245)		(247,244)
Net cash used in								
investing activities	_	(1,868,311)		(92,422)		(1,960,733)	_	(234,310)
Net decrease in cash and								
cash equivalents		(594,371)		(53,856)		(648,227)		(263,451)
Cash and Cash Equivalents								
Beginning	_	26,452,179		1,073,250		27,525,429	_	3,701,243
Ending	\$	25,857,808	\$	1,019,394	\$	26,877,202	\$	3,437,792
Reconciliation of Operating (Loss) income to Net Cash Provided by (used in) Operating Activities Operating (loss) income	\$	(567,925)	\$	179,397	\$	(388,528)	\$	(17,084)
Adjustments to reconcile operating (loss) income to net cash provided by (used in) operating activities:								
Depreciation		14,710		5,101		19,811		-
Changes in assets and liabilities:  Decrease (increase) in receivable accounts		178,386		28,324		206,710		(47,655)
Increase in prepaid expenses		-		(3,934)		(3,934)		(16,837)
Increase (decrease) in accounts payable		35,940		344		36,284		(100,021)
Increase in accrued liabilities	_	1,612,829		1,924		1,614,753		163,731
Net cash provided by (used in) operating activities	_\$	1,273,940	\$	211,156	\$	1,485,096	\$	(17,866)

# STATEMENT OF FIDUCIARY NET ASSETS - FIDUCIARY FUNDS June 30, 2010

	Pension Trust Fund		Agency Funds	
ASSETS				
	¢.	1 414 070	φ	1 771 026
Cash and cash equivalents	\$	1,414,972	\$	1,771,936
Investments				
Common and preferred stock		8,979,278		-
Debt securities		13,117,038		-
Equity mutual funds		15,749,792		-
Corporate debt		4,103,226		
Total investments		41,949,334		-
Contributions receivable		472,658		-
Other receivables		242,963		
Total assets		44,079,927		1,771,936
LIABILITIES				
Accounts payable		-		1,771,936
Net Assets Held in Trust for Pension Benefits	\$	44,079,927	\$	

# STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS - PENSION TRUST FUND For the Year Ended June 30, 2010

	PensionTrust Fund
Additions	
Contributions	
Employer	\$ 843,833
Plan members	362,097
Total contributions	1,205,930
Investment Income  Net appreciation in fair value	
of investments	3,929,851
Interest and dividends	1,038,471
	4,968,322
Less investment expenses:	
Investment management fees	235,384
Total investment income	4,732,938
Deductions	
Benefits	2,495,300
Change in net assets	3,443,568
Net Assets	
Beginning of year	40,636,359
End of year	\$ 44,079,927

# NOTES TO FINANCIAL STATEMENTS June 30, 2010

# Note 1. Summary of Significant Accounting Policies

### Reporting entity

The Town was founded by English settlers in 1633, making it the first town in the State of Connecticut. The Town operates under a Council-Manager form of government and provides the following services as authorized by its Charter: public safety, public works, sanitation, health and social services, culture-recreation, education, planning and zoning, and general administrative services. The Charter was most recently revised (via referendum) in 1998. The accompanying financial statements conform to accounting principles generally accepted in the United States of America as applicable to governments.

Accounting principles generally accepted in the United States of America require that the reporting entity include (1) the primary government, (2) organizations for which the primary government is financially accountable and (3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The criteria provided in Government Accounting Standards Board Statement Codification Section 2100 have been considered and there are no agencies or entities, that should be, but are not, combined in the financial statements of the Town.

#### Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate fund financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide, proprietary fund and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. However, agency funds, unlike other fiduciary funds, report only assets and liabilities and do not have a measurement focus, and follow the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied for. Intergovernmental grants and entitlements and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

# NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred except for debt service expenditures, as well as expenditures related to compensated absences, pension obligations, claims and judgments, and other post-employment benefits which are recorded only when payment is due (matured).

Property taxes when levied for, intergovernmental revenue when eligibility requirements are met, licenses, charges for services and interest associated with the current fiscal period are all considered to be measurable and so have been recognized as revenues of the current fiscal period, if available. All other revenue items are considered to be measurable and available only when cash is received by the Town.

The Town reports the following major governmental funds.

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Capital Project Fund* accounts for the proceeds of specific general obligation bonds for various projects to further develop the Town.

The Other Special Revenue Fund account for intergovernmental and private grants for various special projects administered by the Town.

The Town reports the following major proprietary fund:

The Landfill Fund accounts for the operations of the Windsor-Bloomfield Sanitary Landfill.

Additionally, the Town reports the following fund types:

*Internal Service Funds* account for all general health, auto, fire and workers' compensation insurance activity, including premiums and claims.

The *Pension Trust Funds*, fiduciary funds, account for the activities of the Town's defined pension benefit plan which accumulate resources for pension benefit payments to qualified employees upon retirement.

The Agency Funds, fiduciary funds, account for monies held as a custodian for outside student groups and agencies and are used for performance bonds, adult education, scholarships and escrows.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Town has elected not to follow subsequent private-sector guidance.

# NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the enterprise funds and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations, which include premium charges and claims. The principal operating revenues of the proprietary funds are charges to customers for services. Operating expenses for the funds include the cost of operations and maintenance, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed.

### Accounting estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and expenditures during the reporting period. Actual results could differ from those estimates.

#### Property taxes

Property taxes are assessed as of October 1, and are levied for on the following July 1, and due in one installment, July 1. Motor vehicle taxes are due in one installment on July 1, and supplemental motor vehicle taxes are due in full January 1. Taxes become delinquent thirty days after the installment is due. Liens are filed by the last day of the fiscal year.

Delinquent real estate taxes are billed at least twice a year, with interest charged at a rate of 1.5 percent per month. Delinquent motor vehicle and personal property accounts are transferred to a suspense account after three years, at which time they cease to be carried as receivables. However, they remain valid claims for up to 15 years after being levied.

# Cash and cash equivalents

The Town classifies money market funds, STIF investments, treasury bills and certificates of deposit having original maturities of three months or less when purchased as cash equivalents.

#### Allowance for doubtful accounts

Accounts, notes receivable and community development loans are reported net of allowance for doubtful accounts. The allowance for doubtful accounts represents those accounts which are deemed uncollectible based on past collection history and on analysis of creditor's ability to pay.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Investments

Investments for the Town are stated at fair value using quoted market prices. The Connecticut State Treasurer's Short-Term Investment Fund is an investment pool managed by the State of Connecticut Office of the State Treasurer. Investments must be made in instruments authorized by Connecticut General Statutes 3-27c through 3-27e. Investment guidelines are adopted by the State Treasurer. The fair value of the position in the pool is the same as the value of the pool shares.

The balance of the pooled fixed income investments were invested in a pool similar to a 2a-7. The value of the position in the pool is the same as the value of the pool shares. These investments are stated at amortized cost.

#### Inventories

Inventories are stated at cost using the lower of cost or market determined on the first-in, first-out basis.

#### Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and proprietary fund financial statements. Capital assets are defined by the Town as assets with an initial, individual cost ranging from \$5,000 to \$75,000 depending on asset classification and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred net of interest earned during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the Town is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	35-50
Building improvements	20
Distribution and collection systems	50-65
Public domain infrastructure	50
System infrastructure	30
Machinery and equipment	5-20

In the governmental fund financial statements, capital outlay (assets) is reported as an expenditure and no depreciation expense is reported.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Loans receivable

The Town records its loans receivable in the Special Revenue Funds as the loan proceeds are advanced, net of an allowance for collectible accounts.

#### Compensated absences

Under the terms of its various union contracts, Town and Board of Education employees are granted vacation in varying amounts based on length of service. Sick leave does not vest. Town employees may carry over a limited number of unused vacation days (up to 30 days) to subsequent years and, in the event of termination, employees are reimbursed for accumulated vacation. Board of Education employees may carry over a limited number of unused vacation days to the next fiscal year.

Sick leave and vacation leave expenditures are recognized in the governmental fund financial statements in the current year to the extent they are paid or due (matured). If an employee is retiring, limited accumulated unused sick leave is not paid but added to the credited service used to calculate pension benefits. The liability for the remainder of the accrued vacation earned and not due is reported in the government-wide and proprietary fund financial statements.

The General Fund is typically used to liquidate the liability for compensated absences.

#### Long-term obligations

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond principal premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount and deferred gains/losses on refundings. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. Bond principal payments are recorded as expenditures. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Landfill closure and post-closure

The Town accounts for the cost and estimated costs for closure and post-closure care costs in its Landfill Fund. The Landfill Fund is an enterprise fund. Enterprise funds account for the estimated total current costs of landfill closure and post-closure and are recognized as an expense and liability in each period in which the landfill accepts solid waste. Estimated total current costs are based on use.

#### Pension accounting

#### **Pension Trust Fund**

The Pension Trust Fund is reported on the accrual basis of accounting. Employee contributions are recognized in the period in which the contributions are due. Employer contributions to the plan are recognized when due and the Town has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### **Governmental Activities**

Expenditures are recognized when they are paid or are expected to be paid with current available resources.

#### **Funding Policy**

The Town funds the contributions to its pension plans based on the actuarial required contribution.

#### Net other post-employment benefit obligations

In fiscal year 2009, the Town implemented GASB Statement No. 45, "Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions." This pronouncement required the Town to calculate and record a net other post-employment benefit obligation (NOPEBO) at June 30, 2009. The NOPEBO is, in general, the cumulative difference between the actuarial required contribution and the actual contributions since July 1, 2008. The Town makes annual contributions based upon budgetary decisions using the actuarial valuation.

#### **Encumbrances**

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as a reservation of fund balance as they do not constitute either expenditures or liabilities.

All other General Fund appropriations lapse at year-end.

#### Fund equity and net assets

In the Government-Wide and Proprietary Fund Financial Statements, net assets are classified in the following categories:

**Invested in Capital Assets, Net of Related Debt** – This category groups all capital assets, including infrastructure, into one component of net assets. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce this category.

**Restricted Net Assets** – This category represents the net assets of the Town, which are restricted by external parties (creditors, grantors, contributors or laws and regulations).

**Unrestricted Net Assets (Deficit)** – This category represents the net assets of the Town, which are not restricted for any project or other purpose. A deficit will require future funding.

In the governmental fund financial statements, fund balances are classified in three separate categories. The categories, and their general meanings, are as follows:

**Reserved fund balance** – indicates that portion of fund equity which has been legally segregated for specific purposes or not available for appropriation.

*Unreserved/Designated fund balance* – indicates that portion of fund equity for which the Town has made tentative plans.

*Unreserved/Undesignated fund balance* – indicates that portion of fund equity which is available for appropriation and expenditure in future periods, or if a deficit for which future funding will be required.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 2. Reconciliation of Government-Wide and Fund Financial Statements

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets

The governmental fund balance sheet includes a reconciliation between fund balance – total governmental funds, and net assets – governmental activities as reported in the government-wide statement of net assets. One element of that reconciliation explains that "long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds." The details of this \$50,561,963 difference are as follows:

Bonds payable	\$ 38,730,000
Compensated absences	747,841
Deferred amounts on refunding	(643,925)
OPEB	9,561,367
Deferred premiums on refunding, net of amortization	2,080,014
Claims payable	86,666
Net adjustment to reduce fund balance – total governmental funds	
to arrive at net assets – governmental activities	\$ 50,561,963

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between net changes in fund balances – total governmental funds, and changes in net assets of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense." The details of this \$285,320 difference are as follows:

Capital outlay	\$ 5,604,137
Depreciation expense	 (5,318,817)
Net adjustment to increase net changes in fund balances -	
total governmental funds to arrive at changes in net assets	
of governmental activities	\$ 285,320

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

Another element of that reconciliation states that "the issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities." The details of this \$316,909 difference are as follows:

Debt issued or incurred:	
Issuance of general obligation bonds	\$ 16,985,000
Bond premium	1,219,139
Deferred amounts on refundings	(367,230)
Principal repayments:	
General obligation debt	(4,500,000)
Payment to escrow	(13,020,000)
Net adjustment to decrease net changes in fund balances -	
total governmental funds to arrive at changes in net assets of	
governmental activities	\$ 316,909

Another element of that reconciliation states that "Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds." The details of this \$5,176,742 difference are as follows:

Compensated absences	\$ (20,345)
OPEB obligation	5,070,367
Accrued interest	40,054
Claims payable	86,666
Net adjustment to decrease net changes in fund balances – total	
governmental funds to arrive at changes in net assets of	
governmental activities	\$ 5,176,742

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 3. Budgets and Budgetary Accounting

#### General Fund

Budget policies in accordance with the Town Charter, Chapter 8, Sections 8-1 through 8-4, are as follows:

- A. Prior to April 1, the Town Manager submits the proposed budget for the General Fund to the Town Council.
- B. After various public hearings, the Town Council recommends the budget, as revised, for adoption at the annual Town Meeting on the first Tuesday in May.
- C. The Town Meeting appropriates the budget as one balance for revenues and separate expenditure amounts per individual service unit. Additional appropriations and transfers between functions and activities may be made by the Town Council in accordance with Town Charter provisions, thereby lowering the legal level of control to the function and activity levels. The level at which expenditures may not legally exceed appropriations is at the department level, i.e., safety, service, public works, etc.
- D. The original budget for expenditures, encumbrances and other financing uses was decreased by approximately \$1,100,000 as a result of fund balance and revenue appropriations during the year ended June 30, 2010. The additional appropriations were approved in accordance with the Town Charter.
- E. A reconciliation of General Fund operations presented in accordance with accounting principles generally accepted in the United States of America ("GAAP") to the amounts presented on the budgetary basis is as follows:

	;	Revenues and Transfers	Expenditures and Transfers
Balance, GAAP basis	\$	97,320,588	\$ 97,031,322
State Teachers Retirement payments made by State Department of Education on behalf of the Town, not recognized for budgetary purposes		(4,499,000)	(4,499,000)
Encumbrances: June 30, 2009 June 30, 2010		-	(522,844) 334,036
Balance, budgetary basis	\$	92,821,588	\$ 92,343,514

F. Classifications of certain revenues and expenditures under GAAP differ from classifications utilized for budgetary purposes.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Special revenue funds

The Town does not have legally adopted annual budgets for its special revenue funds, including the Debt Service Fund. Budgets for the various special revenue funds that are utilized to account for specific grant programs are established in accordance with the requirements of the State or other grantor agencies. Such budgets are non-lapsing and may comprise more than one fiscal year.

