

BOMB THREAT CHECKLIST

TOWN OF WINDSOR, CONNECTICUT POLICE DEPARTMENT

=====

DURING THE CALL: LISTEN. DO NOT INTERRUPT THE CALLER. If the person hangs up, fill out as much of the form as possible and give it to the responding Windsor Police Officer.

Person Receiving Call _____ Date _____ Time of call _____

Exact Words Used by Caller _____

Number where phone call was received: _____

Number recorded on caller ID: _____

KEEP CALLER TALKING. With caller's permission, ask:

When will it explode? Exact Time _____ Time Remaining _____

Where is it located? Building _____ Area _____

What does it look like? _____

What kind of explosive is it? _____

What will make it explode? _____

Did you place the bomb? _____ Why? _____

What is your name? _____

Where are you? _____

Caller's Identity. Male Female Approximate Age

Origin of Call. Local Long Distance Booth Internal

(From within building. If internal, leave plug in board.)

Obtain as much detail as possible about the bomb and its location. Legitimate callers usually wish to avoid injury or death — request more data by expressing a desire to save lives.

=====

IMMEDIATELY AFTER THE CALL. NOTIFY YOUR SUPERVISOR.

Talk to no one other than instructed by your supervisor. Fill in the information below. Did caller appear familiar with plant or building by his/her description of bomb location? _____

VOICE CHARACTERISTICS:

loud

high pitch

raspy

intoxicated

soft

deep

pleasant

disguised

crying

other _____

SPEECH:

fast

distinct

stutter

slurred

slow

distorted

nasal

lisp

other _____

LANGUAGE:

excellent

fair

good

foul

poor

other _____

ACCENT:

local

not local

other/specific

MANNER:

calm

angry

rational

irrational

coherent

incoherent

deliberate

emotional

righteous

laughing

message read

taped

BACKGROUND NOISES:

office machines

factory machines

animals

quiet

party atmosphere

street traffic

airplanes

trains

voices

music

bedlam

PA system

static

other _____