#### Capital projects funds

Legal authorization for expenditures of the capital projects funds is provided by the related bond ordinances and/or intergovernmental grant agreements or Connecticut General Statutes. Capital appropriations do not lapse until completion of the applicable projects.

#### Note 4. Cash, Cash Equivalents and Investments

<u>Deposits:</u> The Town has a policy that deposits can include demand and savings accounts and certificates of deposits. The Town's policy for custodial credit risk follows the State of Connecticut requirements that each depository maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk based capital ratio.

<u>Investments:</u> Town policy for eligible investments are governed by State of Connecticut Statutes which, in general, allow the Town to invest in obligations of the United States of America or United States government sponsored corporations, in shares or other interests in any custodial arrangement, pool, or no-load, open-end management type investment company or investment trust (as defined), in obligations of any State or political subdivision rated within the top two rating categories of any nationally recognized rating service, or in obligations of the State of Connecticut or political subdivision rated within the top three rating categories of any nationally recognized rating service. The Town does not have a custodial credit risk policy for investments.

The Town has an investment policy for its pension funds providing an asset allocation average, over a full market cycle, of approximately 70% equities (or equivalents) and 30% fixed income and cash (or equivalents). For purposes of this document, a full market cycle is defined by the Board to be no less than three years, or more than seven years. However, within a market cycle, investment allocation should not exceed the following:

- a. No more than twenty-five percent (25%) of the portfolio, at fair value, is to be invested in any one of eleven (11) major industrial groups as defined by SEI's Funds Evaluation service (see appendix A for SEI/S&P industry sectors). No more than ten percent (10%) of the market value of the total portfolio shall be held in equity securities of any one corporation. The investment manager shall have full discretion as to the selection of individual equity issues. The Committee reserves the right to impose restrictions if the occasion arises (i.e. social investing criteria).
- b. Fixed income investments should be made only in obligations of the U.S. Government, Agencies of the U.S. Government and U.S. Corporations whose debt obligations are minimally rated Baa by Moody's or BBB by Standard and Poors'. The fixed income portfolio should be diversified between issuers within each sector with no one issuer comprising more than 15% of the aggregate fixed income portfolio. This does not apply to issues of the U.S. Treasury or other Federal Agencies. The investment manager shall have full discretion as to the selection of the individual fixed income issues. The Committee reserves the right to impose restrictions if the occasion arises (i.e. social investing criteria).

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

- c. Cash reserves should be invested only in the highest quality issues, i.e., U.S. Treasury Bills, U.S. Government and Government Agency Obligations, certificates of deposit, bankers acceptances and repurchase agreements with major U.S. money center banks, denominated in dollars, commercial paper rated A-1 by Standard and Poors' and P-1 by Moody's.
- d. Consistent with the desire for adequate diversification, the investment policy is based on the assumption that the volatility of the portfolio will be similar to that of the market. Consequently, it is expected that the volatility of the total portfolio, in aggregate, will be reasonably close to the volatility of a commitment-weighted composite of market indices.
- e. There is no requirement for the investment manager to maintain liquid reserves for the payment of pension benefits. This will be evaluated on an annual basis by the Committee.

<u>Interest rate risk:</u> The Town's policy, which includes the Pension Trust Fund, is to limit its exposure to fair value losses arising from changes in interest rates by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

<u>Concentrations:</u> The Town's policy is to maintain a diversified portfolio to minimize the risk of loss resulting from over concentration of assets in a specific issuer.

#### Custodial credit risk:

Deposits: This is the risk that, in the event of failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. As of June 30, 2010, approximately \$31,000,000 of the Town's bank balance of approximately \$34,300,000 was uninsured and uncollateralized.

Investments: This is the risk that in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town and the pension trust funds do not have custodial credit risk policies for investments.

**Statement of Net Assets** 

Total cash and investments

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

Cash and investments of the Town consist of the following at June 30, 2010:

Cash and Cash Equivalents		
Deposits with financial institutions	\$ 33,152,548	
State Short-Term Investment Fund	36,390,957	
Tax Exempt Proceeds Fund	366,339	
	69,909,844	_
Less: Certificates of deposits classified as investments	(5,045,803)	
Total cash and cash equivalents	 64,864,041	_
Pension Trust Funds:		
U.S. Government Securities	2,264,387	*
U.S. Government Agencies	9,272,404	*
Corporate Debt	4,103,226	*
Common and Preferred Stocks	8,979,278	*
Equity Mutual Funds	15,749,792	
Municipal Bonds	1,580,247	*
Total pension investments	 41,949,334	_
Total cash, cash equivalents and investments	\$ 106,813,375	_

<sup>\*</sup> These investments are uninsured and unregistered, with securities held by the counterparty, but not in the Town's or Pension Trust's name.

Cash and investments are classified in the accompanying financial statements as follows:

# Cash and cash equivalents \$ 61,677,133 Investments 5,045,803 66,722,936 Fiduciary Funds: Cash and cash equivalents 3,186,908 Investments 41,949,334 45,136,242

\$ 111,859,178

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

<u>Interest rate risk:</u> This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. Information about the exposure of the Town's debt type investments to this risk using the segmented time distribution model is as follows:

		Investment Maturities						
	Fair		Less Than		1-5		6-10	
Type of Investment	Value		1 Year		Years		Years	
U.S. Government Securities	\$ 2,264,387	\$	-	\$	1,726,701	\$	537,686	
U.S. Government Agencies	9,272,404		-		7,767,056		1,505,348	
Corporate Debt	4,103,226		=		3,075,891		1,027,335	
Municipal Bonds	1,580,248		-		402,472		1,177,776	
Pooled Fixed Income	 36,835,206		36,835,206		=			
Total	\$ 54,055,471	\$	36,835,206	\$	12,972,120	\$	4,248,145	

<u>Credit Risk:</u> Generally, credit risk is the risk that an issuer of a debt type investment will not fulfill its obligation to the holder of the investment. This is measured by assignment of a rating by a nationally recognized rating organization. U.S. government securities or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk exposure. The Town does not have a formal policy for deposit or investment risk. Presented below is the minimum rating as required for each debt type investment.

	Pooled					
	Fixed	U.S. Government		Government Corpo		Municipal
Average Rating	Income		Agencies Debt		Bonds	
AAA	\$ -	\$	9,272,404		-	-
AAAm	36,390,957		-		-	-
AA/M	366,339		-		-	-
AA+	-		-		817,538	-
AA	-		-		-	412,108
AA-	-		-		-	765,668
Α	-		-		805,455	-
A-	-		-		559,650	-
BBB+	-		-		1,027,335	-
BBB	-		-		452,264	-
BBB-	-		-		440,984	-
Unrated	-		-		-	402,472
Total	\$ 36,757,296	\$	9,272,404	\$	4,103,226	\$ 1,580,248

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 5. Capital Assets

Capital asset activity for the year ended June 30, 2010 was as follows:

	Beginning			Ending
	 Balance	Increases	Decreases	Balance
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 4,388,005	\$ 10,562	\$ -	\$ 4,398,567
Construction in progress	5,110,161	1,525,209	2,032,363	4,603,007
Total capital assets,				
not being depreciated	 9,498,166	1,535,771	2,032,363	9,001,574
Capital assets, being depreciated:				
Buildings and improvements	116,130,613	1,659,471	_	117,790,084
Machinery and equipment	16,618,962	1,536,603	255,070	17,900,495
Infrastructure	88,553,021	2,904,655	_	91,457,676
Total capital assets				
being depreciated	 221,302,596	6,100,729	255,070	227,148,255
Less accumulated depreciation for:				
Buildings and improvements	48,672,170	2,710,431	_	51,382,601
Machinery and equipment	13,644,791	802,337	255,070	14,192,058
Infrastructure	66,555,278	1,806,049	-	68,361,327
Total accumulated depreciation	128,872,239	5,318,817	255,070	133,935,986
Total capital assets, being				
depreciated, net	 92,430,357	781,912	-	93,212,269
Governmental activities				
capital assets, net	\$ 101,928,523	\$ 2,317,683	\$ 2,032,363	\$ 102,213,843

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

	 Beginning Balance	Increases	Decreases	Ending Balance
Business-type activities: Capital assets, being depreciated:				
Buildings and improvements	\$ 388,711	\$ 11,000	\$ -	\$ 399,711
Machinery and equipment	 3,089,310	-	-	3,089,310
Total capital assets,				_
being depreciated	 3,478,021	11,000	-	3,489,021
Less accumulated depreciation for:				
Buildings and improvements	259,437	5,936	-	265,373
Machinery and equipment	 3,032,963	13,875	-	3,046,838
Total accumulated depreciation	 3,292,400	19,811	-	3,312,211
Total business-type				
capital assets, net	\$ 185,621	\$ (8,811)	\$ -	\$ 176,810

Depreciation expense was charged to functions/programs of the Town as follows:

#### Governmental activities: Board of Education \$ 3,467,061 **General Government** 184,744 **Culture and Recreation** 472,326 **Human Services** 47,486 Public Works 653,965 **Public Safety** 493,235 Total depreciation expense – governmental activities \$ 5,318,817 **Business-type activities:** Landfill \$ 14,710 **Adult Caring Connection** 5,101 Total depreciation expense – business-type activities 19,811

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 6. Interfund Receivables, Payables and Transfers

During the course of operations, transactions are processed through a fund on behalf of another fund. A summary of interfund balances as of June 30, 2010 is presented below:

	_	Due From ther Funds	Due To Other Funds		
General Fund	\$	284,308	\$	51,890	
Capital Projects		90,000		-	
Non-Major Governmental Funds		11,600		284,308	
Other Nonmajor Enterprise Funds		-		90,000	
Internal Service Fund		40,290		-	
	\$	426,198	\$	426,198	

The outstanding balances between funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Interfund transfers during the year ended June 30, 2010 were as follows:

		ansfers From Other Funds	Transfers To Other Funds		
General Fund	\$	112.590	\$	6,716,700	
Capital Projects	Ψ	480,000	Ψ	-	
Other Special Revenue Funds		453,550		-	
Non-Major Governmental Funds		5,813,150		-	
Other Nonmajor Enterprise Funds		-		142,590	
	\$	6,859,290	\$	6,859,290	

Transfers primarily consisted of financing by the General Fund of programs accounted for in other funds in accordance with budgetary amortizations.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 7. Unearned Revenue/Deferred Revenue

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds and governmental activities also report unearned revenue in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unearned revenue and deferred revenue reported in the governmental funds and governmental activities were as follows:

	 Deferred Revenues	Unearned Revenues		
Property taxes	\$ 1,177,038	\$ -		
School construction grant receivable	915,932	-		
Other receivables	75,862	-		
Prepaid program fees	 -	132,268		
Total	\$ 2,168,832	\$ 132,268		

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 8. Long-Term Liabilities

A summary of changes in outstanding long-term obligations during the year ended June 30, 2010 is as follows:

	Beginning Balance		Increases	Decreases	Ending Balance	ı	Due Within One Year
Governmental activities: Bonds payable:							
General obligation bonds	\$ 39,265,000	\$	16,985,000	\$ 17,520,000	\$ 38,730,000	\$	4,735,000
Premiums on refunding Less deferred amount on	860,875		1,525,219	306,080	2,080,014		-
refunding	(276,695)	)	(422,569)	(55,339)	(643,925)		-
	39,849,180		18,087,650	17,770,741	40,166,089		4,735,000
Other long-term liabilities: Compensated absences	768,186		12,797	33,142	747,841		186,960
Other post-employment	. 00, . 00		,	00,1.12	,		.00,000
benefits	4,491,000		5,070,367	_	9,561,367		-
Claims payable	-		86,666	-	86,666		86,666
	5,259,186		5,169,830	33,142	10,395,874		273,626
Governmental activity long-term liabilities	\$ 45,108,366	\$	23,257,480	\$ 17,803,883	\$ 50,561,963	\$	5,008,626
Business-type activities:							
Other long-term liabilities:							
Compensated absences	\$ 81,934	\$	7,189	\$ 1,236	\$ 87,887	\$	21,972
Landfill post closure costs	34,931,347		1,611,529	-	36,542,876		1,461,715
Total other							
long-term liabilities	35,013,281		1,618,718	1,236	36,630,763		1,483,687
Business-type activity long-term liabilities	\$ 35,013,281	\$	1,618,718	\$ 1,236	\$ 36,630,763	\$	1,483,687

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### **General obligation bonds**

As of June 30, 2010, the outstanding general obligation bonds of the Town was as follows:

Purpose	Maturity		Interest		Original		Balance
- urpose	Ranges	Issued	Rate	Amount		6/30/2010	
							_
GENERAL PURPOSE							
PUBLIC IMPROVEMENTS	\$227,000-\$234,000	1991	6.4-6.6	\$	4,165,000	\$	458,000
PUBLIC IMPROVEMENTS	\$63,000-\$112,000	2004	2.0-5.0		1,726,000		162,000
PUBLIC IMPROVEMENTS	\$20,000-\$80,000	2006	4.0-5.0		2,000,000		225,000
PUBLIC IMPROVEMENTS	\$125,000-\$180,000	2007	4.0-5.5		1,555,000		300,000
PUBLIC IMPROVEMENTS	\$202,000-\$1,505,000	2008	3.25-5.0		3,508,000		1,607,000
PUBLIC IMPROVEMENTS REFUNDING	\$190,000-\$1,330,000	2009	2.0-4.0		8,806,000		8,629,000
PUBLIC IMPROVEMENTS	\$225,000-\$425,000	2010	3.0-4.0		3,980,000		3,980,000
PUBLIC IMPROVEMENTS REFUNDING	\$130,000-\$1,580,000	2010	3.0-5.0		6,096,000		6,096,000
TOTAL GENERAL PURPOSE					31,836,000		21,457,000
							_
SCHOOLS							
SCHOOL GEN. OBLIGATION	\$46,000-\$53,000	1991	6.4-6.6	\$	835,000	\$	92,000
SCHOOL GEN. OBLIGATION	\$12,000-\$415,000	2004	2.0-5.0		7,274,000		563,000
SCHOOL GEN. OBLIGATION	\$202,000-\$1,505,000	2008	3.25-5.0		235,000		93,000
SCHOOL REFUNDING	\$190,000-\$1,330,000	2009	2.0-4.0		9,819,000		9,616,000
SCHOOL GEN. OBLIGATION	\$225,000-\$425,000	2010	3.0-4.0		700,000		700,000
SCHOOL REFUNDING	\$130,000-\$1,580,000	2010	3.0-5.0		6,209,000		6,209,000
TOTAL SCHOOLS					25,072,000		17,273,000
GRAND TOTAL				\$	56,908,000	\$	38,730,000

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

The following is a summary as of June 30, 2010, of the future principal and interest requirements for the Town's general obligation bonds:

Fiscal			
Year			
Ending	Principal	Interest	Total
			_
2011	\$ 4,735,000	\$ 1,196,317	\$ 5,931,317
2012	4,230,000	1,182,356	5,412,356
2013	3,640,000	1,049,269	4,689,269
2014	3,615,000	929,850	4,544,850
2015	3,305,000	819,800	4,124,800
2016	3,435,000	700,213	4,135,213
2017	3,395,000	558,613	3,953,613
2018	3,225,000	425,444	3,650,444
2019	2,875,000	306,650	3,181,650
2020	2,870,000	195,513	3,065,513
2021	1,210,000	114,675	1,324,675
2022	795,000	76,800	871,800
2023	795,000	47,225	842,225
2024	380,000	21,600	401,600
2025	225,000	9,000	234,000
Total	\$ 38,730,000	\$ 7,633,325	\$ 46,363,325

#### 2010 General Obligation Bond - In-substance Defeasance

On March 17, 2010, the Town issued \$12,305,000 of general obligation bonds with interest rates ranging from 3.0% to 5.0% of which was used to advance refund portions of the outstanding principal amounts of the general obligation bonds of the Town dated March 1, 2004, September 15, 2004, June 15, 2005, June 15, 2006, June 15, 2007 and June 15, 2008 (the "Refunding Bonds"). Of the net proceeds of \$13,604,000 (after payment of \$161,000 in underwriters fees and other costs), \$13,443,000 was placed in an irrevocable trust fund under an Escrow Agreement dated April 2010 between the Town and the Escrow Holder. The Escrow Holder used the proceeds to purchase a portfolio of non-callable direct obligations of the United States of America ("Government Obligations"). The Government Obligations will have maturities and interest rates sufficient to pay principal and interest payments and redemption premiums on the Refunding Bonds on the date the payments are due.

The Town advance refunded the above bonds to obtain an economic gain (difference between the present values of the debt service payments on the old and net debt) of approximately \$840,000, and a savings of approximately \$1,010,000 between the old debt payments and the new debt payments.

The balance in the escrow was approximately \$13 million at June 30, 2010. The balance of the defeased bonds was approximately \$13 million at June 30, 2010. As a result, the refunded bonds are considered defeased and the liability has been removed from the basic financial statements.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### School bond reimbursements

The State of Connecticut reimburses the Town for eligible school bond principal and interest costs. The amount of reimbursement for the year ended June 30, 2010 was approximately \$342,000. Additional payments for principal and interest aggregating approximately \$916,000 are expected to be received through the bonds maturity.

#### **Debt limitation**

The Town's indebtedness (including authorized but unissued bonds and overlapping debt), net of principal reimbursements expected from the State, does not exceed the legal debt limitation as required by the Connecticut General Statutes as reflected in the following schedule:

Category	Debt Limit	I	ndebtedness	Balance
General purpose	\$ 169,184,783	\$	22,642,000	\$ 146,542,783
Unfunded Pension Benefit Obligation	225,579,711		-	225,579,711
Schools	338,369,567		16,357,068	322,012,499
Sewers	281,974,639		-	281,974,639
Urban renewal	244,378,020		-	244,378,020

The total overall statutory debt limit for the Town is equal to seven times annual receipts from taxation, or approximately \$526,352,659.

#### Prior years' debt defeasance

In prior years, the Town defeased certain bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the basic financial statements. At June 30, 2010, the Town's portion of defeased bonds outstanding, but removed from the Town's government-wide financial statements was approximately \$16,000,000.

#### Bonds authorized but unissued

Total authorized but unissued debt at June 30, 2010 consists of the following:

General purpose

\$1,185,000

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Bond anticipation notes

In June 2009, the Town issued \$3,535,000 in bond anticipation notes, which had an interest rate of 1.5% and matured in June 2010.

Bond anticipation note transactions for the year ended June 30, 2010 were as follows:

Outstanding, July 1, 2009	\$ 3,535,000
Repayments	(3,535,000)
Outstanding, June 30, 2010	\$ -

#### Note 9. Employee Retirement Plans

#### Employee pension plans

The Town maintains the Town of Windsor Retirement Plan, a public employee retirement system (PERS), which covers all Town employees (except police officers) and all employees of the Board of Education not eligible for membership in the State of Connecticut Teacher's Retirement Plan.

The Town participates in the statewide Municipal Employees' Retirement Fund B, a multiple-employer, cost-sharing public employee retirement system that covers all of the police officers of the Town.

The certified faculty and administrative personnel of the Board of Education participate in a contributory retirement plan (non-contributory for the employer) administered by the Connecticut State Teachers' Retirement Board.

#### Town of Windsor Retirement Plan

#### Plan Description

All Town employees (except police officers and certified members of the Board of Education) participate in this PERS, a single-employer, defined benefit pension plan, established and administered by the Town Council and Board of Education (through the Pension Committee) to provide pension, disability, and death benefits to plan members and their beneficiaries. The Town Charter and State statutes provide the authority to establish and amend benefit provisions. The PERS is considered to be part of the Town's financial reporting entity and is included in the Town's financial reports as a pension trust fund. Standalone financial statements are not issued.

All full-time employees are required to join the PERS. Employees are 100 percent vested after the completion of five years of service. The retirement benefit is 1.75% of the average monthly earnings (36 consecutive months) times years of service for normal retirement benefits. Active employees with ten years of credited service who become permanently and totally disabled receive a benefit determined in the same manner as a normal retirement benefit based on credited service and average monthly earnings to the date of the disability. If the disability is a result of the employee's employment with the Town, the ten year requirement is waived.

Prior to 1999-2000, the PERS did not provide for cost of living adjustments to benefits in years subsequent to retirement. Cost of living adjustments were paid to retirees at the discretion of the Town Council and were paid directly by the General Fund. Effective July 1, 2000, such payments are paid from the PERS and the percentage increase is set to match that given to Social Security recipients.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

The membership in the PERS at July 1, 2008 is comprised of the following:

Retirees and beneficiaries currently receiving benefits	142
Vested terminated employees	20
Active employees:	
Fully vested	250
Non-vested	125
Total	537

#### **Funding Policy**

The contribution requirements of plan members are established and may be amended by the Town Council and Board of Education, subject to union contract negotiation. Employees are required to contribute 2½ percent of their earnings up to the social security wage base plus five percent of the excess, to the PERS. If an employee leaves covered employment or dies before meeting the vesting requirements, accumulated employee contributions and interest thereon are refunded. The Town is required to contribute the remaining amounts necessary to finance the benefits for its employees. As determined by the Town's actuaries, the current rate is 5.38% of annual covered payroll. The direct management costs of the plan (fund manager, trustee) are paid for by the Pension Fund. The Town pays the cost of monitoring the plan (advisor) and administering its plan (actuary) through an additional annual budget appropriation. The benefits and refunds of the plan are recognized when due and payable in accordance with the terms of the plan.

#### Annual Pension Cost and Net Pension Obligation

The Town's annual pension cost and net pension asset to the PERS for the year ended June 30, 2010 were as follows:

Annual required contribution	\$ 843,833
Interest on net pension obligation	-
Adjustment to annual required contribution	 -
Annual pension cost	843,833
Contributions made	 (843,833)
Decrease in net pension asset	-
Net pension obligation, July 1, 2009	 -
Net pension asset, June 30, 2010	\$ -

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### TREND INFORMATION

Fiscal Year Ending	 Annual Pension Sost (APC)	Percentage of APC Contributed	Net Pension Asset		
6/30/08	\$ 827,855	100%	\$	-	
6/30/09	\$ 834,453	100%	\$	-	
6/30/10	\$ 843,833	100%	\$	-	

#### SCHEDULE OF FUNDING PROGRESS

Actuarial	Actuarial	Actuarial				UAAL as a Percentage
Valuation Date	Value of Assets	Accrued Liability (AAL)	Overfunded AAL	Funded Ratio	Covered Payroll	of Covered Payroll
July 1, 2008	\$ 51,029,433	\$ 45,790,887	\$ 5,238,546	111.4%	\$ 15,671,874	0.0%

Historical Trend Information – The schedules of funding progress, presented as required supplementary information (RSI) following the notes to the financial statements, present multi-year trend information about whether the actuarial values of plan assets are increasing or decreasing over time relative to the AALs for benefits.

Actuarial assumptions are as follows:

Valuation date	7/1/08
Actuarial cost method	Projected Unit
Amortization method	Level Dollar Closed
Remaining amortization period	30 Years
Asset valuation method	5-Year Smoothed Market
Actuarial assumptions:	7.750/
Investment rate of return	7.75%
Projected salary increases	4.0%
Cost of living adjustments	3.25%

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Connecticut Municipal Employees' Retirement Fund B

All uniformed police officers of the Town of Windsor participate in the Connecticut Municipal Employees' Retirement Fund B (MERF), a defined benefit cost sharing multiple-employer public employee retirement system (PERS) established by the State of Connecticut and administered by the State Retirement Commission to provide retirement and disability benefits, annual cost-of-living adjustments, and death benefits to the employees and beneficiaries of participating municipalities. Chapter 113 Part II of the General Statutes of Connecticut, which can be amended by legislative action, establishes PERS benefits, member contribution rates, and other plan provisions. MERF is considered to be a part of the State of Connecticut financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports may be obtained by writing to the State of Connecticut, Office of the State Comptroller, 55 Elm Street, Hartford, Connecticut 06106 or by calling 860-702-3480.

Funding Policy – Plan members are required by State statute to contribute 2-1/4% of earnings upon which Social Security tax is paid plus 5% of earnings on which no Social Security tax is paid. Each participating municipality is required to contribute at an actuarially determined rate. The current rate is 5.25% of annual covered payroll. The contribution requirements of the Town are established and may be amended by the State Retirement Commission. The Town's contributions to MERF for the years ended June 30, 2010, 2009 and 2008 were \$664,302, \$615,739 and \$559,082, equal to the required contributions for each year.

#### Connecticut State Teachers' Retirement System

The faculty and professional personnel of the Board of Education participate in a contributory defined benefit plan, established under Chapter 167a of the Connecticut General Statutes, which is administered by the Connecticut State Teachers' Retirement Board. A teacher is eligible to receive normal retirement benefits if he or she has attained age sixty and has accumulated twenty years of credited service in the public schools of Connecticut or has attained any age and has accumulated thirty-five years of credited service, at least twenty-five of which are service in the public schools of Connecticut. The State of Connecticut Teacher Retirement System is considered to be a part of the State of Connecticut financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports may be obtained by writing to the State of Connecticut, Office of the State Comptroller, 55 Elm Street, Hartford, Connecticut 06106.

Certain part-time and full-time certified teachers are eligible to participate in the plan and are required to contribute 7.25% of their annual earnings to the plan. The Town does not, and is not legally responsible to, contribute to the plan.

The State of Connecticut contributes based on actuarially determined amounts. The funding level was determined based on an actuarial valuation of the plan as a whole, which does not provide actuarial information on an individual city/town basis.

In addition, the Town has recognized revenues and expenditures for on-behalf payments for pension contributions paid directly to the Connecticut State Teachers' Retirement System by the State of Connecticut. Such on-behalf payments were approximately \$4,499,000 for the year ended June 30, 2010.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 10. Other Post-Employment Benefits

In addition to providing pension benefits, the Town instituted a policy providing 50% to 75% of certain health care benefits for retired employees. Substantially all of the Town's employees may become eligible for those benefits, if they retire under a normal retirement or with disability.

#### Post retirement benefits

From an accrual accounting perspective, the cost of postemployment healthcare benefits, like the cost of pension benefits, generally should be associated with the periods in which the cost occurs, rather than in the future year when it will be paid. In adopting the requirements of GASB Statement No. 45 during the year ended June 30, 2009, the Town recognizes the cost of postemployment healthcare in the year when the employee services are received, disclosed the accumulated liability from prior years, and provides information useful in assessing potential demands on the Town's future cash flows. Recognition of the liability accumulated from prior years will be phased in over 30 years, commencing with the 2009 liability.

#### Plan description

The Town provides post-employment benefits for certain employees for current and future health and life insurance benefit expenses through a single-employer defined benefit plan. A bi-annual actuarial valuation is made to determine whether the contributions are sufficient to meet the plan obligations. The latest actuarial valuation was made July 1, 2007. The post-retirement plan does not issue stand-alone financial reports.

The contribution requirements of plan members and the Town are established and may be amended by the Town. The Town determines the required contribution using the Projected Unit Credit Method.

Membership in the plan consisted of the following at July 1, 2007, the date of the last actuarial valuation.

Retirees and beneficiaries receiving benefits				
Active plan members	686			
Total	937			

The Town's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The actuarial accrued liability as of July 1, 2007 is estimated to be \$66,013,000. The Town's contributions represent payments made for premiums for insured individuals on a pay-as-you-go method.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation was as follows:

						Percentage of		
						Annual OPEB		
		An	nual OPEB	E	Employer	Cost	Ν	let OPEB
_	Fiscal Year Ending	Cost		Contributions		Contributed	Obligation	
	6/30/09	Ф	6,389,000	Ф	1 000 000	29.71%	\$	4 404 000
		\$	0,369,000	Φ	1,898,000	29.7 170	Φ	4,491,000
	6/30/10	\$	7,155,367	\$	2,085,000	29.14%	\$	9,561,367

#### **OPEB Obligation**

Annual required contribution	\$ 7,185,000
Interest on net pension obligation	179,640
Adjustment to annual required contribution	 (209,273)
Annual OPEB cost	7,155,367
Contributions made	 2,085,000
Increase in net OPEB liability	5,070,367
Net OPEB obligation, beginning of year	 4,491,000
Net OPEB obligation, end of year	\$ 9,561,367

#### **SCHEDULE OF FUNDING PROGRESS**

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Underfunded AAL (a-b)	Funded Ratio (a/b)	Covered Payroll	UAAL as a Percentage of Covered Payroll
July 1, 2007	(a) \$ -	(b) \$ 66,013,000	\$ (66,013,000)	(a/b) 0.0%	(c) \$ 28,126,000	((b-a)/c) N/A

#### Actuarial assumptions are as follows:

Valuation Date: July 1, 2007

Actuarial Cost Method: Projected Unit Credit

Asset Valuation Method: Market Value
Amortization Method: Level Percent
Remaining Amortization Period 30 Years, Closed

**Actuarial Assumptions:** 

Discount rate 4.00% Inflation rate None Salary increase rate 4.00%

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

Health cost trend rates

Annual increases in premium for retired medical and prescription drug benefits are assumed to be as follows:

Year After Valuation Date	Increase	
2010	7%	
2011	6%	
2012	5%	
2013	4%	
2014	4%	
2015 and later	4%	

Historical Trend Information – The schedules of funding progress, presented as required supplementary information (RSI) following the notes to the financial statements, present multi-year trend information about whether the actuarial values of plan assets are increasing or decreasing over time relative to the AALs for benefits.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

#### Note 11. Risk Management

The Town self-insures its liability for workers' compensation claims to a limit of \$500,000/employee. Aggregate claims in excess of that amount up to \$20,000,000, as well as any individual claim up to \$1,000,000 are fully insured. Connecticut Healthcare Workers' Compensation Trust, a fully qualified, third party administrator, is the current administrator of the program and calculates the liability at year-end. As employee claims are processed and certified for payment by the third party administrator, payment is made out of the Internal Service Fund. The accrued liability made for this purpose is determined annually based on prior experience and the amount of unsettled claims outstanding on an actuarial basis.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

The following is a schedule of changes in the aggregate liabilities for claims:

		Liability		Current Year Claims and		Claim		Liability	
		Liability		Changes in		Ciaiiii		Liability	
		July 1,		Estimates		Payments		June 30,	
0000 00	•	4 044 004	•	7.040.004	•	7 475 450	•	4 470 070	
2008-09	\$	1,011,004	\$	7,343,824	\$	7,175,450	\$	1,179,378	
2009-10	\$	1,179,378	\$	7,792,473	\$	7,628,742	\$	1,343,109	

Premiums are paid into the Internal Service Fund by all other funds and are available to pay claims, claim reserves and administrative costs of the program.

Employee health/medical claims are fully insured through Anthem Blue Cross/Blue Shield of Connecticut and CIGNA Corporation. Funds are transferred into the Insurance Internal Service Fund from other funds and are available to pay the health/medical premium costs.

The Town has commercial general liability and auto liability with levels of coverage of \$3,000,000 and \$1,000,000, respectively. There has been no significant reductions in insurance coverage from the level of coverage in the prior year. Furthermore, for the past three fiscal years, no settlements have exceeded insurance coverage.

The Town maintains a limited risk management program for general liability, auto and fire losses. Property and casualty risks are fully insured except for the general environmental liability exposure represented by the landfill, which is essentially uninsurable.

#### Note 12. Contingent Liabilities

The Town has received State and Federal grants for specific purposes that are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

As a member of the Metropolitan District (a quasi-municipal corporation that provides water supply and sewage collection and disposal facilities for members), the Town is contingently liable for \$18,436,981 or 8.93% of the debt of the District Fund Deficits.

#### Lawsuits

Various litigations, principally involving claims for personal injury and contested tax assessment, are pending against the Town. The outcome and eventual liability of the Town, if any, in these cases are not known at this time. The Town's management estimated that potential claims against the Town resulting from such litigation not covered by insurance would not have a material adverse effect on the financial position of the Town.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 13. Landfill Closure and Post-closure Care Costs

State and federal laws and regulations require the Town to place a final cover on its 65 acre landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Under these regulations, the landfill has established a horizontal footprint of 50 acres which is now the basis of maximum horizontal expansion without providing a liner system.

Although closure and post-closure costs will be paid only near or after the date that the landfill stops accepting waste, the Landfill Enterprise Fund reports a portion of these closure and post-closure costs as an operating expense in each period based on the landfill capacity used as of each balance sheet date. The \$36,542,876 reported as landfill closure and post-closure care liability at June 30, 2010, is \$1,611,529 more than the liability reported on June 30, 2009. Due to revised engineer estimates (regarding settling of the landfill and a more efficient redesign of the final shape of the landfill), the proportion of the landfill used is now estimated at 95%. This increase or adjustment in estimated closure costs accrued to date directly decreases the operating income for the Landfill Enterprise Fund in fiscal year 2010. The landfill will recognize the remaining estimated cost of closure and post-closure care of \$1,767,123 as the remaining capacity is filled. These amounts are based on what it would cost to perform all closure and post-closure care at 2010 prices with a third party performing all closure work. Actual costs may also change based on inflation, compliance with the standing consent order, changes in technology, or changes in the regulations. The engineering analysis assumes that numerous engineering and construction procedures will be required.

The landfill serves the Towns of Bloomfield and Windsor. An agreement (dated November 19, 1993) exists between the two communities. This agreement establishes the terms and conditions of operating the landfill. For closure costs, the agreement states "The two towns shall contribute equally, on an annual basis, for said purposes and shall be equally responsible for closure, post-closure, and monitoring expenses until all Federal and State requirements are met". It is anticipated that no additional amount will be required from the Towns upon closure of the landfill.

The landfill is currently operating under a consent order issued by the Department of Environmental Protection (DEP) that addresses the detail needs of the regulations, including the control and monitoring of leachate and landfill generated gases. It is expected that this process will result in collecting leachate from the groundwater and treating the effluent.

#### Note 14. Fund Deficits

The following funds had net fund deficits as of June 30, 2010:

Landfill Fund \$ 8,133,775 Cafeteria Fund 2,832

The deficits will be funded by future operations.

## NOTES TO FINANCIAL STATEMENTS, Continued June 30, 2010

#### Note 15. Pronouncements Issued, Not Yet Effective

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations.

Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

- GASB Statement Number 54, Fund Balance Reporting and Governmental Fund Type Definitions, will be effective for the Town in fiscal year 2011. The purpose of this Statement is to improve the usefulness, including the understandability, of governmental fund balance information.
- GASB Statement No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans. The provisions of Statement No. 57 related to the use and reporting of the alternative measurement method are effective immediately. The provisions related to the frequency and timing of measurements are effective for actuarial valuations first used to report funded status information in OPEB plan financial statements for periods beginning after June 15, 2011.
- GASB Statement Number 59, Financial Instruments Omnibus (Statement), will be effective for the Town beginning with its year ending June 30, 2011. This Statement updates and improves existing standards regarding financial reporting and disclosure requirements of certain financial instruments and external investment pools for which significant issues have been identified in practice.

# REQUIRED SUPPLEMENTARY INFORMATION PENSION TRUST FUND June 30, 2010

Schedule of Funding Progress

						UAAL as a
	Actuarial	Actuarial				Percentage
Actuarial	Value of	Accrued	Overfunded	Funded	Covered	of Covered
Valuation	Assets	Liability (AAL)	AAL	Ratio	Payroll	Payroll
Date	(a)	(b)	(a-b)	(a/b)	(c)	((b-a)/c)
						_
July 1, 2003	\$ 37,973,828	\$ 32,146,951	\$ 5,826,877	118.1%	\$ 13,131,981	0.0%
July 1, 2004	40,520,462	34,163,256	6,357,206	118.6%	13,274,916	0.0%
July 1, 2005	42,994,540	37,665,616	5,328,924	114.2%	14,101,531	0.0%
July 1, 2006	45,594,279	41,130,295	4,463,984	110.9%	14,776,977	0.0%
July 1, 2007	48,961,596	43,855,272	5,106,324	111.6%	15,265,451	0.0%
July 1, 2008	51,029,433	45,790,887	5,238,546	111.4%	15,671,874	0.0%

Schedule of	Employe	r Contributions

_			<del></del>	
	Year		Annual	
	Ended		Required	Percentage
	June 30,	Contribution		Contributed
	_			
	2005	\$	763,468	100.0%
	2006		572,985	100.0%
	2007		737,493	100.0%
	2008		827,855	100.0%
	2009		834,453	100.0%
	2010		843,833	100.0%

## REQUIRED SUPPLEMENTARY INFORMATION OTHER POST-EMPLOYMENT BENEFITS June 30, 2010

Schedule of Funding Progr
---------------------------

									UAAL as	а
	Actua	rial	Actuarial						Percenta	ge
Actuarial	Value	of	Accrued	Ov	erfunded	Fund	ed	Covered	of Covere	ed
Valuation	Asse	ts	Liability (AAL)		AAL	Rati	0	Payroll	Payroll	
Date	(a)		(b)		(a-b)	(a/b	)	(c)	((b-a)/c	)
July 1, 2007	\$	_	\$ 66,013,000	\$ (6	6,013,000)		0.0% \$	28,126,000	N/A	

#### Schedule of Employer Contributions

		Annual	
Year Ended		Required	Percentage
June 30,	С	Contribution	Contributed
2009	\$	6,389,000	29.71%
2010		7.185.000	29.02%

#### APPENDIX B – FORM OF OPINION OF BOND COUNSEL AND TAX EXEMPTION

The following information has been prepared by Bond Counsel in connection with this bond and note issue. Bond Counsel are not passing upon and do not assume responsibility for the accuracy or completeness of the statements made in the Official Statement (other than matters in this Appendix), and they make no representation that they have independently verified the same.

#### **BOND COUNSEL OPINION**

The legal opinion of the firm of Day Pitney LLP of Hartford, Connecticut, Bond Counsel, will be furnished to the successful bidder when the Bonds and Notes are delivered, and a copy of the legal opinion will be included in the record of proceedings of the Town authorizing the Bonds and Notes. The opinion will be dated and given on and will speak only as of the date of original delivery of the Bonds and Notes to the successful bidder.

The opinion of Day Pitney LLP with respect to the Bonds and Notes will be substantially in the following form:

[FORM OF BOND COUNSEL OPINION]

(date of closing)

Town of Windsor Windsor, Connecticut

We have represented the Town of Windsor, Connecticut as Bond Counsel in connection with the issuance by the Town of \$4,490,000 General Obligation Bonds, Issue of 2011, dated as of April 12, 2011 and \$1,010,000 Bond Anticipation Notes, dated as of April 12, 2011.

We have examined a record of proceedings authorizing the Bonds and Notes, and based on our examination, we are of the opinion that the Town of Windsor is authorized to issue the Bonds and Notes; the Town is duly and legally organized; all proper proceedings for the issuance and delivery of the Bonds and Notes have been taken; no limitation of indebtedness under the laws of the State of Connecticut has been exceeded in the issuance of the Bonds and Notes; the Bonds and Notes will be valid and binding general obligations of the Town when certified as provided thereon by a duly authorized official of U.S. Bank National Association; and the Town has the power to levy ad valorem taxes to pay the Bonds and Notes against all the taxable property in the Town without limit as to rate or amount except certified forest land taxable at a limited rate and dwelling houses of qualified elderly people of low income or of qualified disabled persons taxable at limited amounts.

It is to be understood that the rights of the holders of the Bonds and Notes and the enforceability thereof may be subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted and to the exercise of judicial discretion.

The Internal Revenue Code of 1986, as amended (the "Code"), establishes certain requirements that must be met in order that interest on the Bonds and Notes is excluded from gross income for Federal income tax purposes. The Town officials authorized to issue the Bonds and Notes have executed written representations and agreements on behalf of the Town relating to compliance with such provisions of the Code to ensure that the interest on the Bonds and Notes will be excluded from gross income for Federal income tax purposes. The representations and agreements also provide that the Bonds and Notes are designated or deemed designated as "qualified tax-exempt obligations" for purposes of the deduction for Federal income tax purposes by financial institutions of a portion of interest expense allocable to tax-exempt obligations.

Based on such representations and agreements and on the record of proceedings authorizing the Bonds and Notes, and assuming the accuracy of such representations and compliance with such agreements, it is our opinion that, under existing statutes: (1) interest on the Bonds and Notes is excluded from gross income for Federal income tax purposes pursuant to Section 103 of the Code; (2) the Bonds and Notes are not "private activity bonds" and interest on the Bonds and Notes is not treated as a preference item for purposes of calculating the Federal alternative minimum tax, but in the case of corporations a portion of such interest may be included in alternative minimum taxable income for purposes of computing any Federal alternative minimum tax; and (3) the Bonds and Notes are "qualified tax-exempt obligations" for purposes of the deduction for Federal income tax purposes by financial institutions of a portion of interest expense allocable to tax-exempt obligations.

Based on the record of proceedings authorizing the Bonds and Notes, it is our opinion that, under existing statutes: (1) interest on the Bonds and Notes is excluded from Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates; and (2) interest on the Bonds and Notes is excluded from amounts on which the net Connecticut minimum tax is based in the case of individuals, trusts and estates required to pay the Federal alternative minimum tax.

Very truly yours,

Day Pitney LLP

#### FEDERAL INCOME TAX.

Interest Excluded From Gross Income. The Internal Revenue Code of 1986, as amended (the "Code") establishes certain requirements that must be met in order that interest on the Bonds and Notes is excluded from the gross income of the owners thereof for Federal income tax purposes. Some of these requirements must be continuously met subsequent to delivery of the Bonds and Notes. Failure to comply with any of these requirements may cause the interest on the Bonds and Notes to be includable in gross income for Federal income tax purposes retroactively to the date of their issuance irrespective of the date on which such noncompliance occurs.

The Town officials authorized to issue the Bonds and Notes will enter into a Tax Compliance Agreement in connection with the delivery of the Bonds and Notes, which will contain certain representations and covenants on behalf of the Town relating to compliance with such requirements of the Code to ensure that the interest on the Bonds and Notes will be excluded from the gross income of the owners thereof for Federal income tax purposes.

Alternative Minimum Tax. The Code imposes an alternative minimum tax on individuals and an alternative minimum tax on corporations. The alternative minimum tax is imposed on alternative minimum taxable income, which includes preference items. The interest on certain tax-exempt "private activity bonds" is treated as a preference item. The Town's Tax Compliance Agreement will contain certain representations and covenants to ensure that the Bonds and Notes are not "private activity" the Bonds and Notes so that interest on the Bonds and Notes will not be treated as a preference item for individuals or corporations in calculating alternative minimum taxable income.

The Code provides, however, that for most corporations a portion of the excess of adjusted current earnings (which includes certain tax-exempt interest) over other alternative minimum taxable income will be included in alternative minimum taxable income for purposes of calculating the corporation's alternative minimum tax.

Financial Institutions. The Code provides that commercial banks, thrift institutions and certain other financial institutions may not deduct the portion of their interest expense allocable to tax-exempt obligations acquired after August 7, 1986, other than "qualified tax-exempt obligations". The Town's Tax Compliance Agreement will contain certain representations and covenants to ensure that the Bonds and Notes will be "qualified tax-exempt obligations" for purposes of the deduction for Federal income tax purposes by financial institutions of a portion of interest expense allocable to tax-exempt obligations.

Additional Federal Income Tax Matters. In addition to the matters addressed above, prospective purchasers of the Bonds and Notes should be aware that the ownership of tax-exempt obligations, such as the Bonds and Notes, may result in collateral Federal income tax consequences to certain taxpayers, including without limitation, taxpayers otherwise eligible for the earned income credit, recipients of Social Security and certain Railroad Retirement benefits, taxpayers that may be deemed to have incurred or continued indebtedness to purchase or carry tax-exempt obligations, financial institutions, certain insurance companies, certain S corporations and foreign corporations subject to the branch profits tax. Prospective purchasers of the Bonds and Notes may also wish to consult with their tax advisors with respect to the need to furnish certain taxpayer information in order to avoid backup withholding.

#### STATE OF CONNECTICUT TAX ON INTEREST.

The opinion of Bond Counsel will state in substance that, based on the record of proceedings authorizing the Bonds and Notes, under existing statutes: (1) interest on the Bonds and Notes is excluded from Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates; and (2) interest on the Bonds and Notes is excluded from amounts on which the net Connecticut minimum tax is based in the case of individuals, trusts and estates required to pay the Federal alternative minimum tax.

Interest on the Bonds and Notes is included in gross income for purposes of the Connecticut corporation business tax.

Owners of the Bonds and Notes should consult their tax advisors with respect to other applicable state and local tax consequences of ownership of the Bonds and Notes and the disposition thereof, including the extent to which gains and losses from the sale or exchange of the Bonds and Notes held as capital assets reduce and increase, respectively, amounts taken into account in computing the Connecticut income tax on individuals, trusts and estates and may affect the net Connecticut minimum tax on such taxpayers who are also required to pay the Federal alternative minimum tax.

#### ORIGINAL ISSUE DISCOUNT.

The initial public offering price of certain of the Bonds may be less than the amount payable on the Bonds at maturity. The excess of the amount payable at maturity over the initial public offering price at which a substantial amount of such Bonds are sold constitutes original issue discount. Any prices set forth on the cover page of the Official Statement may or may not reflect the prices at which a substantial amount of the Bonds were ultimately sold to the public.

The discussion in this paragraph applies to those Bonds having original issue discount. Under Section 1288 of the Code, the amount of original issue discount treated as having accrued with respect to any such bond during each day it is owned by a taxpayer is added to the cost basis of such owner for purposes of determining gain or loss upon the sale or other disposition of such bond by such owner. Accrued original issue discount on a bond is excluded from gross income of the owners thereof for Federal income tax purposes. Accrued original issue discount on a bond is also excluded from Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates and is excluded from amounts on which the net Connecticut minimum tax is based in the case of individuals, trusts and estates required to pay the Federal alternative minimum tax. Original issue discount on any bond is treated as accruing on the basis of economic accrual for such purposes, computed by a constant semiannual compounding method using the yield to maturity on such bond. The original issue discount attributable to any bond for any particular semiannual period is equal to the excess of the product of (i) one-half of the yield to maturity of such bond and (ii) the amount which would be the adjusted basis of the bond at the beginning of such semiannual period if held by the original owner and purchased by such owner at the initial public offering price, over the interest payable on such bond during such period. The amount so treated as accruing during each semiannual period is apportioned in equal amounts among the days in that period to determine the amount of original issue discount accruing for such purposes during each such day. Owners of Bonds having original issue discount, and especially any owner who is not an original owner of a bond who bought the bond at its initial public offering price, should consult their tax advisors with respect to the Federal and state income tax consequences of the disposition of such Bonds.

#### ORIGINAL ISSUE PREMIUM.

The initial public offering price of certain of the Bonds may be greater than the amount payable on the Bonds at maturity. The excess of the initial public offering price at which a substantial amount of such Bonds are sold over the amount payable thereon at maturity constitutes original issue premium. Any prices set forth on the cover page of the Official Statement may or may not reflect the prices at which a substantial amount of the Bonds were ultimately sold to the public.

The discussion in this paragraph applies to those Bonds having original issue premium. Under Sections 1016 and 171 of the Code, the amount of original issue premium treated as having amortized with respect to any bond during each day it is owned by a taxpayer is subtracted from the cost basis of such owner for purposes of determining gain or loss upon the sale or other disposition of such bond by such owner. Original issue premium on any bond is treated as amortizing on the basis of the taxpayer's yield to maturity on such bond using the taxpayer's cost basis and a constant semiannual compounding method. As a consequence of the resulting cost basis reduction, under certain circumstances an owner of a bond acquired with original issue premium may realize a taxable gain upon disposition thereof even though it is sold or redeemed for an amount equal to or less than such owner's original cost of acquiring the bond. Amortized original issue premium on a bond is not allowed as a deduction from gross income for Federal income tax purposes. Amortized original issue premium on a bond also does not reduce Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates and does not reduce amounts on which the net Connecticut minimum tax is based in the case of individuals, trusts and estates required to pay the Federal alternative minimum tax. Owners of Bonds having original issue premium, and especially any owner who is not an original owner of a bond who bought the bond at its initial public offering price, should consult their tax advisors with respect to the Federal and state income tax consequences of the disposition of such Bonds.

#### GENERAL.

Bond Counsel has not undertaken to advise in the future whether any events after the date of issuance of the Bonds and Notes may affect the tax status of interest on the Bonds and Notes. Legislation affecting municipal bonds is regularly under consideration by the United States Congress. No assurance can be given that future Federal legislation enacted or proposed after the date of issuance of the Bonds and Notes will not have an adverse effect on the tax-exempt status or market price of the Bonds and Notes or will not change the effect of other Federal tax law consequences discussed above of owning and disposing of the Bonds and Notes. No assurance can be given that future legislation, or amendments to the State income tax law, if enacted into law, will not contain provisions which could, directly or indirectly, reduce the benefit of the exclusion of the interest on the Bonds and Notes or any gain made on the sale or exchange thereof from Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates.

The information above does not purport to deal with all aspects of Federal or State of Connecticut taxation that may be relevant to a particular owner of the Bonds and Notes. Prospective owners of the Bonds and Notes, particularly those who may be subject to special rules, are advised to consult their own tax advisors regarding the Federal, state and local tax consequences of owning and disposing of the Bonds and Notes, including any tax consequences arising under the laws of any other state or other taxing jurisdiction.

#### APPENDIX C - FORM OF CONTINUING DISCLOSURE AGREEMENT FOR THE BONDS

In accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the Town will agree, pursuant to a Continuing Disclosure Agreement for Bonds to be executed by the Town substantially in the following form, to provide, or cause to be provided, (i) annual financial information and operating data, (ii) in a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of certain events with respect to the Bonds and (iii) timely notice of a failure by the Town to provide the required annual financial information on or before the date specified in the Continuing Disclosure Agreement for Bonds.

#### **Continuing Disclosure Agreement for Bonds**

This Continuing Disclosure Agreement for Bonds ("Agreement") is made as of April 12, 2011 by the Town of Windsor, Connecticut (the "Issuer") acting by its undersigned officers, duly authorized, in connection with the issuance of \$4,490,000 General Obligation Bonds, Issue of 2011, dated as of April 12, 2011 (the "Bonds"), for the benefit of the beneficial owners from time to time of the Bonds.

Section 1. Definitions. For purposes of this Agreement, the following capitalized terms shall have the following meanings:

"Final Official Statement" means the official statement of the Issuer dated March 30, 2011 prepared in connection with the Bonds.

"MSRB" means the Municipal Securities Rulemaking Board established under the Securities Exchange Act of 1934, as amended, or any successor thereto.

"Repository" means the MSRB or any other information repository established pursuant to the Rule as amended from time to time.

"Rule" means Rule 15c2-12 under the Securities Exchange Act of 1934, as of the date of this Agreement.

"SEC" means the Securities and Exchange Commission of the United States, or any successor thereto.

#### Section 2. Annual Financial Information.

- (a) The Issuer agrees to provide or cause to be provided to each Repository, in accordance with the provisions of the Rule and of this Agreement, annual financial information and operating data (commencing with information and data for the fiscal year ending June 30, 2011) as follows:
- (i) Financial statements of the Issuer's general fund, and any capital projects, landfill, internal service, pension trust or agency funds, for the prior fiscal year which statements shall be prepared in accordance with generally accepted accounting principles or mandated state statutory principles as in effect from time to time. As of the date of this Agreement, the Issuer prepares its financial statements in accordance with generally accepted accounting principles. The financial statements will be audited.
- (ii) The following financial information and operating data to the extent not included in the financial statements described in (i) above:
  - (A) amounts of the gross and the net taxable grand list applicable to the fiscal year,
  - (B) listing of the ten largest taxpayers on the applicable grand list, together with each such taxpayer's taxable valuation thereon,
  - (C) percentage of the annual property tax levy uncollected as of the close of the fiscal year,
  - (D) schedule of annual debt service on outstanding long-term bonded indebtedness as of the close of the fiscal year,

- (E) calculation of total direct debt, total net direct debt, and total overall net debt (reflecting overlapping and underlying debt), as of the close of the fiscal year,
- (F) total direct debt, total net direct debt and total overall net debt of the Issuer per capita,
- (G) ratios of the total direct debt, total net direct debt and total overall net debt of the Issuer to the Issuer's net taxable grand list,
- (H) statement of statutory debt limitation as of the close of the fiscal year, and
- (I) funding status of the pension benefit obligation.
- (b) The financial information and operating data described above will be provided on or before the date eight months after the close of the fiscal year for which such information is being provided. The Issuer's fiscal year currently ends on June 30.
- (c) Annual financial information and operating data may be provided in whole or in part by cross-reference to other documents available to the public on the MSRB's Internet Web site referenced in the Rule as amended from time to time or filed with the SEC. All or a portion of the financial information and operating data may be provided in the form of a comprehensive annual financial report.
- (d) The Issuer reserves the right (i) to provide financial statements which are not audited if no longer required by law, (ii) to modify from time to time the format of the presentation of such information or data, and (iii) to modify the accounting principles it follows to the extent required by law, by changes in generally accepted accounting principles, or by changes in accounting principles adopted by the Issuer; provided that the Issuer agrees that any such modification will be done in a manner consistent with the Rule.

### Section 3. Notice of Certain Events.

The Issuer agrees to provide or cause to be provided, in a timely manner not in excess of ten business days after the occurrence of the event, to each Repository notice of the occurrence of any of the following events with respect to the Bonds:

- (a) principal and interest payment delinquencies;
- (b) non-payment related defaults, if material;
- (c) unscheduled draws on debt service reserves reflecting financial difficulties;
- (d) unscheduled draws on credit enhancements reflecting financial difficulties;
- (e) substitution of credit or liquidity providers, or their failure to perform;
- (f) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the Bonds;
  - (g) modifications to rights of holders of the Bonds, if material;
  - (h) Bond calls, if material, and tender offers;
  - (i) Bond defeasances;
  - (j) release, substitution, or sale of property securing repayment of the Bonds, if material;
  - (k) rating changes;
  - (l) bankruptcy, insolvency, receivership or similar event of the Issuer;

- (m) the consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
  - (n) appointment of a successor or additional trustee or the change of name of a trustee, if material.

## Section 4. Notice of Failure to Provide Annual Financial Information.

The Issuer agrees to provide or cause to be provided, in a timely manner, to each Repository notice of any failure by the Issuer to provide annual financial information as set forth in Section 2(a) hereof on or before the date set forth in Section 2(b) hereof.

## Section 5. Use of Agents.

Annual financial information and operating data and notices to be provided pursuant to this Agreement may be provided by the Issuer or by any agents which may be employed by the Issuer for such purpose from time to time.

### Section 6. Termination.

The obligations of the Issuer under this Agreement shall terminate upon the earlier of (i) payment or legal defeasance, at maturity or otherwise, of all of the Bonds, or (ii) such time as the Issuer ceases to be an obligated person with respect to the Bonds within the meaning of the Rule.

## Section 7. Enforcement.

The Issuer acknowledges that the undertakings set forth in this Agreement are intended to be for the benefit of, and enforceable by, the beneficial owners from time to time of the Bonds. In the event the Issuer shall fail to perform its duties hereunder, the Issuer shall have the option to cure such failure within a reasonable time (but not exceeding 30 days with respect to the undertakings set forth in Section 2 of this Agreement or five business days with respect to the undertakings set forth in Sections 3 and 4 of this Agreement) from the time the Issuer's Finance Director, or a successor, receives written notice from any beneficial owner of the Bonds of such failure. The present address of the Finance Director is Town Hall, 275 Broad Street, P.O. Box 472, Windsor, Connecticut 06095.

In the event the Issuer does not cure such failure within the time specified above, the beneficial owner of any Bonds shall be entitled only to the remedy of specific performance. The parties expressly acknowledge and agree that no monetary damages shall arise or be payable hereunder nor shall any failure to comply with this Agreement constitute an event of default with respect to the Bonds.

## Section 8. Miscellaneous.

- (a) All documents provided by the Issuer to a Repository pursuant to the Issuer's undertakings set forth in Sections 2, 3 and 4 of this Agreement shall be in an electronic format as prescribed by the MSRB from time to time and shall be accompanied by identifying information as prescribed by the MSRB from time to time.
- (b) The Issuer shall have no obligation to provide any information, data or notices other than as set forth in this Agreement; provided, however, nothing in this Agreement shall be construed as prohibiting the Issuer from providing such additional information, data or notices from time to time as it deems appropriate in connection with the Bonds. If the Issuer elects to provide any such additional information, data or notices, the Issuer shall have no obligation under this Agreement to update or continue to provide further additional information, data or notices of the type so provided.
  - (c) This Agreement shall be governed by the laws of the State of Connecticut.

	(e)	This	Agreement	may	be	executed	in	any	number	of	counterparts,	each	of	which	shall	be	deemed	ar
original,	but such	count	erparts shal	l toget	her	constitut	e bu	it one	e and the	saı	me instrument.							

TOWN OF WINDSOR

By	
	Peter P. Souza
	Town Manager
By	
	Robert W. Metcalf
	Interim Finance Director

#### APPENDIX D - FORM OF CONTINUING DISCLOSURE AGREEMENT FOR THE NOTES

In accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the Town will agree, pursuant to a Continuing Disclosure Agreement for Notes to be executed by the Town substantially in the following form, to provide, or cause to be provided, notice of the occurrence of certain events with respect to the Notes:

### **Continuing Disclosure Agreement For Notes**

This Continuing Disclosure Agreement for Notes ("Agreement") is made as of April 12, 2011 by the Town of Windsor, Connecticut (the "Issuer") acting by its undersigned officers, duly authorized, in connection with the issuance of \$1,010,000 Bond Anticipation Notes, dated as of April 12, 2011 of the Issuer (the "Notes"), for the benefit of the beneficial owners from time to time of the Notes.

**Section 1. Definitions**. For purposes of this Agreement, the following capitalized terms shall have the following meanings:

"MSRB" means the Municipal Securities Rulemaking Board established under the Securities Exchange Act of 1934, as amended, or any successor thereto.

"Repository" means the MSRB or any other information repository established pursuant to the Rule as amended from time to time.

"Rule" means Rule 15c2-12 under the Securities Exchange Act of 1934, as of the date of this Agreement.

"SEC" means the Securities and Exchange Commission of the United States, or any successor thereto.

## **Section 2. Notice of Certain Events.**

The Issuer agrees to provide or cause to be provided, in a timely manner not in excess of ten business days after the occurrence of the event, to each Repository, notice of the occurrence of any of the following events with respect to the Notes:

- (a) principal and interest payment delinquencies;
- (b) non-payment related defaults, if material;
- (c) unscheduled draws on debt service reserves reflecting financial difficulties;
- (d) unscheduled draws on credit enhancements reflecting financial difficulties;
- (e) substitution of credit or liquidity providers, or their failure to perform;
- (f) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the notes, or other material events affecting the tax status of the Notes;
  - (g) modifications to rights of holders of the Notes, if material;
  - (h) Note calls, if material, and tender offers;
  - (i) Note defeasances;
  - (j) release, substitution, or sale of property securing repayment of the Notes, if material;
  - (k) rating changes;

- (l) bankruptcy, insolvency, receivership or similar event of the Issuer;
- (m) the consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
  - (n) appointment of a successor or additional trustee or the change of name of a trustee, if material.

### Section 3. Use of Agents.

Notices to be provided pursuant to this Agreement may be provided by the Issuer or by any agents which may be employed by the Issuer for such purpose from time to time.

## **Section 4. Termination.**

The obligations of the Issuer under this Agreement shall terminate upon the earlier of (i) payment or legal defeasance, at maturity or otherwise, of all of the Notes, or (ii) such time as the Issuer ceases to be an obligated person with respect to the Notes within the meaning of the Rule.

# Section 5. Enforcement.

The Issuer acknowledges that the undertakings set forth in Section 2 of this Agreement are intended to be for the benefit of, and enforceable by, the beneficial owners from time to time of the Notes. In the event the Issuer shall fail to perform its duties hereunder, the Issuer shall have the option to cure such failure within a reasonable time (but not exceeding five business days with respect to the undertakings set forth in Section 2 of this Agreement) from the time the Issuer's Finance Director, or a successor, receives written notice from any beneficial owner of the Notes of such failure. The present address of the Finance Director is Town Hall, 275 Broad Street, P.O. Box 472, Windsor, Connecticut 06095.

In the event the Issuer does not cure such failure within the time specified above, the beneficial owner of any Notes shall be entitled only to the remedy of specific performance. The parties expressly acknowledge and agree that no monetary damages shall arise or be payable hereunder nor shall any failure to comply with this Agreement constitute an event of default with respect to the Notes.

### Section 6. Miscellaneous.

- (a) All documents provided by the Issuer to a Repository pursuant to the Issuer's undertakings set forth in Section 2 of this Agreement shall be in an electronic format as prescribed by the MSRB from time to time and shall be accompanied by identifying information as prescribed by the MSRB from time to time.
- (b) The Issuer shall have no obligation to provide any information, data or notices other than as set forth in this Agreement; provided, however, nothing in this Agreement shall be construed as prohibiting the Issuer from providing such information, data or additional notices from time to time as it deems appropriate in connection with the Notes. If the Issuer elects to provide any such information, data or additional notices, the Issuer shall have no obligation under this Agreement to update or continue to provide further information, data or additional notices of the type so provided.
  - (c) This Agreement shall be governed by the laws of the State of Connecticut.
- (d) Notwithstanding any other provision of this Agreement, the Issuer may amend this Agreement, and any provision of this Agreement may be waived, if such amendment or waiver is made in connection with a change of circumstances that arises from a change in legal requirements, a change in law, or a change in the identity, nature or status of the Issuer, and is supported by an opinion of counsel expert in federal securities laws, to the effect that (i) such amendment or waiver would not materially adversely affect the beneficial owners of the Notes, and (ii) the provisions of the Agreement as so amended or waived would have complied with the requirements of the Rule, taking into account any amendments or interpretations of the Rule as well as any changes in circumstances, in each case as of the date of such amendment to the Agreement or waiver. A copy of any such amendment or waiver will be filed in a timely manner with each Repository.

	any number of counterparts, each of which shall be deemed an
original, but such counterparts shall together constitute bu	at one and the same instrument.
	TOWN OF WINDOOD
	TOWN OF WINDSOR
	By
	Peter P. Souza
	Town Manager
	10 m manager
	By
	Robert W. Metcalf
	Interim Finance Director

#### APPENDIX E - NOTICE OF SALE AND BID PROPOSAL – THE BONDS

NOTICE OF SALE \$4,490,000 Town of Windsor, Connecticut General Obligation Bonds (BOOK-ENTRY)

SEALED PROPOSALS and ELECTRONIC BIDS via PARITY® will be received by the Town of Windsor, Connecticut at Day Pitney LLP, Bushnell Conference Room, 242 Trumbull Street, 6th Floor, Hartford, Connecticut, until 11:30 A.M. (Eastern Daylight Time) on WEDNESDAY,

#### MARCH 30, 2011

for the purchase, when issued, at not less than par and accrued interest from the date of the Bonds to the date of delivery, of the whole of

\$4,490,000 General Obligation Bonds, Issue of 2011 Payable annually on April 1 as follows:

\$275,000 in 2012 \$350,000 in 2013 through 2023 \$365,000 in 2024

The Bonds will be dated April 12, 2011, with interest payable on October 1, 2011 and thereafter semiannually on each April 1st and October 1st.

The Bonds will be general obligations of the Town payable from ad valorem taxes levied on all taxable property in the Town without limitation as to rate or amount except classified property such as certified forest land taxable at a limited rate and dwelling houses of qualified elderly persons of low income or of qualified disabled persons taxable at limited amounts.

DTC Book Entry. The Bonds will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. The Bonds will be issued in registered form and one bond certificate for each maturity will be issued to The Depository Trust Company ("DTC"), New York, New York, registered in the name of its nominee, Cede & Co., and immobilized in its custody. A book-entry system will be employed, evidencing ownership of the Bonds in principal amounts of \$5,000 or any integral multiple thereof, with transfers of ownership effected on the records of DTC and its Participants pursuant to rules and procedures adopted by DTC and its Participants. The purchaser, as a condition to delivery of the Bonds, will be required to deposit the bond certificates with DTC, registered in the name of Cede & Co. Principal of, redemption premium, if any, and interest on the Bonds will be payable by the Town or its agent to DTC or its nominee as registered owner of the Bonds. Principal, redemption premium, if any, and interest payments by DTC to Participants of DTC will be the responsibility of DTC; principal, redemption premium, if any, and interest payments to Beneficial Owners by Participants of DTC will be the responsibility of such Participants and other nominees of Beneficial Owners. The Town will not be responsible or liable for payments by DTC to its Participants or by DTC Participants or Indirect Participants to Beneficial Owners or for maintaining, supervising or reviewing the records maintained by DTC, its Participants or persons acting through such Participants.

In the event that (a) DTC determines not to continue to act as securities depository for the Bonds and the Town fails to identify another qualified securities depository to replace DTC, or (b) the Town determines to discontinue the book-entry system of evidence and transfer of ownership of the Bonds, the Town will authenticate and deliver replacement Bonds in the form of fully registered certificates. Any such replacement Bonds will provide that interest will be payable by check mailed by the Paying Agent to the registered owner whose name appears on the registration books of the Town as of the close of business on the record date preceding each interest payment date. The record dates will be the fifteenth day of March and September (or the preceding business day if such fifteenth day is not a business day).

**Redemption**. Bonds maturing after April 1, 2016 are subject to redemption prior to maturity, at the option of the Town, on or after April 1, 2016, at any time, either in whole at any time or in part, in such amounts and in such order of maturity (but by lot within a maturity) as the Town may determine, following notice mailed by first class mail at least 30 days prior to the redemption date to the registered owners of the Bonds to be redeemed, at the following redemption price, expressed as a percentage of the principal amount, plus accrued interest to the date set for redemption:

Period During Which Redeemed

Redemption Price

April 1, 2016 and thereafter

100%

**Proposals**. Each proposal must specify the amount bid for the Bonds (which shall be the aggregate par value of the Bonds, and, at the option of the bidder, a premium), and must specify in a multiple of one-twentieth or one eighth of one percent the rate or rates of interest per annum which the Bonds are to bear, but shall not specify (a) more than one interest rate for any Bonds having a like maturity, or (b) any interest rate for any Bonds which exceeds the interest rate specified in such proposal for any other Bonds by more than two (2%) percentage points. In addition to the amount bid for the Bonds, the purchaser must pay an amount equal to the interest on the Bonds accrued to the date of delivery. For the purpose of the bidding process, the time as maintained on PARITY® shall constitute the official time. For information purposes only, bidders are requested to state in their bids the true interest cost to the Town, as described under "Basis of Award" below, represented by the rate or rates of interest and the bid price specified in their respective bids.

Sealed Proposals Bidding Procedure. All proposals for the purchase of Bonds shall be submitted on forms furnished by the Town and submitted at the time and place indicated above. All proposals must be enclosed in sealed envelopes marked on the outside, in substance, "Proposal for Windsor Bonds." All proposals should be addressed to Mr. Peter P. Souza, Town Manager, Town of Windsor, c/o Day Pitney LLP, Bushnell Conference Room, 242 Trumbull Street, 6th Floor, Hartford, Connecticut 06103.

**Electronic Proposals Bidding Procedure**. Electronic bids for the purchase of the Bonds must be submitted through the facilities of PARITY®. Any prospective bidder must be a subscriber of I-Deal's Bidcomp competitive bidding system. Further information about PARITY®, including any fee charged, may be obtained from PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018, Attention: Customer Service Department (telephone: (212) 849-5021 - email notice: parity@i-deal.com). The Town neither will confirm any subscription nor be responsible for any failure of a prospective bidder to subscribe.

Once an electronic bid made through the facilities of PARITY® is communicated to the Town, it shall constitute an irrevocable offer, in response to this Notice, and shall be binding upon the bidder as if made by a signed, sealed bid delivered to the Town. By submitting a bid for the Bonds via PARITY®, the bidder represents and warrants to the Town that such bidder's bid for the purchase of the Bonds is submitted for and on behalf of such prospective bidder by an officer or agent who is duly authorized to bind the prospective bidder by an irrevocable offer and that acceptance of such bid by the Town will bind the bidder by a legal, valid and enforceable contract, for the purchase of the Bonds on the terms described in this Notice. The Town shall not be responsible for any malfunction or mistake made by, or as a result of the use of the facilities of PARITY®, the use of such facilities being the sole risk of the prospective bidder.

Disclaimer - Each PARITY® prospective electronic bidder shall be solely responsible to make necessary arrangements to access PARITY® for the purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Town nor PARITY® shall have any duty or obligation to undertake such arrangements to bid for any prospective bidder or to provide or assure such access to any prospective bidder, and neither the Town nor PARITY® shall be responsible for a bidder's failure to make a bid or for proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY®. The Town is using PARITY® as a communication mechanism, and not as the Town's agent, to conduct the electronic bidding for the Bonds. The Town is not bound by any advice and determination of PARITY® to the effect that any particular bid complies with the terms of this Notice of Sale and in particular the bid requirements herein set forth. All costs and expenses incurred by prospective bidders in connection with their subscription to, arrangements with and submission of bids via PARITY® are the sole responsibility of the bidders; and the Town is not responsible, directly or indirectly, for any such costs or expenses. If a prospective bidder encounters any difficulty in arranging to bid or submitting, modifying or withdrawing a bid for the Bonds, the prospective bidder should telephone PARITY® at (212) 849-5021. If any provision of this Notice shall conflict with information provided by PARITY®, this Notice of Sale shall control.

All electronic bids shall be deemed to incorporate the provisions of this Notice and the form of Proposal for Bonds.

Basis of Award. As between proposals which comply with this Notice, the Bonds will be sold to the responsible bidder offering to purchase the Bonds at the lowest true interest cost to the Town. For the purpose of determining the successful bidder, the true interest cost to the Town will be the annual interest rate, compounded semiannually, which, when used to discount all payments of principal and interest payable on the Bonds to April 12, 2011, the date of the Bonds, results in an amount equal to the purchase price for the Bonds, excluding interest accrued to the date of delivery. If there is more than one responsible bidder making said offer at the same lowest true interest cost, the Bonds will be sold to the responsible bidder whose proposal is selected by the Town by lot from among all such proposals. It is requested that each proposal be accompanied by a statement of the percentage of true interest cost completed to four decimal places. Such statement shall not be considered as part of the proposal.

The right is reserved to reject any and all proposals and to reject any proposal not complying with this Notice of Sale and to waive any irregularity or informality with respect to any proposal.

The Town further reserves the right to postpone the sale to another time and date in its sole discretion for any reason, including internet difficulties. The Town will use its best efforts to notify prospective bidders in a timely manner of any need for a postponement. If the sale is postponed, an alternative bid date will be published on Bloomberg at least 48 hours prior to such alternative bid date. Upon the establishment of an alternative bid date, any bidder may submit proposals for the purchase of the Bonds in accordance with the provisions of this Notice of Sale.

**Certifying and Paying Agent**. The Bonds will be authenticated by U.S. Bank National Association, Hartford, Connecticut. U.S. Bank National Association will act as Registrar and Paying Agent.

**Delivery**. At or prior to the delivery of the Bonds the successful bidder shall be furnished, without cost, with (a) the approving opinion of Day Pitney LLP of Hartford, Connecticut, Bond Counsel, substantially in the form set out in Appendix B to the Official Statement; (b) a signature and no litigation certificate, in form satisfactory to said firm, dated as of the date of delivery of the Bonds, and stating that there is no litigation pending, or to the knowledge of the signer or signers thereof threatened, affecting the validity of the Bonds or the power of the Town to levy and collect taxes to pay them; (c) a signed copy of the Official Statement prepared for this bond issue; (d) a certificate of Town Officials relating to the accuracy and completeness of the Official Statement; (e) a Continuing Disclosure Agreement; and (f) a receipt of payment for the Bonds. U.S. Bank National Association will keep the original opinion and certificates and copies of the supporting documents, which may be examined at its principal office in Hartford, Connecticut, upon reasonable notice.

Bond Counsel Opinion. The opinion of Bond Counsel will cover the following matters: (1) that the Bonds will be valid general obligations of the Town when duly certified; (2) that, assuming the accuracy of and compliance by the Town with its representations and covenants relating to certain requirements contained in the Internal Revenue Code of 1986, as amended, under existing statutes, interest on the Bonds is excluded from gross income for Federal income tax purposes pursuant to Section 103 of the Code; the Bonds are not "private activity bonds" and interest on the Bonds is not treated as a preference item for purposes of calculating the Federal alternative minimum tax, but in the case of corporations a portion of such interest may be included in alternative minimum taxable income for purposes of computing any Federal alternative minimum tax; and the Bonds are "qualified tax-exempt obligations"; and (3) that, under existing statutes, interest on the Bonds is excluded from Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates; and interest on the Bonds is excluded from amounts on which the net Connecticut minimum tax is based in the case of individuals, trusts and estates required to pay the Federal alternative minimum tax.

Official Statement. The Town of Windsor has prepared a preliminary Official Statement for the Bond issue which is dated March 22, 2011. The Town deems such preliminary Official Statement final as of its date for purposes of SEC Rule 15c2-12(b)(1), but it is subject to revision or amendment. The Town will make available to the winning purchaser 100 copies of the Official Statement as prepared by the Town at the Town's expense. The copies of the Official Statement will be made available to the winning purchaser at the office of the Town's financial advisor, Independent Bond and Investment Consultants LLC, Madison, Connecticut, by the delivery of the Bonds or by the seventh business day after the day bids on the Bonds are received if earlier. If the Town's financial advisor is provided with the necessary information from the winning purchaser by noon of the day following the day bids on the Bonds are received, the copies of the Official Statement will include an additional cover page and other pages indicating the interest rates, ratings, yields or reoffering prices, the name of the managing underwriter, the name of the insurer, if any, on the Bonds and any corrections. The purchaser shall arrange with the financial advisor the method of delivery of the copies of the Official Statement to the purchaser. Additional copies of the Official Statement may be obtained by the purchaser at its own expense by arrangement with the printer.

Continuing Disclosure Agreement. The Town will enter into a Continuing Disclosure Agreement with respect to the Bonds, substantially in the form attached as Appendix C to the Official Statement (the "Continuing Disclosure Agreement for Bonds"), to provide or cause to be provided, in accordance with the requirements of SEC Rule 15c2 12, (i) annual financial information and operating data, (ii) timely notice of the occurrence of certain material events with respect to the Bonds, and (iii) timely notice of a failure by the Town to provide the required annual financial information on or before the date specified in the Continuing Disclosure Agreement for Bonds. The winning bidder's obligation to purchase the Bonds shall be conditioned upon its receiving, at or prior to the delivery of the Bonds, an executed copy of the Continuing Disclosure Agreement for Bonds.

**CUSIP Numbers**. The deposit of the Bonds with DTC under a book-entry system requires the assignment of CUSIP numbers prior to delivery. It is anticipated that the Town will apply for CUSIP numbers for the Bonds prior to delivery. Neither the failure to print such CUSIP number on any bond, nor any error with respect thereto, shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds. All expenses in relation to the printing of CUSIP numbers on the Bonds shall be paid for by the Town; provided, however, that the Town assumes no responsibility for any CUSIP Service Bureau charge or other charge that may be imposed for the assignment of such numbers, which charges shall be the responsibility of and shall be paid for by the purchaser.

Reoffering Prices. IT SHALL BE THE RESPONSIBILITY OF THE PURCHASER TO FURNISH TO THE TOWN IN WRITING BEFORE THE DELIVERY OF THE BONDS THE REOFFERING PRICES AT WHICH A SUBSTANTIAL PORTION OF EACH MATURITY OF THE BONDS WERE SOLD.

**Delivery Date and Payment**. It is expected that the closing on the Bonds will occur on or about April 12, 2011 through the facilities of the Depository Trust Company, New York, New York, against payment in immediately available Federal funds.

**More Information**. For more information regarding this issue and the Town reference is made to the Official Statement. Proposal forms and copies of the Official Statement may be obtained from Mr. Mark N. Chapman, Independent Bond and Investment Consultants LLC, 129 Samson Rock Drive, Suite A, Madison, Connecticut 06443 (telephone: (203) 245-7264) or from Mr. Robert W. Metcalf, Interim Finance Director, Town of Windsor, Town Hall, 275 Broad Street, Windsor, Connecticut 06095 (telephone: (860) 285-1890).

PETER P. SOUZA, *Town Manager* 

ROBERT W. METCALF, Interim Finance Director

March 22, 2011

## PROPOSAL FOR BONDS

March 30, 2011

Mr. Peter P. Souza
Town Manager
Town of Windsor
c/o Day Pitney LLP
Bushnell Conference Room
242 Trumbull Street, 6th Floor
Hartford, Connecticut 06103

Hartford, Connecticu	t 06103					
Subject to the provis hereby made a part of	f this proposal, we h	ereby offer to purch	nase all of the agg	gregate principal am	ount of \$4,490,000 (	General
Obligation Bonds, Iss						
par plus a premium o						
Bonds maturing in the annum stated in the fo		orth below shall bea	r interest from th	eir date until maturi	ty at the respective ra	nes per
annum stated in the 10	onowing table.					
Year of		Interest	Year of		Interest	
<u>Maturity</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>	<u>Amount</u>	<u>Rate</u>	
2012	\$275,000	%	2019	\$350,000	%	
2013	\$350,000	%	2020	\$350,000	%	
2014	\$350,000	%	2021	\$350,000	%	
2015	\$350,000	%	2022	\$350,000	%	
2016	\$350,000	%	2023	\$350,000	%	
2017	\$350,000	%	2024	\$365,000	%	
2018	\$350,000	%				
We acknowledge rece		Name of Bidder: ddress of Bidder:	in the Notice of	Sale.		
	a:	r Occ				
		ture of Officer or Agent of Bidder:				
	Authorized	Agent of Didder.				
	Tel	lephone Number:				
The following is our Sale, and certain other					above mentioned No	otice of
	Percent of T	True Interest Cost	(four deci	imals)		
		Gross Interest	\$			

Premium

#### APPENDIX F - NOTICE OF SALE AND BID PROPOSAL - THE NOTES

NOTICE OF SALE \$1,010,000 Town of Windsor, Connecticut Bond Anticipation Notes (BOOK-ENTRY)

SEALED PROPOSALS and ELECTRONIC BIDS via PARITY® will be received by the Town of Windsor, Connecticut at Day Pitney LLP, 242 Trumbull Street, 6th Floor, Hartford, Connecticut until 11:00 A.M. (Eastern Daylight Time) on WEDNESDAY.

#### MARCH 30, 2011

for the purchase of \$1,010,000 Bond Anticipation Notes of the Town of Windsor, dated April 12, 2011, maturing on April 11, 2012 (the "Notes").

The Town will designate the Notes as "qualified tax-exempt obligations" for purposes of the deduction for Federal income tax purposes by financial institutions of a portion of interest expense allocable to tax-exempt obligations.

The Notes will be payable with interest at maturity. Interest shall be computed on the basis of a 30-day month and a 360-day year. The Notes are not subject to redemption prior to maturity.

The Notes will be general obligations of the Town payable from ad valorem taxes levied on all taxable property in the Town without limitation as to rate or amount except classified property such as certified forest land taxable at a limited rate and dwelling houses of qualified elderly persons of low income or of qualified disabled persons taxable at limited amounts.

DTC Book-Entry. The Notes will be issued by means of a book-entry system with no physical distribution of note certificates made to the public. The Notes will be issued in registered form and one note certificate for each interest rate will be issued to The Depository Trust Company ("DTC"), New York, New York, registered in the name of its nominee, Cede & Co., and immobilized in its custody. A book-entry system will be employed, evidencing ownership of the Notes in principal amounts of \$25,000 or any integral multiple thereof, except for any odd amount, with transfers of ownership effected on the records of DTC and its Participants pursuant to rules and procedures adopted by DTC and its Participants. The purchaser, as a condition to delivery of the Notes, will be required to deposit the note certificates with DTC, registered in the name of Cede & Co. Principal of and interest on the Notes will be payable by the Town or its agent to DTC or its nominee as registered owner of the Notes. Principal and interest payments by DTC to Participants of DTC will be the responsibility of DTC; principal and interest payments to Beneficial Owners by Participants of DTC will be the responsibility of such Participants and other nominees of Beneficial Owners. The Town will not be responsible or liable for payments by DTC to its Participants or by DTC Participants or Indirect Participants to Beneficial Owners or for maintaining, supervising or reviewing the records maintained by DTC, its Participants or persons acting through such Participants.

In the event that (a) DTC determines not to continue to act as securities depository for the Notes and the Town fails to identify another qualified securities depository to replace DTC, or (b) the Town determines to discontinue the book-entry system of evidence and transfer of ownership of the Notes, the Town will authenticate and deliver replacement Notes in the form of fully registered certificates. Any such replacement Notes, will provide that principal of and interest on the Notes will be payable to the registered owner upon presentation and surrender of the Notes at the principal office of the Paying Agent, or of its successors as paying agent for the Notes.

**Proposals**. Proposals may be made for all or any part of the Notes. No proposal for less than the minimum denomination or for less than par and accrued interest will be entertained. Each proposal must state one rate of interest in a multiple of one-hundredth (1/100) of one-percent (1%) per annum for each part of the Notes bid for in the proposal. For the purpose of the bidding process, the time as maintained on PARITY® shall constitute the official time. For information purposes only, bidders are requested to state in their bids the net interest rate to the Town, as described under "Basis of Award" below, represented by the rate or rates of interest and the bid price specified in their respective bids.

**Sealed Proposals Bidding Procedure**. All sealed proposals for the purchase of the Notes shall be submitted on forms furnished by the Town and submitted at the time and place indicated above. All proposals must be enclosed in sealed envelopes marked on the outside, in substance, "Proposal for Windsor Notes." All proposals should be addressed to Mr. Peter P. Souza, Town Manager, Town of Windsor, c/o Day Pitney LLP, 242 Trumbull Street, 6th Floor, Hartford, Connecticut 06103.

Electronic Proposals Bidding Procedure. Electronic bids for the purchase of the Notes must be submitted through the facilities of PARITY®. Any prospective bidder must be a subscriber of I-Deal's Bidcomp competitive bidding system. Further information about PARITY®, including any fee charged, may be obtained from PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018, Attention: Customer Service Department (telephone: (212) 849-5021, email notice: parity@i-deal.com). The Town neither will confirm any subscription nor be responsible for any failure of a prospective bidder to subscribe.

Once an electronic bid made through the facilities of PARITY® is communicated to the Town, it shall constitute an irrevocable offer, in response to this Notice, and shall be binding upon the bidder as if made by a signed, sealed bid delivered to the Town. By submitting a bid for the Notes via PARITY®, the bidder represents and warrants to the Town that such bidder's bid for the purchase of the Notes is submitted for and on behalf of such prospective bidder by an officer or agent who is duly authorized to bind the prospective bidder by an irrevocable offer and that acceptance of such bid by the Town will bind the bidder by a legal, valid and enforceable contract, for the purchase of the Notes on the terms described in this Notice. The Town shall not be responsible for any malfunction or mistake made by, or as a result of the use of the facilities of PARITY®, the use of such facilities being the sole risk of the prospective bidder.

Disclaimer - Each PARITY® prospective electronic bidder shall be solely responsible to make necessary arrangements to access PARITY® for the purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Town nor PARITY® shall have any duty or obligation to undertake such arrangements to bid for any prospective bidder or to provide or assure such access to any prospective bidder, and neither the Town nor PARITY® shall be responsible for a bidder's failure to make a bid or for proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY®. The Town is using PARITY® as a communication mechanism, and not as the Town's agent, to conduct the electronic bidding for the Notes. The Town is not bound by any advice and determination of PARITY® to the effect that any particular bid complies with the terms of this Notice of Sale and in particular the bid requirements herein set forth. All costs and expenses incurred by prospective bidders in connection with their subscription to, arrangements with and submission of bids via PARITY® are the sole responsibility of the bidders; and the Town is not responsible, directly or indirectly, for any such costs or expenses. If a prospective bidder encounters any difficulty in arranging to bid or submitting, modifying or withdrawing a bid for the Notes, the prospective bidder should telephone PARITY® at (212) 849-5021. If any provision of this Notice of Sale shall conflict with information provided by PARITY®, this Notice of Sale shall control.

All electronic bids shall be deemed to incorporate the provisions of this Notice of Sale and the form of Proposal for Notes.

**Basis of Award**. As between proposals which comply with this Notice, the Notes will be sold to the responsible bidder or bidders offering to purchase the Notes at the lowest net interest rate, which will be determined for each interest rate stated in the proposal based on the total interest to be payable at such rate and deducting therefrom any premium. If there is more than one responsible bidder making said offer at the same lowest net interest rate, the Notes will be sold to the responsible bidder with a proposal for the highest principal amount of Notes specified or, if the same principal amount of Notes is specified in such proposals, to the responsible bidder whose proposal is selected by the Town by lot from among all such proposals. If a bidder is awarded only a part of the Notes, any premium offered in such proposal will be proportionately reduced so that the resulting net interest rate with respect to the Notes awarded is the same as that contained in the bidder's proposal with respect to the entire amount bid at such rate, carried to four places.

The Town reserves the right to award to any bidder all or any part of the Notes bid for in its proposal. The right is reserved to reject any and all proposals and to reject any proposal not complying with this Notice of Sale and to waive any irregularity or informality with respect to any proposal.

The Town further reserves the right to postpone the sale to another time and date in its sole discretion for any reason, including internet difficulties. The Town will use its best efforts to notify prospective bidders in a timely manner of any need for a postponement. If the sale is postponed, an alternative bid date will be published on Bloomberg at least 48 hours prior to such alternative bid date. Upon the establishment of an alternative bid date, any bidder may submit proposals for the purchase of the Bonds in accordance with the provisions of this Notice of Sale.

**Certifying and Paying Agent**. The Notes will be authenticated by U.S. Bank National Association, Hartford, Connecticut. U.S. Bank National Association will act as Registrar and Paying Agent.

**Delivery**. At or prior to the delivery of the Notes the successful bidder shall be furnished, without cost, with (a) the approving opinion of Day Pitney LLP of Hartford, Connecticut, Bond Counsel, substantially in the form set out in Appendix B to the Official Statement; (b) a signature and no litigation certificate, in form satisfactory to said firm, dated as of the date of delivery of the Notes and receipt of payment therefor, and stating that there is no litigation pending, or to the knowledge of

the signer or signers thereof threatened, affecting the validity of the Notes or the power of the Town to levy and collect taxes to pay them; (c) a signed copy of the Official Statement prepared for this Note issue; (d) a certificate of Town Officials relating to the accuracy and completeness of the Official Statement; (e) a Continuing Disclosure Agreement; and (f) a receipt of payment for the Notes. U.S. Bank National Association will keep the original opinion and certificates and copies of the supporting documents, which may be examined at its principal office in Hartford, Connecticut, upon reasonable notice.

Bond Counsel Opinion. The opinion of Bond Counsel will cover the following matters: (1) that the Notes will be valid general obligations of the Town when duly certified; (2) that, assuming the accuracy of and compliance by the Town with its representations and covenants relating to certain requirements contained in the Internal Revenue Code of 1986, as amended, under existing statutes, interest on the Notes is excluded from gross income for Federal income tax purposes pursuant to Section 103 of the Code; the Notes are not "private activity bonds" and interest on the Notes is not treated as a preference item for purposes of calculating the Federal alternative minimum tax, but in the case of corporations a portion of such interest may be included in alternative minimum taxable income for purposes of computing any Federal alternative minimum tax; and the Notes are "qualified tax-exempt obligations"; and (3) that, under existing statutes, interest on the Notes is excluded from Connecticut taxable income for purposes of the Connecticut income tax on individuals, trusts and estates; and interest on the Notes is excluded from amounts on which the net Connecticut minimum tax is based in the case of individuals, trusts and estates required to pay the Federal alternative minimum tax.

Official Statement. The Town of Windsor has prepared a preliminary Official Statement for the Note issue which is dated March 22, 2011. The Town deems such preliminary Official Statement final as of its date for purposes of SEC Rule 15c2-12(b)(1) but it is subject to revision or amendment. The Town will make available to each winning purchaser 15 copies of the Official Statement as prepared by the Town at the Town's expense. The copies of the Official Statement will be made available to the winning purchaser(s) at the office of the Town's financial advisor, Independent Bond and Investment Consultants LLC, Madison, Connecticut, by the delivery of the Notes or by the seventh business day after the day bids on the Notes are received if earlier. The purchaser shall arrange with the financial advisor the method of delivery of the copies of the Official Statement to the purchaser. Additional copies of the Official Statement may be obtained by the purchaser at its own expense by arrangement with the printer.

Continuing Disclosure Agreement. The Town will enter into a Continuing Disclosure Agreement with respect to the Notes, substantially in the form attached as Appendix D to the Official Statement (the "Continuing Disclosure Agreement for Notes"), to provide or cause to be provided, in accordance with the requirements of SEC Rule 15c2-12, timely notice of the occurrence of certain material events with respect to the Notes. The winning bidder's obligation to purchase the Notes shall be conditioned upon its receiving, at or prior to the delivery of the Notes, an executed copy of the Continuing Disclosure Agreement for Notes.

**CUSIP Numbers**. The deposit of the Notes with DTC under a book-entry system requires the assignment of CUSIP numbers prior to delivery. It is anticipated that the Town will apply for CUSIP numbers for the Notes prior to delivery. Neither the failure to print such CUSIP number on any note, nor any error with respect thereto, shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the Notes. All expenses in relation to the printing of CUSIP numbers on the Notes shall be paid for by the Town; provided, however, that the Town assumes no responsibility for any CUSIP Service Bureau charge or other charge that may be imposed for the assignment of such numbers, which charges shall be the responsibility of and shall be paid for by the purchaser.

Reoffering Prices. IT SHALL BE THE RESPONSIBILITY OF THE PURCHASER TO FURNISH TO THE TOWN IN WRITING BEFORE THE DELIVERY OF THE NOTES THE REOFFERING PRICES AT WHICH A SUBSTANTIAL PORTION OF THE NOTES WERE SOLD.

**Delivery Date and Payment**. The Notes will be delivered against payment in immediately available Federal funds through the facilities of The Depository Trust Company, New York, New York on April 12, 2011.

**More Information**. For more information regarding this issue and the Town reference is made to Official Statement. Proposal forms and copies of the Official Statement may be obtained from Mr. Mark N. Chapman, Independent Bond and Investment Consultants LLC, 129 Samson Rock Drive, Suite A, Madison, Connecticut 06443 (telephone: (203) 245-7264) or from Mr. Robert W. Metcalf, Interim Finance Director, Town of Windsor, Town Hall, 275 Broad Street, Windsor, Connecticut 06095 (telephone: (860) 285-1890).

PETER P. SOUZA, *Town Manager* 

ROBERT W. METCALF, Interim Finance Director

March 22, 2011

### PROPOSAL FOR NOTES

March 30, 2011

Mr. Peter P. Souza Town Manager Town of Windsor c/o Day Pitney LLP Bushnell Conference Room 242 Trumbull Street, 6th Floor Hartford, Connecticut 06103

Subject to the provisions and in accordance with the terms of the annexed Notice of Sale dated March 22, 2011 which is hereby made a part of this proposal, we hereby offer to purchase the principal amount of the Notes specified below at the interest rate per annum plus the premium, if any, specified below, and to pay therefor said principal amount, premium, if any, and interest accrued on said Notes to the date of their delivery, if any. The following is our computation of the net interest rate, made as provided in the above-mentioned Notice of Sale, but not constituting any part of the foregoing proposal.

Of the \$1,010,000 Bond Anticipation Notes of the Town of Windsor, dated April 12, 2011, maturing April 11, 2012, we bid the following:

Principal Amount	\$	_	Principal Amount	\$ 	_
Interest Rate		%	Interest Rate		<u>%</u>
Premium	\$ 	_	Premium	\$ 	_
Net Interest Rate	(four decimals)	_%_	Net Interest Rate	(four decimals)	_%
Principal Amount	\$ 	_	Principal Amount	\$ 	<u> </u>
Interest Rate		_ %	Interest Rate		%
Premium	\$ 	_	Premium	\$ 	_
Net Interest Rate	(four decimals)	_ %	Net Interest Rate	(four decimals)	
	Name of	Bidde	er:		
	Address of	Bidde	er:		
	Signature of Of Authorized Agent of				
	Telephone N	lumbe	er:		